# TOWN OF SOUTHBOROUGH
# TOWN MEETING
# 1980 THRU 1984

# TOWN OF SOUTHBOROUGH

## REPORT OF THE TOWN CLERK

## ANNUAL TOWN MEETING

Monday, April 14, 1980 (page 1 of 79)

At the Annual Town Meeting duly called and held in the A. S. Woodward Memorial School, Southborough, Ma., on Monday, April 14, 1980 at 7:00 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters=quorum, (368) voters were present).

| | | |
|---|---|---|
| Checkers: | Janet M.E. Mattioli | Benita M. Hubley |
| | Gladys R. Binder | Lidia A. Kiley |

The Meeting was called to order at (7:35 P.M.) by Town Moderator, Nelson H. Goldin.

The following Tellers were appointed by Moderator Goldin and sworn-in by Town Clerk, Paul J. Berry:

Linda L. Crawford, 8 Ted Lane
Malcolm A. Hill II, 156 Middle Road
Kevin R. Moran, 91 Mt. Vickery Road
James A. McCaw, 19 Middle Road

Moderator Goldin had requests from the following non-voters to attend the Annual Town Meeting:

Ruth C. Johnson, 20 Snow St., Sherborn, Ma., Treasurer/Collector, Town of Southborough
Karen Corbin ,Marlboro Enterprise
Christine Dunn, South Middlesex News
Robert A. Goyette, Chief of Police, Town of Southborough
Arthur Bergeron, Representing Southborough Policemen's Association
Bonnie Idlis, Youth Director, Town of Southborough, Representing Youth Commission

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Goldin noted the receipt of the return of the posting of the Warrant for the Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

ARTICLE 1: To hear reports of the various Town Officers and Committees and to take such action thereon as the Town may vote.

Chapin M. Fay, Chairman, Advisory Committee spoke concerning the functions of the Advisory Committee, Tax Rate, Budgets, etc.

Len F. Winmill, member of the "Ad Hoc Committee to Study Drainage Problems in the Town of Southborough" spoke concerning the Committee's progress. The Committee feels it would be appropriate to continue this or a similar Committee for at least one more year.

ARTICLE 2: To see if the Town will vote to fix for the fiscal year beginning July 1, 1980 and ending June 30, 1981, the annual salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended, which officers are as follows:

One Moderator, one Town Clerk, three Selectmen, three Assessors, five members of the School Committee, three members of the Board of Health, three Water Commissioners, three Cemetery Commissioners, and one Tree Warden.

| | | | |
|---|---|---|---|
| Moderator | $ 25.00 | Board of Health (3) | $ 450.00 |
| Town Clerk | 5,000.00 | Water Commrs.(3) | 450.00 |
| Selectmen (3) | 3,000.00 | Cemetery Commrs.(3) | 150.00 |
| Assessors (3) | 6,000.00 | Tree Warden | 25.00 |
| School Committee (5) | 500.00 | | |

and to see if the Town will vote to raise and appropriate a sum of money as may be necessary to pay the salaries of all elected officers for the fiscal year beginning July 1, 1980 and ending June 30, 1981.

MOTION MADE: That the Town raise and appropriate $15,600.00 for the annual salary and compensation of the elective officers for the fiscal year beginning July 1, 1980 and ending June 30,1981 as set forth in the words of the Article.

VOTED UNANIMOUSLY: That the Town raise and appropriate Fifteen Thousand Six Hundred and 00/100 ($15,600.00) Dollars for the annual salary and compensation of the elective officers for the fiscal year beginning July 1,1980 and ending June 30, 1981 as set forth in the words of the Article.

ARTICLE 3: To see what disposition shall be made of the dog money, or do or act anything in relation thereto.

MOTION MADE: That the sum of $513.76 as received from the licensing of dogs be used as part of the appropriation for the Southborough Public Library.

VOTED UNANIMOUSLY: That the sum of Five Hundred thirteen and 76/100 ($513.76) Dollars as received from the licensing of dogs be used as part of the appropriation for the Southborough Public Library.

ARTICLE 4: To see if the Town will vote to accept any sum of money from St. Mark's School and deposit same amount in Estimated Receipts Account, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town accept any sum of money from St. Mark's School and deposit the same amount in the Estimated Receipts Account.

ARTICLE 5: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1980 in accordance with the provisions of General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1980 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable in one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

ARTICLE 6: To see if the Town will vote to amend the Town By-Laws by striking therefrom in their entirety those sections which apply to the "Salary Administration Plan" and inserting therefor the following sections as the "Salary Administration Plan of the Town of Southborough".

MOTION MADE: That the Town amend the Town By-Laws by striking therefrom in its entirety those sections which apply to the Salary Administration Plan and inserting therefor the sections of the Salary Administration Plan of the Town of Southborough as set forth in the words of the Article including Section 22 Schedule B as attached to page 28 of the Warrant and striking therefrom Section 15 entitled "Temporary Vacancies".

MOTION MADE: to TABLE Article 6.

VOTED UNANIMOUSLY: To TABLE Article 6.

(see page ( 5 ) of this transcript for the vote on ARTICLE 6.)

MOTION MADE: That Article 8 be brought forward for the purpose of having the said article WITHDRAWN.

VOTED UNANIMOUSLY: That Article 8 be brought forward for the purpose of having the said article WITHDRAWN.

ARTICLE 8: To see if the Town will vote to extend Blue Cross/Blue Shield coverage for all municipal employees and teachers through retirement, and continue the Town's share of the costs, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That Article 8 (as stated above) be WITHDRAWN.

ARTICLE 7: To see if the Town will vote to increase from fifty per cent (50%) to seventy-five per cent (75%) the Town's share of the cost for Municipal Employees Blue Cross/Blue Shield Insurance, or do or act anything in relation thereto.

MOTION MADE: that the Town increase from Fifty Per Cent (50%) to Seventy-Five Per Cent (75%) the Town's share of the cost for Municipal Employees Blue Cross/Blue Shield Insurance.

AMENDMENT to MOTION: 1. That the Town vote to accept the provisions of Massachusetts General Laws, Chapter 32B, Section 7A, as Amended, which provisions allow the Town, in addition to its payment of Fifty Per Cent (50%) of the Premium for Contributory Group Life and Health Insurance for all Municipal Employees in the service of the Town, and their dependants, to pay a Subsidiary or additional rate.

2. That the Town pay a Subsidiary or additional Health Insurance payment for its Employees equal to Twenty-Five Per Cent (25%) of the total Health Insurance Premium.

PASSED by MAJORITY VOTE (AMENDMENT TO MOTION):

1. That the Town vote to accept the provisions of Massachusetts General Laws, Chapter 32B, Section 7A, as Amended, which provisions allow the Town, in addition to its payment of Fifty Per Cent (50%) of the Premium for Contributory Group Life and Health Insurance for all Municipal Employees in the service of the Town, and their dependants, to pay a Subsidiary or additional rate.

2. That the Town pay a Subsidiary or additional Health Insurance payment for its Employees equal to Twenty-Five Per Cent (25%) of the total Health Insurance Premium.

AMENDMENT to MAIN MOTION MADE: After the word "INSURANCE" add "only if agreed through the Collective Bargaining Process".

AMENDMENT to MAIN MOTION (as stated above) DEFEATED by the following HAND COUNT VOTE:

YES: 148
NO: 154

MOTION made that the MOTION under ARTICLE 7 be TABLED until all other items in the Warrant have been considered.

MOTION (as stated above) DEFEATED by MAJORITY VOTE.

MOTION as amended: DEFEATED by the following HAND COUNT VOTE:

YES: 97
NO: 189

MOTION MADE to RECONSIDER ARTICLE 7.

DEFEATED by MAJORITY VOTE to RECONSIDER ARTICLE 7.

MOTION MADE to take ARTICLE 6 from the table.

PASSED by MAJORITY VOTE to take ARTICLE 6 from the table.

ARTICLE 6: To see if the Town will vote to amend the Town By-Laws by striking therefrom in their entirety those sections which apply to the "Salary Administration Plan" and inserting therefor the following sections as the "Salary Administration Plan of the Town of Southborough."

MOTION MADE: That the Town amend the Town By-Laws by striking therefrom in its entirety those sections which apply to the Salary Administration Plan and inserting therefor the sections of the Salary Administration Plan of the Town of Southborough as set forth in the words of the Article including Section 22 Schedule B as attached to page 28 of the Warrant and striking therefrom Section 15 entitled "Temporary Vacancies".

VOTED UNANIMOUSLY: That the Town amend the Town By-Laws by striking therefrom in its entirety those sections which apply to the Salary Administration Plan and inserting therefor the sections of the Salary Administration Plan of the Town of Southborough as set forth in the words of the Article including Section 22 Schedule B as attached to page 28 of the Warrant and striking therefrom Section 15 entitled "Temporary Vacancies". as follows:

## "SALARY ADMINISTRATION PLAN OF THE TOWN OF SOUTHBOROUGH"

### Preamble

This by-law establishes a Salary Administration Plan of the Town of Southborough, hereinafter called the "Plan", which classifies the several position classifications in the Town services into groups, establishes salary schedules; establishes so-called "fringe" benefits, or "indirect pay" provisions, such as holidays and vacations with pay, sick leave and the like and establishes a Personnel Board to administer the plan, as hereinafter provided, and to represent the interest of both taxpayers and Town employees.

The positions of all officers and employees in the service of the Town, whether full-time, part-time, temporary seasonal, special, casual, Civil Service or any other, other than those positions filled by popular election and those under the direction and control of the School Committee, are hereby classified by titles in the groups listed in Schedule A, entitled, "Classification Schedule," as set forth in Section 20 of the by-law.

The classification of positions which are subject to the Welfare Compensation Plan of the Commonwealth of Massachusetts and the schedule of rates therefor effective July 1, 1966 with subsequent amendments, if any, and the provisions of Section 47D of Chapter 31 of the General Laws relating to the application of rates set forth in the aforementioned Welfare Compensation Plan are hereby incorporated by reference.

### SECTION 1. DEFINITIONS

As used in this by-law, the following words and phrases shall have the following meaning unless a different construction is clearly required by the context or by the laws of the Commonwealth:

"Administrative Authority", the elected or appointed official or board having jurisdiction over a function or activity.

"Base Pay", for the purposes of determining retirement credits and contributions for Town employees by the Town of Southborough.

The Town shall contribute funds as required for each employee in accordance with the procedures formula established by the Worcester County Retirement Board and the by-laws of the Town of Southborough.

Contributions shall be made by the Town for:

1. Wages earned during the first eight (8) hours worked in any one day, except in the case of full-time firepersons. No contributions will be made for hours worked in excess of 40 hours per week, except for full-time firepersons.

2. Any lump sum bonus which is guaranteed as outlined in the Salary Administration Plan of the Personnel by=laws of the Town and any collective bargaining agreement in force. Examples of lump sum bonuses are longevity pay and educational bonus.

3. Vacation pay except when paid in lieu of taking vacation.

4. Sick pay

5. Holiday pay.

Contributions shall be made by the Town only for those hours worked and wages earned by the employee in conjunction with his/her primary position for the Town.

"Casual Position", a position calling for part-time employment, which service does not constitute continuous service; this service is rendered occasionally and without regularity according to the demand therefore.

"Civil Service Law", Chapter 31 of the General Laws of the Commonwealth as amended and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification compensation and conditions of employment of officers and employees of the Town under Chapter 31.

"Class", a group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, that the same qualifications shall be required of the incumbents, that the same tests of fitness may be used to choose qualified employees and that the same scale of compensation can be made to apply with equity.

"Classification Schedule", titles in Schedules A and D of Section 21 of this by-law plus class specifications which are on file with the Personnel Board and which are hereby incorporated by reference.

"Compensation Grade", a range of salary or wage rates appearing in Schedule B, C, and D..

"Continuous Full-Time Service", employment requiring a predetermined minimum work week and uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

"Continuous Employment", full-time or part-time employment uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

"Department", an employee of the Town occupying a position in the Classification Schedule.

"Full-Time Employee", an employee retained in full-time employment.

"Full-Time Employment", employment for not less than 20 hours per week for fifty-two weeks per annum, minus legal holidays and authorized vacation leave, sick leave, bereavement leave, and other leaves of absence.

"Group", a group of classes appearing in Schedules A and D of Section 20.

"Increment", the dollar difference between step rates.

"Maximum Rate", the highest rate in a range which an employee normally is entitled to attain.

"Minimum Rate", the rate in a range which is normally the hiring rate of a new employee.

"Part-Time Employee", an employee retained in part-time employment.

"Part-Time Employment", employment for less than full-time employment, as defined above.

"Personal Rate", a rate above the maximum rate applicable only to a designated employee.

"Position", an office or post of employment in the Town service with duties and responsibilities calling for the full-time or part-time employment of one person in the performance and exercise thereof.

"Position Class", same as "Class", (a class may include only one position, in which event it is defined as a "single position class").

"Promotion", a change from a position of lower class and compensation grade to a position with greater responsibilities in a higher class and compensation grade.

"Range", the dollar difference between minimum and maximum rates.

"Rate", a sum of money designated as compensation for personal services on an hourly, weekly, monthly, annual or other basis.

"Salary Schedule", Schedules B, C, and D.

"Single Rate", a rate for designated position class which is not in a range.

"Special Position", a position calling for part-time employment which, although constituting continuous employment, is not rendered during prescribed working hours, daily, weekly, or annually, but is rendered as required according to the demands for such service.

"Step Rate", rate in a range of compensation grade.

"Temporary Employee", (1) an employee retained in a temporary position as defined above; (2) any employee holding a temporary appointment under Civil Service Law who does not also have permanent status thereunder.

"Temporary Position" or "Seasonal Position", any position in the Town service which requires or is likely to require the service of one incumbent for a period not exceeding six calendar months; either on a full-time or part-time basis.

"Town", the Town of Southborough.

## SECTION 2. TITLES OF POSITIONS

No person shall be appointed, employed or paid as an employee in any position subject to the provisions of the Salary Administration Plan under any title other than those of the Classification Schedule, or under any title other than that of the job, the duties of which are actually performed. The job title in the Classification Schedule of the Plan shall be the official title for all purposes having to do with the position and shall be used to designate the position in all payrolls, budget estimates and official reports, and in every other connection involving personnel and fiscal processes.

## SECTION 3. NEW OR CHANGED POSITIONS

Whenever a new position is established, or the duties of an existing position are so changed that a new level of work demand exists and in effect a new position is created, upon presentation of substantiating data satisfactory to the Personnel Board, the Board shall rate such new or changed position and allocate it to its appropriate compensation grade and establish the rate change therefor.

SECTION 4. RECLASSIFICATION OF EMPLOYEES

No position may be reclassified to a classification in another compensation grade, either higher or lower, until the Personnel Board shall have determined such a reclassification will be consistent with the provisions of the Salary Administration Plan.

SECTION 5. JOB DESCRIPTIONS AND INTERPRETATIONS

The Personnel Board shall maintain written job descriptions of the position classes in the Classification Schedule of the Plan, each consisting of a statement describing the essential nature of the work and characteristics that distinguish the class from other classes. The description for any class shall be construed solely as a means of identification and not as prescribing what the duties or responsibilities of any position shall be, or as modifying or in any way affecting the power of any administrative authority, as otherwise existing, to appoint, to assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

SECTION 6. WAGES

a. The weekly pay period shall begin at 12:01 a.m. Sunday and shall end at 12:00 p.m. the following Saturday.

b. Employees in the clerical and operating groups shall be paid time and one-half for all hours paid in excess of eight (8) in a calendar day and/or 40 hours in one calendar week, provided such hours of work have been authorized by the department head.

c. Employees in the weekly and public safety groups except Superintendents, Chief of Police, Chief of the Fire Department, the Town Accountant, the Librarian, and Administrative Assistant to the Selectmen and the Dog Officer shall be paid time and one-half for hours worked in excess of the regular scheduled work week. The regular work week for the purpose of this determination shall be forty (40) hours except for Fire Department eligible personnel. For the latter, the determination is based on the regularly scheduled work week or forty-eight (48) hours whichever is greater.

In addition, all service outside of or out of turn of an employee's regular scheduled tour of duty shall be at the overtime rate. If any employee is recalled to duty hereunder, he shall be paid at the overtime rate for all such time and shall be guaranteed a minimum of four

(4) hours overtime recall pay. For the Fire Department, in case of false alarm, guaranteed overtime pay shall be limited to one (1) hour. The rate shall be determined by dividing his regular weekly compensation by the employees regular scheduled hours of employment.

d. The Salary Schedule of the Salary Administration Plan set forth as Schedules B, C, and D of Section 20 of this by-law, shall consist of the maximum and minimum salaries, step-rate salaries or single rate salaries for the positions in the Classification Schedule. The salary grade shall be the salary range for all position classes allocated to the grade.

## SECTION 7. SALARY RATES ABOVE MAXIMUM

Any salary rate which is above the maximum rate for a job, as established by this Salary Administration Plan, shall be deemed to be a personal rate, and apply only to the incumbent. When such incumbent leaves the employ of the Town or is transferred to another job with a higher maximum rate than his personal rate or higher maximum rates are established, the personal rate shall disappear. No other employee assigned to, or hired for, such job shall advance beyond the maximum of the job.

## SECTION 8. ADJUSTMENT POLICIES

a. Every employee subject to this plan who is in the continuous full-time service of the Town, computed from the date of his latest employment, and who has a satisfactory performance record, shall be eligible annually, one year from the date of the latest increase, for consideration for advance to the next higher step rate, but not more than one step rate in any one twelve-month period until the maximum for the job is reached, subject to the approval of the department head and the Personnel Board. Any employee denied such an increase has the right to appeal, in writing, to the Personnel Board, which shall confer with both the employee and the department head, and shall decide the matter. All adjustments shall be approved in advance by the Personnel Board.

b. Regular part-time employees, for whose positions step-rates are provided, shall be eligible for consideration for increases on the same basis as provided for full-time personnel in clause (a) of this section. Special, casual and other part-time personnel for whose positions there is a single rate shall not be eligible for step rate increases.

## SECTION 9. TRANSFERS AND PROMOTIONS

a. When an employee is promoted to a job with a higher rate range, or rate of pay, he/she shall enter it at the minimum of the job rate range or at his/her own rate, whichever is the higher but in no event at a rate in excess of the maximum for such job. The employee may also receive at the time a onestep rate increase, provided the maximum for the job is not exceeded, if the department head recommends that qualifications and performance warrant it and the Personnel Board approves. If the department head should feel that there should be a trial period before recommending the promotional one step rate increase, on recommendation of the department head, the Personnel Board may approve such a deferred promotional increase at the conclusion of the trial period.

b. If an employee is transferred to a job with a lower rate range, or rate of pay, he/she shall enter it at his/her own rate or at the maximum rate for the job, whichever is the lower, providing the Personnel Board approves. The employee shall have a right to appeal to the Personnel Board and to be heard thereon, and the Personnel Board shall decide the matter.

## SECTION 10. NEW PERSONNEL

a. The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired, unless otherwise authorized by the Personnel Board. Department heads shall notify the Personnel Board of the hiring of all new personnel and their hiring rates.

b. For new regular full-time and new regular part-time personnel for whose positions there is a rate range and step rates, the first six months of employment shall be a probationary period, at the end of which the employee may advance one step rate, provided the department head and the Personnel Board decide his/her performance warrants it. The employee shall thereafter be reviewed for a step rate increase each year on his/her annivarsary date. This probationary step rate increase shall apply only at the start of employment and shall not apply in case of transfer or promotion from one job to another.

## SECTION 11. DEPARTMENT BUDGETS

Each department head shall include in the annual budget a pay adjustment section to provide funds for anticipated pay adjustments during the ensuing year, expenditures to be made therefrom only in accordance with the Salary Administration Plan with the approval of the Personnel Board.

SECTION 12. FRINGE BENEFITS

So-called "fringe" benefits, such as holiday and vacation with pay, sick leave and other such matters, are a cost item to the Town and a form of "indirect pay", and included in the coverage of the Salary Administration Plan, both those included in the Plan at its adoption and any other which may be included in the future.

a. Holidays With Pay

(1) All regular full-time employees shall receive one day's pay at regular straight time for the following state legal holidays - New Year's Day, Martin Luther King's Birthday, Washington's Birthday, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day and Christmas.

(2) To be eligible for such holiday pay, an employee shall have worked on the regularly scheduled work day next preceding, and shall have worked, or to have satisfactorily presented himself/herself for work, on the regularly scheduled work day next following the holiday, or shall have been in full pay status on the day preceding and the day following.

(3) In the case of the Police Department or other departments whose personnel is subject to duty seven days a week, those employees who are required to work on said holiday shall be paid in addition to regular weekly compensation, an additional day's pay, unless the employee elects to take an additional day off and the sum can be granted by the department without interference with personnel scheduling; provided that in the case of an employee whose regular day off or vacation days falls on any holiday, an additional day off shall be allowed or payments in lieu, or one day shall be allowed at the election of the employee. Such day's pay shall be one'fifth of his regular weekly salary.

Details as to administrative policies and practices relative to holidays with pay shall be prepared and established under the direction of the Personnel Board.

b. Vacations With Pay

(1) Regular full-time employees who have been in the continuous employ of the Town, as such, shall be paid their regular week's pay or portion thereof as vacation pay in accord with the following schedule:

| | |
|---|---|
| 6 months as of July 1 | 1 week |
| 1 year as of July 1 | 2 weeks |
| 7 years as of July 1 | 3 weeks |
| 15 years as of July 1 | 4 weeks |

(2) Vacations shall be granted by department heads at such time as, in their opinion, will cause the least interference with the performance of the regular work of the departments. Vacations must be taken in the fiscal year in which they are due, and shall not accumulate from year to year.

(3) If, in the opinion of the department head, there are unusual circumstances which warrant it, an employee may, upon request, continue at work and receive vacation pay in lieu of his vacation.

(4) In the event of termination of employment, which is caused through no fault of the employee, or by reason of retirement, the employee shall be paid, or be entitled to time off with pay, for any accumulated vacation prorated on the basis of service since the employee's preceding vacation. In the event of the death of any employee, any accumulated vacation pay shall be paid to his estate.

(5) Call personnel of the Fire Department shall be entitled to take vacations on the above basis without loss of pay.

(6) Vacation administrative policies and practices shall be prepared and established under the direction of the Personnel Board.

c. Sick Leave

(1) All regular full-time employees shall be entitled to fifteen days sick leave per year, accumulative for a period of seven year continuous service or a maximum of 105 days. Pay for each day of sick leave shall be at the rate of a regular days pay. Absences on account of sickness in excess of that authorized may, at the discretion of the department head and the Personnel Board, be charged to vacation leave. Sick leave shall be payable only in cases of bona fide illness or non-work-connected accident.

(2) Employees who because of sickness or a non-work-connected accident are absent for a period of more than two days shall be required to present a doctor's certificate to their department head stating reason and period of time the employee will be absent from work. The above section is not to be construed by any employee or department head for time off for any sickness caused by over-indulgence in alcohol or narcotics or by his or her misconduct.

(3) Details as to sick leave administrative policies and practices shall be as prepared and established under the direction of the Personnel Board.

d. Workmen's Compensation

Present practices now followed by the Town related Workmen's Compensation shall continue unchanged.

e. Military Leave

An employee in full-time employment in the military reserve shall be paid the difference between compensation received while on reserve duty and regular compensation rates paid the employee by the Town. Such payment by the Town shall be limited to a period not to exceed two weeks in any twelve month period and shall not include payment to members of the National Guard who may be mobilized during an emergency in the Commonwealth.

f. Jury Duty

If an employee is called to jury duty, he/she shall receive an amount equal to the difference between his/her normal compensation and the amount (excluding any travel allowance) received from the court, upon presentation of evidence of the amount paid by the court.

g. Miscellaneous Paid Time Off

Working time lost from regularly scheduled work days for reasons listed below shall be without loss of pay, provided such lost time is with authorization of the department head:

(1) Bereavement leave - In the event of the death of a spouse, father, mother, children, father-in-law, mother-in-law, brother or sister, or of any person residing with the family of an employee, such employee shall be entitled to receive three (3) days leave for the purpose of the funeral arrangements and burial of said deceased. In the event that travel is required out of State, the department head in his or her discretion may authorize two (2) additional days of travel time.

(2) Inoculation required by Municipal Employer.

(3) Red Cross blood donation authorized by the Department.

(4) Promotional examinations conducted under rules for promotion to any position in the municipal employment.

(5) Medical examinations for retirement purposes.

(6) Attendance at educational programs required or authorized by Town or Department.

h. Court Time Pay

An employee on duty at night or on vacation, furlough or day off, who attends as a witness or other capacity in the performance of his/her duty or in behalf of the Commonwealth or the Town in any criminal case pending in any Court or before any official governmental board or agency shall be entitled to over-time compensation for every hour or fraction thereof during which he/she was in such attendance or appearance, but in no event less than three (3) hours of such overtime pay.

## SECTION 13. LEAVE OF ABSENCE

Leave of absence for valid reasons may be granted by a department head, but shall be without compensation. Leaves of absences may not be granted to seek other employment.

Leaves of absence of over three months' duration except military leave, shall be considered a break in employment, and on return to work the employee shall have the status of a new employee unless an extension of leave beyond three months has been authorized by the Personnel Board.

## SECTION 14. TRANSITIONS BETWEEN FULL-TIME AND PART-TIME STATUS

a. A part-time employee shall be eligible for full-time (employee) status when the employee has worked over 20 hours per week for a period of at least three consecutive months. This status change requires prior approval by the appropriate department head and by the Personnel Board.

b. A full-time employee whose hours of employment total less than 20 hours per week, exclusive of legal holidays and authorized vacation leave, sick leave, bereavement leave and other authorized leaves of absence for a period of more than four consecutive weeks shall be considered to be a "part-time employee".

*SECTION 15: (Deleted)*

## SECTION 16. PERSONNEL BOARD

There shall be a Personnel Board to administer the Salary Administration Plan, said Board to be appointed by the Moderator, consisting of five voters other than employees of the Town or those regularly serving the Town in any elective or appointive capacity. They shall serve without compensation.

Future appointments shall be for three years. Any vacancies shall be filled by the Moderator. All members shall continue to hold office until their successors have been appointed and qualified. The Personnel Board may employ assistance and incur expenses as it deems necessary, subject to appropriation of funds thereof.

## SECTION 17. DUTIES OF THE PERSONNEL BOARD

a. The Personnel Board shall administer the Salary Administration Plan and shall establish such policies, procedures and regulations as it deems necessary for the administration of the Plan.

b. The Board shall annually, in July, meet and organize by the choice of a Chairman and Clerk. A majority of the Board shall constitute a quorum for the transaction of business. The votes of the majority of all the members of the Board shall be necessary on any matter upon which it is authorized to or required to pass under the Salary Administration Plan.

c. The Personnel Board shall have maintained records of all employees subject to this Plan, included therein such information as it deems desirable, such records are to be kept by the Town Accountant, under the direction of the Board. Department heads shall furnish such information as shall be requested by the Board. The Town Accountant shall also check on matters covered by the Plan and shall bring any deviations to the attention of the Board prior to payment.

d. The Personnel Board, from time to time, shall review the Salary Schedule and administration policies of the Administration

Plan. The Personnel Board may tentatively add a new class to the Classification Schedule or reallocate an existing class to a different compensation grade, either higher or lower, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan at the next annual town meeting.

e. The Personnel Board shall, from time to time, review the Salary Schedule and administration policies of the Salary Administration Plan. It shall keep informed as to pay rates and policies outside the services of the Town, and shall recommend to the Town any action which it deems desirable to maintain a fair equitable pay level.

f. Upon recommendation of a department head, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Personnel Board, said Board may authorize an entrance rate higher than the minimum rate for a position, and such other variances in the Salary Administration Plan as it may deem necessary for the proper functioning of the services of the Town, and to effectuate the basic intent of the Plan.

g. The Personnel Board shall make an annual report to the Town, including recommendations on any matters relating to the Plan which it feels should be considered by the Town.

## SECTION 18. EMPLOYEES AND THE PERSONNEL BOARD

All employees shall have the right to request an appointment to confer with the Board on any matter which is of interest or concern to them and which is covered by the Salary Administration Plan. As a matter of courtesy to the department head, the employee shall notify him/her in advance of his/her desire to discuss the matter with the Board. One of the duties of the Board shall be to foster mutual understanding and goodwell with the personnel of the Town.

To facilitate this, if any employee should feel aggrieved by the operation of any provision of the Plan, he/she shall first discuss the matter with his/her department head, in a mutual effort to clear up any problems or misunderstanding.

If two weeks after such a conference, a satisfactory understanding and solution of the problem has not been reached, then either the department head or the employee may take the matter to the Board. The Board shall hear the parties not later than its next regular meeting. There shall be no discrimination or prejudice by any department head against any employee who may take a matter to the Board.

## SECTION 19. AMENDMENT OF THE PLAN

The Salary Administration Plan may be amended in the same manner in which Town by-laws may be amended; provided, however, that no amendment to the Plan shall be made until it has been presented by a signed petition addressed to and submitted to the Personnel Board, and acted upon by the Board. Upon receipt of such a written petition, the Board, after giving the petitioners, the heads of departments and employees affected at least three days' written notice, shall hold a hearing of the parties interested to consider the proposed amendment. If the Personnel Board shall approve of any such proposed amendment, it shall take the proper steps to bring the proposed amendment before the next annual town meeting for its consideration and action. If the Personnel Board shall disapprove any such proposed amendment, and failure to act thereon within fifteen days after the hearing shall be deemed disapproved, the petition may then be presented to the next annual town meeting for its consideration and action, if so desired. The Board of its own motion, after a similar hearing and/or conference with parties interested, may propose an amendment to the Plan.

## SECTION 20. CIVIL SERVICE LAW

Nothing in this by-law, or in the Salary Administration Plan, shall be construed to conflict with Chapter 31 of the General Laws, which is the Chapter dealing with the Civil Service Law.

## SECTION 21. SEPARABILITY PROVISION

In the event that any provision of this by-law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to effect the validity of any other provision, or application thereof, of this by-law.

## SECTION 22. POSITION CLASSES, SALARY, WAGE AND MISCELLANEOUS SCHEDULE

### SCHEDULE A

| CLASS | GRADE |
|---|---|
| Clerk 1 | 1 |
| Laborer | 1 |
| Clerk II | 3 |
| Library Assistant | 6 |
| Committee Secretary | 6 |
| Clerk-Receptionist | 6 |
| Maintenance Custodian | 6 |
| Clerk III | 6 |
| Skilled Laborer | 6 |
| Administrative Secretary | 7 |
| Financial Clerk | 7 |
| Dog Officer | 7 |
| Secretary | 8 |
| Dispatcher | 8 |
| Clerk-Dispatcher | 9 |
| Supt. Insect-Pest Control | 9 |
| Children's Librarian | 10 |
| Cemetery Assistant Foreman | 10 |
| Secretary to Assessors | 10 |
| Librarian | 16 |
| Town Accountant | 16 |
| Cemetery Supt. | 16 |
| Collector-Treasurer | 16 |
| Youth Director | 16 |
| Building Inspector | 19 |
| Water Supt. | 20 |
| Highway Supt. | 20-24 |
| Administrative Assistant | 20-24 |
| Police Chief | 23 |
| PUBLIC SAFETY GROUP | |
| Patrolman | PS-7 |
| Firefighter | PS-7 |
| Police Sergeant | PS-8 |
| Fire Captain | PS-8 |
| Fire Chief | PS-10 |

SCHEDULE B WEEKLY SALARY SCHEDULE

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 |
|---|---|---|---|---|---|
| 1 (hourly) | 3.19 | 3.37 | 3.56 | 3.77 | 3.98 |
| 2 " | 3.36 | 3.55 | 3.75 | 3.96 | 4.18 |
| 3 " | 3.53 | 3.73 | 3.94 | 4.16 | 4.40 |
| 4 " | 3.71 | 3.93 | 4.14 | 4.38 | 4.62 |
| 5 " | 3.91 | 4.13 | 4.35 | 4.60 | 4.87 |
| 6 " | 4.11 | 4.33 | 4.58 | 4.85 | 5.10 |
| 7 " | 4.31 | 4.56 | 4.80 | 5.08 | 5.37 |
| 8 " | 4.54 | 4.78 | 5.04 | 5.34 | 5.65 |
| 9 " | 4.77 | 5.04 | 5.32 | 5.62 | 5.93 |
| 10 " | 5.02 | 5.30 | 5.60 | 5.91 | 6.24 |
| 10 (weekly) | 200 | 211 | 224 | 236 | 249 |
| 11 (hourly) | 5.28 | 5.56 | 5.87 | 6.21 | 6.56 |
| 12 " | 5.53 | 5.85 | 6.18 | 6.53 | 6.88 |
| 13 " | 5.82 | 6.15 | 6.48 | 6.85 | 7.23 |
| 14 (weekly) | 245 | 259 | 273 | 288 | 304 |
| 15 " | 257 ~~260~~ | 272 ~~276~~ | 287 ~~291~~ | 303 ~~307~~ | 320 ~~324~~ |
| 16 " | 270 | 286 | 302 | 318 | 336 |
| 17 " | 285 | 300 | 317 | 335 | 353 |
| 18 " | 299 | 316 | 333 | 351 | 371 |
| 19 " | 314 | 332 | 350 | 369 | 389 |
| 20 " | 330 | 348 | 367 | 387 | 410 |
| 21 " | 347 | 366 | 386 | 408 | 430 |
| 22 " | 364 | 384 | 406 | 428 | 452 |
| 23 " | 382 | 403 | 426 | 449 | 475 |
| 24 " | 401 | 424 | 447 | 473 | 499 |
| 25 " | 422 | 445 | 470 | 496 | 524 |

Longevity Pay for Full Time Continuous Employment

|  | 20 hours but less than 35 hours | More than 35 hours |
|---|---|---|
| After 5 years | $100 per annum | $150 per annum |
| After 10 years | $125 per annum | $200 per annum |
| After 15 years | $150 per annum | $250 per annum |

## SCHEDULE C

### MISCELLANEOUS PUBLIC SAFETY COMPENSATION (NOT COVERED BY THE COLLECTIVE BARGAINING)

### FIRE DEPARTMENT

| | | |
|---|---|---|
| Call Deputy Fire Chief (P.T.) | $ 965.00 | (Annual) |
| Call Fire Captain (P.T.) | 585.00 | (Annual) |
| Call Fire Lieutenant (P.T.) | 490.00 | (Annual) |
| Call Fire Fighter 1 (P.T.) | 394.00 | (Annual) |
| Call Fire Fighter 2 (P.T.) | 197.00 | (Annual) |

### BRUSH AND FORREST FIRES

| | | |
|---|---|---|
| Call Officers (P.T.) | 6.88 | (Hourly) |
| Call Fire Fighters 1 (P.T.) | 4.56 | (Hourly) |
| Call Fire Fighters 2 (P.T.) | 2.28 | (Hourly) |

## SCHEDULE D

### MISCELLANEOUS COMPENSATION SCHEDULE

### General Group

| | | |
|---|---|---|
| Agent, Board of Health (P.T.) | $ 172.00 | (Annual) |
| Animal Inspector (P.T.) | 259.00 | (Annual) |
| Civil Defense Director (P.T.) | 345.00 | (Annual) |
| Clerk, Advisory Board (P.T.) | 517.00 | (Annual) |
| Clerk, Board of Registrars (P.T.) | 689.00 | (Annual) |
| Election Warden (P.T.) | 3.95 | (Hourly) |
| Election Worker (P.T.) | 3.38 | (Hourly) |
| Registrar of Voters (P.T.) | 87.00 | (Annual) |
| Slaughtering Inspector (P.T.) | 259.00 | (Annual) |
| Town Counsel (P.T.) | 717.00 | (Annual) plus fees |
| Veteran's Agent and Director of | 3104-3449.00 | (Annual) |
| Veteran's Services (P.T.) | 3792-4137.00 | (Annual) |
| Seasonal Laborer | 3.10 | (Hourly) |
| Library Page | 3.10 | (Hourly) |

ARTICLE 9: To see if the Town will vote to raise such sum of money as may be necessary, for the Town's use, and make appropriations of the same, or do or act anything in relation thereto.

MOTION MADE: That the Town vote a sum of $5,689,797.84 for the operation of the General Government as follows:

1) that the Reserve Fund Budget #1 be funded by transferring from Overlay Reserve the amount of $14,214.43 and raise and appropriate the remaining $45,785.57;
2) that the Library Budget #28 be reduced by $513.76 in accordance with the vote on Article #3;
3) that the Interest on Debt Budget #36 relative to Fire Station Debt be reduced by $11,603.00 from funds transferred from Available Revenue Sharing Fund and that the Town Hall Renovation Debt be reduced by $9,345.00 from funds transferred from Available Revenue Sharing Funds;
4) that the Debt Retirement Budget #37 relative to the Fire Station Debt be reduced by $35,000.00 from Available Revenue Sharing Funds and that the Town Hall Renovation Debt be reduced by $23,897.75 from Available Revenue Sharing Funds and further reduced by $6,102.25 from Anticipated Revenue Funds;
5) that the Southborough School Budget #24 be reduced by transferring the sum of $88,577.00 from the Overlay Reserve Fund. and that the balance of $5,500,544.65 be raised and appropriated. (2/3 vote required)

(See page ( 76 ) of this transcript) - Adjourned Session, May 15, 1980.

PASSED BY MAJORITY VOTE: That the sum of Five Million Six hundred eighty-nine thousand seven hundred ninety-seven Dollars and 84/100 ($5,689,797.84) for the operation of the General Government as follows:

1) that the Reserve Fund Budget #1 be funded by transferring from Overlay Reserve the amount of Fourteen Thousand two hundred fourteen Dollars and 43/100 ($14,214.43) and raise and appropriate the remaining Forty-five thousand seven hundred eighty-five Dollars and 57/100 ($45,785.57);
2) that the Library Budget #28 be reduced by Five Hundred thirteen Dollars and 76/100 ($513.76) in accordance with the vote on Article #3;
3) that the Interest on Debt Budget #36 relative to Fire Station Debt be reduced by Eleven Thousand six hundred three Dollars and 00/100 ($11,603.00) from funds transferred from Available Revenue Sharing Funds and that the Town Hall Renovation Debt be reduced by Nine Thousand three hundred forty-five Dollars 00/100 ($9,345.00) from funds transferred from Available Revenue Sharing Funds;
4) that the Debt Retirement Budget #37 relative to the Fire Station Debt be reduced by Thirty-five Thousand Dollars 00/100 ($35,000.00) from Available Revenue Sharing Funds and that the Town Hall Renovation Debt be reduced by Twenty-three Thousand eight hundred ninety-seven Dollars and 75/100 ($23,897.75) from Available Revenue Sharing Funds and further reduced by Six Thousand One hundred two Dollars and 25/100 ($6,102.25) from Anticipated Revenue Funds;
5) That the Southborough School Budget #24 be reduced by transferring the sum of Eighty-eight Thousand five Hundred Seventy-seven Dollars 00/100 ($88,577.00) from the Overlay Reserve Fund. and that the balance of Five Million five hundred thousand five hundred forty-four Dollars and 65/100 ($5,500,544.65) be raised and appropriated. as follows:

| BUDGET NUMBER | BUDGET NAME | 1980-81 REQUESTED |
|---|---|---|
| 1. | RESERVE FUND | |
| | Transfers | $60,000 |
| 2. | BOARD OF SELECTMEN | |
| | Salaries | $49,226 |
| | Office Supplies | 1,000 |
| | Travel/ Meetings | 3,000 |
| | Dues/Subscriptions | 500 |
| | Total | $53,726 |
| | | - 2,364 |
| | | * $51,362 |

MOTION MADE: to amend budget #2 Selectmen so that total funding is $51,362.

PASSED by the following HAND COUNT VOTE:to amend budget #2 Selectmen so that total funding is Fifty-one Thousand three hundred sixty-two Dollars 00/100 ($51,362). (*changed accordingly)

YES: 171 NO: 99

| | | |
|---|---|---|
| 3. | ACCOUNTING | |
| | Salaries | $26,169 |
| | Office Supplies | 225 |
| | Travel | 145 |
| | Meetings | 735 |
| | Dues/Subscriptions | 30 |
| | Total | $27,304 |
| | | - 2,060 |
| | | * $25,244 |

MOTION MADE: to amend budget #3 Town Accountant so that total funding is $25,244.

PASSED by MAJORITY VOTE: to amend budget #3 Town Accountant so that total funding is Twenty-five Thousand Two Hundred forty-four Dollars 00/100 ($25,244). (*changed accordingly)

| | | |
|---|---|---|
| 4. | TREASURER-COLLECTOR | |
| | Salaries | $48,822 |
| | Office Expense | 1,380 |
| | Operating Expense | 2,429 |
| | Expense | 3,200 |
| | Tax Title Expense | 300 |
| | Total | $56,131 |
| | | - 909 |
| | | * $55,222 |

MOTION MADE: to amend budget #4 Treasurer/Collector so that total funding is $55,222.

PASSED by MAJORITY VOTE: to amend budget #4 Treasurer/Collector so that total funding is Fifty-five Thousand Two Hundred twenty-two Dollars 00/100 ($55,222). (*changed accordingly)

5. (Deleted)

| BUDGET NUMBER | BUDGET NAME | 1980-81 REQUESTED |
|---|---|---|
| 6. | TOWN CLERK | |
| | Salaries | $10,609 |
| | Office Expenses | 250 |
| | Operating Expense | 1,330 |
| | Total | $12,189 |
| | | - 300 |
| | * | $11,889 |

MOTION MADE: to amend budget #6 Town Clerk so that total funding is $11,889.

PASSED by MAJORITY VOTE: to amend budget #6 Town Clerk so that total funding is Eleven Thousand Eight Hundred eighty-nine Dollars 00/100 ($11,889). (* changed accordingly)

| BUDGET NUMBER | BUDGET NAME | 1980-81 REQUESTED |
|---|---|---|
| 7. | ELECTIONS-REGISTRATIONS | |
| | Salaries | $14,772 |
| | Office Expenses | 1,280 |
| | Yearly Street Listing | 2,600 |
| | Operating Expense | 2,625 |
| | Total | $21,277 |

MOTION MADE: to amend budget #7 Elections & Registrations so that total funding is $20,277.

MOTION (as stated above) DEFEATED by MAJORITY VOTE.

| BUDGET NUMBER | BUDGET NAME | 1980-81 REQUESTED |
|---|---|---|
| 8. | BOARD OF ASSESSORS | |
| | Salaries | $20,958 |
| | Office Supplies | 600 |
| | Travel | 1,500 |
| | Meetings | 400 |
| | Dues | 275 |
| | Subscriptions | 300 |
| | Contracted Services | 1,500 |
| | Service Supplies | 0 |
| | Deeds/Plans | 300 |
| | Schooling | 750 |
| | Computer Services | 900 |
| | New Equipment | 500 |
| | Total | $27,983 |

MOTION MADE: to amend budget #8 Assessors so that total funding is $27,133.

MOTION (as stated above) DEFEATED by MAJORITY VOTE.

| BUDGET NUMBER | BUDGET NAME | 1980-81 REQUESTED |
|---|---|---|
| 9. | LEGAL | |
| | Retainer | $ 717 |
| | Billed Hours | 16,000 |
| | Tax Title Expense | 1,000 |
| | Other Expense | 800 |
| | Total | $18,517 |

| BUDGET NUMBER | BUDGET NAME | 1980-81 REQUESTED |
|---|---|---|
| 10. | CENTRAL SERVICES | |
| | Salaries | $13,194 |
| | Office Supplies | 200 |
| | Postage | 5,500 |
| | Telephone | 8,000 |
| | Dues | 708 |
| | Service Contracts | 2,400 |
| | New Equipment | 850 |
| | Photocopy/Mimeo | 2,800 |
| | Legal Ads | 450 |
| | Printing Services | 6,800 |
| | Total | $40,902 |

MOTION MADE: to amend budget #10 Central Services so that total funding is $39,652.

MOTION: (as stated above) DEFEATED by MAJORITY VOTE.

| | | |
|---|---|---|
| 11. | PLANNING BOARD | |
| | Salaries | $1,070 |
| | Office Supplies | 100 |
| | P.O. Box | 0 |
| | Subscriptions/Dues | 150 |
| | Printing | 50 |
| | Legal Ads | 500 |
| | Operating Expenses | 0 |
| | Total | $1,870 |

| | | |
|---|---|---|
| 12. | ZONING BOARD OF APPEALS | |
| | Salaries | $ 862 |
| | Office Supplies | 100 |
| | Dues | 20 |
| | Legal Ads | 400 |
| | Total | $1,382 |

| BUDGET NUMBER | BUDGET NAME | 1980-1981 REQUESTED |
|---|---|---|
| 13. | POLICE DEPARTMENT | |
| | Salaries | $271,856 |
| | Employee Allow. | 4,050 |
| | Office Supplies | 1,405 |
| | Postage | 300 |
| | Telephone | 5,500 |
| | Travel/Meetings | |
| | Dues/Subscriptions | 1,220 |
| | Heat | 4,116 |
| | Electricity | 2,596 |
| | Water | 120 |
| | Vehicle Maintenance/Repair | 2,500 |
| | Service Equip/Repair | 900 |
| | New Equipment | 5,000 |
| | Service Supplies | 1,500 |
| | Medical exams | 560 |
| | Schooling | 500 |
| | Non-Recurring | 450 |
| | Radio Repairs | 1,000 |
| | Station Supplies | 711 |
| | Total | $304,284 |
| | * | - 320 |
| | | $303,964 |

MOTION MADE: to amend budget #13 Police so that total funding is $293,364.

MOTION (as stated above) DEFEATED by MAJORITY VOTE.
*Reduced by $320.00 see page ( 42) of this transcript for vote.
(changed accordingly) -(Budget #13 Police Department)

| | | |
|---|---|---|
| 14. | FIRE DEPARTMENT | |
| | Salaries | $180,393 |
| | Employee Allow. | 3,390 |
| | Office Supplies/Postage | 435 |
| | Telephone | 2,200 |
| | Travel/Meetings | |
| | Dues/Subscriptions | 1,382 |
| | Heat | 9,430 |
| | Electricity | 3,300 |
| | Water | 130 |
| | Vehicle Maintenance/Repair | 2,400 |
| | Bldg. Maint/Repair | 1,000 |
| | Service Equip/Repair | 600 |
| | New Equipment | 4,000 |
| | Service Supplies | 1,000 |
| | Grease/Oil | 300 |
| | Miscellaneous | 500 |
| | Total | $210,460 |

MOTION MADE: to amend budget #14 Fire so that total funding is $200,090.00.

MOTION (as stated above) DEFEATED by MAJORITY VOTE.

| BUDGET NUMBER | BUDGET NAME | 1980-1981 REQUESTED |
|---|---|---|
| 15. | INSECT PEST CONTROL | |
| | Salaries | $ 4,552 |
| | Service Equipment | 575 |
| | Contracted Services | 4,000 |
| | Total | $ 9,127 |
| 16. | TREE WARDEN | |
| | Salaries | $ 6,613 |
| | Service Equip/Repair | 500 |
| | Contracted Services | 3,890 |
| | Total | $ 11,003 |
| 17. | CEMETERY | |
| | Salaries | $ 39,710 |
| | Employee Allow. | 200 |
| | Supplies | 100 |
| | Utilities-Heat/Tele/ Elec/Water | 2,690 |
| | Maintenance/Repair | 1,800 |
| | Backhoe Rental | 900 |
| | Service Supplies | 400 |
| | Legal Advertising | 200 |
| | | 46,000 |
| | Total | - -2,160 |
| | | * $ 43,840 |

MOTION MADE: to amend budget #17 CEMETERY so that the total funding is $ 43,840.

PASSED by MAJORITY VOTE: to amend budget #17 CEMETERY so that the total funding is Forty-three thousand Eight hundred forty dollars 00/100 ($43,840). (* changed accordingly)

| BUDGET NUMBER | BUDGET NAME | 1980-1981 REQUESTED |
|---|---|---|
| 18. | CIVIL DEFENSE | |
| | Salaries | $ 370 |
| | Postage/Telephone | 240 |
| | Service Equip/Repair | 300 |
| | Surplus Equipment | 350 |
| | Total | $ 1,260 |

| BUDGET NUMBER | BUDGET NAME | 1980-1981 REQUESTED |
|---|---|---|
| 19. | BOARD OF HEALTH | |
| | Salaries | $ 7,092 |
| | Office Supplies | 150 |
| | Travel/Meetings/Dues | 975 |
| | Garbage Collection | 15,000 |
| | Contracted Services | 12,648 |
| | Service Supplies | 100 |
| | Advertising | 100 |
| | Legal Ads | |
| | Clinics | 100 |
| | Burial Permits | 100 |
| | Miscellaneous | 50 |
| | Total | $ 36,315 |
| 20. | INSPECTOR OF ANIMALS | |
| | Salaries | $ 259 |
| | Other | 10 |
| | Total | $ 269 |
| 21. | STREET LIGHTS | |
| | Incandescent/<br>Mercury Lights | $ 73,370 |
| | Isolated Spots | 2,875 |
| | Traffic Control | 3,669 |
| | Total | $ 79,914 |

PASSED by MAJORITY VOTE: "AS IS" (Budget #21 STREET LIGHTS) Seventy-nine Thousand Nine Hundred fourteen Dollars 00/100 ($79,914).

MOTION MADE at 11:05 P.M. to ADJOURN the Monday, April 14, 1980 Session of the Annual Town Meeting to Tuesday, April 15, 1980 at 7:30 P.M.

A true copy:
Attest: Paul J. Berry
Paul J. Berry, Town Clerk

ADJOURNED SESSION: April 15, 1980

At the Adjourned Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on Tuesday, April 15,1980 at 7:30 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters= quorum, (318) voters were present).

| | | |
|---|---|---|
| Checkers: | Janet M. E. Mattioli | Benita M. Hubley |
| | Gladys R. Binder | Lidia A. Kiley |

The Meeting was called to order at (7:52 P.M.) by Town Moderator, Nelson H. Goldin.

The following Tellers were appointed by Moderator Goldin and sworn-in by Town Clerk, Paul J. Berry:

James A. McCaw, 19 Middle Road
Beth S. Henson, 192 Parkerville Road
Anne E. Ingalls, 4 Reservoir Drive
Sally T. Jones, 30 East Main Street

Moderator Goldin had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Christine Dunn, South Middlesex News
William F. Murphy, Assistant Superintendent of Schools
Karen Corbin, Marlboro Enterprise
Bonnie Idlis, Youth Director, Town of Southborough

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Goldin noted the receipt of the return of the posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

Adjourned Session, April 15, 1980

ARTICLE 9: BUDGETS

| BUDGET NUMBER | BUDGET NAME | 1980-1981 REQUESTED |
|---|---|---|
| 22. | HIGHWAY DEPARTMENT | |
| | Salaries | $ 185,081 |
| | Employee Allow. | 3,276 |
| | Office Expense | 520 |
| | Telephone | 1,800 |
| | Travel/Meet./Dues | 390 |
| | Utilities | 10,040 |
| | Building Maintenance/Repair | 3,000 |
| | Hired Equipment | 500 |
| | Service Supplies | 2,500 |
| | Signs/Drainage/Material | 8,200 |
| | Sand/Salt | 26,000 |
| | Grease/Oil | 2,100 |
| | Guard Rail | 1,000 |
| | Snow Removal | 3,500 |
| | Catch Basin Cleaner | 2,400 |
| | Refuse Disposal | 132,150 |
| | Equipment/Parts | 25,025 |
| | Total | $ 407,482 |
| | | - 364 |
| | | * $ 407,118 |

MOTION MADE: to amend budget #22 HIGHWAY so that the total funding is $387,118.

MOTION (as stated above) DEFEATED by the following HAND COUNT VOTE:

FOR: 127
AGAINST: 130

CHALLENGE from the floor for a RECOUNT on the last vote.

HAND COUNT VOTE taken as follows:

For: 133
Against: 143 (Motion DEFEATED).

* REDUCED by $364.00 see page ( 42 ) of this transcript-Changed Accordingly. (Budget #22 Highway Department)

| | | |
|---|---|---|
| 23. | VETERAN'S SERVICES | |
| | Salaries | $ 4,137 |
| | Office Supplies | 100 |
| | Travel | 600 |
| | Meetings | 210 |
| | Dues | 70 |
| | Subscriptions | 50 |
| | Chapter 115 | 14,000 |
| | Total | $ 19,167 |

| BUDGET NUMBER | BUDGET NAME | 1980-1981 REQUESTED |
|---|---|---|
| 24. | SOUTHBOROUGH SCHOOLS | |
| | REGULAR DAY PROGRAMS ADMINISTRATION | |
| | School Committee | $ 3,780.00 |
| | Superintendent's Office | 57,937.50 |
| | INSTRUCTION | |
| | Supervision | 13,202.56 |
| | Principal | 122,248.99 |
| | Teaching | 1,260,472.11 |
| | Textbook Program | 9,571.00 |
| | Library Services | 47,294.20 |
| | Audio-Visual Materials | 7,000.00 |
| | Audio-Visual Equipment | 200.00 |
| | Guidance | 30,807.54 |
| | OTHER SCHOOL SERVICES | |
| | Personnel Services | 1,100.00 |
| | Health Services | 20,724.22 |
| | Transportation | 128,177.00 |
| | Food Services | 8,000.00 |
| | Student Body Activities | 6,323.00 |
| | OPERATION AND MAINTENANCE OF PLANT | |
| | Operation of Plant | 304,414.30 |
| | Maintenance of Plant | 76,190.00 |
| | ACQUISITION OF FIXED ASSETS | |
| | Additional Equipment | 4,631.58 |
| | Total | $ 2,102,074.00 |
| | SPECIAL EDUCATION CHAPTER 766 | |
| | CHAPTER 766 | |
| | ADMINISTRATION | |
| | Supervision | $ 31,177.54 |
| | Teaching | 135,077.21 |
| | Psychological Services | 6,825.00 |
| | Personnel Services | 18,244.25 |
| | Health Services | 958.00 |
| | Transportation | 1,000.00 |
| | OPERATION AND MAINTENANCE OF PLANT | |
| | Operation of Plant | 650.00 |
| | Maintenance of Plant | 100.00 |

(Continued)

Adjourned Session, April 15, 1980

| BUDGET NUMBER | BUDGET | 1980-1981 REQUESTED |
|---|---|---|
| (cont.) | #24 Southborough Schools | $ |
| | ACQUISITION OF FIXED ASSETS | |
| | Additional Equipment | |
| | Programs Other Systems in Mass. | 81,490.00 |
| | Programs Member Collaborative | 16,452.00 |
| | Total | $ 291,974.00 |
| | GRAND TOTAL BOTH BUDGETS | $ 2,394,048.00 |
| | LESS - P.L. 874 FUNDS ON HAND | - 8,460.16 |
| | | $ 2,385,587.84 |
| | | - 72,164.00 |
| | | * $ 2,313,423.84 |

MOTION MADE: To AMEND and REDUCE the (#24) Southborough School Budget to $2,313,423.84.

VOTED UNANIMOUSLY: (Motion) To AMEND and REDUCE the (#24) Southborough School Budget to Two Million Three Hundred thirteen thousand Four Hundred twenty-three Dollars and 84/100 ($2,313,423.84).

(*Changed accordingly)

MOTION MADE: To exceed the 4% Tax Cap by the sum of $87,321.16. (Budget #24). (2/3 vote required)

PASSED by the following HAND COUNT VOTE: (Motion) To exceed the 4% Tax Cap by the sum of Eighty-seven Thousand Three Hundred twenty-one Dollars and 16/100 ($87,321.16). (Budget #24)

YES: 202 NO: 28

| | | |
|---|---|---|
| 25. | VOCATIONAL EDUCATION | |
| | Day Tuition | $ 2,500 |
| | Day Transportation | 450 |
| | Evening Tuition | 450 |
| | Afternoon Transportation | 3,500 |
| | Total | $ 6,900 |

| BUDGET NUMBER | BUDGET NAME | | 1980-81 REQUESTED |
|---|---|---|---|
| 26. | ALGONQUIN REGIONAL SCHOOL - Summary Sheet | | |
| | GRAND TOTAL OPERATING BUDGET | | |
| | Regular Day Programs (inc. Athletic) | | $3,054,067.63 |
| | Special Education Chapter 766 | | 120,804.00 |
| | | | $3,174,871.63 |
| | Less | | |
| | Anticipated Transportation Reimbursement | $106,884.00 | |
| | Anticipated Regional School Aid | 352,816.00 | |
| | Anticipated Chapter 70 Aid | 338,257.00 | |
| | Transfer from E&D Account | 50,000.00 | 847,957.00 |
| | TOTAL NEW OPERATING BUDGET | | $2,326,914.63 |
| | REGULAR DAY PROGRAMS | | |
| | ADMINISTRATION | | |
| | School Committee | | $ 16,866.29 |
| | Superintendent's Office | | 57,332.89 |
| | INSTRUCTION | | |
| | Supervision | | 12,525.00 |
| | Principal | | 144,074.62 |
| | Teaching | | 1,677,907.97 |
| | Textbook Program | | 10,654.44 |
| | Library Services | | 45,172.23 |
| | Audio-Visual | | 14,396.82 |
| | Guidance | | 117,938.36 |
| | OTHER SCHOOL SERVICES | | |
| | Health Services | | 14,142.90 |
| | Transportation | | 290,448.20 |
| | Student Body Activities | | 48,486.00 |
| | OPERATION & MAINTENANCE OF PLANT | | |
| | Operation of Plant | | 319,515.00 |
| | Maintenance of Plant | | 95,162.00 |
| | FIXED CHARGES | | |
| | Employment Retirement | | 32,495.00 |
| | Insurance | | 81,186.00 |
| | Debt Service | | 5,000.00 |
| | AQUISITION OF FIXED ASSETS | | |
| | New Equipment | | 39,060.21 |
| | ATHLETIC ACCOUNT | | 31,703.70 |
| | Total | | $3,054,067.63 |

(continued)

Adjourned Session, April 15, 1980

| BUDGET NUMBER | BUDGET NAME | 1980-81 REQUESTED |
|---|---|---|
| (cont.) | | |
| | SPECIAL EDUCATION CHAPTER 766 | |
| | ADMINISTRATION | |
| | Legal Fees | $ 500.00 |
| | Supervision | 24,849.00 |
| | Teaching | 42,560.00 |
| | Textbooks | 400.00 |
| | Psychological Services | 7,300.00 |
| | Transportation | 4,500.00 |
| | OPERATION & MAINTENANCE OF PLANT | |
| | Maintenance of Plant | 80.00 |
| | ACQUISITION OF FIXED ASSETS | |
| | Additional Equipment | |
| | Programs Other Systems in Mass. | 24,262.00 |
| | Programs Member Collaborative | 16,353.00 |
| | Total | $ 120,804.00 |
| | GRAND TOTAL BOTH BUDGETS | $ 3,174,871.63 |

## SCHEDULE OF ASSESSMENTS
July 1, 1980 - June 30, 1981

| | | |
|---|---|---|
| Total Assessment | | |
| Net Operating Budget (incl. Athletic) | | $ 2,326,914.63 |
| Net Maturing Debt Account | | 82,105.00 |
| Total | | $ 2,409,019.63 |
| Northborough | | |
| Operating Budget 62.38% of $2,326,914.63 | | $ 1,451,529.35 |
| Maturing Debt Account 64.47% of $82,105.00 | | 52,933.00 |
| Total | | $ 1,504,462.35 |
| Southborough | | |
| Operating Budget 37.62% of $2,326,914.63 | | $ 875,385.28 |
| Maturing Debt Account 35.53% of $82,105.00 | | 29,172.00 |
| Total | | $ 904,557.28<br>- 22,635.28 |
| | * | $ 881,922.00 |
| | ** | - 19,970.00 |
| Total (Final Assessment) | ** | $ 861,952.00 |

(continued)

| BUDGET NUMBER | BUDGET NAME | 1980-81 REQUESTED |
|---|---|---|
| #26<br>(cont.) | ALGONQUIN REGIONAL HIGH SCHOOL | |

MOTION MADE: To AMEND and REDUCE by the sum of $22,635.00 the amount to be assessed to: $881,922.00,for the support of Algonquin Regional High School. (9/10 vote required)

VOTED UNANIMOUSLY: To AMEND and REDUCE by the sum of Twenty-two Thousand Six Hundred Thirty-five Dollars 00/100 ($22,635.00) the amount to be assessed to: Eight Hundred Eighty-one Thousand Nine Hundred Twenty-two Dollars 00/100 ($881,922.00), for the support of Algonquin Regional High School. (*changed accordingly)

MOTION MADE: to accept Budget #26,ALGONQUIN REGIONAL HIGH SCHOOL as amended. (2/3 vote required)

VOTED: to accept Budget #26 , ALGONQUIN REGIONAL HIGH SCHOOL as amended: by the following HAND COUNT VOTE:

| | |
|---|---|
| FOR: | 184 |
| AGAINST: | 9 |

** (See Adjourned Session, April 17, 1980 page (44 ) of this transcript for a further amendment and reduction to Budget #26, ALGONQUIN REGIONAL HIGH SCHOOL. (changed accordingly: Final Assessment)

| BUDGET NUMBER | BUDGET NAME | | 1980-1981 REQUESTED |
|---|---|---|---|
| 27. | ASSABET VALLEY REGIONAL VOCATIONAL HIGH SCHOOL | | |
| | ADMINISTRATION | | |
| | School Committee | | $ 29,963 |
| | Superintendent's Office | | 155,475 |
| | Data Processing | | 48,237 |
| | Inst. Supervision | | 207,008 |
| | Graduation | | 3,500 |
| | Teaching | | 2,453,065 |
| | Textbooks | | 20,751 |
| | Library Services | | 54,245 |
| | Multi Media | | 19,606 |
| | Guidance Services | | 217,171 |
| | OTHER SCHOOL SERVICES | | |
| | Attendance | | 8,694 |
| | Health Services | | 22,442 |
| | Transportation-Regular | | 390,000 |
| | Transportation-Sports | | 48,500 |
| | Student Act.-Sports | | 57,166 |
| | Student Act.-Other | | 17,275 |
| | PLANT OPERATION & MAINTENANCE | | |
| | Operation of Plant | | 600,535 |
| | Maintenance | | 140,245 |
| | FIXED CHARGES | | |
| | Employees Retirement | | 20,000 |
| | Insurance | | 178,615 |
| | ACQUISITION OF FIXED ASSETS | | |
| | Buildings & Equipment | | 36,801 |
| | Sub-total | | $ 4,729,294 |
| | ADULT EVENING SCHOOL | | $ 107,633 |
| | SPECIAL NEEDS | | |
| | Extended Day Voc. Pro. | | 91,808 |
| | Ext. Day Spec. Needs Pro. | | 72,869 |
| | Spec. Needs Day Oper. Budget | | 166,959 |
| | Sub-total | | $ 439,269 |
| | Construction Bonds | | 1,353,530 |
| | Grand Total | | $ 6,522,093 |
| | LESS ANTICIPATED REIMBURSEMENT | | |
| | Chapter #70 Aid | $1,458,000 | |
| | Chapter #71-Section 16D | 738,723 | |
| | Driver Education Fees | 9,000 | |
| | Excess & Deficiency Transfer | 800,000 | |
| | Receipts Athletic Account | 3,100 | |
| | Special Needs Collaborative | 72,869 | |
| | Extended Day Tuition | 6,000 | |
| | Adult Ed. Registration Fees | 10,400 | |
| | Construction Bond Reimbursement | 1,045,217 | |
| | Sub-total | $4,143,309 | |
| | Total Assessment to Communities | $2,378,784 | |
| | Southborough Assessment | $ 147,510 | |

| BUDGET NUMBER | BUDGET NAME | 1980-81 REQUESTED |
|---|---|---|
| 28. | LIBRARY | |
| | Salaries | $ 49,827 |
| | Office Supplies | 1,500 |
| | Telephone | 500 |
| | Travel/Meet/Dues | 250 |
| | Heat | 4,560 |
| | Electricity | 1,900 |
| | Water | 50 |
| | Building Maint. | 1,150 |
| | Service Equipment/Repair | 300 |
| | New Equipment | 400 |
| | Books | 14,410 |
| | Total | $ 74,847 |
| 29. | WATER DEPARTMENT | |
| | Salaries | $ 105,316 |
| | Employee Allow. | 1,261 |
| | Supplies-Office | 1,784 |
| | Utilities<br>Heat/Telephone | 7,053 |
| | Advertising | 150 |
| | Meet./Dues/Subs. | 1,543 |
| | Elec. Water Pumping | 18,000 |
| | MDC-Payments-Water | 28,700 |
| | Maint./Repairs | 4,300 |
| | Pumping Sta. Supplies | 4,000 |
| | Serv. Connections/<br>Meters/Fittings | 17,311 |
| | Hydrants/Repairs | 4,200 |
| | Equipment Rental | 2,680 |
| | Other | 1,397 |
| | | $ 197,695 |
| | Total | -5,312 |
| | | * $ 192,383 |

MOTION MADE: To AMEND Budget #29 WATER DEPARTMENT so that total funding is $192,383.

PASSED by MAJORITY VOTE: To AMEND Budget #29 WATER DEPARTMENT so that total funding is One Hundred Ninety-two Thousand Three Hundred Eighty - three Dollars 00/100 ($192,383) . *changed accordingly)

| | | |
|---|---|---|
| 30. | ADVISORY COMMITTEE | |
| | Contracted Services | $ 350 |
| | Office Supplies | 100 |
| | Dues | 80 |
| | Meetings | 25 |
| | Total | $ 555 |

| BUDGET NUMBER | BUDGET NAME | | 1980-81 REQUESTED |
|---|---|---|---|
| 31. | BUILDINGS AND GROUNDS | | |
| | Salaries | | $ 9,155 |
| | Telephone | | 218 |
| | Heat/Oil/Gas | | 7,200 |
| | Electricity | | 5,000 |
| | Water | | 150 |
| | General Maint. | | 1,000 |
| | Building Maint. | | 5,000 |
| | Service Supplies | | |
| | Contracted Services | *(34,537), -9,537 = | 25,000 |
| | Total | | $ 52,723 |

MOTION MADE: To amend Budget #31 BUILDINGS and GROUNDS by decreasing the CONTRACTED SERVICES by $9,537.00 for a new total budget of $52,723.00.

VOTED UNANIMOUSLY: To amend Budget #31 BUILDING and GROUNDS by decreasing the CONTRACTED SERVICES by Nine Thousand Five Hundred Thirty-seven Dollars 00/100 ($ 9,537.00) for a new total budget of Fifty-two Thousand Seven Hundred Twenty-three Dollars 00/100 ($52,723.00). (* changed accordingly)

32. (Deleted)

| | | | |
|---|---|---|---|
| 33. | INSURANCE | | |
| | Blue Cross/Blue Shield | | $ 52,000 |
| | Auto Liability | | 16,000 |
| | Workers Comp. | | 16,000 |
| | Building Fire/ Theft | | 37,429 |
| | Public Official Liability | | 2,500 |
| | Public Safety Prof. Liability | | 6,000 |
| | Boiler Ins. | | 1,457 |
| | Public Safety Health/Accident | | 4,312 |
| | Group Ins. | | 1,000 |
| | Fire Build. Spec. Policy | | |
| | Unemployment | *(2,500) + 12,500 = | 15,000 |
| | Total | | $ 151,698 |

MOTION MADE: to amend Budget #33 INSURANCE by increasing the UNEMPLOYMENT COMPENSATION line item by $12,500, for a new total budget of $151,698.00.

VOTED UNANIMOUSLY: to amend Budget #33 INSURANCE by increasing the UNEMPLOYMENT COMPENSATION line item by Twelve Thousand Five Hundred Dollars 00/100 ($12,500), for a new total budget of One Hundred Fifty-one Thousand Six Hundred Ninety-eight Dollars 00/100 ($151,698.00). (*changed accordingly)

| BUDGET NUMBER | BUDGET NAME | 1980-81 REQUESTED |
|---|---|---|
| 34. | GASOLINE | |
| | Fuel | $ 39,000 |
| | State Tax | 600 |
| | Parts/Repairs | 400 |
| | Total | $ 40,000 |
| 35. | INDUSTRIAL DEVELOPMENT COMMITTEE | |
| | Salaries | $ |
| | Office Supplies | 50 |
| | Postage | 50 |
| | Travel | 75 |
| | Meetings | 75 |
| | Subscriptions | 15 |
| | Printing | |
| | Advertising | 535 |
| | Total | $ 800 |
| 36. | INTEREST ON DEBT | $ |
| | Woodward School | 85 |
| | Finn School | 4,320 |
| | Neary School | 33,915 |
| | Pumping Station | 7,267 |
| | Fire Station | 11,603 |
| | Town Hall Renov. | 9,345 |
| | Conservation Comm. | 12,200 |
| | Davco | |
| | Highway Reimb. | 500 |
| | Total | $ 79,235 |
| 37. | DEBT RETIREMENT | |
| | Woodward School | $ 5,000 |
| | Finn School | 30,000 |
| | Neary School | 100,000 |
| | Pumping Station | 25,000 |
| | Fire Station | 35,000 |
| | Town Hall Renov. | 30,000 |
| | Conservation Comm. | |
| | Davco | 15,000 |
| | Total | $ 240,000 |
| 38. | RECREATION | |
| | Salaries | $ 11,286 |
| | Office Supplies | 60 |
| | Postage | |
| | Grounds Maint. | 300 |
| | Equipment Rental | 50 |
| | Contracted Services | 5,317 |
| | Service Supplies | 2,100 |
| | Travel | 200 |
| | Miscellaneous | 850 |
| | Total | $ 20,163 |

Adjourned Session, April 15, 1980

| BUDGET NUMBER | BUDGET NAME | 1980-81 REQUESTED |
|---|---|---|
| 39. | BUILDING INSPECTOR | |
| | Salaries | $ 20,152 |
| | Fees | 3,500 |
| | Office Supplies | 125 |
| | Travel | 1,300 |
| | Equipment | 250 |
| | Other | 300 |
| | Total | $ 25,627 |
| 40. | PERSONNEL BOARD | |
| | Salaries | $ 803 |
| | Office Supplies | 75 |
| | Travel | |
| | Dues | 20 |
| | Total | $ 898 |
| 41. | SCHOOL/FACILITIES | |
| | Salaries | 3,840 |
| | Total | * $ 0 |

MOTION MADE: to amend Budget #41 SCHOOL/FACILITIES so that total funding is $3,040.

PASSED by MAJORITY VOTE: to amend Budget #41 SCHOOL/FACILITIES so that total funding is Three Thousand and Forty Dollars 00/100 ($3,040).

BUDGET #41 SCHOOL/FACILITIES as AMENDED: DEFEATED by MAJORITY VOTE.

CHALLENGE from the floor for a RECOUNT on the last vote.

*HAND COUNT VOTE taken as follows:

| | | |
|---|---|---|
| For: | 81 | |
| Against: | 94 | (As AMENDED -- DEFEATED) (changed accordingly) |

| BUDGET NUMBER | BUDGET NAME | 1980-81 REQUESTED |
|---|---|---|
| 42. | CONSERVATION COMMISSION | |
| | Salaries | $ 856 |
| | Office Supplies | 100 |
| | Postage | 50 |
| | Travel | 175 |
| | Dues/Subscriptions | 200 |
| | Service Supplies/ Trees | |
| | Consultant Fees | 600 |
| | Telephone | |
| | Ground Maintenance | 300 |
| | Schooling | 75 |
| | Subscriptions | |
| | Total | $ 2,356 |

Adjourned Session, April 15, 1980

| BUDGET NUMBER | BUDGET NAME | | 1980-81 REQUESTED |
|---|---|---|---|
| 43. | DOG OFFICER | | |
| | Salaries | | $ 11,172 |
| | Office Supplies | | 25 |
| | Telephone | | |
| | Vehicle Maintenance/ Repair | | 1,200 |
| | Care/Destruction | | 4,500 |
| | Facility Rental | | 1,200 |
| | Total | | $ 18,097 |
| 44. | HISTORICAL COMMISSION | | |
| | Office Supplies | | $ 30 |
| | Postage | | 60 |
| | Telephone | | 30 |
| | Ads | | |
| | Total | | $ 120 |
| 45. | CAPITAL BUDGET PLANNING COMMITTEE | | |
| | Salaries | | $ 20 |
| | Office Supplies | | 5 |
| | Dues | | 75 |
| | Total | | $ 100 |
| 46. | (Deleted) | | |
| 47. | COUNCIL ON AGING | | |
| | Office Supplies | | $ 75 |
| | Postage | | |
| | Transportation | | 3,020 |
| | Misc. Programs | | 500 |
| | Total | | $ 3,595 |
| 48. | YOUTH COMMISSION | | |
| | Salaries | *(15,748) - 2.18 = | $ 15,530 |
| | Office Supplies | | 100 |
| | Travel | | 850 |
| | Contracted Serv. | | 7,400 |
| | Service Supplies | | 820 |
| | New Equipment | | |
| | Subscriptions | | 30 |
| | Schooling | | 200 |
| | | | $ 24,930<br>- 6,200 |
| | Total | **(24,930) - 6,200.00 = | $ 18,730.00 |

MOTION MADE: to amend Budget #48 YOUTH COMMISSION so that total funding is $20,330.00.

CHALLENGE from the floor whether or not Bonnie Idlis, Youth Director, Town of Southborough, will be allowed to speak on the floor.

PASSED by MAJORITY VOTE: CHALLENGE from the floor whether or not Bonnie Idlis, Youth Director, Town of Southborough, will be allowed to speak on the floor. The Youth Director is allowed to speak.

MOTION: (as stated above) DEFEATED by the following HAND COUNT VOTE.

FOR: 90
AGAINST: 93

CHALLENGE from the floor for a RECOUNT on the last vote.
HAND COUNT VOTE TAKEN AS FOLLOWS:

FOR: 97
AGAINST: 99 (as amended DEFEATED)

(continued)

Adjourned Session: April 15, 1980

(Continued Budget #48 : YOUTH COMMISSION)

PASSED by MAJORITY VOTE: "AS IS"- in the WARRANT (Budget #48 YOUTH COMMISSION) Twenty-five Thousand One Hundred Forty-eight Dollars 00/100 ($25,148.00).

*See Adjourned Session, April 15, 1980 this page (42 ) of this transcript for a further amendment and reduction ($218.00)to Budget #48, YOUTH COMMISSION . (changed accordingly)

** See Adjourned Session, May 15, 1980 page (75 ) of this Transcript for a further and final reduction ($6,200.00) to Budget #48, YOUTH COMMISSION. For a new Total Budget of $18,730.00. (changed accordingly)

MOTION MADE: To RECONSIDER Budget #41 SCHOOL/FACILITIES.

DEFEATED by MAJORITY VOTE (motion as stated as above).

MOTION MADE to further AMEND and REDUCE the following Budgets:

| | |
|---|---|
| Budget #13 POLICE DEPARTMENT: | to reduce $320.00 for a total budget of $303,964. |
| Budget #22 HIGHWAY: | to reduce $364.00 for a total budget of $407,118. |
| Budget #48 YOUTH COMMISSION: | to reduce $218.00 for a total budget of $24,930. |

PASSED UNANIMOUSLY: to further AMEND and REDUCE the following Budgets:

| | |
|---|---|
| Budget #13 POLICE DEPARTMENT: (see page 26 of this transcript, changed accordingly) | to reduce Three Hundred twenty Dollars 00/100 ($320.00) for a total budget of Three Hundred three Thousand Nine Hundred Sixty-four Dollars 00/100 ($303,964.00) |
| Budget #22 HIGHWAY: (see page 30 of this transcript, changed accordingly) | to reduce Three Hundred Sixty-four Dollars 00/100 ($364.00) for a total budget of Four Hundred Seven Thousand One Hundred eighteen Dollars 00/100 ($407,118.00) |
| * Budget #48 YOUTH COMMISSION: (see page 41 of this transcript, changed accordingly) | to reduce Two Hundred Eighteen Dollars 00/100 ($218.00) for a total budget of Twenty-four Thousand Nine Hundred Thirty-Dollars 00/100 ($24,930.00). |

MOTION MADE: to ADJOURN to Thursday, April 17, 1980 at 7:30 p.m..

PASSED by the following HAND COUNT VOTE: to ADJOURN to Thursday, April 17, 1980 at 7:30 p.m. .

| | |
|---|---|
| FOR: | 100 |
| AGAINST: | 93 |

The April 15, 1980 ADJOURNED Session of the Annual Town Meeting of April 14, 1980 ADJOURNED at 11:24 P.M. .

A true copy:
Attest: Paul J. Berry
Paul J. Berry, Town Clerk

ANNUAL TOWN MEETING
April 14, 1980

Adjourned Session: April 17, 1980

At the Adjourned Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on Thursday, April 17, 1980 at 7:30 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters= quorum, (312) voters were present).

| | | |
|---|---|---|
| Checkers: | Janet M.E. Mattioli | Benita M. Hubley |
| | Gladys R. Binder | Lidia A. Kiley |

The Meeting was called to order at (8:00 P.M.) by Town Moderator, Nelson H. Goldin.

The following Tellers were appointed by Moderator Goldin and sworn-in by Town Clerk, Paul J. Berry:

James A. McCaw, 19 Middle Road
Beth S. Henson, 192 Parkerville Road
Edward J. Penders, 14 Overlook Drive
Ronald J. Pawelski, 2 Wood St.

Moderator Goldin had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Karen Corbin, Marlboro Enterprise
Ruth C. Johnson, Treasurer/Collector, Town of Southborough
Robert A. Goyette, Chief of Police, Town of Southborough
Christine Dunn, South Middlesex News

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Goldin noted the receipt of the return of the posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

MOTION MADE: to RECONSIDER Budget #26 for the purpose of reducing the Algonquin Regional High School Assessment. (2/3 vote required)

VOTED UNANIMOUSLY: to RECONSIDER Budget #26 for the purpose of reducing the Algonquin Regional High School Assessment.

MOTION MADE: To amend and reduce the Algonquin Regional Budget(#26) Assessment to the Town of Southborough by $19,970. To result in a final Assessment of $861,952. (9/10 vote required)

MOTION MADE: to TABLE the AMENDMENT to REDUCE Budget #26.(as stated above)

DEFEATED by MAJORITY VOTE: to TABLE the AMENDMENT to REDUCE Budget #26.

VOTED UNANIMOUSLY: to amend and reduce the Algonquin Regional Budget (#26) Assessment to the Town of Southborough by Nineteen Thousand Nine Hundred Seventy Dollars 00/100 ($19,970.00). To result in a final Assessment of Eight Hundred Sixty-one Thousand Nine Hundred Fifty-two Dollars 00/100(**$861,952.00)**. (Changed accordingly, see Adjourned Session, April 15, 1980, page (34) of this Transcript.)

VOTED UNANIMOUSLY: Budget #26 ALGONQUIN REGIONAL SCHOOL AS AMENDED.

(Changed accordingly, see Adjourned Session, April 15, 1980, page (34) of this Transcript)

MOTION MADE: That the Town vote a sum of $5,695,997.84 for the operation of the General Government of the Town. Said sum to be voted as follows:
Library Budget request #28 be reduced by $513.76 in accordance of the vote on Article #3; Reserve Fund Budget request #1 to be funded by transferring from Overlay Reserve the amount of $14,214.43 balance of $45,785.57 to be raised and appropriated; Interest on Debt Budget request #36 relative to Fire Station Debt be reduced by $11,603.00 and relative to Town Hall Renovation Debt be reduced by $9,345.00, both sums to be funded from available Revenue Sharing Funds; Debt Retirement Budget request #37 relative to Fire Station Debt be reduced by $35,000.00 and relative to Town Hall Renovation Debt be reduced by $30,000.00 both sums to be funded by available Revenue Sharing Funds of $58,897.75 and anticipated Revenue Funds of $6,102.25 and the balance of $5,595,321.65 to be raised and appropriated. (2/3 vote required)

MOTION MADE: To LIMIT DEBATE. (2/3 vote required)

VOTED UNANIMOUSLY: (motion) To LIMIT DEBATE.

PASSED by the following HAND COUNT VOTE: (motion) That the sum of $5,695,997.84 for the operation of the General Government of the Town. Said sum to be voted as follows:
Library Budget request #28 be reduced by $513.76 in accordance of the vote on Article #3; Reserve Fund Budget request #1 to be funded by transferring from Overlay Reserve the amount of $14,214.43 balance of $45,785.57 to be raised and appropriated; Interest on Debt Budget request #36 relative to Fire Station Debt be reduced by $11,603.00 and relative to Town Hall Renovation Debt be reduced by $9,345.00 , both sums to be funded from available Revenue Sharing Funds; Debt Retirement Budget request #37 relative to Fire Station Debt be reduced by $35,000.00 and relative to Town Hall Renovation Debt be reduced by $30,000.00 both sums to be funded by available Revenue Sharing Funds of $58,897.75 and anticipated Revenue Funds of $6,102.25 and the balance of $5,595,321.65 to be raised and appropriated.

YES: 153
NO: 124

The above is not a FINAL VOTE, see Adjourned Session, May 15,1980 page ( 76 ) of this transcript

Adjourned Session: April 17, 1980

MOTION MADE: That Article 9 be RECONSIDERED. (2/3 vote required)

MOTION: (as stated above) DEFEATED by the following HAND COUNT VOTE:
YES: 114
NO: 147

ARTICLE 10: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of $147,516.00 for the fiscal year beginning July 1, 1980 and ending June 30, 1981 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of $147,516.00 for the fiscal year beginning July 1, 1980 and ending June 30, 1981 to pay a portion of the expenses of the Worcester County Retirement System, of which the Town is a member, and as requested by the Worcester County Commissioners.

AMENDMENT TO MOTION: and require that the Selectmen form a special Study Committee to study alternatives to the Worcester County Retirement System and report their findings to the 1981 Town Meeting.

PASSED by MAJORITY VOTE: (Amendment to MOTION) and require that the Selectmen form a special Study Committee to study alternatives to the Worcester County Retirement System and report their findings to the 1981 Town Meeting.

PASSED by MAJORITY VOTE: (motion as amended) That the Town raise and appropriate the sum of One Hundred Forty-seven Thousand Five Hundred Sixteen Dollars 00/100 ($147,516.00)for the fiscal year beginning July 1,1980 and ending June 30, 1981 to pay a portion of the expenses of the Worcester County Retirement System, of which the Town is a member, and as requested by the Worcester County Commissioners, and that the Selectmen form a special Study Committee to study alternatives to the Worcester County Retirement System and report their findings to the 1981 Town Meeting.

ARTICLE 11: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money not to exceed $2,500.00 to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed for damages caused as a result of such accident or casualty, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: that ARTICLE 11 (as stated above) be WITHDRAWN .

ARTICLE 12: To see if the Town will vote to raise and appropriate or transfer and appropriate a sum of money not to exceed $15,000.00 for the purpose of hiring consulting engineers by various Town Departments, or do or act anything in relation thereto.

PASSED by MAJORITY VOTE: To raise and appropriate Fifteen Thousand Dollars 00/100 ($15,000.00) for the purpose of hiring consultant engineers by various Town Departments.

Adjourned Session: April 17, 1980

ARTICLE 13: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of $900.00 to defray expenses of the Memorial Day exercises on May 25, 1981. Observance exercises are to be under the auspices of the Bagley- Fay Post No. 161 American Legion, and Choate Post No. 3276, Veterans of Foreign Wars, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate the sum of Nine Hundred Dollars 00/100 ($900.00) to defray expenses of the Memorial Day exercises on May 25, 1981, and to place such exercises under the auspices of the Bagley-Fay Post No. 161 American Legion and Choate Post No. 3276 Veterans of Foreign Wars.

ARTICLE 14: To see if the Town will vote to raise and appropriate or to transfer from its available funds and appropriate the sum of $17,281.00 for the period July 1, 1980 through June 30, 1981, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complementary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of $15,531.00 for the period of July 1, 1980 through June 30, 1981, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative and complementary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction.

TO AMEND the MOTION: To AMEND this ARTICLE #14 to $13,890.00.

PASSED by MAJORITY VOTE: (TO AMEND THE MOTION) To AMEND this ARTICLE #14 to Thirteen Thousand Eight Hundred Ninety Dollars 00/100 ($13,890.00).

DEFEATED by MAJORITY VOTE: (motion) (as stated above, $15,531.00)

VOTED UNANIMOUSLY - MOTION with AMENDMENT; To raise and appropriate the sum of Thirteen Thousand Eight Hundred Ninety Dollars 00/100 ($13,890.00) for the period of July 1,1980 through June 30, 1981, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative and complementary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction.

Adjourned Session: April 17, 1980

ARTICLE 15: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of $60,000 for the maintenance of Town roads, or do or act anything in relation thereto.

MOTION MADE: That the Town Transfer from Anticipated Revenue Sharing and appropriate the sum of $60,000.00 for the maintenance of Town roads.

VOTED UNANIMOUSLY: That the Town Transfer from Anticipated Revenue Sharing and appropriate the sum of Sixty Thousand Dollars 00/100 ($60,000.00) for the maintenance of Town roads.

ARTICLE 16: To hear the report of the Capital Budget Planning Committee, or do or act anything in relation thereto .

VOTED UNANIMOUSLY: that ARTICLE 16 (as stated above) be WITHDRAWN.

ARTICLE 17: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow and appropriate the sum of $28,000.00 for the purpose of purchasing one new sander body and chassis for the Highway Department, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of $31,000.00 for the purpose of purchasing one new cab and chassis for the Highway Department.

MOTION (as stated above) DEFEATED by MAJORITY VOTE .

ARTICLE 18: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money for the purpose of installing a storm drainage system on Clifford Street, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of $60,000.00 for the installation and construction of a storm drainage system on Clifford Street .

MOTION MADE: to table Article 18 for further consideration at a later date specifically, until after the Drainage Study Committee has prepared its report and the T/M has acted on Article 34.

PASSED by MAJORITY VOTE: to table Article 18 for further consideration at a later date specifically until after the Drainage Study Committee has prepared its report and the T/M has acted on Article 34.

ARTICLE 19: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money for the purpose of purchasing and operating a passenger van or accept a passenger van as a donation for transporting participants of various town functions, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: that ARTICLE 19 (as stated above) be WITHDRAWN.

Adjourned Session: April 17, 1980

ARTICLE 20: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate $15,000.00 to acquire two 1981 four-door full-size sedan-type Police Cruisers, fully equipped with electronic and safety devices, and authorize the Selectmen to sell, turn in, or otherwise dispose of two Police Cruiser cars, or do or act anything in relation thereto.

MOTION MADE: That the Town Transfer from Anticipated Revenue Sharing and appropriate the sum of $15,000.00 to acquire two 1981 four-door full-sized sedan type Police Cruisers fully equipped with electronic and safety devices and to authorize the Selectmen to sell, turn in or otherwise dispose of two Police Cruiser cars.

AMENDMENT to MOTION: to fund this article at $7,500.00 for 1 Police Cruiser.

MOTION MADE to LIMIT DEBATE(2/3 vote required.)

PASSED by MAJORITY VOTE: to LIMIT DEBATE.

AMENDMENT to MOTION (as stated above) DEFEATED by MAJORITY VOTE.

CHALLENGE from the floor on the last vote.

HAND COUNT VOTE taken as follows: YES: 63
NO:141 (DEFEATED)

MOTION made to AMEND: the Article , by deleting the words full size & inserting the words intermediate or compact type.

PASSED by MAJORITY VOTE: to AMEND the Article, by deleting the words full size & inserting the words intermediate or compact type.

PASSED by MAJORITY VOTE: (Motion as Amended)That the Town Transfer from Anticipated Revenue Sharing and appropriate the sum of Fifteen Thousand Dollars 00/100 ($15,000.00) to acquire two 1981 four-door intermediate or compact sedan type Police Cruisers fully equipped with electronic and safety devices and to authorize the Selectmen to sell, turn in or otherwise dispose of two Police Cruiser cars.

Motion made at 11:15 P.M. to ADJOURN the April 17, 1980 Adjourned Session of the Annual Town Meeting to Tuesday, April 29,1980 at 7:30 P.M.

A true copy:
Attest: Paul J. Berry
Paul J. Berry, Town Clerk

Adjourned Session: April 29, 1980

At the Adjourned Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on Tuesday, April 29, 1980 at 7:30 P.M., the following Articles were voted upon in a legal manner, There was a quorum present, (150 voters= quorum, (277) voters were present).

| | | |
|---|---|---|
| Checkers: | Janet M.E. Mattioli | Benita M. Hubley |
| | Gladys R. Binder | Lidia A. Kiley |

The Meeting was called to order at (7:57P.M.) by Town Moderator, Nelson H. Goldin.

The following Tellers were appointed by Moderator Goldin and sworn-in by Town Clerk, Paul J. Berry:

James A. McCaw, 19 Middle Road
Robert O. Bigelow, 15 Granuaile Road
Carolyn A. Urban, 14 Leonard Drive
Roderick M. MacNeill, 29 Breakneck Hill Road

Moderator Goldin had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Ruth C. Johnson, Treasurer-Collector, Town of Southborough
Karen Corbin, Marlboro Enterprise
Robert A. Goyette, Chief of Police, Town of Southborough
Mary A.C. Fallon, Worcester Telegram & Gazette
Christine Dunn, Middlesex News

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Goldin noted the receipt of the return of the posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted Unanimously to waive the reading of the Warrant.

Adjourned Session: April 29, 1980

Paul R.O'Connell Jr., Chairman, Board of Selectmen, Town of Southborough, spoke briefly concerning the 4% TAX CAP.

ARTICLE 21: To see if the Town will vote to appropriate a sum of money to modernize the Fire Department's 1940 American LaFrance 85 foot aerial ladder by purchasing a cab and chassis, transferring the present ladder and build thereon compartments and racks for the ground ladders and to see how said appropriation shall be raised, whether by taxation, transfer, borrowing or otherwise, or do or act anything in relation thereto.

MOTION MADE: That the Town borrow and appropriate the sum of $80,000.00 to modernize the Fire Department's 1940 American LaFrance 85 foot aerial ladder by purchasing a new cab and chassis, transferring to it the present ladder and building new compartments and racks for the ground ladders. (2/3 vote required)

AMENDMENT TO MOTION: That the Town borrow and appropriate the sum of eighty thousand ($80,000.00) dollars to modernize the Fire Department's 1940 American LaFrance eighty-five foot aerial ladder by purchasing a new cab and chassis, transfer to it the present ladder and build equipment compartments, ground ladder racks and overhaul the ladder hydraulic system or to purchase a reconditioned second hand ladder truck. (2/3 vote required)

2nd degree AMENDMENT: That the Town borrow and appropriate the sum of $80,000.00 to modernize the Fire Dept's 1940 American LaFrance 85 foot Aerial ladder by purchasing a new (or used) cab & chassis, transfer to it the present ladder & build equipment compartments, ground ladder racks & overhaul the ladder hydraulic system or to purchase a reconditioned second hand ladder truck.

2nd degree AMENDMENT (as stated above) DEFEATED by MAJORITY VOTE.

AMENDMENT to the AMENDMENT: That the Article be Amended to borrow and appropriate $50,000.00 to buy either a used Fire Truck Aerial Ladder with a used Cab & Chassis to replace the existing ladder and ancillary equipment. (2/3 vote required)

PASSED by MAJORITY VOTE: (Amendment to the Amendment) That the Article be Amended to Borrow and appropriate Fifty Thousand 00/100 Dollars ($50,000.00) to buy either a used Fire Truck Aerial Ladder with a used Cab & Chassis to replace the existing ladder and ancillary equipment.

2nd AMENDMENT TO THE AMENDMENT: and approach the Private Schools for a donation to help in the purchasing of the Fire Truck.

PASSED by MAJORITY VOTE: (2nd Amendment to the Amendment) and approach the Private Schools for a donation to help in the purchasing of the Fire Truck.

3rd AMENDMENT to the AMENDMENT: Strike the word Borrow and add the word Raise.

3rd AMENDMENT to the AMENDMENT (as stated above) DEFEATED by MAJORITY VOTE.

PASSED by MAJORITY VOTE: (AMENDMENT ON THE AMENDMENT) That the Article be Amended to Borrow and appropriate Fifty Thousand 00/100 Dollars ($50,000.00) to buy either a used Fire Truck Aerial Ladder with a used Cab & Chassis to replace the existing ladder and ancillary equipment, and approach the Private Schools for a donation to help in the purchasing of the Fire Truck. (2/3 vote required)

ARTICLE as AMENDED PASSED by the following HAND COUNT VOTE YES: 206 NO: 2 : That the Town borrow and appropriate the sum of Fifty Thousand 00/100 Dollars ($50,000.00) to modernize the Fire Department's 1940 American LaFrance aerial ladder by

(continued)

Adjourned Session: April 29, 1980

(continued)

purchasing a new or used cab and chassis to replace the existing ladder and ancillary equipment and transfer to it the present ladder and build equipment compartments, ground ladder racks and overhaul the ladder hydraulic system or to purchase a reconditioned second hand ladder, truck, and approach the Private Schools for a donation to help in the purchasing of the Fire Truck.

ARTICLE 22: To see if the Town will vote to appropriate a sum of money to renovate and remodel Fire Station #2 located on Harrington Court and to see how said appropriation shall be raised, whether by taxation, transfer, borrowing or otherwise, or do or act anything in relation thereto.

MOTION MADE: That the Town borrow and appropriate the sum of $6,000.00 to make energy saving repairs and alterations to Fire Station #2 located on Harrington Court.

AMENDMENT TO MOTION: to add $1,000.00 so that 2" foam insulation can be used on the walls instead of 1" foam insulation.

PASSED by MAJORITY VOTE: (AMENDMENT TO MOTION) to add One Thousand 00/100 Dollars ($1,000.00) so that 2" foam insulation can be used on the walls instead of 1" foam insulation.

VOTED UNANIMOUSLY (2/3 vote required) ARTICLE AS AMENDED: That the Town Borrow and appropriate the sum of Seven Thousand 00/100 Dollars ($7,000.00) (so that 2" foam insulation can be used on the walls instead of 1" foam insulation) to make energy saving repairs and alterations to Fire Station #2 located on Harrington Court.

ARTICLE 23: To see if the Town will vote to appropriate a sum of money for the purpose of making certain alterations to the building and the heating system at the Police Station, 19 Main Street and to see how said appropriation shall be raised, whether by taxation, transfer, borrowing, or otherwise, or do or act anything in relation thereto.

MOTION MADE: That the Town borrow and appropriate the sum of $23,000.00 to install a new heating system and make energy saving repairs and alterations to the Police Station at 19 Main Street. (2/3 vote required)

PASSED by the following HAND COUNT VOTE (MOTION):
YES: 125 NO: 42 That the Town borrow and appropriate the sum of Twenty-three Thousand 00/100 Dollars ($23,000.00) to install a new heating system and make energy saving repairs and alterations to the Police Station at 19 Main Street.

MOTION MADE to Bring Article 26 forward to be WITHDRAWN.

VOTED UNANIMOUSLY: to Bring Article 26 forward to be WITHDRAWN.

ARTICLE 26: To see if the Town will vote to raise and appropriate or transfer from Water Department Surplus, or transfer from any of its available funds and appropriate the sum of $50,000.00 for the purpose of painting Fiddlers Green Tank, inside and outside, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That Article 26 (as stated above) be WITHDRAWN.

Adjourned Session: April 29, 1980

ARTICLE 24: To see if the Town will vote to raise and appropriate or transfer from Water Department Surplus, or transfer from any of its available funds or borrow and appropriate the sum of $30,000.00 for the purpose of purchasing one new tractor backhoe front end loader and accessories therefor, and to authorize the Board of Water Commissioners to sell, turn in, or otherwise dispose of the 1972 Schramm now in use, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer $19,858.31 from Article 30 of the Annual Town Meeting of 1976, and raise and appropriate $10,141.69 for the purpose of purchasing one new tractor backhoe front end loader and accessories therefor, and to authorize the Board of Water Commissioners to sell, turn in or otherwise dispose of the 1972 Schramm now in use.

PASSED by MAJORITY VOTE: That the Town transfer Nineteen Thousand Eight Hundred Fifty-eight Dollars and 31/100 ($19,858.31) from Article 30 of the Annual Town Meeting of 1976, and raise and appropriate Ten Thousand One Hundred Forty-one Dollars and 69/100 ($10,141.69) for the purpose of purchasing one new tractor backhoe front end loader and accessories therefor, and to authorize the Board of Water Commissioners to sell, turn in or otherwise dispose of the 1972 Schramm now in use.

ARTICLE 25: To see if the Town will vote to raise and appropriate or transfer from Water Department Surplus, or transfer from any of its available funds and appropriate the sum of $4,000.00 for the purpose of re-caulking and re-coating the covers on the Clear Hill and Oak Hill water tanks and also replacement of a new finial vent cap for the Oak Hill tank, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer the sum of $4,000.00 from the following Annual Town Meeting Articles:

| | |
|---|---|
| Article 12, 1976 | $3,840.73 |
| Article 26, 1969 | $ 52.76 |
| Article 24, 1978 | $ 63.32 |
| Article 3, 1977 | $ 20.68 |
| Article 20, 1978 | $ 21.26 |
| Article 14, 1978 | $ 1.25 |

and appropriate the transferred $4,000.00 for the purpose of recaulking and recoating the covers of the Clear Hill and Oak Hill tanks and also for the replacement of a new finial vent cap of the Oak Hill tank.

VOTED UNANIMOUSLY: That the Town transfer the sum of Four Thousand Dollars 00/100 ($4,000.00) from the following Annual Town Meeting Articles:

| | |
|---|---|
| Article 12, 1976 | $3,840.73 |
| Article 26, 1969 | $ 52.76 |
| Article 24, 1978 | $ 63.32 |
| Article 3, 1977 | $ 20.68 |
| Article 20, 1978 | $ 21.26 |
| Article 14, 1978 | $ 1.25 |

and appropriate the transferred Four Thousand Dollars 00/100 ($4,000.00) for the purpose of recaulking and recoating the covers of the Clear Hill and Oak Hill tanks and also for the replacement of a new finial vent cap of the Oak Hill tank.

ARTICLE 27: To see if the Town will vote to transfer the sum of $3,000.00 from the Cemetery Reserve Fund and appropriate the same to be used for resurfacing and grading of existing roads at Rural Cemetery, or do or act anything in relation thereto.

PASSED by MAJORITY VOTE: That the Town transfer the sum of Three Thousand Dollars 00/100 ($3,000.00) from the Cemetery Reserve Fund and appropriate the same for resurfacing and grading existing roads at the Rural Cemetery.

ARTICLE 28: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate a sum of money to be used for expenses incurred for Municipal Bonds issued by the Town in the fiscal year July 1,1980 to June 30, 1981, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer the sum of $2,600.00, the transfer to come from the following items:

| | |
|---|---|
| Article 37, ATM 1975 | $ 514.84 |
| Article 19, ATM 1978 | 1,568.42 |
| Article 31, ATM 1978 | 150.00 |
| Article 2, ATM 1978 | 9.33 |
| Article 12, ATM 1978 | 1.66 |
| Anticipated Revenue Sharing | 355.75 |

and appropriate therefore the total sum of $2,600.00 and raise and appropriate the sum of $920.00 for a total appropriation of $3,520.00 to be used for expenses and six months interest incurred in the fiscal year July 1, 1980 to June 30, 1981 for borrowing under any warrant articles designated by Annual Town Meeting vote.

VOTED UNANIMOUSLY: That the Town transfer the sum of Two Thousand Six Hundred Dollars 00/100 ($2,600.00), the transfer to come from the following items:

| | |
|---|---|
| Article 37, ATM 1975 | $ 514.84 |
| Article 19, ATM 1978 | 1,568.42 |
| Article 31, ATM 1978 | 150.00 |
| Article 2, ATM 1978 | 9.33 |
| Article 12, ATM 1978 | 1.66 |
| Anticipated Revenue Sharing | 355.75 |

and appropriate therefore the total sum of Two Thousand Six Hundred Dollars 00/100 ($2,600.00) and raise and appropriate the sum of Nine Hundred Twenty Dollars 00/100 ($920.00) for a total Appropriation Three Thousand Five Hundred twenty Dollars 00/100 ($3,520.00) to be used for expenses and six months interest incurred in the fiscal year July 1,1980 to June 30, 1981 for borrowing under any warrant articles designated by Annual Town Meeting vote.

Adjourned Session: April 29, 1980

ARTICLE 29: To see if the Town will vote to authorize the Board of Selectmen to conduct a public sale of the former Fire Headquarters Building at 5 Main Street to the highest bidder, or do or act anything in relation thereto.

MOTION MADE: That the Town authorize the Board of Selectmen to conduct a public sale of the former Fire Headquarters Building at 5 Main Street to the highest bidder. (2/3 vote required)

AMENDMENT to MOTION: That the Town authorize the Board of Selectmen to conduct a public sale of the former Fire Headquarters Building at 5 Main Street to the highest bidder but in no event less than $40,000.00.

AMENDMENT to AMENDMENT: To see if the Town will vote to authorize the Board of Selectmen to appoint a Committee to study future uses of the former fire station, taking into consideration long range development of the town center and report their findings to the Selectmen and the Selectmen then conduct a public sale using as a criteria the information gained from that committee's findings.

AMENDMENT to AMENDMENT: (Corrected wording) To see if the Town will vote to authorize the Board of Selectmen to appoint a Committee of Three to study future uses of the former fire station, taking into consideration long range development of the town center and report their findings to the Selectmen and the Selectmen then conduct a public sale using as a criteria the information gained from that committee's findings.

AMENDMENT to AMENDMENT: (2nd Corrected wording) To see if the Town will vote to authorize the Board of Selectmen to appoint a Committee of Three to study future uses of the former fire station, taking into consideration long range development of the town center and report their findings to the Selectmen within 6 months and the Selectmen then conduct a public sale using as a criteria the information gained from that committee's findings.

AMENDMENT to AMENDMENT: (2nd Corrected wording) (as stated above) DEFEATED by MAJORITY VOTE.

AMENDMENT to MOTION: (as stated above) DEFEATED by MAJORITY VOTE.

PASSED by the following HAND COUNT VOTE: That the Town authorize the Board of Selectmen to conduct a public sale of the former Fire Headquarters Building at 5 Main Street to the highest bidder. (2/3 vote required)
YES: 110 NO: 53

CHALLENGE from the floor on the last vote.

HAND COUNT VOTE taken as follows: YES: 106 NO: 60
DEFEATED, does not have required 2/3 vote.

SEE RECONSIDERATION of ARTICLE 29, and final vote, Adjourned Session, May 1, 1980 page ( 56 ) of this Transcript.

MOTION MADE at 11:25 P.M. to ADJOURN the April 29, 1980 Adjourned Session of the Annual Town Meeting to Thursday, May 1, 1980 at 7:30 P.M.

A true copy: Paul J. Berry
Attest:
Paul J. Berry, Town Clerk

Adjourned Session: May 1, 1980

At the Adjourned Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on Thursday, May 1, 1980 at 7:30 P.M., the following Articles were voted upon in a legal manner. There was a quorum present (150 voters = quorum, (213) voters were present).

| | | |
|---|---|---|
| Checkers: | Janet M.E. Mattioli | Benita M. Hubley |
| | Gladys R. Binder | Lidia A. Kiley |

The Meeting was called to order at (8:09 P.M.) by Town Moderator, Nelson H. Goldin.

The following Tellers were appointed by Moderator Goldin and sworn-in by Town Clerk, Paul J. Berry:

Robert O. Bigelow, 15 Granuaile Road
Carolyn A. Urban, 14 Leonard Drive
Ann McDonald, 6 Carolyn Terrace
Len Winmill, 62 Mt. Vickery Road

Moderator Goldin had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Robert A. Goyette, Chief of Police, Town of Southborough
Karen Corbin, Marlboro Enterprise
Mary A.C. Fallon, Worcester Telegram & Gazette
John W. Connery, Metropolitan Area Planning Council

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Goldin noted the receipt of the return of the posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted Unanimously to waive the reading of the Warrant.

Adjourned Session: May 1, 1980

MOTION MADE: That ARTICLE 29 be RECONSIDERED for the purpose of AMENDING. (2/3 vote required)

PASSED by the following HAND COUNT VOTE: That ARTICLE 29 be RECONSIDERED for the purpose of AMENDING.
YES: 104 NO: 39

ARTICLE 29: To see if the Town will vote to authorize the Board of Selectmen to conduct a public sale of the former Fire Headquarters Building at 5 Main Street to the highest bidder, or do or act anything in relation thereto.

AMENDMENT to ARTICLE: To direct the Selectmen to have the Metropolitan Area Planning Council examine current and future uses of the former fire headquarters building, and assess the impact of its use on Southborough Center; and to authorize the Selectmen, upon receipt of that report to conduct a public sale with a Minimum price of $80,000.00.

AMENDMENT to ARTICLE: (as stated above) WITHDRAWN.

AMENDMENT to ARTICLE: To direct the Selectmen to have the Metropolitan Area Planning Council and a Ad Hoc Committee consisting of (1) Planning Board Member, (1) Industrial Development Commission Member, (1) Business Owner from the center, (2) Residents of the area, (2) Members at large to examine the present and future uses of the former Fire Station and assess the impact of its use on Southborough Center, and to authorize the Selectmen, upon the receipt of that report to conduct a public sale of the property consistent with the findings of the Study, with a Minimum Aid of $60,000.00.

PASSED BY MAJORITY VOTE: (AMENDMENT to ARTICLE) To direct the Selectmen to have the Metropolitan Area Planning Council and a Ad Hoc Committee consisting of (1) Planning Board Member, (1) Industrial Development Commission Member, (1) Business Owner from the center, (2) Residents of the area, (2) Members at large to examine the present and future uses of the former Fire Station and assess the impact of its use on Southborough Center, and to authorize the Selectmen, upon the receipt of that report to conduct a public sale of the property consistent with the findings of the Study, with a Minimum Aid of Sixty Thousand Dollars 00/100 ($60,000.00).

ARTICLE 29 as AMENDED: (2/3 vote required) PASSED by the following HAND COUNT VOTE: YES: 158 NO: 6

ARTICLE 30: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money for consulting services, to employ consultants to review current and future uses of the former Fire Headquarters Building property at 5 Main Street and examine the long range development of the Business District in Southborough Center, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That Article 30 (as stated above) be WITHDRAWN.

Adjourned Session: May 1, 1980

ARTICLE 31: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of $2,500.00 for the purpose of performing maintenance and providing heat, water and electricity for the former Fire Headquarters Building at 5 Main Street, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer the sum of $1,000.00 from Article 37, 1975 and appropriate the transferred $1,000.00 for the purpose of performing maintenance and providing heat, water, and electricity for the former Fire Headquarters Building at 5 Main Street.

PASSED by MAJORITY VOTE: That the Town transfer the sum of One Thousand Dollars 00/100 ($1,000.00) from Article 37, 1975 and appropriate the transferred One Thousand Dollars 00/100 ($1,000.00) for the purpose of performing maintenance and providing heat, water, and electricity for the former Fire Headquarters Building at 5 Main Street.

ARTICLE 32: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money for the purpose of inscribing additional names of Veterans of All Wars on the War Memorial Monument, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer from Anticipated Revenue Sharing the sum of $1,200.00 and appropriate the transferred $1,200.00 for the purpose of inscribing additional names of Veterans of All Wars on the War Memorial Monument.

VOTED UNANIMOUSLY: That the Town transfer from Anticipated Revenue Sharing the sum of One Thousand Two Hundred Dollars 00/100 ($1,200.00) and appropriate the transferred One Thousand Two Hundred Dollars 00/100 ($1,200.00) for the purpose of inscribing additional names of Veterans of All Wars on the War Memorial Monument.

ARTICLE 33: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of $22,000.00 for the second phase of an engineering study to examine the on-site sewerage capabilities of certain parcels of land zoned Business, Industrial or Industrial Park, or do or act anything in relation thereto.

PASSED by MAJORITY VOTE: That the Town raise and appropriate the sum of Twenty-two Thousand Dollars 00/100 ($22,000.00) for the second phase of an engineering study to examine the on-site sewerage capabilities of certain parcels of land zoned Business, Industrial or Industrial Park.

ARTICLE 34: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money for the purpose of contracting with professional engineers to undertake a Town-wide drainage and stream survey, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of $59,000.00 in order that the Town engage professional engineers who will prepare topographical maps which will be used as an aide in studying the Town's drainage problems.

MOTION (as stated above) DEFEATED by MAJORITY VOTE.

Adjourned Session: May 1, 1980

ARTICLE 35: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of $13,500.00 for the purpose of securing professional appraisal services if and as required to defend industrial and commercial tax abatement cases, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That ARTICLE 35 (as stated above) be WITHDRAWN.

ARTICLE 36: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of $114.96 to be used to pay an unremitted bill payable from Fiscal 1978/79, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer $114.96 from Article 31, ATM 1978 and appropriate the transferred $114.96 to be used to pay an unremitted bill payable from Fiscal 1978/1979.(4/5-vote required)

VOTED UNANIMOUSLY: That the Town transfer One Hundred Fourteen and 96/100 Dollars ($114.96) from Article 31, ATM 1978 and appropriate the transferred One Hundred Fourteen and 96/100 Dollars ($114.96) to be used to pay an unremitted bill payable from Fiscal 1978/1979.

ARTICLE 37: To see if the Town will vote to accept a gift of land from Commonwealth Gas Company adjacent to the transfer Station at 147 Cordaville Road, or do or act anything in relation thereto.

MOTION MADE: That the Town accept a gift of land from Commonwealth Gas Company adjacent to the Transfer Station at 147 Cordaville Road, more specifically described in the deed attached to and incorporated by reference in the Motion.

Beginning at a point on the northwesterly corner of land now or formerly of the Town of Southborough 235.83' in an easterly direction S 89° 08' 58" E to a drill head; then turning and running in a westerly direction 297.40' S 77° 48' 32" W to a drill head to be set; then turning and running on a northeasterly direction 66.05' N 57° 53' 15" E; then turning and running in a northerly direction 31.21' N 01° 56' 47" W to the point of beginning.

This parcel known as Parcel "A" containing 7,022 sq. ft. more or less is shown on a "Plan of Land in Southborough, dated February 27, 1980 drawn by McCarthy & Sullivan Engineering Inc."

VOTED UNANIMOUSLY: That the Town accept a gift of land from Commonwealth Gas Company adjacent to the Transfer Station at 147 Cordaville Road, more specifically described in the deed attached to and incorporated by reference in the Motion.

Beginning at a point on the northwesterly corner of land now or formerly of the Town of Southborough 235.83' in an easterly direction S 89° 08' 58" E to a drill head; then turning and running in a westerly direction 297.40' S 77° 48' 32" W to a drill head to be set; then turning and running on a northeasterly direction 66.05' N 57° 53' 15" E; then turning and running in a northerly direction 31.21' N 01° 56' 47" W to the point of beginning.

This parcel known as Parcel "A" containing 7,022 sq. ft. more or less is shown on a "Plan of Land in Southborough, dated February 27, 1980 drawn by McCarthy & Sullivan Engineering Inc."

Adjourned Session: May 1, 1980

ARTICLE 38: To see if the Town will vote to accept as a public way that portion of Fairview Drive and High Ridge Road described on plans entitled, "Street Acceptance of Portion of Fairview Drive in Southborough, Massachusetts Scale 1" = 40' January 29, 1980 Prepared and Compiled By: Myron Corporation Inc. 8 Hastings Street, Framingham, Ma.. 01701" and "Street Acceptance Plan of High Ridge Road in Southborough, Massachusetts Scale 1" = 40' January 31,1980 Prepared and Compiled by: Myron Corporation Inc. 8 Hastings Street, Framingham, Ma. 01701", or do or act anything in relation thereto.

CHALLENGE FROM THE FLOOR of a QUORUM. (150 Voters = quorum)

HAND COUNT VOTE taken as follows: PRESENT (178) voters, there was a quorum present.

MOTION MADE: To Table Article 38 until such time as the Highway Superintendent has inspected, approve and reported back to this body on said roads condition.

VOTED UNANIMOUSLY: To Table Article 38 until such time as the Highway Superintendent has inspected, approve and reported back to this body on said roads condition.

(see Adjourned session, May 8, 1980 page (66) of this Transcript.)

ARTICLE 39: To see if the Town will vote to discontinue a portion of the Public Way known as Valley Road described in the plan entitled "Plan of Land in Southboro, Mass. "Scale 1" = 40' dated February 1979 Drake Associates Inc. Framingham, Mass. as provided under Chapter 82, Section 82A of the Massachusetts General Laws and to accept an easement for a turn-around for public way purposes from Peter I. and Elaine M. Kallander, said easement being located adjacent to Valley Road in the northeast corner of the property owned by Peter I. and Elaine M. Kallander, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town discontinue a portion of the Public Way known as Valley Road described in the plan entitled "Plan of Land in Southboro, Mass." Scale 1" = 40' dated February 1979 Drake Associates Inc. Framingham, Mass. as provided under Chapter 82, Section 82A of the Massachusetts General Laws and to accept an easement for a turn-around for public way purposes from Peter I. and Elaine M. Kallander, said easement being located adjacent to Valley Road in the northeast corner of the property owned by Peter I. and Elaine M. Kallander.

ARTICLE 40: To see if the Town will vote to amend Section III, Paragraph 7 of the Zoning By-Laws of the Town of Southborough, effective June 6, 1955, as amended by changing from Residential A area to Business area the following described area:

Beginning at the junction of the Southerly sideline of Route 9 and the Easterly sideline of Middle Road: thence Southerly by the Easterly sideline of Middle Road a distance of 311.0 feet more or less to land now or formerly of Mayne; thence Easterly by land of Mayne a distance of 64.5 feet more or less to a point; thence Southerly by land of Mayne a distance of 121.0 feet more or less to a point; thence Easterly by land of Mayne a distance of 265.0 feet more or less to a point; thence Southerly by land of Mayne a distance of 153.5 feet more or less to land now or formerly of Phillips; thence Easterly by land of Phillips a distance of 520.0 feet more or less to land now or formerly of town of Southborough; thence Northerly by land of town of Southborough a distance of 192.2 feet more or less to land now or formerly of the Metropolitan District Commission; thence Westerly by land of the Metropolitan District Commission a distance of 692.0 feet more or less to a point; Thence Southerly by land of the Metropolitan District Commission a distance of 213.0 feet more or less to a point; Thence Northerly by land of the Metropolitan District Commission a distance of 326.0 feet more or less to a point of beginning containing 5.8 acres;
or otherwise act thereon.

(continued)

Adjourned Session: May 1, 1980

(Cont.)

VOTED UNANIMOUSLY that ARTICLE 40 (as stated) be TABLED.

(see pages(78&79) of this Transcript for the final Vote, Adjourned Session, May, 15, 1980.)

ARTICLE 41: To see if the Town will vote to amend Section IV, paragraph 1, subparagraph (h) of the Zoning By-Law as follows: Delete subparagraph (h) in its entirety, or do or act anything in relation thereto.

Approved by Atty. General: July 15,1980

Posted: July 17, 1980

VOTED UNANIMOUSLY: That the Town amend Section IV, paragraph 1, subparagraph (h) of the Zoning By-Law as follows: Delete subparagraph (h) in its entirety.

ARTICLE 42: To see if the Town will vote to amend Section IV, paragraph 1, subparagraph (k) of the Zoning By-Law as follows: Delete subparagraph (k) in its entirety and add in its place the following: (k) Uses accessory to those herein above permitted provided that they are customarily incidental to the principal use in the Town of Southborough and not detrimental to a residential neighborhood, or do or act anything in relation thereto.

Approved by Atty. General: July 15, 1980

Posted: July 17, 1980

VOTED UNANIMOUSLY: That the Town amend Section IV, paragraph 1, subparagraph (k) of the Zoning By-Law as follows: Delete subparagraph (k) in its entirety and add in its place the following:

"(k) Uses accessory to those herein above permitted provided that they are customarily incidental to the principal use in the Town of Southborough and not detrimental to a residential neighborhood."

ARTICLE 43: To see if the Town will vote to amend the Town By-Laws by adding the following after Article IX, Section 4:

"Section 4a. No person shall construct a driveway curbcut or roadway curbcut within a town way without first having obtained a written permit from the Highway Superintendent. Any person having such a permit shall before the expiration of the same, restore such way including any sidewalk or grassed area to a condition satisfactory to the Highway Superintendent. Any permit issued under the provisions of this section shall be in force for such time as the Highway Superintendent may specify. No person having obtained such a permit shall fail to comply with the conditions thereof. The Highway Superintendent shall have the right to revoke the same at any time, and may require a bond, either before or after the commencement of work or during its progress, to secure its proper performance, and to save the town harmless from all claims for damages which may result therefrom. The Highway Superintendent may establish rules and regulations governing said activity."

or do or act anything in relation thereto.

(continued)

Adjourned Session: May 1, 1980

(cont.)

VOTED UNANIMOUSLY: That the Town amend the Town By-Laws by adding the following after Article IX, Section 4:

"Section 4a. No person shall construct a driveway curbcut or roadway curbcut within a town way without first having obtained a written permit from the Highway Superintendent. Any person having such a permit shall before the expiration of the same, restore such way including any sidewalk or grassed area to a condition satisfactory to the Highway Superintendent. Any permit issued under the provisions of this section shall be in force for such time as the Highway Superintendent may specify. No person having obtained such a permit shall fail to comply with the conditions thereof. The Highway Superintendent shall have the right to revoke the same at any time, and may require a bond, either before or after the commencement of work or during its progress, to secure its proper performance, and to save the town harmless from all claims for damages which may result therefrom. The Highway Superintendent may establish rules and regulations governing said activity."

Approved By
Atty. General
July 15,1980

Posted:
July 17,1980

ARTICLE 44: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of $12,577.00 to adjust its capital operating assessments for Algonquin Regional High School for the years 1969 through 1980 in accordance with the proration method as stated in the original agreement of the Northborough-Southborough Regional School District, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer the sum of $12,577.00 from the following Annual Town Meeting Articles:

| | |
|---|---|
| Article 14, 1977 | $ 4,871.04 |
| Article 24, 1977 | 7,071.45 |
| Article 29, 1974 | 631.37 |
| Article 2, 1978 | 3.14 |

and appropriate the transferred $12,577.00 to adjust its capital operating assessments for Algonquin Regional High School for the years 1969 through 1980 in accordance with the proration method as stated in the original agreement of the Northborough-Southborough Regional School District.

VOTED UNANIMOUSLY: That the Town transfer the sum of Twelve Thousand Five Hundred Seventy-seven Dollars 00/100 ($12,577.00) from the following Annual Town Meeting Articles:

| | |
|---|---|
| Article 14, 1977 | $ 4,871.04 |
| Article 24, 1977 | 7,071.45 |
| Article 29, 1974 | 631.37 |
| Article 2, 1978 | 3.14 |

and appropriate the transferred Twelve Thousand Five Hundred Seventy-seven Dollars 00/100 ($12,577.00) to adjust its capital operating assessments for Algonquin Regional High School for the years 1969 through 1980 in accordance with the proration method as stated in the original agreement of the Northborough-Southborough Regional School District.

ARTICLE 45: To see if the Town will vote to authorize the Board of Selectmen to reimburse Data General Corporation up to $37,886.55 advanced by Data General Corporation to the Town for construction of traffic control devices on a State Highway, from funds made available by the Commonwealth of Massachusetts. Said reimbursement is predicated upon receipt of funds from the Commonwealth of Massachusetts, or do or act anything in relation thereto.

MOTION MADE: That the Town authorize the Board of Selectmen to reimburse Data General Corporation for funds advanced to the Town for construction of traffic control devices on a State Highway (Route 9) by transferring $37,886.55 to Data General Corporation when and if funds for such purpose are received from the Commonwealth of Massachusetts.

VOTED UNANIMOUSLY: That the Town authorize the Board of Selectmen to reimburse Data General Corporation for funds advanced to the Town for construction of traffic control devices on a State Highway (Route 9) by transferring Thirty-seven Thousand Eight Hundred Eighty-six Dollars and 55/100 ($37,886.55) to Data General Corporation when and if funds for such purpose are received from the Commonwealth of Massachusetts.

ARTICLE 46: To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for the passage of legislation authorizing the issuance of an annual All-Alcoholic Package Goods Store License to William Mauro, d/b/a Mauro's Market, notwithstanding any limitation of the number of licenses issued under the provisions of Section 17 of Chapter 138 of the Massachusetts General Laws, as amended, or take any other action relative thereto.

PASSED by MAJORITY VOTE: That the Town authorize the Board of Selectmen to Petition the General Court for the passage of legislation authorizing the issuance of an annual All-Alcoholic Package Goods Store License to William Mauro, d/b/a Mauro's Market, notwithstanding any limitation of the number of licenses issued under the provisions of Section 17 of Chapter 138 of the Massachusetts General Laws as amended.

ARTICLE 47: To see if the Town will vote to transfer to Surplus Revenue Account (Excess and Deficiency) a sum of money, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer to Surplus Revenue Account (excess and deficiency) the following sums:

| | |
|---|---|
| Article 12 ATM 1978 | $ 1.66 |
| Article 22 ATM 1978 | .95 |
| Article 31 ATM 1978 | 150.00 |
| Article 2 ATM 1978 | 3.14 |

PASSED by MAJORITY VOTE: That the Town transfer to Surplus Revenue Account (excess and deficiency) the following sums:

| | |
|---|---|
| Article 12 ATM 1978 | $ 1.66 |
| Article 22 ATM 1978 | .95 |
| Article 31 ATM 1978 | 150.00 |
| Article 2 ATM 1978 | 3.14 |

Adjourned Session: May 1, 1980

ARTICLE 48: To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1980 and ending June 30, 1981; or pass any vote relative thereto. (2/3 vote required)

(1)
MOTION MADE: THAT THE TOWN AUTHORIZE THE BOARD OF ASSESSORS TO USE $209,888.00 OF FREE CASH IN THE TOWN TREASURY FOR THE PURPOSE OF REDUCING THE AMOUNT TO BE RAISED AND APPROPRIATED AND ASSESSED AS TAXES IN THE FISCAL YEAR BEGINNING JULY 1,1980.

VOTED UNANIMOUSLY: THAT THE TOWN AUTHORIZE THE BOARD OF ASSESSORS TO USE Two Hundred Nine Thousand Eight Hundred Eighty-eight Dollars 00/100 ($209,888.00) OF FREE CASH IN THE TOWN TREASURY FOR THE PURPOSE OF REDUCING THE AMOUNT TO BE RAISED AND APPROPRIATED AND ASSESSED AS TAXES IN THE FISCAL YEAR BEGINNING JULY 1, 1980.

(2)
MOTION MADE: THAT THE TOWN VOTE TO EXEMPT $100,000.00 OF FREE CASH AS CERTIFIED BY THE BUREAU OF ACCOUNTS ON AUGUST 22, 1979 FROM THE PROVISIONS OF SECTION 12A OF CHAPTER 151 OF THE ACTS OF 1979 AND THAT SUCH FREE CASH NOT BE UTILIZED FOR THE PURPOSE OF REDUCING THE PROPERTY TAX LEVY FOR FISCAL YEAR 1981.

VOTED UNANIMOUSLY: THAT THE TOWN VOTE TO EXEMPT One Hundred Thousand Dollars 00/100 ($100,000.00) OF FREE CASH AS CERTIFIED BY THE BUREAU OF ACCOUNTS ON AUGUST 22, 1979 FROM THE PROVISIONS OF SECTION 12A OF CHAPTER 151 OF THE ACTS OF 1979 AND THAT SUCH FREE CASH NOT BE UTILIZED FOR THE PURPOSE OF REDUCING THE PROPERTY TAX LEVY FOR FISCAL YEAR 1981.

(3)
MOTION MADE: THAT THE TOWN VOTE TO REDUCE THE TOTAL AMOUNT RAISED AND APPROPRIATED IN ARTICLE 9 FROM $5,595,321.65 to $5,506,744.65 BY TRANSFERRING FROM THE OVERLAY RESERVE FUND THE SUM OF $88,577.00 AND THAT THE TOWN ACCOUNTANT BE DIRECTED TO USE THE TRANSFERRED $88,577.00 AS A REDUCTION IN THE SOUTHBOROUGH SCHOOL BUDGET #24 OF ARTICLE 9 FOR EXTRAORDINARY FUEL-RELATED INCREASES.

VOTED UNANIMOUSLY: THAT THE TOWN VOTE TO REDUCE THE TOTAL AMOUNT RAISED AND APPROPRIATED IN ARTICLE 9 FROM Five Million Five Hundred Ninety-five Thousand Three Hundred Twenty-one Dollars and 65/100 ($5,595,321.65) to Five Million Five Hundred Six Thousand Seven Hundred Forty-four Dollars and 65/100 ($5,506,744.65) BY TRANSFERRING FROM THE OVERLAY RESERVE FUND THE SUM OF Eighty-eight Thousand Five Hundred Seventy-seven Dollars 00/100 ($88,577.00) AND THAT THE TOWN ACCOUNTANT BE DIRECTED TO USE THE TRANSFERRED Eighty-eight Thousand Five Hundred Seventy-seven Dollars 00/100 ($88,577.00) AS A REDUCTION IN THE SOUTHBOROUGH SCHOOL BUDGET #24 OF ARTICLE 9 FOR EXTRAORDINARY FUEL-RELATED INCREASES.

(continued)

Adjourned Session: May 1, 1980

(continued)

(4)
MOTION MADE: THAT THE TOWN VOTE TO INCREASE THE APPROPRIATIONS LIMIT ESTABLISHED BY CHAPTER 151 OF THE ACTS OF 1979 BY $136,090.28 SO THAT THE APPROPRIATIONS LIMIT AS SO INCREASED WILL BE $4,354,499.80 . (2/3 vote required)

MOTION: (as stated above) DEFEATED by the following HAND COUNT VOTE: YES: 90 NO: 81 (did not have the required 2/3 vote)

(See page ( 77 ) of this Transcript for the Final Vote, Adjourned Session, May, 15, 1980).

MOTION MADE at 11:26 P.M. to ADJOURN the May 1, 1980 Adjourned Session of the Annual Town Meeting to Thursday, May 8,1980 at 7:30 P.M.

A true copy:
Attest: Paul J. Berry
Paul J. Berry, Town Clerk

Adjourned Session: May 8, 1980

At the Adjourned Annual Town Meeting duly called and held in the A. S. Woodward Memorial School, Southborough, Ma., on Thursday, May 8, 1980 at (7:30 p.m.), the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters = quorum, (298) voters were present).

| | | |
|---|---|---|
| Checkers: | Janet M.E. Mattioli | Benita M. Hubley |
| | Gladys R. Binder | Lidia A. Kiley |

The Meeting was called to order at (7:55 P.M.) by Town Moderator, Nelson H. Goldin.

The following Tellers were appointed by Moderator Goldin and sworn-in by Town Clerk, Paul J. Berry:

Carolyn A. Urban, 14 Leonard Drive
Joan Ferretti, 10 Ted Lane
Ann McDonald, 6 Carolyn Terrace
Joseph Burnett, 12 Leonard Drive

Moderator Goldin had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Robert A. Goyette, Chief of Police, Town of Southborough, Ma.
Mary Fallon, Worcester, Telegram & Gazette
Karen Corbin, Marlboro Enterprise
Christine Dunn, Middlesex News
Ruth C. Johnson, Treasurer/Collector, Town of Southborough
Madelene Thomas, North Carolina, Guest of Registered Voter, Anita E. Williams, 10 Bantry Road
Bonnie Idlis, Youth Director, Town of Southborough, Representing Youth Commission

There being no objections from the floor it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Goldin noted the receipt of the return of the posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

MOTION MADE: To take ARTICLE 38 off the TABLE and act upon said Article.

VOTED UNANIMOUSLY: To take ARTICLE 38 off the TABLE and act upon said Article.

ARTICLE 38: To see if the Town will vote to accept as a public way that portion of Fairview Drive and High Ridge Road described on plans entitled, "Street Acceptance of Portion of Fairview Drive in Southborough, Massachusetts Scale 1" = 40' January 29, 1980 Prepared and Compiled by: Myron Corporation Inc. 8 Hastings Street, Framingham, Ma. 01701" and "Street Acceptance Plan of High Ridge Road in Southborough, Massachusetts Scale 1" = 40' January 31, 1980 Prepared and Compiled by: Myron Corporation Inc. 8 Hastings Street, Framingham, Ma. 01701", or do or act anything in relation thereto.

MOTION MADE: That the Town accept as a public way that portion of Fairview Drive and High Ridge Road described on plans entitled, "Street Acceptance of Portion of Fairview Drive in Southborough, Massachusetts Scale 1" = 40' January 29, 1980 Prepared and Compiled by: Myron Corporation Inc. 8 Hastings Street, Framingham, Ma. 01701" and "Street Acceptance Plan of High Ridge Road in Southborough, Massachusetts Scale 1" = 40' January 31, 1980 Prepared and Compiled By: Myron Corporation Inc. 8 Hastings Street, Framingham, Ma. 01701.

## LEGAL DESCRIPTION - FAIRVIEW DRIVE

The northerly and easterly location line of Fairview Drive is located and begins at a point one hundred and seventy five feet and no one hundreths of a foot (175.00) north westerly of a stone bound on the easterly side of Fairview Drive which point marks the northerly and easterly terminus of a portion of Fairview Drive previously accepted; thence runs n 10-56-25 w three hundred and ninety-five feet and sixteen one hundreths of a foot (395.16) to a point; thence north westerly one hundred and sixty one feet and eighty one one hundreths of a foot (161.81) in a curve to the left by radius three hundred and twenty eight feet and eight hundreths of a foot (328.08) to an iron bolt; thence n 39-11-56 w one hundred and eleven feet and four tenths of a foot (111.40) to a stone bound at land now or formerly of Parker Realty Trust which point marks the terminus of the northerly and easterly location line of a portion of Fairview Drive.

The southerly and westerly location line of Fairview Drive is located and begins at a point one hundred and seventy five feet and no one hundreths of a foot (175.00) northwesterly of a stone bound on the westerly side of Fairview Drive which point marks the southerly and westerly terminus of a portion of Fairview Drive previously accepted; thence runs n 10-56-20 w three hundred and ninety-five feet and sixteen one hundreths of a foot (395.16) to a stone bound; thence northwesterly one hundred and thirty seven feet and fifteen one hundreths of a foot (137.15) in a curve to the left by radius two hundred and seventy-eight feet and eight one hundreths of a foot (278.08) to a stone bound; thence n 39-11-56w one hundred and six feet and twenty five one hundreths of a foot (106.25) to a stone bound at land now or formerly

(continued)

Adjourned Session: May 8, 1980

(cont.)

of Parker Realty Trust which point marks the terminus of the southerly and westerly location line of a portion of Fairview Drive except at curves and street intersections said northerly and easterly and southerly and westerly location lines are parallel and fifty feet (50.00) distance therefrom.

The above is more fully shown on a plan entitled "Street Acceptance of Portion of Fairview Drive in Southborough, Mass., scale 1" = 40' dated January 29, 1980 prepared and compiled by Myron Corp. Inc., 8 Hastings Street, Framingham, Mass. 01701" which plan is on file in the office of Town Clerk and the Board of Selectmen.

## HIGH RIDGE ROAD - LEGAL DESCRIPTION

The northerly location line of High Ridge Road is located and begins at a stone bound on the easterly side of Fairview Drive thence runs south easterly forty six feet and four one hundreths of a foot (46.04) in a curve to the left by radius forty-one feet and twelve one hundreths of a foot (41.12) to a stone bound; thence runs n 86-11-19 e four hundred and thirty - four feet and eighteen one hundreths of a foot (434.18) to a stone bound; thence northeasterly seventy-three feet and ninety-five one hundreths of a foot (73.95) in a curve to the left by radius five hundred and three feet and forty-two one hundreths of a foot (503.42) to a stone bound; thence n 77-46-08 e four hundred and seventy-nine feet and thirty-nine one hundreths of a foot (479.39) to a point; thence northeasterly sixty-three feet and twenty-two one hundreths of a foot (63.22) in a curve to the left by radius forty-four feet and forty-eight one hundreths of a foot (44.48) to a point at Summit Road which point marks the easterly terminus of the northerly location line of High Ridge Road.

(continued)

Adjourned Session: May 8, 1980

(continued)

The southerly location line of High Ridge Road is located and begins at a stone bound on the easterly side of Fairview Drive thence runs northeasterly forty-two feet and thirty-eight one hundreths of a foot (42.38) in a curve to the right by radius twenty-five feet and no one hundreths of a foot (25.00) to a stone bound; thence n 86-11-19 e four hundred and thirty-four feet and eighteen one hundreths of a foot (434.18) to a stone bound; thence northeasterly seventy-nine feet and eighty-three one hundreths of a foot (79.83) in a curve to the left by radius five hundred and forty-three feet and forty-two one hundreths of a foot (543.42) to a stone bound; thence n 77-46-08 e four hundred and seventy-nine feet and thirty-nine one hundreths of a foot (479.39) to a point; thence south easterly sixty-five feet and no one hundreths of a foot (65.00) in a curve to the right by radius forty-one feet and thirty-eight one hundreths of a foot (41.38) to a point on the westerly line of Summit Road which point marks the easterly terminus of the southerly location line of High Ridge Road except at curves and street intersections. Said northerly and southerly location lines are parallel and forty-feet (40.00) distance therefrom. The above is more fully shown on a plan entitled "Street Acceptance Plan of High Ridge Road in Southborough, Mass.; scale 1" = 40' dated January 31, 1980 prepared and compiled by Myron Corporation Inc., 8 Hastings Street Framingham, Mass. 01701 which plan is on file in the offices of the Town Clerk and the Board of Selectmen.

VOTED UNANIMOUSLY: That the Town accept as a public way that portion of Fairview Drive and High Ridge Road described on plans entitled, "Street Acceptance of Portion of Fairview Drive in Southborough, Massachusetts Scale 1" = 40' January 29, 1980 Prepared and Compiled by: Myron Corporation Inc. 8 Hastings Street, Framingham, Ma. 01701" and "Street Acceptance Plan of High Ridge Road in Southborough, Massachusetts Scale 1" = 40' January 31, 1980 Prepared and Compiled By: Myron Corporation Inc. 8 Hastings Street, Framingham, Ma. 01701. Legal Descriptions as described in the MOTION.

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Adjourned Session: May 8, 1980

MOTION MADE: That the Town vote to RE-CONSIDER the Vote of May 1,1980 to appropriate the sum of $5,506,744.65 for the General Government of the Town. (2/3 vote required)

MOTION: (as stated above) DEFEATED by the following HAND COUNT VOTE:

YES: 154 NO: 92

MOTION MADE: to RECONSIDER ARTICLE 9. (Majority vote required)

MOTION: (as stated above) DEFEATED by the following HAND COUNT VOTE:

YES: 115 NO: 128

MOTION MADE: To ADJOURN.

MOTION: (as stated above) DEFEATED by MAJORITY VOTE.

MOTION MADE: to RE-CONSIDER ARTICLE 9.(Majority vote required)

MOTION: (as stated above) DEFEATED by the following HAND COUNT VOTE:

YES: 119 NO: 134

MOTION MADE: To RECONSIDER ARTICLE 48. (Majority vote required)

PASSED: (Motion) By the following HAND COUNT VOTE to RECONSIDER ARTICLE 48:

YES: 170 NO: 80

ARTICLE 48: To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1980 and ending June 30, 1981; or pass any vote relative thereto.

( This Article is voted on in (5) five separate MOTIONS, see page (63) of this Transcript, Adjourned Session, May 1, 1980, for the VOTE on the First (3) three MOTIONS).

(4)
MOTION MADE: THAT THE TOWN VOTE TO INCREASE THE APPROPRIATIONS LIMIT ESTABLISHED BY CHAPTER 151 OF THE ACTS OF 1979 by $136,090.28 SO THAT THE APPROPRIATIONS LIMIT AS SO INCREASED WILL BE $4,354,499.80. (2/3 vote required)

MOTION: (as stated above) DEFEATED by the following HAND COUNT VOTE:

YES: 140 NO: 112 (did not have the required 2/3 vote)

(See page ( 77 ) of this Transcript for the Final Vote, Adjourned Session, May 15, 1980. (Motions 4 & 5)

MOTION MADE: To RECONSIDER ARTICLE 9.(Majority vote required)

PASSED: (Motion) By the following HAND COUNT VOTE to RECONSIDER ARTICLE 9:

YES: 130 NO: 124

Adjourned Session: May 8, 1980

ARTICLE 9: To see if the Town will vote to raise such sum of money as may be necessary, for the Town's use, and make appropriations of the same, or do or act anything in relation thereto.

MOTION MADE: under ARTICLE 9 that the total the amount of the budgets that can legally be reduced, be reduced by an amount that would cause the total budgeted amount to be reduced, by a sum equal to 9% reduction.

MOTION: (as stated above) DEFEATED by MAJORITY VOTE.

MOTION MADE: To TABLE ARTICLE 9.

PASSED: (Motion) By the following HAND COUNT VOTE to TABLE ARTICLE 9:
YES: 126 NO: 98

MOTION MADE at 10:06 P.M. to ADJOURN to Thursday, May 15, 1980 at 7:30 p.m..

POINT OF ORDER, Mr. James Denman, Planning Board:

I would like on behalf of the Town to commend our Moderator for the excellent way in which he has conducted the business of this Town for the time he has been in office. This is his last time and I say JOB WELL DONE.

Thomas W. McAuliffe also spoke:

Also Ladies and Gentlemen I would like to take just a moment also to pay honor and tribute to a Gentleman who not only served on the Board of Selectmen for three years, but served for some nine years on the Planning Board, and although we did-not always agree I can honestly stand here and tell you tonight that is probably one of the greatest honors and privileges that I've had and that was to serve with Paul O'Connell who has served all of us with dedication and devotion.

PASSED by MAJORITY VOTE: to ADJOURN to Thursday, May 15,1980 at 7:30 p.m..

The May 8, 1980 Adjourned Session of the Annual Town Meeting of April 14, 1980 ADJOURNED at 10:09 P.M..

A true copy:
Attest: Paul J. Berry
Paul J. Berry, Town Clerk

Adjourned Session: May 15, 1980

At the Adjourned Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on Thursday, May 15, 1980 at (7:30 P.M.), the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters= quorum, (294) voters were present).

| | | |
|---|---|---|
| Checkers: | Janet M.E. Mattioli | Caroline Pessini |
| | Gladys R. Binder | Lidia A. Kiley |

The Meeting was called to order at (8:00 P.M.) by Town Moderator, Joseph M. McManus. (Mr. McManus was Elected Moderator on May 12,1980)

The following Tellers were appointed by Moderator McManus and sworn-in by Town Clerk, Paul J. Berry:

James A. McCaw, 19 Middle Road
Joan A. Ferretti, 10 Ted Lane
Len Winmill, 62 Mt. Vickery Road
David C. Ekberg, 5 Chestnut Hill Road

Moderator McManus had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Chris Dunn, Middlesex News
Robert A. Goyette, Chief of Police, Town of Southborough
Karen Corbin, Marlboro Enterprise
Mary Fallon, Worcester Telegram & Gazette
Paul Schay, Architect for Deborah Pearse, concerning Article #40.

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator McManus noted the receipt of the return of the posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

Adjourned Session: May 15, 1980

MOTION MADE: To RECONSIDER Article 48. (Majority vote required)

PASSED: (Motion) By the following HAND COUNT VOTE to RECONSIDER Article 48.
YES; 168 NO: 53

ARTICLE 48: To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1980 and ending June 30, 1981; or pass any vote relative thereto.

(4)
MOTION MADE: THAT THE TOWN VOTE TO INCREASE THE APPROPRIATIONS LIMIT ESTABLISHED BY CHAPTER 151 OF THE ACTS OF 1979 BY $136,090.28 SO THAT THE APPROPRIATIONS LIMIT AS SO INCREASED WILL BE $4,354,499.80. (2/3 vote required)

MOTION MADE: To TABLE ARTICLE #48.

DEFEATED by MAJORITY VOTE: To TABLE ARTICLE #48.

Debate Continues.

MOTION MADE: To LIMIT DEBATE:

PASSED by the following HAND COUNT VOTE: To LIMIT DEBATE:
YES: 169 NO: 53

MOTION:(4) (as stated above) DEFEATED by the following HAND COUNT VOTE: YES: 146 NO: 96

CHALLENGE from the FLOOR on the above vote.

HAND COUNT VOTE taken as follows: YES: 151
NO: 97 (DEFEATED)

(See page (77) of this Transcript for the FINAL VOTE, Adjourned Session, May 15, 1980. (Motions 4 & 5).

MOTION MADE: To take ARTICLE 9 from the TABLE.

PASSED by MAJORITY VOTE: To take ARTICLE 9 from the TABLE.

ARTICLE 9: To see if the Town will vote to raise such sum of money as may be necessary, for the Town's use, and make appropriations of the same, or do or act anything in relation thereto.

MOTION MADE: To Divide the Question on ARTICLE 9.

PASSED by MAJORITY VOTE: To Divide the Question on ARTICLE 9.

MOTION MADE TO AMEND ARTICLE 9: by reducing the total budget sum under Article 9 by 1% as detailed in the following schedule totaling $43,594.00: (Majority vote required)

| | | | |
|---|---|---|---|
| Board of Selectmen | $ 566.00 | Highway Department | $ 4,354.00 |
| Accounting | 262.00 | Veterans Services | 218.00 |
| Treasurer-Collector | 610.00 | Southborough Schools | 24,732.00 |
| Town Clerk | 130.00 | Vocational Education | 88.00 |
| Elections & Registration | 218.00 | Library | 784.00 |
| Board of Assessors | 304.00 | Water Dept. | 2,046.00 |
| Legal | 218.00 | Buildings & Grounds | 566.00 |
| Central Services | 436.00 | Gasoline | 436.00 |
| Police Department | 3,266.00 | Recreation | 218.00 |
| Fire Department | 2,264.00 | Building Inspector | 262.00 |
| Insect Pest Control | 88.00 | Conservation Commission | 44.00 |
| Tree Warden | 130.00 | Dog Officer | 174.00 |
| Cemetery | 436.00 | Council on Aging | 44.00 |
| Board of Health | 392.00 | Youth Commission | 262.00 |

MOTION to AMEND ARTICLE 9: (as stated above) DEFEATED by the following HAND COUNT VOTE: YES: 74 NO: 139

MOTION MADE TO AMEND ARTICLE 9: to reduce the following Budget Schedule by 3% for a total of $130,644. (Majority vote required)

| | | | |
|---|---|---|---|
| Board of Selectmen | $1,698.00 | Highway Department | $13,062.00 |
| Accounting | 786.00 | Veterans Services | 654.00 |
| Treasurer-Collector | 1,830.00 | Southborough Schools | 74,196.00 |
| Town Clerk | 390.00 | Vocational Education | 264.00 |
| Elections & Registration | 654.00 | Library | 2,352.00 |
| Assessors | 912.00 | Water Dept. | 6,138.00 |
| Legal | 654.00 | Buildings & Grounds | 1,698.00 |
| Central Services | 1,308.00 | Gasoline | 1,308.00 |
| Police Department | 9,798.00 | Recreation | 654.00 |
| Fire Department | 6,792.00 | Building Inspector | 786.00 |
| Insect Pest Control | 264.00 | Conservation Commission | 132.00 |
| Tree Warden | 390.00 | Dog Officer | 522.00 |
| Cemetery | 1,308.00 | Council on Aging | 132.00 |
| Board of Health | 1,176.00 | Youth COmmission | 786.00 |

AMENDMENT to AMENDMENT: to reduce Amended Article by 2% the amounts specified by Mrs. McDaniel those items of ARTICLE 9.

AMENDMENT to AMENDMENT: (as stated above) DEFEATED by MAJORITY VOTE.

MOTION to AMEND ARTICLE 9: ( as stated above) DEFEATED by MAJORITY VOTE.

(continued)

Adjourned Session: May 15, 1980

(continued)

MOTION MADE: to cut POLICE DEPT. Budget #13 by $10,600.00 for a total funding of $293,684.00.

MOTION: (as stated above) DEFEATED by MAJORITY VOTE.

POLICE DEPT. Budget #13: (see page (26) of this TRANSCRIPT) PASSED by MAJORITY VOTE - AS IS: Three Hundred Three Thousand Nine Hundred Sixty-four Dollars 00/100 ($303,964.00)

MOTION MADE: to cut FIRE DEPT. Budget #14 by $9,950.00 for a total funding of $200,510.00.

MOTION: (as stated above) DEFEATED by MAJORITY VOTE.

FIRE DEPT. Budget #14: (see page (26) of this TRANSCRIPT) PASSED By MAJORITY VOTE - AS IS: Two Hundred Ten Thousand Four Hundred Sixty Dollars 00/100 ($210,460.00).

MOTION MADE: to cut HIGHWAY DEPT. Budget #22 by $20,000.00 for a total funding of $387,118.00.

MOTION: (as stated above) DEFEATED by MAJORITY VOTE.

HIGHWAY DEPT. Budget #22: (see page (30) of this TRANSCRIPT) PASSED By MAJORITY VOTE - AS IS:Four Hundred Seven Thousand One Hundred Eighteen Dollars 00/100 ($407,118.00)

MOTION MADE: to cut YOUTH COMMISSION Budget #48 by $6,200.00 for a total funding of $18,730.00.

MOTION MADE: To LIMIT DEBATE.

PASSED by MAJORITY VOTE: To LIMIT DEBATE.

PASSED BY the following HAND COUNT VOTE : : to cut YOUTH COMMISSION Budget #48 by Six Thousand Two Hundred Dollars 00/100 ($6,200.00) for a total funding of Eighteen Thousand Seven Hundred Thirty Dollars 00/100 ($18,730.00):

YES: 113 NO: 85 (see page (41) of this TRANSCRIPT, changed accordingly).

MOTION MADE:to REDUCE BUDGET ARTICLE #48, YOUTH COMMISSION'S requested amount for Fiscal 80-81 to a total figure of - 0 (ZERO) dollars.

MOTION (as stated above) DEFEATED by MAJORITY VOTE.

BUDGET #48 PASSED by MAJORITY VOTE , AS AMENDED: Eighteen Thousand Seven Hundred Thirty Dollars 00/100 ($18,730.00).

(continued)

ADJOURNED SESSION: May 15, 1980

(continued)

MOTION MADE: That the Town vote a sum of $5,689,797.84 for the operation of the General Government as follows:

1) that the Reserve Fund Budget #1 be funded by transferring from Overlay Reserve the amount of $14,214.43 and raise and appropriate the remaining $45,785.57;
2) that the Library Budget #28 be reduced by $513.76 in accordance with the vote on Article #3;
3) that the Interest on Debt Budget #36 relative to Fire Station Debt be reduced by $11,603.00 from funds transferred from Available Revenue Sharing Fund and that the Town Hall Renovation Debt be reduced by $9,345.00 from funds transferred from Available Revenue Sharing Funds;
4) that the Debt Retirement Budget #37 relative to the Fire Station Debt be reduced by $35,000.00 from Available Revenue Sharing Funds and that the Town Hall Renovation Debt be reduced by $23,897.75 from Available Revenue Sharing Funds and further reduced by $6,102.25 from Anticipated Revenue Funds;
5) that the Southborough School Budget #24 be reduced by transferring the sum of $88,577.00 from the Overlay Reserve Fund. and that the balance of $5,500,544.65 be raised and appropriated. (2/3 vote required)

PASSED by MAJORITY VOTE: That the sum of Five Million Six Hundred Eighty-nine Thousand Seven Hundred Ninety-seven Dollars and 84/100 ($5,689,797.84) for the operation of the General Government as follows:

1) that the Reserve Fund Budget #1 be funded by transferring from Overlay Reserve the amount of Fourteen Thousand Two Hundred fourteen Dollars and 43/100 ($14,214.43) and raise and appropriate the remaining Forty-five Thousand Seven Hundred Eighty-five Dollars and 57/100 ($45,785.57);
2) that the Library Budget #28 be reduced by Five Hundred Thirteen Dollars and 76/100 ($513.76) in accordance with the vote on Article #3;
3) that the Interest on Debt Budget #36 relative to Fire Station Debt be reduced by Eleven Thousand Six Hundred three Dollars and 00/100 ($11,603.00) from funds transferred from Available Revenue Sharing Fund and that the Town Hall Renovation Debt be reduced by Nine Thousand Three Hundred Forty-five Dollars 00/100 ($9,345.00) from funds transferred from Available Revenue Sharing Funds;
4) that the Debt Retirement Budget #37 relative to the Fire Station Debt be reduced by Thirty-five Thousand Dollars 00/100 ($35,000.00) from Available Revenue Sharing Funds and that the Town Hall Renovation Debt be reduced by Twenty-three Thousand Eight Hundred Ninety-seven Dollars and 75/100 ($23,897.75) from Available Revenue Sharing Funds and further reduced by Six Thousand One Hundred Two Dollars and 25/100 ($6,102.25) from Anticipated Revenue Funds;
5) that the Southborough School budget #24 be reduced by transferring the sum of Eighty-eight Thousand Five Hundred Seventy-seven Dollars 00/100 ($88,577.00) from the Overlay Reserve Fund. and that the balance of Five Million Five Hundred Thousand Five Hundred Forty-four Dollars and 65/100 ($5,500,544.65) be raised and appropriated.

(see page (22) of this TRANSCRIPT, April 14, 1980 SESSION).

Adjourned Session: May 15, 1980

MOTION MADE: to take ARTICLE #48 from the TABLE. (2/3 vote required)

VOTED UNANIMOUSLY: to take ARTICLE #48 from the TABLE.

ARTICLE 48: To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1980 and ending June 30, 1981; or pass any vote relative thereto.

(MOTIONS 4 & 5)

(4)
MOTION MADE: THAT THE TOWN VOTE TO INCREASE THE APPROPRIATIONS LIMIT ESTABLISHED BY CHAPTER 151 OF THE ACTS OF 1979 BY $129,890.28 SO THAT THE APPROPRIATIONS LIMIT AS SO INCREASED WILL BE $4,348,299.80. (2/3 vote required)

PASSED by the following HAND COUNT Vote: TO INCREASE THE APPROPRIATIONS LIMIT ESTABLISHED BY CHAPTER 151 OF THE ACTS OF 1979 BY One Hundred Twenty-nine Thousand Eight Hundred Ninety Dollars and 28/100 ($129,890.28) SO THAT THE APPROPRIATIONS LIMIT AS SO INCREASED WILL BE Four Million Three Hundred Forty-eight Thousand Two Hundred Ninety-nine Dollars and 80/100 ($4,348,299.80). Yes: 202 NO: 16

(5)
MOTION MADE: THAT THE TOWN VOTE TO INCREASE THE LEVY LIMIT ESTABLISHED BY CHAPTER 151 OF THE ACTS OF 1979, BY NOT MORE THAN $164,944.69 SO THAT THE LEVY LIMIT AS SO INCREASED WILL NOT BE MORE THAN $4,589,949.80. (2/3 vote required)

VOTED UNANIMOUSLY: TO INCREASE THE LEVY LIMIT ESTABLISHED BY CHAPTER 151 OF THE ACTS OF 1979, BY NOT MORE THAN One Hundred Sixty-four Thousand Nine Hundred Forty-four Dollars and 69/100 ($164,944.69) SO THAT THE LEVY LIMIT AS SO INCREASED WILL NOT BE MORE THAN Four Million Five Hundred Eighty-nine Thousand Nine Hundred Forty-nine Dollars and 80/100 ($4,589,949.80).

MOTION MADE: To take ARTICLE #40 from the TABLE.

VOTED UNANIMOUSLY: To take ARTICLE #40 from the TABLE.

ARTICLE 40: To see if the Town will vote to amend Section III, Paragraph 7 of the Zoning By-Laws of the Town of Southborough, effective June 6, 1955, as amended by changing from Residential A Area to Business area the following described area:

> Beginning at the junction of the Southerly sideline of Route 9 and the Easterly sideline of Middle Road: thence Southerly by the Easterly sideline of Middle Road a distance of 311.0 feet more or less to land now or formerly of Mayne; thence Easterly by land of Mayne a distance of 64.5 feet more or less to a point; thence Southerly by land of Mayne a distance of 121.0 feet more or less to a point; thence Easterly by land of Mayne a distance of 265.0 feet more or less to a point; thence Southerly by land of Mayne a distance of 153.5 feet more or less to land now or formerly of Phillips; thence Easterly by land of Phillips a distance of 520.0 feet more or less to land now or formerly of Town of Southborough; thence Northerly by land of town of Southborough a distance of 192.2 feet more or less to land now or formerly of the Metropolitan District Commission; thence Westerly by land of the Metropolitan District Commission a distance of 692.0 feet more or less to a point; thence Southerly by land of the Metropolitan District Commission a distance of 213.0 feet more or less to a point; Thence Northerly by land of the Metropolitan District Commission a distance of 326.0 feet more or less to a point of beginning containing 5.8 acres;

or otherwise act thereon.

SUBSTITUTE MOTION MADE: (2/3 vote required) That the Town amend Section III, Paragraph 7 of the Zoning By-Laws of the Town of Southborough, effective June 6, 1955, as amended, by changing from Residential A area to Business area the following described area; Beginning at the junction of the Southerly sideline of Route 9 and the Easterly sideline of Middle Road; thence Southerly by the Easterly sideline of Middle Road a distance of 161.2 feet more or less to land now or formerly of Mayne; thence Southerly by land of Mayne 272.7 feet more or less to a point; thence Easterly 24.35 feet; thence Northerly 189.66 feet more or less to a point; thence Easterly 248.83 feet more or less to a point; thence Southerly 321.64 feet more or less to a point; thence Easterly 337.00 feet more or less to a point; thence Northerly 192.22 feet more or less to a point; thence Northwesterly 239.11 feet more or less to a point; thence 452.67 feet more or less to a drill bend; thence Southwesterly 213.07 feet to a point more or less; thence Northerly to the point of the beginning 325.74 feet more or less said parcel containing 3.511 acres and being shown as "Lot 4" on a Plan of land in Southborough dated May 9, 1979, drawn by Drake Associates, Inc.

MOTION MADE: To LIMIT DEBATE on ARTICLE 40. (2/3 vote required)

VOTED UNANIMOUSLY: To LIMIT DEBATE on ARTICLE 40.

SUBSTITUTE MOTION PASSED by the following HAND COUNT VOTE:
YES: 179 NO: 16 :
That the Town amend Section III, Paragraph 7 of the Zoning By-laws of the Town of Southborough, effective June 6, 1955, as amended, by changing from Residential A area to Business area the following described area;

(continued)

Adjourned Session: May 15, 1980

(continued)

Beginning at the junction of the Southerly sideline of Route 9 and the Easterly sideline of Middle Road; thence Southerly by the Easterly sideline of Middle Road a distance of 161.2 feet more or less to land now or formerly of Mayne; thence Southerly by land of Mayne 272.7 feet more or less to a point; thence Easterly 24.35 feet; thence Northerly 189.66 feet more or less to a point; thence Easterly 248.83 feet more or less to a point; thence Southerly 321.64 feet more or less to a point; thence Easterly 337.00 feet more or less to a point; thence Northerly 192.22 feet more or less to a point; thence Northwesterly 239.11 feet more or less to a point; thence 452.67 feet more or less to a drill bend; thence Southwesterly 213.07 feet to a point more or less; thence Northerly to the point of the beginning 325.74 feet more or less said parcel containing 3.511 acres and being shown as "Lot 4" on a Plan of land in Southborough dated May 9,1979, drawn by Drake Associates, Inc.

ARTICLE 40 as SUBSTITUTED (2/3 vote required) PASSED by the following HAND COUNT VOTE:

YES: 173 NO: 8

Approved by
Atty. General:
July 15,1980

Posted:
July 17, 1980

The Annual Town Meeting of April 14, 1980 and Adjourned Sessions of April 15, 17, 29, and May 1, 8, and 15, 1980 was DISSOLVED at (11:40 P.M.) on Thursday, May 15, 1980.

A true copy:
Attest: Paul J. Berry
Paul J. Berry, Town Clerk

REPORT OF THE TOWN CLERK

ANNUAL TOWN MEETING (page 1 of 42)

April 13, 1981

At the Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on Monday, April 13, 1981 at 7:00 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters = quorum, (343) voters were present).

Checkers: Janet M.E. Mattioli Benita M. Hubley
Gladys R. Binder Lidia A. Kiley

The Meeting was called to order at (7:30) P.M. by Town Moderator, Joseph M. McManus.

The following Tellers were appointed by Moderator McManus and sworn-in by Town Clerk, Paul J. Berry:

| | |
|---|---|
| James A. McCaw | 19 Middle Road |
| Stephen J. Pflug | 5 Oregon Road |
| Jennifer A. Bishop | 9 Preakneck Hill Road |
| Len F. Winmill | 62 Mt. Vickery Road |

Alternate Teller:
Joseph John Madison 22 Maplecrest Drive

Moderator McManus had requests from the following non-voters to attend the Annual Town Meeting:

David J. Tobin, Superintendent, Director, Assabet Valley Regional Vocational High School
Jeffrey A, Grossman, Administrative Assistant, Town of Southborough
Ruth C. Johnson, Treasurer/Collector, Town of Southborough
William F. Murphy, Assistant Superintendent of Southborough Schools
Priscilla Ritter, Author, Town History of Southborough
Bonnie M. Idlis, Director, Southborough Youth Commission

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator McManus noted the receipt of the return of the posting of the Warrant for the Town Meeting by the Constable.

It was voted Unanimously to waive the reading of the Warrant.

ARTICLE 1: To hear reports of the various Town Officers and Committees and to take such action thereon as the Town may vote.

Board of Selectmen, Chairperson, Donna L. McDaniel:
We would like to make note first that the Town Report this year is dedicated in memory of Ralph H. Clark who was a member of the Board of Assessors for fifty years; we would like to note that that's quite a record of service and one would wonder if that would be surpassed at any point.

Also, we would like to note that Herbert L. Cobb has resigned from the Assabet Valley School Committee - Mr. Cobb a few years ago was mentioned at Town Meeting for his contribution to the local Schools, and this year he is leaving Assabet. We feel that we've had more than our share of representation on Assabet- if you know Mr. Cobb you know that Southborough, through him, has played a predominant role in the creation of a very excellent school.

Mrs. McDaniel spoke at length concerning the impact of Proposition 2½.

Wendy I. Otavsky, Chairperson, Advisory Committee spoke concerning Proposition 2½ , etc.

ARTICLE 2: To see if the Town will vote to fix for the fiscal year beginning July 1, 1981 and ending June 30, 1982, the annual salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended which officers are as follows:

One Moderator, one Town Clerk, three Selectmen, three Assessors, five members of the School Committee, three members of the Board of Health, three Water Commissioners, three Cemetery Commissioners, and one Tree Warden.

| | | | |
|---|---|---|---|
| Moderator | $ 25.00 | Board of Health (3) | $ 450.00 |
| Town Clerk | 5,000.00 | Water Commissioners (3) | 450.00 |
| Selectmen (3) | 3,000.00 | Cemetery Commissioners(3) | 150.00 |
| Assessors (3) | 6,000.00 | Tree Warden | 25.00 |
| School Committee (5) | 500.00 | | |

and to see if the Town will vote to raise and appropriate a sum of money as may be necessary to pay the salaries of all elected officers for the fiscal year beginning July 1,1981 and ending June 30, 1982.

VOTED UNANIMOUSLY: That the Town raise and appropriate Fifteen Thousand Six Hundred and 00/100 ($15,600.00) Dollars for the annual salary and compensation of elective officers for the fiscal year beginning July 1, 1981 and ending June 30, 1982, as set forth in the words of the Article.

ARTICLE 3: To see what disposition shall be made of the dog money, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That Article 3 (as stated above) be WITHDRAWN, as there is no money available in the County Dog Account.

ARTICLE 4: To see if the Town will vote to accept any sum of money from St. Mark's School, Fay School, Harvard Medical School New England Regional Primate Research Center, and any other contributor and deposit same amount in Estimated Receipts Account, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto.

MOTION MADE: That the Town accept any sum of money from St. Mark's School, Fay School, Harvard Medical School New England Regional Primate Research Center and any other contributor and deposit the same in the Estimated Receipts Account.

VOTED UNANIMOUSLY: That the Town accept any sum of money from St. Mark's School, Fay School, Harvard Medical School New England Regional Primate Research Center and any other contributor and deposit the same in the Estimated Receipts Account.

ARTICLE 5: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1981 in accordance with the provisions of General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or do or act anything in relation thereto.

MOTION MADE: That the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1981 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable in one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

VOTED UNANIMOUSLY: That the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1981 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable in one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

ARTICLE 6: To see if the town will vote to prohibit all hunting in Southborough except by written permission of the land owner, and to authorize the Selectmen to erect such signs and notifications as to make the prohibition effective, or do or act anything in relation thereto.
(Majority vote required)

MOTION MADE: That the Town vote to amend its "By-Laws" by adding to Article X the following:

SECTION 12.

1. No person shall be allowed to hunt on public or private property, except by written permission of the owner of the private or public property.

2. The Board of Selectmen, as authorized by the land owners, shall post "No Hunting" signs and give further notifications as they deem necessary.

(continued)

(continued)

3. Whoever violates any provision of Article X, Section 12, shall be punished with a fine of not more than $50.00 dollars. (Majority vote required)

AMENDMENT to MOTION: To include at the end of paragraph 1: "and shall have in their possession such written permission at the time of hunting."

PASSED by MAJORITY VOTE: To include at the end of paragraph 1: "and shall have in their possession such written permission at the time of hunting."

SECOND AMENDMENT: To Amend Section 12 Part 2, And that the responsibility of Posting and Buying the signs be on the part of land owner and not the Town.

SECOND AMENDMENT (as stated above) DEFEATED by MAJORITY VOTE.

Town Moderator McManus announced that Joseph John Madison, 22 Maplecrest Drive was sworn-in as an Alternate Teller.

PASSED by the following HAND COUNT VOTE, as AMENDED:
Yes: 200 No: 55 That the Town amend its "By-Laws" by adding to Article X the following:

Approved by
Atty. General
July 27,1981
Posted
July 30,
1981 "

Section 12.

1. No person shall be allowed to hunt on public or private property, except by written permission of the owner of the private or public property, "and shall have in their possession such written permission at the time of hunting."

2. The Board of Selectmen, as authorized by the land owners, shall post "No Hunting" signs and give further notifications as they deem necessary.

3. Whoever violates any provision of Article X, Section 12, shall be punished with a fine of not more than Fifty 00/100 Dollars ($50.00).

ARTICLE 7: To see if the Town will vote to accept Chapter 71, Section 71E, of the General Laws as follows:

"Expenditure of Receipts from Adult Education, Continuing Education, Summer School, and Community School Programs.

In any city or town which accepts this section, all moneys received by the school committee in connection with the conduct of adult education and continuing education programs, including, but not limited to adult physical fitness programs conducted under section seventy-one B, summer school programs, and programs designated by prior vote of said committee as community school programs, and in connection with the use of school property under section seventy-one, shall be deposited with the treasurer of the town or city and held as separate accounts. The receipts held in such a separate account may be expended by said school committee without further appropriation for the purposes of the program or programs from which the receipts held in such account were derived or, in the case of the use of school property account, for expenses incurred in making school property available for such use, notwithstanding the provisions of section fifty-three of chapter forty-four of the General Laws. A city or town may appropriate funds for the conduct

(continued)

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of any such program or for expenses incurred in making school property available for such use, which funds shall be expended by the school committee in addition to funds provided from other sources. Three years from the date a city or town accepts the provisions of this paragraph, and every third year thereafter, said city or town may act to rescind its original acceptance."

or do or act anything in relation thereto.

PASSED by MAJORITY VOTE: to accept Chapter 71, Section 71E of the General Laws as follows:

"Expenditure of Receipts from Adult Education, Continuing Education, Summer School, and Community School Programs.

In any city or town which accepts this section, all moneys received by the school committee in connection with the conduct of adult education and continuing education programs, including, but not limited to adult physical fitness programs conducted under section seventy-one B, summer school programs, and programs designated by prior vote of said committee as community school programs, and in connection with the use of school property under section seventy-one, shall be deposited with the treasurer of the town or city and held as separate accounts. The receipts held in such a separate account may be expended by said school committee without further appropriation for the purposes of the program or programs from which the receipts held in such account were derived or, in the case of the use of school property account, for expenses incurred in making school property available for such use, notwithstanding the provisions of section fifty-three of chapter forty-four of the General Laws. A city or town may appropriate funds for the conduct of any such program or for expenses incurred in making school property available for such use, which funds shall be expended by the school committee in addition to funds provided from other sources. Three years from the date a city or town accepts the provisions of this paragraph, and every third year thereafter, said city or town may act to rescind its original acceptance."

ARTICLE 8: To see if the Town will vote to accept Legislation granting William Mauro d/b/a Mauro's Market a license for the sale of alcoholic beverages not to be drunk on the premises under the provisions of Section Fifteen of Chapter One Hundred and Thirty-eight of the General Laws, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to accept Chapter 16 of the Acts of 1981, as follows:

"Chap. 16 AUTHORIZING THE TOWN OF SOUTHBOROUGH
TO GRANT AN ADDITIONAL LICENSE FOR THE
SALE OF ALL ALCOHOLIC BEVERAGES NOT TO
BE DRUNK ON THE PREMISES TO WILLIAM
MAURO D/B/A MAURO'S MARKET.

Be it enacted, etc., as follows:

Notwithstanding the provisions of section seventeen of chapter one hundred and thirty-eight of the General Laws, the licensing authority of the town of Southborough is hereby authorized to grant to William Mauro d/b/a Mauro's Market a license for the sale of all alcoholic beverages not to be drunk on the premises under the provisions of section fifteen of said chapter one hundred and thirty-eight. Said license shall be subject to all the provisions of said chapter one hundred and thirty-eight except said section seventeen. Approved March 10, 1981."

(continued)

(continued)

VOTED UNANIMOUSLY: To accept Chapter 16 of the Acts of 1981, as follows:

"Chap. 16 AUTHORIZING THE TOWN OF SOUTHBOROUGH TO GRANT AN ADDITIONAL LICENSE FOR THE SALE OF ALL ALCOHOLIC BEVERAGES NOT TO BE DRUNK ON THE PREMISES TO WILLIAM MAURO D/B/A MAURO'S MARKET.

Be it enacted, etc., as follows:

Notwithstanding the provisions of section seventeen of chapter one hundred and thirty-eight of the General Laws, the licensing authority of the town of Southborough is hereby authorized to grant to William Mauro d/b/a Mauro's Market a license for the sale of all alcoholic beverages not to be drunk on the premises under the provisions of section fifteen of said chapter one hundred and thirty-eight. Said license shall be subject to all the provisions of said chapter one hundred and thirty-eight except said section seventeen. Approved March 10, 1981."

ARTICLE 9: To see if the Town will vote to amend Section IV, Paragraph 7, Section B of the Zoning By-Laws of the Town of Southborough, effective June 6, 1955 as follows:

B. SCREENING.

(1) The border of any lot wholly or partially in industrial or business use which coincides with the border of a RESIDENTIAL DISTRICT shall within such lot be effectively screened at all times by a solid evergreen hedge of not less than six feet in height or if newly planted of not less than four feet in height and of such kind as to attain a height of six feet within three years thereafter.

(2) The border of any lot wholly or partially in industrial or business use which is within 300 feet of the border of a RESIDENTIAL DISTRICT shall within such lot be effectively screened from observation at the same ground level by such screening device at such location and for such distance as the Board of Appeals shall from time to time require.

(3) The border of any lot wholly or partially in industrial or business use which abuts upon a public way the opposite side of which is in or abuts upon a RESIDENTIAL DISTRICT shall be landscaped with suitable trees and shrubs for a dept of not less than 25 feet from said way and shall thereafter be so and properly maintained.

(4) Personal property and equipment in open outdoor storage on any lot shall be effectively screened from observation at the same ground elevation by such a screening device and at such locations and for such distance as the Board of Appeals shall from time to time require.

(continued)

(CONTINUED)

(5) Security fences may be erected of such construction, at such locations and for such distance as the Board of Appeals shall permit

or do or act anything in relation thereto. (2/3 vote required)

ARTICLE 9: (as stated in the words of the Article) DEFEATED by the following HAND COUNT VOTE: YES: 31
NO: 130

ARTICLE 10: To see if the Town will vote to accept Chapter 217, "Acts of 1980", as follows:

Bidding on Public Contracts-- Increase of Limits

"Chapter 40 of the General Laws is hereby amended by inserting after section 4F the following section:-

Section 4G. Notwithstanding the provisions of section four B, in any city or town which accepts the provisions of this section, unless otherwise provided by by-law or special law in towns and districts, no contract for the purchase of equipment, supplies or materials, the actual or estimated cost of which amounts to four thousand dollars or more, except in cases of special emergency involving the health or safety of the people or their property, shall be awarded unless proposals for the same have been invited by advertisement in at least one newspaper, if any, published in the town or district, otherwise in at least one newspaper of general circulation in the town or district, such publication to be at least one week before the time specified for the opening of said proposals. Such advertisement shall state the time and place for opening the proposals in answer to said advertisement, and shall reserve to the town or district the right to reject any or all such proposals. All such proposals shall be opened in public. No bill or contract shall be split or divided for the purpose of evading any provisions of this section. Materials purchased by any town, under specifications of the department of public works, and at prices established by said department of public works, pursuant to advertising and bidding for such purpose, in connection with work to be performed under the provisions of chapter eighty-one or chapter ninety, shall not be subject to the requirements of this section. The provisions of this section shall apply to regional school districts. The provisions of this section shall not be construed to prevent the purchase of supplies for municipally operated hospitals without advertised public bids under group purchasing contracts with any agency which has been certified for this purpose by the director of accounts in the bureau of accounts, provided that such contracts are filed with the town accountant or city auditor.

The name and address of every person whose contract or contracts with the town involve a cumulative cost in excess of four thousand dollars during the fiscal year of said town shall be posted in the office of the town clerk by the town accountant of said town.

The provisions of this section shall be deemed to have been complied with on all purchases made under the provisions of sections twenty-two A and twenty-two B of Chapter seven when one municipality acting on behalf of other municipalities complies with the provisions of this section, or when purchases are made from a vendor holding a contract with the commonwealth for the item or items being purchased.

Whoever violates any provision of this section shall be punished by a fine of not more than ten thousand dollars or by imprisonment in the state prison for not more than three years or in a jail or house of correction for not more than two and one-half years, or by both such fine and imprisonment; and in the event of final conviction, said person shall be incapable of holding any office of honor, trust or profit under the commonwealth or under any county, district, or municipal agency."

or do or act anything in relation thereto. (continued)

(continued)

PASSED by MAJORITY VOTE: to accept Chapter 217 of the Acts of 1980 as follows:

Bidding on Public Contracts-- Increase of Limits

"Chapter 40 of the General Laws is hereby amended by inserting after section 4F the following section:-

Section 4G. Notwithstanding the provisions of section four B, in any city or town which accepts the provisions of this section, unless otherwise provided by by-law or special law in towns and districts, no contract for the purchase of equipment, supplies or materials, the actual or estimated cost of which amounts to four thousand dollars or more, except in cases of special emergency involving the health or safety of the people or their property, shall be awarded unless proposals for the same have been invited by advertisement in at least one newspaper, if any, published in the town or district, otherwise in at least one newspaper of general circulation in the town or district, such publication to be at least one week before the time specified for the opening of said proposals. Such advertisement shall state the time and place for opening the proposals in answer to said advertisement, and shall reserve to the town or district the right to reject any or all such proposals. All such proposals shall be opened in public. No bill or contract shall be split or divided for the purpose of evading any provisions of this section. Materials purchased by any town, under specifications of the department of public works, and at prices established by said department of public works, pursuant to advertising and bidding for such purpose, in connection with work to be performed under the provisions of chapter eighty-one or chapter ninety, shall not be subject to the requirements of this section. The provisions of this section shall apply to regional school districts. The provisions of this section shall not be construed to prevent the purchase of supplies for municipally operated hospitals without advertised public bids under group purchasing contracts with any agency which has been certified for this purpose by the director of accounts in the bureau of accounts, provided that such contracts are filed with the town accountant or city auditor.

The name and address of every person whose contract or contracts with the town involve a cumulative cost in excess of four thousand dollars during the fiscal year of said town shall be posted in the office of the town clerk by the town accountant of said town .

The provisions of this section shall be deemed to have been complied with on all purchases made under the provisions of sections twenty-two A and twenty-two B of Chapter seven when one municipality acting on behalf of other municipalities complies with the provisions of this section, or when purchases are made from a vendor holding a contract with the commonwealth for the item or items being purchased.

Whoever violates any provision of this section shall be punished by a fine of not more than ten thousand dollars or by imprisonment in the state prison for not more than three years or in a jail or house of correction for not more than two and one-half years, or by both such fine and imprisonment; and in the event of final conviction, said person shall be incapable of holding any office of honor, trust or profit under the commonwealth or under any county, district, or municipal agency."

ARTICLE 11: To see if the Town will vote to authorize the Town Accountant to rescind an authorized but unissued balance of $4,836.23 as voted by Article 21 of the Annual Town Meeting of 1980, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: To authorize the Town Accountant to rescind a loan Authorized but Unissued balance of Four Thousand eight hundred thirty-six Dollars and 23/100 ($4,836.23) as voted by Article 21 of the Annual Town Meeting of 1980.

ARTICLE 12: To see if the Town will vote to amend the Town By-Laws by striking therefrom in its entirety those sections which apply to the "Salary Administration Plan" and inserting therefor the following sections as the "Salary Administration Plan of the Town of Southborough:.

VOTED UNANIMOUSLY: To amend the Town By-Laws by striking therefrom in its entirety those sections which apply to the "Salary Administration Plan" and inserting therefor the sections of the Salary Administration Plan of the Town of Southborough as set forth in the words of the Article as follows:

## SALARY ADMINISTRATION PLAN OF THE TOWN OF SOUTHBOROUGH

### Preamble

This by-law establishes a Salary Administartion Plan of the Town of Southborough, hereinafter called the "Plan", which classifies the several position classifications in the Town services into groups, establishes salary schedules, establishes so-called "fringe" benefits, or "indirect pay" provisions, such as holidays and vacations with pay, sick leave and the like and establishes a Personnel Board to administer the plan, as hereinafter provided, and to represent the interest of both taxpayers and Town employees.

"The positions of all officers and employers in the service of the Town, whether full-time, part-time, temporary, seasonal, special, casual, Civil Service or any other, other than those positions filled by popular election, those under the direction and control of the School Committee, and those encompassed in any officially recognized labor union and/or association, are hereby classified by titles in the groups listed in Schedule A, entitled, "Classification Schedule," as set forth in Section 20 of the by-law."

The classification of positions which are subject to the Welfare Compensation Plan of the Commonwealth of Massachusetts and the schedule of rates therefor effective July 1,1966 with subsequent amendments, if any, and the provisions of Section 47D of Chapter 31 of the General Laws relating to the application of rates set forth in the aforementioned Welfare Compensation Plan are hereby incorporated by reference.

### SECTION 1. DEFINITIONS AND TERMS

As used in this by-law, the following words and phrases shall have the following meaning unless a different construction is clearly required by the context or by the laws of the Commonwealth:

"Administrative Authority", the elected or appointed official or board having jurisdiction over a function or activity.

"Base Pay", for the purposes of determining retirement credits and contributions for Town employees by the Town of Southborough.

The Town shall contribute funds as required for each employee in accordance with the procedures formula established by the Worcester County Retirement Board and the by-laws of the Town of Southborough.

Contributions shall be made by the Town for:

1. Wages earned during the first eight (8) hours worked in any one day. No contributions shall be made for hours worked in excess of 40 hours per week.
2. Any lump sum bonus which is guaranteed as outlined in the Salary Administration Plan of the Personnel by-laws of the Town and any collective bargaining agreement in force. Examples of lump sum bonuses are longevity pay and educational bonus.
3. Vacation pay except when paid in lieu of taking vacation.
4. Sick pay
5. Holiday pay

"Casual Position", a position calling for part-time employment, which service does not constitute continuous service; this service is rendered occasionally and without regularity according to the demand therefore.

"Civil Service Law", Chapter 31 of the General Laws of the Commonwealth as amended and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification compensation and conditions of employment of officers and employees of the Town under Chapter 31.

"Class", a group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, that the same qualifications shall be required of the incumbents, that the same tests of fitness may be used to choose qualified employees and that the same scale of compensation can be made to apply with equity.

"Classification Schedule", titles in Schedules A and D of Section 21 of this by-law plus class specifications which are on file with the Personnel Board and which are hereby incorporated by reference.

"Compensation Grade", a range of salary or wage rates appearing in Schedule B, C, and D.

"Continuous Full-Time Service", employment requiring a predetermined minimum work sheet and uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

"Continuous Employment", full-time or part-time employment uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

"Department", an employee of the Town occupying a position in the Classification Schedule.

"Full-Time Employee", an employee retained in full-time employment.

"Full-Time Employment", employment for not less than 20 hours per week for fifty-two weeks per annum, minus legal holidays and authorized vacation leave, sick leave, bereavement leave, and other leaves of absence.

"Group", a group of classes appearing in Schedules A and D of Section 20.

"Increment", the dollar difference between step rates.

"Maximum Rate", the highest rate in a range which an employee normally is entitled to attain.

"Minimum Rate", the rate in a range which is normally the hiring rate of a new employee.

"Part-Time Employee", an employee retained in part-time employment.

"Part-Time Employment", employment for less than full-time employment, as defined above.

"Personal Rate", a rate above the maximum rate applicable only to a designated employee.

"Position", an office or post of employment in the Town service with duties and responsibilities calling for the full-time or part-time employment of one person in the performance and exercise thereof.

"Position Class", same as "Class", (a class may include only one position, in which event it is defined as a "single position class").

"Promotion", a change from a position of lower class and compensation grade to a position with greater responsibilities in a higher class and compensation grade.

"Range", the dollar difference between minimum and maximum rates.

"Rate", a sum of money designated as compensation for personal services on an hourly, weekly, monthly, annual or other basis.

"Salary Schedule", Schedules B, C, D.

"Single Rate", a rate for designated position class which is not in a range.

"Special Position", a position calling for part-time employment which, although constituting continuous employment, is not rendered during prescribed working hours, daily, weekly, or annually, but is rendered as required according to the demands for such service.

"Step Rate", rate in a range of compensation grade.

"Temporary Employee", (1) an employee retained in a temporary position as defined *herein;* (2) any employee holding a temporary appointment under Civil Service Law who does not also have permanent status thereunder.

"Temporary Position" or "Seasonal Position", any position in the Town service which requires or is likely to require the service of one incumbent for a period not exceeding six calendar months; either on a full-time or part-time basis.

"Town", the Town of Southborough.

## SECTION 2. TITLES OF POSITIONS

No person shall be appointed, employed or paid as an employee in any position subject to the provisions of the Salary Administration Plan under any title other than those of the Classification Schedule, or under any title other than that of the job, the duties of which are actually performed. The job title in the Classification Schedule of the Plan shall be the official title for all purposes having to do with the position and shall be used to designate the position in all payrolls, budget estimates and official reports, and in every other connection involving personnel and fiscal processes.

## SECTION 3. NEW OR CHANGED POSITIONS

Whenever a new position is established, or the duties of an existing position are so changed that a new level of work demand exists and in effect a new position is created, upon presentation of substantiating data satisfactory to the Personnel Board, the Board shall rate such new changed position and allocate it to its appropriate compensation grade and establish the rate change therefor.

## SECTION 4. RECLASSIFICATION OF EMPLOYEES

No position may be reclassified to a classification in another compensation grade, either higher or lower, until the Personnel Board shall have determined such a reclassification will be consistent with the provisions of the Salary Administration Plan.

## SECTION 5. JOB DESCRIPTIONS AND INTERPRETATIONS

"The Personnel Board shall maintain written job descriptions of the position classes in the Classification Schedule of the Plan, each consisting of a statement describing the essential nature of the work and characteristics that distinguish the class from other classes. The heads of departments shall be required to retain current job descriptions and to submit revisions to the Personnel Board after review by the Administrative Assistant to the Selectmen or the appropriate Commissioners or Trustees. The description for any class shall be construed solely as a means of identification and not as prescribing what the duties or responsibilities of any position shall be, or as modifying or in any way affecting the power of any administrative authority, as otherwise existing, to appoint, to assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority."

## SECTION 6. WAGES

a. The weekly pay period shall begin at 12:01 a.m. Sunday and shall end at 12:00 p.m. the following Saturday.

b. Employees in the clerical and operating groups shall be paid time and one-half for all hours paid in excess of eight (8) in a calendar day and/or 40 hours in one calendar week, provided such hours of work have been authorized by the department head.

c. Employees in the weekly and public safety groups except Superintendents, Chief of Police, Chief of the Fire Department, the Town Accountant, the Librarian, and Administrative Assistant to the Selectmen and the Dog Officer shall be paid time and one-half for hours worked in excess of the regular scheduled work week. The regular work week for the purpose of this determination shall be forty (40) hours except for Fire Department eligible personnel. For the latter, the determination is based on the regularly scheduled work week or forty-eight (48) hours whichever is greater.

In addition, all service outside of or out of turn of an employee's regular scheduled tour of duty shall be at the overtime rate. If any employee is recalled to duty hereunder, he shall be paid at the overtime rate for all such time and shall be guaranteed a minimum of four (4) hours overtime recall pay.

d. The Salary Schedule of the Salary Administration Plan set forth as Schedules B, C, and D of Section 20 of this by-law, shall consist of the maximum and minimum salaries, step-rate salaries or single rate salaries for the positions in the Classification Schedule. The salary grade shall be the salary range for all position classes allocated to the grade.

## SECTION 7. SALARY RATES ABOVE MAXIMUM

Any salary rate which is above the maximum rate for a job, as established by this Salary Administration Plan, shall be deemed to be a personal rate, and apply only to the incumbent. When such incumbent leaves the employ of the Town or is transferred to another job with a higher maxmimum rate than his personal rate or higher maximum rates are established, ther personal rate shall disappear. No other employee assigned to, or hired for, such job shall advance beyond the maximum of the job.

## SECTION 8. ADJUSTMENT POLICIES

a. "Every employee subject to this plan and who is in continuous full-time service of the Town, computed from the date of his/her latest employment, shall be eligible annually for consideration of a merit increase advance to the next higher step rate, one year from the date of his/her latest increase. Such increase is not to exceed one step rate in any single twelve month period until the maximum of the position is obtained, subject to the approval of the department head, the Administrative Assistant to the Board of Selectmen, or the appropriate Commissioners or Trustees, and the Personnel Board. An evaluation of the employee's performance must accompany a letter requesting a merit increase. Any employee denied such an increase has the right to appeal, in writing, to the Personnel Board, which shall confer with the employee, the department head and the Administrative Assistant to the Selectmen, or the appropriate Commissioners or Trustees, and shall decide the matter. All adjustments shall be approved, in advance, by the Personnel Board."

b. Regular part-time employees, for whose positions step-rates are provided, shall be eligible for consideration for increases on the same basis as provided for full-time personnel in clause (a) of this section. Special, casual and other part-time personnel for whose positions there is a single rate shall not be eligible for step rate increases.

## SECTION 9. TRANSFERS AND PROMOTIONS

a. When an employee is promoted to a job with a higher rate range, or rate of pay, he/she shall enter it at the rate recommended by the department head with approval of the Personnel Board, but in no event at a rate in excess of the maximum for such job." The employee may also receive at the time a one step rate increase, provided the maximum for the job is not exceeded, if the department head recommends that qualifications and performance warrant it and the Personnel Board approves. If the department head should feel that there should be a trial period before recommending the promotional one step rate increase, on recommendation of the department head, the Personnel Board may approve such a deferred promotional increase at the conclusion of the trial period.

b. If an employee is transferred to a job with a lower rate range, or rate of pay, he/she shall enter it at his/her own rate or at the maximum rate for the job, whichever is the lower, provided the Personnel Board approves. The employee shall have a right to appeal to the Personnel Board and to be heard thereon, and the Personnel Board shall decide the matter.

## SECTION 10. NEW PERSONNEL

a. The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired, unless otherwise authorized by the Personnel Board. Department heads shall notify the Personnel Board of the hiring of all personnel and their hiring rates.

b. For new regular full-time and new regular part-time personnel for whose positions there is a rate range and step rates, the first six months of employment shall be a probationary period at the end of which the employee may advance one step rate, provided that the department head and the Personnel Board decide his/her performance warrants it. The employee shall thereafter be reviewed for a step rate increase one year from the date of his/her latest increase. This probationary step rate increase shall apply only at the start of employment and shall not apply in case of transfer or promotion from one job to another.

## SECTION 11. DEPARTMENT BUDGETS

Each department head shall include in the annual budget a pay adjustment section to provide funds for anticipated pay adjustments during the ensuing year, expenditures to be made therefrom only in accordance with the Salary Administration Plan with the approval of the Personnel Board.

## SECTION 12. FRINGE BENEFITS

So-called "fringe" benefits, such as holiday and vacation with pay, sick leave and other such matters, are a cost item to the Town and a form of "indirect pay", and included in the coverage of the Salary Administration Plan, both those included in the Plan at its adoption and any other which may be included in the future.

### a. Holidays With Pay

(1) All regular full-time employees shall receive one day's pay at regular straight time for the following state legal holidays - New Year's Day, Martin Luther King's Birthday, Washington's Birthday, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day and Christmas.

(2) To be eligible for such holiday pay, an employee shall have worked on the regularly scheduled work day next preceding, and shall have worked, or to have satisfactorily presented himself/herself for work, on the regularly scheduled work day next following the holiday, or shall have been in full pay status on the day preceding and the day following.

(3) In the case of the Police Department or other department whose personnel is subject to duty seven days a week, those employees who are required to work on said holiday shall be paid in addition to regular weekly compensation, an additional day's pay, unless the employee elects to take an additional day off and the sum can be granted by the department without interference with personnel scheduling; provided that in the case of an employee whose regular day off or vacation days fall on any holiday, an additional day off shall be allowed or payments in lieu, or one day shall be allowed at the election of the employee. Such day's pay shall be one-fifth of his regular weekly salary.

Details as to administrative policies and practices relative to holidays with pay shall be prepared and established under the direction of the Personnel Board.

**b. Vacations With Pay**

(1) Regular full-time employees who have been in the continuous employ of the Town, as such, shall be paid their regular week's pay or portion thereof as vacation pay in accord with the following schedule:

| | |
|---|---|
| 6 months | 1 week |
| 1 year | 2 weeks |
| 7 years | 3 weeks |
| 15 years | 4 weeks |

(2) Vacations shall be granted by department heads at such time as, in their opinion, will cause the least interference with the performance of the regular work of the departments. Vacations must be taken in the fiscal year in which they are due, and shall not accumulate from year to year.

(3) If, in the opinion of the department head, there are unusual circumstances which warrant it, an employee may, upon request, continue at work and receive vacation pay in lieu of his vacation.

(4) In the event of termination of employment, which is caused through no fault of the employee, or by reason of retirement, the employee shall be paid, or be entitled to time off with pay, for any accumulated vacation prorated on the basis of service since the employee's preceding vacation. In the event of the death of any employee, any accumulated vacation pay shall be paid to his estate.

(5) Call personnel of the Fire Department shall be entitled to take vacations on the above basis without loss of pay.

(6) Vacation administrative policies and practices shall be prepared and established under the direction of the Personnel Board.

c. **Sick Leave**

(1) All regular full-time employees shall be entitled to one and a quarter (1¼) days sick leave per month beginning the first day of the month following the hiring of the employee, accumulated for a period of seven years continuous service or a maximum of 105 days. Pay for each day of sick leave shall be at the rate of a regular day's pay. Absences on account of sickness in excess of that authorized may, at the discretion of the department head and the Personnel Board, be charged to vacation leave. Sick leave shall be payable only in cases of bona fide illness, non-work-connected accident, or work-connected accidents not covered by Massachusetts General Laws annotated Chapter 152 (Workmen's Compensation).

(2) Employees who because of sickness or a non-work-connected accident are absent for a period of more than four days shall be required to present a doctor's certificate to their department head stating reason and period of time the employee will be absent from work. The above section is not to be construed by an employee or department head for time off for any sickness caused by over-indulgence in alcohol or narcotics or by his or her misconduct.

(3) Details as to sick leave administrative policies and practices shall be as prepared and established under the direction of the Personnel Board.

d. **Workmen's Compensation**

Present practices now followed by the Town related Workmen's Compensation shall continue unchanged.

e. **Military Leave**

An employee in full-time employment in the military reserve shall be paid the difference between compensation received while on reserve duty and regular compensation rates paid the employee by the Town. Such payment by the Town shall be limited to a period not to exceed two weeks in any twelve month period and shall not include payment to members of the National Guard who may be mobilized during an emergency in the Commonwealth.

f. **Jury Duty**

If an employee is called to jury duty, he/she shall receive an amount equal to the difference between his/her normal compensation and the amount (excluding any travel allowance) received from the court, upon presentation of evidence of the amount paid by the court.

g. **Miscellaneous Paid Time Off**

Working time lost from regularly scheduled work days for reasons listed below shall be without loss of pay, provided such lost time is with authorization of the department head:

(1) Bereavement leave - In the event of the death of a spouse, father, mother, children, father-in-law, mother-in-law, brother or sister, or of any person residing with the family of an employee, such employee shall be entitled to receive three (3) days leave for the purpose of the funeral arrangements and burial of said deceased. In the event that travel is required out of state, the department head in his or her discretion may authorize two (2) additional days of travel time.

(2) Inoculation required by Municipal Employer.

(3) Red Cross blood donation authorized by the Department.

(4) Medical examinations for retirement purposes.

(5) Attendance at educational programs required or authorized by Town or Department.

h. **Court Time Pay**

An employee on duty at night or on vacation, furlough or day off, who attends as a witness or other capacity in the performance of his/her duty or in behalf of the Commonwealth or the Town in any criminal case pending in any Court or before any official governmental board or agency shall be entitled to over-time compensation for every hour or fraction thereof during which he/she was in such attendance or appearance, but in no event less than three (3) hours of such overtime pay.

## SECTION 13. LEAVE OF ABSENCE

Leave of absence for valid reasons may be granted by a department head, but shall be without compensation. Leaves of absences may not be granted to seek other employment.

Leaves of absence of over three months' duration except military leave, shall be considered a break in employment, and on return to work the employee shall have the status of a new employee unless an extension of leave beyond three months has been authorized by the personnel Board.

## SECTION 14. TRANSITIONS BETWEEN FULL-TIME AND PART-TIME STATUS

a. A part-time employee shall be eligible for full-time (employee) status when the employee has worked over 20 hours a week for a period of at least three consecutive months. This status change requires prior approval by the appropriate department head and by the Personnel Board.

B. A full-time employee whose hours of employment total less than 20 hours per week, exclusive of legal holidays and authorized vacation leave, sick leave, bereavement leave and other authorized leaves of absence for a period of more than four consecutive weeks shall be considered to be a "part-time employee".

## SECTION 15. PERSONNEL BOARD

There shall be a Personnel Board to administer the Salary Administration Plan, said Board to be appointed by the Moderator, consisting of five voters other than employees of the Town or those regularly serving the Town in any elective or appointive capacity. They shall serve without compensation.

Future appointments shall be for three years. Any vacancies shall be filled by the Moderator. All members shall continue to hold office until their successors have been appointed and qualified. The Personnel Board may employ assistance and incur expenses as it deems necessary, subject to appropriation of funds thereof.

## SECTION 16. DUTIES OF THE PERSONNEL BOARD

a. The Personnel Board shall administer the Salary Administration Plan and shall establish such policies, procedures and regulations as it deems necessary for the administration of the Plan.

b. The Board shall annually, in July, meet and organize by the choice of a Chairman and Clerk. A majority of the Board shall constitute a quorum for the transaction of business. The votes of the majority of all the members of the Board shall be necessary on any matter upon which it is authorized to or required to pass under the Salary Administration Plan.

c. The Personnel Board shall have maintained records of all employees subject to this Plan, included therein such information as it deems desirable, such records are to be kept by the Town Accountant, under the direction of the Board. Department heads shall furnish such information as shall be requested by the Board. The Town Accountant shall also check on matters covered by the Plan and shall bring any deviations to the attention of the Board prior to payment.

d. The Personnel Board, from time to time, shall review the Salary Schedule and administration policies of the Administration Plan. The Personnel Board may tentatively add a new class to the Classification Schedule or reallocate an existing class to a different compensation grade, either higher or lower, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan at the next annual town meeting.

e. The Personnel Board shall, from time to time, review the Salary Schedule and administration policies of the Salary Administration Plan. It shall keep informed as to pay rates and policies outside the services of the Town, and shall recommend to the Town any action which it deems desirable to maintain a fair equitable pay level.

f. Upon recommendation of a department head, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Personnel Board, said Board may authorize an entrance rate higher than the minimum rate for a position, and such other variances in the Salary Administration Plan as it may deem necessary for the proper functioning of the services of the Town, and to effectuate the basic intent of the Plan.

g. The Personnel Board shall make an annual report to the Town, including recommendations on any matters relating to the Plan which it feels should be considered by the Town.

### SECTION 17. EMPLOYEES AND THE PERSONNEL BOARD

All employees presently covered by this plan shall have the right to request an appointment to confer with the Board on any matter which is of interest or concern to them and which is covered by the Salary Administration Plan. The employee shall notify the department head in writing in advance of his/her desire to discuss the matter with the Board. One of the duties of the Board shall be to foster mutual understanding and good will with the personnel of the Town.

To facilitate this, if any employee should feel aggrieved by the operation of any provision of the Plan, he/she shall first discuss the matter with his/her department head, in a mutual effort to clear up any problems or misunderstanding.

If two weeks after such a conference, a satisfactory understanding and solution of the problem has not been reached, then either the department head or the employee may take the matter to the Board. The Board shall hear the parties not later than its next regular meeting. There shall be no discrimination or prejudice by an department head against any employee who may take a matter to the Board.

### SECTION 18. AMENDMENT OF THE PLAN

The Salary Administration Plan may be amended in the same manner in which Town by-laws may be amended; provided, however, that no amendment to the Plan shall be made until it has been presented by a signed petition addressed to and submitted to the Personnel Board, and acted upon by the Board. Upon receipt of such a written petition, the Board, after giving the petitioners, the heads of departments and employees affect at least three days' written notice, shall hold a hearing of the parties interested to consider the proposed amendment. If the Personnel Board shall approve of any such proposed amendment, it shall take the proper steps to bring the proposed amendment before the next annual town meeting for its consideration and action. If the Personnel Board shall disapprove any such proposed amendment, and failure to act thereon within fifteen days after the hearing shall be deemed disapproved, the petition may then be presented to the next annual town meeting for its consideration and action, if so desired. The Board of its own motion, after a similar hearing and/or conference with parties interested, may propose an amendment to the Plan.

### SECTION 19. CIVIL SERVICE LAW

Nothing in this by-law, or in the Salary Administration Plan, shall be construed to conflict with Chapter 31 of the General Laws, which is the Chapter dealing with the Civil Service Law.

### SECTION 20. SEPARABILITY PROVISION

In the event that any provision of this by-law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to effect the validity of any other provision, or application thereof, of this by-law.

### SECTION 22. POSITION CLASSES, SALARY, WAGE AND MISCELLANEOUS SCHEDULE

#### SCHEDULE A

| CLASS | GRADE |
|---|---|
| Laborer | 1 |
| Receptionist | 4 |
| Secretary - Town Committee | 5 |
| Clerk - Assessors | 5 |
| Clerk - Selectmen | 5 |
| Financial Clerk - Accounting | 5 |
| Clerk II - Town Clerk | 5 |
| Senior Clerk - Treasurer | 5 |
| Maintenance Custodian | 6 |

| | |
|---|---|
| Senior Clerk - Collector | 6 |
| Secretary - Highway | 6 |
| Skilled Laborer | 6 |
| Secretary - Health | 7 |
| Secretary - Water | 7 |
| Secretary/Dispatcher - Fire Dept. | 7 |
| Library Assistant | 7 |
| Dog Officer | 7 |
| Admin. Secretary - Town Clerk | 8 |
| Fiancial Clerk - Treasurer | 8 |
| Financial Clerk - Collector | 8 |
| Secretary - Selectmen | 8 |
| Dispatcher - Police Dept. | 9 |
| Supt. Insect Pest Control | 9 |
| Admin. Secretary - Assessors | 10 |
| Clerk Dispatcher - Police Dept. | 10 |
| Cemetery Assistant Foreman | 10 |
| Children's Librarian | 11 |
| Office Manager | 11 |
| Librarian | 16 |
| Town Accountant | 16 |
| Cemetery Supt. | 16 |
| Treasurer/Collector | 16 |
| Youth Director | 16 |
| Building Inspector | 19 |
| Water Supt. | 20 |
| Highway Supt. | 20-24 |
| Administrative Assistant | 20-24 |
| Police Chief | 23 |

**SCHEDULE B**

**WEEKLY SALARY SCHEDULE**

| **GRADE** | **STEP 1** | **STEP 2** | **STEP 3** | **STEP 4** | **STEP 5** |
|---|---|---|---|---|---|
| 1 (hourly) | 3.41 | 3.61 | 3.81 | 4.03 | 4.26 |
| 2 ” | 3.60 | 3.80 | 4.01 | 4.24 | 4.47 |
| 3 ” | 3.78 | 3.99 | 4.22 | 4.45 | 4.71 |
| 4 ” | 3.97 | 4.21 | 4.43 | 4.69 | 4.94 |
| 5 ” | 4.18 | 4.42 | 4.65 | 4.92 | 5.21 |
| 6 ” | 4.40 | 4.63 | 4.90 | 5.19 | 5.46 |
| 7 ” | 4.61 | 4.88 | 5.14 | 5.44 | 5.75 |
| 8 ” | 4.86 | 5.11 | 5.39 | 5.71 | 6.05 |
| 9 ” | 5.10 | 5.39 | 5.69 | 6.01 | 6.35 |
| 10 ” | 5.37 | 5.67 | 5.99 | 6.32 | 6.68 |
| 10 (weekly) | 214 | 226 | 240 | 253 | 266 |
| 11 (hourly) | 5.65 | 5.95 | 6.28 | 6.64 | 7.02 |
| 12 ” | 5.92 | 6.26 | 6.61 | 6.99 | 7.36 |
| 13 ” | 6.23 | 6.58 | 6.93 | 7.33 | 7.74 |
| 14 (weekly) | 262 | 277 | 292 | 308 | 325 |
| 15 ” | 275 | 311 | 307 | 324 | 342 |
| 16 ” | 289 | 306 | 323 | 340 | 360 |
| 17 ” | 305 | 321 | 339 | 358 | 378 |
| 18 ” | 320 | 338 | 356 | 376 | 397 |
| 19 ” | 336 | 355 | 375 | 395 | 416 |
| 20 ” | 353 | 372 | 393 | 414 | 439 |
| 21 ” | 371 | 392 | 413 | 437 | 460 |
| 22 ” | 389 | 411 | 434 | 458 | 484 |

| | | | | | | |
|---|---|---|---|---|---|---|
| 23 | " | 409 | 431 | 456 | 480 | 508 |
| 24 | " | 429 | 454 | 478 | 506 | 534 |
| 25 | " | 452 | 476 | 503 | 531 | 561 |

Longevity Pay for Full Time Continuous Employment

| | **20 hours but less than 35 hours** | **More than 35 hours** |
|---|---|---|
| After 5 years | $100 per annum | $150 per annum |
| After 10 years | $125 per annum | $200 per annum |
| After 15 years | $150 per annum | $250 per annum |

## SCHEDULE C
## MISCELLANEOUS PUBLIC SAFETY COMPENSATION (NOT COVERED BY THE COLLECTIVE BARGAINING)

| | | |
|---|---|---|
| FIRE DEPARTMENT | | |
| Call Deputy Fire Chief (P.T.) | $1033.00 | (Annual) |
| Call Fire Captain (P.T.) | 626.00 | (Annual) |
| Call Fire Lieutenant (P.T.) | 524.00 | (Annual) |
| Call Fire Fighter 1 (P.T.) | 422.00 | (Annual) |
| Call Fire Fighter 2 (P.T.) | 211.00 | (Annual) |
| BRUSH AND FOREST FIRES | | |
| Call Officers (P.T.) | 7.36 | (Hourly) |
| Call Fire Fighters 1 (P.T.) | 4.88 | (Hourly) |
| Call Fire Fighters 2 (P.T.) | 2.44 | (Hourly) |

## SCHEDULE D MISCELLANEOUS COMPENSATION SCHEDULE

| | | | |
|---|---|---|---|
| General Group | | | |
| Agent, Board of Health (P.T.) | $ 184.00 | (Annual) | |
| Animal Inspector (P.T.) | 277.00 | (Annual) | |
| Civil Defense Director (P.T.) | 369.00 | (Annual) | |
| Clerk, Advisory Board (P.T.) | 553.00 | (Annual) | |
| Clerk, Board of Registrars (P.T.) | 737.00 | (Annual) | |
| Election Warden (P.T.) | 4.23 | (Hourly) | |
| Election Worker (P.T.) | 3.62 | (Hourly) | |
| Registrar of Voters (P.T.) | 93.00 | (Annual) | |
| Slaughtering Inspector (P.T.) | 277.00 | (Annual) | |
| Town Counsel (P.T.) | 767.00 | (Annual) | plus fees |
| Veteran's Agent and Director of | 3321-3690.00 | (Annual) | |
| Veteran's Services (P.T.) | 4057-4427.00 | (Annual) | |
| Seasonal Laborer | 3.35 | (Hourly) | |
| Library Page | 3.35 | (Hourly) | |

MOTION MADE: That ARTICLE 34 be ADVANCED, to be considered before ARTICLE 13.
PASSED UNANIMOUSLY: That ARTICLE 34 be ADVANCED, to be considered before ARTICLE 13.

ARTICLE 34: To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 32B, Section 10A entitled "Group Dental Insurance", or do or act anything in relation thereto.

MOTION MADE: That the Town vote to accept the provisions of Massachusetts General Laws, Chapter 32B, Section 10A, entitled "Group Dental Insurance; Acceptance."

"The appropriate public authority shall provide for the purchase of insurance, or include the cost thereof, for dental expenses under those sections of this chapter which provide for the purchase of hospital, surgical, medical, dental and other health insurance benefits but only upon the acceptance of this section in the following manner:-- in a city having a Plan D or Plan E charter by majority vote of its city council; in any other city by vote of its city council, approved by the mayor; in a district, except as hereinafter provided, by vote of the registered voters of the district at a district meeting; in a regional school district by vote of the regional district school committee; in a veterans' services district by vote of the district board; in a health district established under section twenty-seven A of chapter one hundred and eleven by vote of the joint committee; and in a town by a vote of the board of selectmen or, by vote of the town at a town meeting or, by submission for acceptance to the registered voters in the form of the following question which shall be printed upon the official ballot to be used at an election:-- "Shall certain provisions of chapter thirty-two B of the General Laws, authorizing any county, city or town or district to provide dental benefits as part of group general or blanket insurance providing hospital, surgical, medical, and other health insurance benefits for certain persons in the service of such county, town or district and their dependents, be accepted by this town?" If a majority of the voters voting on the question shall vote in the affirmative, the chapter shall take effect in such town.

Notwithstanding the provisions of any general law to the contrary, acceptance of this section shall not be revoked or rescinded. (Added by 1975, 806, s.19, approved December 20, 1975, effective 90 days thereafter.)

PASSED by the following HAND COUNT VOTE: (YES: 110 NO: 105) To accept the provisions of Massachusetts General Laws, Chapter 32B, Section 10A, entitled "Group Dental Insurance; Acceptance."

"The appropriate public authority shall provide for the purchase of insurance, or include the cost thereof, for dental expenses under those sections of this chapter which provide for the purchase of hospital, surgical, medical, dental and other health insurance benefits but only upon the acceptance of this section in the following manner:--in a city having a Plan D or Plan E charter by majority vote of its city council; in any other city by vote of its city council, approved by the mayor; in a district, except as hereinafter provided, by vote of the registered voters of the district at a district meeting; in a regional school district by vote of the regional district school committee; in a veterans' services district by vote of the district board; in a health district established under section twenty-seven A of chapter one hundred and eleven by vote of the joint committee; and in a town by a vote of the board of selectmen or, by vote of the town at a town meeting or, by submission for acceptance to the registered voters in the form of the following question which shall be printed upon the official ballot to be used at an election:-- "Shall certain provisions of chapter thirty-two B of the General Laws, authorizing

(continued)

(continued)

any county, city or town or district to provide dental benefits as part of group general or blanket insurance providing hospital, surgical, medical, and other health insurance benefits for certain persons in the service of such county, town or district and their dependents, be accepted by this town?" If a majority of the voters voting on the question shall vote in the affirmative, the chapter shall take effect in such town.

Notwithstanding the provisions of any general law to the contrary, acceptance of this section shall not be revoked or recinded. (Added by 1975, 806, s.19, approved December 20, 1975, effective 90 days thereafter.)

CHALLENGE from the floor on the above vote.

HAND COUNT VOTE taken as follows: YES: 130 NO: 114 (PASSED)

ARTICLE 13: To see if the Town will vote to raise such sum of money as may be necessary, for the Town's use, and make appropriations of the same, or do or act anything in relation thereto.

MOTION MADE: To DIVIDE the question. (non-debatable)

PASSED by MAJORITY VOTE: To DIVIDE the question.

MODERATOR MCMANUS stated we will now take an UMBRELLA VOTE on those BUDGETS which do not have a hold on them, this one vote will have the effect of voting each separately. (as follows)

Board of Selectmen
Treasurer/Collector
Advisory Committee
Capital Budget Planning Committee
Town Clerk
Legal Department
Planning Board
Zoning Board of Appeals
Personnel Board
Building & Grounds
Building Inspector
Wire Inspector
Plumbing Inspector
Dog Officer
Civil Defense
Animal Inspector
Insect Pest Control Dept.
Tree Warden
Gasoline
Vocational Education
Board of Health
Veterans Services
Council on Aging
Library
Interest on Debt
Debt Retirement
Insurance
Reserve Fund

VOTED UNANIMOUSLY: To take an UMBRELLA VOTE on those BUDGETS which do not have a hold on them, this one vote will have the effect of voting each separately. (as stated above)

VOTED UNANIMOUSLY: That the sum of Five Million Five Hundred seventy Thousand Forty-two Dollars and 23/100 ($5,570,042.23) for the operation of the General Government as follows:

(1) That the interest on debt relative to FIRE STATION DEBT be reduced by Nine Thousand Eight Hundred Seventeen Dollars and 50/100 ($9,817.50) from funds transferred from available General Revenue Sharing Funds; and the TOWN HALL RENOVATION DEBT be reduced by Eight Thousand Ten Dollars 00/100($8,010.00) from funds transferred from available General Revenue Sharing Funds;

(2) That the DEBT RETIREMENT BUDGET relative to the FIRE STATION DEBT be reduced by Thirty-five Thousand Dollars 00/100($35,000.00) from available General Revenue Sharing Funds; and that the TOWN HALL RENOVATION DEBT be reduced by available General

(continued)

(continued)

Revenue Sharing Funds Eighteen Thousand Five Hundred Forty-four Dollars and 76/100 ($18,544.76) and further reduced from anticipated General Revenue Sharing Funds Eleven Thousand Four Hundred Fifty-five Dollars and 24/100 ($11,455.24)

(3) And that the balance of Five Million Four Hundred Eighty-seven Thousand Two Hundred Fourteen Dollars and 73/100 ($5,487,214.73) be raised and appropriated as follows.

| BUDGET NAME | 1981-82 Request |
|---|---|
| BOARD OF SELECTMEN | |
| Salaries | $52,940.00 |
| Office Supplies | 700.00 |
| Travel/Meetings | 700.00 |
| Dues/Subscriptions | 150.00 |
| TOTAL | $54,490.00 |
| | |
| TOWN ACCOUNTANT | |
| Salaries | $28,523.00 |
| Office Supplies | 315.00 |
| Travel | 118.00 |
| Dues | 35.00 |
| Schooling | 499.00 |
| TOTAL | $29,490.00 |

VOTED UNANIMOUSLY: "AS IS", Town Accountant Bud. Twenty-nine Thousand Four Hundred Ninety Dollars 00/100($29,490.00).

| | |
|---|---|
| TREASURER COLLECTOR | |
| Salaries | $49,296.00 |
| Office Supplies | 1,100.00 |
| Travel/Meetings | 600.00 |
| Bonds | 844.00 |
| Contracted Services | 3,200.00 |
| Legal Ads | 135.00 |
| Note Certification | 150.00 |
| Tax Title | 200.00 |
| Petty Cash | 25.00 |
| TOTAL | $55,550.00 |

MOTION MADE: To advance ASSABET VALLEY REGIONAL VOCATIONAL SCHOOL BUDGET.

VOTED UNANIMOUSLY: To advance ASSABET VALLEY REGIONAL VOCATIONAL SCHOOL BUDGET.

| | |
|---|---|
| ASSABET VALLEY REGIONAL VOCATIONAL SCHOOL | |
| Administration | |
| School Committee | $ 33,359.00 |
| Superintendent's Office | 170,696.00 |
| Data Processing | 51,975.00 |
| Instruction Supervision | 214,894.00 |
| Graduation | 3,500.00 |
| Teaching | 2,541,746.00 |
| Textbooks | 16,610.00 |
| Library Services | 37,900.00 |
| Multi-Media | 20,892.00 |
| Guidance Services | 236,291.00 |

(continued)

(continued) ASSABET

| BUDGET NAME | | 1981-82 Request |
|---|---|---|
| Other School Services | | |
| Attendance | | $ 9,607.00 |
| Health Services | | 24,742.00 |
| Transportation-regular | | 390,000.00 |
| Transportation-sports | | 44,502.00 |
| Student Activities-sports | | 58,841.00 |
| Student Activities-other | | 14,275.00 |
| Plant Operation and Maintenance | | |
| Operation of Plant | | $ 608,258.00 |
| Maintenance of Plant | | 137,521.00 |
| Fixed Charges | | |
| Employee Retirement | | $ 20,000.00 |
| Insurance | | 192,143.00 |
| Acquisition of Fixed Assets | | |
| Building and Equipment | | $ 16,750.00 |
| TOTAL Vocational Day Operating Budget | | $4,844,502.00 |
| Extended Day Program | | $ 95,535.00 |
| Special Needs | | |
| Day Operating Budget | | $ 174,796.00 |
| Electronic Assembler | | 43,117.00 |
| Extended Day | | 76,869.00 |
| Transportation | | 20,406.00 |
| Adult Evening School | | $ 109,998.00 |
| Capital Replacement Program | | $ 35,000.00 |
| Construction Bonds | | $ 821,600.00 |
| TOTAL BUDGET | | $6,221,823.00 |
| Less Anticipated Reimbursements and Transfer | | -3,768,978.00 |
| Total Assessment | | 2,452,845.00 |
| Southborough Assessment | | $ 156,125.00 |
| | * | -9,507.67 |
| | | $ 146,617.33 |

MOTION MADE: To amend and decrease the Assabet Valley Regional Vocational High School's budget Assessment to Southborough by $9,507.67 to result in a total funding of $146,617.33

VOTED UNANIMOUSLY: To amend and decrease the Assabet Valley Regional Vocational High School's budget Assessment to Southborough by Nine Thousand Five Hundred Seven Dollars and 67/100 to result in a total funding of One Hundred Forty-six Thousand Six Hundred Seventeen Dollars and 33/100. (*changed accordingly) ($146,617.33)

VOTED UNANIMOUSLY: ASSABET VALLEY REGIONAL VOCATIONAL SCHOOL Budget as Amended.

| BUDGET NAME | 1981-82 Request |
|---|---|
| ASSESSORS | |
| Salaries | $ 21,899.00 |
| Office Supplies | 600.00 |
| Travel / Meetings | 2,250.00 |
| Dues/Subscriptions | 600.00 |
| Maps | 1,500.00 |
| Deeds | 300.00 |
| School | 750.00 |
| New Equipment | 300.00 |
| Computer | 1,200.00 |
| TOTAL | $ 29,399.00 |

MOTION MADE: To amend and decrease the ASSESSORS budget by $550.00 to result in a total funding of $28,849.00.

MOTION (as stated above) DEFEATED UNANIMOUSLY.

PASSED by MAJORITY VOTE: "AS IS", ASSESSORS Budget, Twenty-nine Thousand Three Hundred Ninety-nine Dollars 00/100 ($29,399.00).

| ADVISORY COMMITTEE | |
|---|---|
| Contracted Services | $ 200.00 |
| Office Supplies | 100.00 |
| Dues | 80.00 |
| Meetings | 25.00 |
| TOTAL | $ 405.00 |

| CAPITAL BUDGET PLANNING COMMITTEE | |
|---|---|
| Salaries | $ 20.00 |
| Office Supplies | 5.00 |
| Dues | 75.00 |
| TOTAL | $ 100.00 |

| INDUSTRIAL DEVELOPMENT COMMISSION | |
|---|---|
| Office Supplies | $ 50.00 |
| Travel/Meetings | 36.00 |
| Advertising | 150.00 |
| TOTAL | $ 236.00 |

VOTED UNANIMOUSLY: "AS IS", Industrial Development Commission Budget, Two Hundred Thirty-six Dollars 00/100 ($236.00)

| TOWN CLERK | |
|---|---|
| Salaries | $ 11,789.00 |
| Office Supplies | 250.00 |
| Travel,Meetings,Dues,Subscriptions | 550.00 |
| Service Equipment | 75.00 |
| New Equipment | 60.00 |
| Other | 345.00 |
| TOTAL | $ 13,069.00 |

| LEGAL DEPARTMENT | |
|---|---|
| Retainer | $ 767.00 |
| Tax Title Expense | 1,000.00 |
| Printing of Records | 300.00 |
| Billed Hours | 15,000.00 |
| Recording | 250.00 |
| Travel | 250.00 |
| Tax Title Billed Hours | 1,000.00 |
| TOTAL | $ 18,567.00 |

| BUDGET NAME | 1981-82 Request |
|---|---|
| ELECTIONS and REGISTRATION | |
| Salaries | $ 12,913.00 |
| Office Supplies | 1,000.00 |
| Travel/Meetings/Dues/Subscriptions | 150.00 |
| Service Equipment and Repairs | 75.00 |
| New Equipment | 100.00 |
| Street Listings | 2,800.00 |
| Town Meeting | 1,000.00 |
| Meals | 350.00 |
| TOTAL | $ 18,388.00 |

PASSED by MAJORITY VOTE: "AS PRINTED" , Elections and Registration Budget, Eighteen Thousand Three Hundred Eighty-eight Dollars 00/100 ($18,388.00)

| PLANNING BOARD | |
|---|---|
| Salaries | $ 1,300.00 |
| Office Supplies | 100.00 |
| Subscriptions/Travel | 100.00 |
| Printing | 50.00 |
| Legal Ads | 500.00 |
| TOTAL | $ 2,050.00 |

| ZONING BOARD OF APPEALS | |
|---|---|
| Salaries | $ 797.00 |
| Office Supplies | 100.00 |
| Dues | 20.00 |
| TOTAL | $ 917.00 |

| PERSONNEL BOARD | |
|---|---|
| Salaries | $ 856.00 |
| Office Supplies | 75.00 |
| Dues | 20.00 |
| TOTAL | $ 951.00 |

| CENTRAL SERVICES | |
|---|---|
| Salaries | $ 18,747.00 |
| Office Supplies | 175.00 |
| Postage | 5,000.00 |
| Telephone | 7,425.00 |
| Dues/Subscriptions | 610.00 |
| Service Contracts | 2,890.00 |
| Photocopy/Mimeo | 1,900.00 |
| Legal Ads | 1,000.00 |
| Printing | 6,000.00 |
| TOTAL | $ 43,747.00 |

PASSED by MAJORITY VOTE: "AS IS", Central Services Budget.Forty-three Thousand Seven Hundred Forty-seven Dollars 00/100 ($43,747.00).

| BUDGET NAME | 1981-82 Request |
|---|---|
| **BUILDINGS and GROUNDS** | |
| Salaries | $ 10,016.00 |
| Telephone | 210.00 |
| Heat, Oil, Gas | 7,200.00 |
| Electricity | 5,049.00 |
| Water | 150.00 |
| Building Maintenance | 3,500.00 |
| Ground Maintenance | 900.00 |
| Contracted Services | 19,500.00 |
| Travel | 125.00 |
| Subscriptions | 100.00 |
| TOTAL | $ 46,750.00 |

| | |
|---|---|
| **POLICE DEPARTMENT** | |
| Salaries | $276,962.00 |
| Employee Allowance | 4,900.00 |
| Office Supplies | 1,200.00 |
| Postage | 300.00 |
| Telephone | 5,500.00 |
| Dues/Subscriptions | 270.00 |
| Heat | 5,000.00 |
| Electricity | 3,000.00 |
| Water | 120.00 |
| Vehicle Maintenance and Repair | 3,000.00 |
| Service Equipment and Repair | 900.00 |
| Service Supplies | 1,400.00 |
| Radio Repairs | 1,000.00 |
| Station Supplies | 500.00 |
| TOTAL | $304,052.00 |

VOTED UNANIMOUSLY: "AS PRINTED", Police Department Budget, Three Hundred Four Thousand Fifty-two Dollars 00/100 ($304,052.00).

| | |
|---|---|
| **FIRE DEPARTMENT** | |
| Salaries | $184,700.00 |
| Employee Allowance | 3,800.00 |
| Office Supplies | 450.00 |
| Telephone | 2,200.00 |
| Travel/Meetings/Dues | 1,000.00 |
| Heat | 8,100.00 |
| Electricity | 5,000.00 |
| Water | 130.00 |
| Vehicle Maintenance and Repair | 2,200.00 |
| Building Maintenance and Repair | 700.00 |
| Service Equipment and Repair | 800.00 |
| New Equipment | 2,000.00 |
| Service Supplies | 1,000.00 |
| Miscellaneous | 500.00 |
| Grease and Oil | 300.00 |
| TOTAL | $212,880.00 |
| * | + 4,000.00 |
| | $216,880.00 |

MOTION MADE: To amend and increase the Fire Department budget by $4,000.00 to result in a total funding of $216,880.00

PASSED by MAJORITY VOTE: To amend and increase the Fire Department budget by Four Thousand Dollars 00/100 ($4,000.00) to result in a total funding of Two Hundred Sixteen Thousand Eight Hundred Eighty Dollars ($216,880.00) 00/100.(*changed accordingly)

VOTED UNANIMOUSLY: FIRE DEPARTMENT budget, as Amended.

| BUDGET NAME | 1981-82 REQUEST |
|---|---|
| BUILDING INSPECTOR | |
| Salaries | $ 21,644.00 |
| Office Supplies | 125.00 |
| Travel | 1,635.00 |
| Meetings | 175.00 |
| Dues | 40.00 |
| Service Supplies | 250.00 |
| TOTAL | $ 23,869.00 |
| WIRE INSPECTOR | |
| Salaries | $ 4,000.00 |
| TOTAL | $ 4,000.00 |
| PLUMBING INSPECTOR | |
| Salaries/Fee | $ 1,407.00 |
| TOTAL | $ 1,407.00 |
| DOG OFFICER | |
| Salaries | $ 11,954.00 |
| Office Supplies | 25.00 |
| Vehicle Maintenance | 1,200.00 |
| Care & Destruction | 4,500.00 |
| Facility Rental | 1,200.00 |
| TOTAL | $ 18,879.00 |
| CIVIL DEFENSE | |
| Salaries | $ 396.00 |
| Telephone | 240.00 |
| Service Equipment and Repair | 300.00 |
| Surplus Equipment | 350.00 |
| TOTAL | $ 1,286.00 |
| ANIMAL INSPECTOR | |
| Salaries | $ 277.00 |
| Office Supplies | 10.00 |
| TOTAL | $ 287.00 |

MOTION MADE at 11:23 P.M. to ADJOURN the Monday, April 13, 1981 Session of the ANNUAL TOWN MEETING to Tuesday, April 14, 1981 at 7:30 P.M.

A true copy:
Attest: Paul J. Berry
Paul J. Berry, Town Clerk

## ADJOURNED SESSION
April 14, 1981

At the Adjourned Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on Tuesday, April 14, 1981 at 7:30 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters=quorum, (206) voters were present).

Checkers: Janet M.E. Mattioli
Gladys R. Binder
Benita M. Hubley
Lidia A. Kiley

The Meeting was called to order at (7:58) P.M. by Town Moderator, Joseph M. McManus.

The following Tellers were appointed by Moderator McManus and sworn-in by Town Clerk, Paul J. Berry:

| | |
|---|---|
| James B. Denman | 42 Flagg Road |
| Jennifer A. Bishop | 9 Breakneck Hill Road |
| Stephen J. Pflug | 5 Oregon Road |
| Joseph John Madison | 22 Maplecrest Drive |

Alternate Teller:

| | |
|---|---|
| Henry E. Wingate | 19 Gilmore Road |

Moderator McManus had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Dennis M. DiSalvo, Superintendent of Southborough Schools
William Murphy, Assistant Superintendent of Schools
Jeffrey A. Grossman, Administrative Assistant , Town of Southborough
Bonnie Idlis, Youth Director, Town of Southborough
Priscilla Ritter, Author, Southborough Town History

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator McManus noted the receipt of the return of the posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted Unanimously to waive the reading of the Warrant.

MOTION made: To RECONSIDER the Selectmen's Budget. (2/3 vote Required)

MOTION (as stated above) DEFEATED by the following HAND COUNT VOTE:

YES: 46 NO: 101

ARTICLE 13: BUDGETS

| BUDGET NAME | 1981-82 REQUEST |
|---|---|
| CEMETERY DEPARTMENT | |
| Salaries | $ 39,157.00 |
| Employee Allowance | 100.00 |
| Office Supplies | 100.00 |
| Telephone | 465.00 |
| Electricity | 800.00 |
| Heat | 1,000.00 |
| Water | 150.00 |
| Dues | 35.00 |
| Vehicle Maintenance and Repair | 600.00 |
| Small Equipment Repairs | 300.00 |
| Building Maintenance and Repair | 250.00 |
| Service Supplies | 500.00 |
| Legal Ads | 76.00 |
| TOTAL | $ 43,533.00 |

MOTION MADE: To AMEND the CEMETERY BUDGET under the Column titled 'Salary Administration Plan Increase' to read as follows: a total of $20,347.00.

MOTION: (as stated above) DEFEATED by MAJORITY VOTE.

PASSED by MAJORITY VOTE: "AS PRINTED", CEMETERY DEPARTMENT budget, Forty-three Thousand Five Hundred Thirty-three Dollars 00/100 ($43,533.00).

| HIGHWAY DEPARTMENT | |
|---|---|
| Salaries | $ 166,753.00 |
| Employee Allowance | 3,500.00 |
| Office Supplies | 520.00 |
| Telephone | 1,700.00 |
| Travel/Meetings/Dues | 395.00 |
| Utilities | 11,090.00 |
| Building Maintenance | 3,000.00 |
| Hired Equipment | 500.00 |
| Service Supplies | 2,000.00 |
| Advertising | 500.00 |
| Meals | 400.00 |
| Gravel, Concrete | 2,000.00 |
| Signs | 3,500.00 |
| Drainage Material | 2,500.00 |
| Sand/Salt | 22,250.00 |
| Grease & Oil | 2,400.00 |
| Guard Rail | 2,000.00 |
| Snow Removal | 3,000.00 |
| Catch Basin Cleaner | 3,500.00 |
| Refuse Disposal | 124,800.00 |
| Highway Paint | 5,000.00 |
| Equipment/Repairs/Parts | 20,500.00 |
| Radio Purchase | 1,000.00 |
| TOTAL | $ 382,808.00 |

(continued)

(continued) Highway Dept.

VOTED UNANIMOUSLY: "AS PRINTED", HIGHWAY DEPARTMENT budget, Three Hundred Eighty-two Thousand Eight Hundred eight Dollars 00/100 ($ 382,808.00).

| BUDGET NAME | 1981-82 REQUEST |
|---|---|
| WATER DEPARTMENT | |
| Salaries | $ 111,653.00 |
| Employee Allowance | 2,087.00 |
| Office Supplies | 646.00 |
| Telephone | 2,241.00 |
| Travel/Meetings | 907.00 |
| Licenses/Subscriptions | 676.00 |
| Heating | 5,227.00 |
| Electricity | 21,200.00 |
| Maintenance & Repair | 2,338.00 |
| New Equipment | 800.00 |
| Equipment Rental | 2,000.00 |
| Service Connections | 6,381.00 |
| Station Supplies | 4,000.00 |
| MDC Payments | 25,000.00 |
| Pipes/Meters/Hydrants | 6,060.00 |
| Other | 1,577.00 |
| TOTAL | $ 192,793.00 |

VOTED UNANIMOUSLY: "AS PRINTED", WATER DEPARTMENT budget, One Hundred Ninety-two Thousand Seven Hundred ninety-three Dollars 00/100 ($192,793.00).

| INSECT PEST CONTROL DEPARTMENT | |
|---|---|
| Salaries | $ 4,871.00 |
| Service Equipment and Repair | 575.00 |
| Contracted Services | 4,000.00 |
| TOTAL | $ 9,446.00 |

| TREE WARDEN | |
|---|---|
| Salaries | $ 7,076.00 |
| Service Equipment and Repair | 500.00 |
| Contracted Services | 3,890.00 |
| TOTAL | $ 11,466.00 |

| GASOLINE | |
|---|---|
| Vehicle Gas | $ 44,200.00 |
| State Taxes | 600.00 |
| Service Parts and Repair | 400.00 |
| TOTAL | $ 45,200.00 |

| STREET LIGHTS | |
|---|---|
| Incandescent | $ 75,424.00 |
| Isolated Spots | 2,956.00 |
| Traffic | 3,772.00 |
| TOTAL | $ 82,152.00 |

VOTED UNANIMOUSLY: "AS PRINTED", STREET LIGHTS budget, Eighty-two Thousand One Hundred Fifty-two Dollars 00/100 ($82,152.00).

ADJOURNED SESSION
April 14, 1981

| BUDGET NAME | 1981-82 REQUEST |
|---|---|
| SOUTHBOROUGH SCHOOLS | |
| Regular Day Programs | |
| Administration | |
| School Committee | $ 5,780.00 |
| Superintendent's Office | 58,653.00 |
| Instruction | |
| Supervision | 10,005.00 |
| Principal's office | 117,885.00 |
| Teaching | 1,174,920.00 |
| Textbook Program | 5,005.00 |
| Library Services | 42,377.00 |
| Audio-Visual Materials | 5,521.00 |
| Audio-Visual Equipment | -0- |
| Guidance | 33,809.00 |
| Other School Services | |
| Personnel Services | 1,100.00 |
| Health Services | 23,558.00 |
| Transportation | 118,725.00 |
| Food Services | 5,612.00 |
| Student Body Activities | 2,950.00 |
| Operation and Maintenance of Plant | |
| Operation of Plant | 302,505.00 |
| Maintenance of Plant | 59,656.00 |
| Acquisition of Fixed Assets | |
| Additional Equipment | 1,533.00 |
| Equipment Replacement | -0- |
| Total | $1,969,594.00 |
| Special Education | |
| Instruction | |
| Supervision | 32,813.00 |
| Teaching | 123,581.00 |
| Psychological Services | 6,000.00 |
| Other School Services | |
| Personnel Services | 20,386.00 |
| Health Services | 958.00 |
| Transportation | 1,270.00 |
| Operation and Maintenance of Plant | |
| Operation of Plant | 715.00 |
| Maintenance of Plant | 100.00 |
| Programs with other Systems | |
| Out of District | 67,522.00 |
| Member Collaboratives | 22,952.00 |
| Total | $ 276,297.00 |
| GRAND TOTAL BOTH BUDGETS | $2,245,891.00 |
| LESS-P.L. 874 FUNDS ON HAND | -4,009.00 |
| | $2,241,882.00 |
| | * -5,612.00 |
| | $2,236,270.00 |

MOTION MADE: To reduce the SOUTHBORUGH SCHOOL BUDGET by the Amount of $5,612.00.

PASSED by MAJORITY VOTE: To reduce the SOUTHBOROUGH SCHOOL BUDGET by the Amount of Five Thousand Six Hundred Twelve Dollars 00/100 ($5,612.00).

PASSED by MAJORITY VOTE: SOUTHBOROUGH SCHOOLS BUDGET, as AMENDED. Two Million Two Hundred Thirty-six Thousand Two Hundred Seventy Dollars ($2,236,270.00) 00/100.

ADJOURNED SESSION
April 14, 1981

| BUDGET NAME | 1981-82 REQUESTED |
|---|---|
| VOCATIONAL EDUCATION | |
| Day Tuition | $ 2,500.00 |
| Day Transportation | -0- |
| Evening Tuition | 450.00 |
| Afternoon Transportation | 2,500.00 |
| Total | $ 5,450.00 |
| ALGONQUIN REGIONAL HIGH SCHOOL | |
| Regular Day Programs | |
| Administration | |
| School Committee | $ 16,518.00 |
| Superintendent's Office | 58,302.00 |
| Instruction | |
| Supervision | 11,850.00 |
| Principal's Office | 152,535.00 |
| Teaching | 1,615,948.00 |
| Textbook Program | 11,739.00 |
| Library Services | 41,765.00 |
| Audio-Visual | 11,473.00 |
| Guidance | 105,643.00 |
| Other School Services | |
| Health Services | 15,339.00 |
| Transportation | 266,012.00 |
| Student Body Activities | 51,090.00 |
| Operation and Maintenance of Plant | |
| Operation of Plant | 320,902.00 |
| Maintenance of Plant | 54,526.00 |
| Fixed Charges | |
| Employee Retirement | 37,980.00 |
| Insurance | 89,188.00 |
| Debt Service | -0- |
| Acquisition of Fixed Assets | |
| Additional Equipment | 3,115.00 |
| Equipment Replacement | 11,799.00 |
| Athletic Account | 25,551.00 |
| TOTAL | $2,901,275.00 |
| Special Education | |
| Administration | |
| School Committee | 500.00 |
| Instruction | |
| Supervision | 28,455.00 |
| Teaching | 41,806.00 |
| Textbooks | 400.00 |
| Psychological Services | 5,250.00 |
| Other School Services | |
| Health Services | 300.00 |
| Transportation | 5,000.00 |

(continued)

(continued)Algonquin Regional High School

| BUDGET NAME | | 1981-82 REQUESTED |
|---|---|---|
| Algonquin Regional High School | | |
| Special Education (con't) | | |
| Operation and Maintenance of Plant | | |
| Maintenance of Plant | | $ 80.00 |
| Programs with other Systems | | |
| Out of District | | 26,262.00 |
| Member Collaboratives | | 18,616.00 |
| Total | | $ 126,669.00 |
| GRAND TOTAL BOTH BUDGETS | | $ 3,027,944.00 |
| Grand Total Operating Budget | | |
| Regular Day Programs (inc. Athletic) | | 2,901,275.00 |
| Special Education Chapter 766 | | 126,669.00 |
| | | 3,027,944.00 |
| Less- | | |
| Anticipated Transportation Re-imbursement | 126,373.00 | |
| Anticipated Regional School Aid | 304,570.00 | |
| Anticipated Chapter 70 Aid | 338,257.00 | |
| Transfer from E&D Account | 106,362.00 | 875,562.00 |
| TOTAL NET OPERATING BUDGET | | 2,152,382.00 |

Schedule of Assessments
July 1, 1981-June 30, 1982

| | |
|---|---|
| Total Assessment | |
| Net Operating Budget (incl. Athletic) | $2,152,382.00 |
| Net Maturing Debt Account | 76,700.00 |
| Total | $2,229,082.00 |
| Northborough | |
| Operating Budget 63.58% of $2,152,382.00 | $1,368,484.48 |
| Maturing Debt Account 64.47% of $76,700.00 | 49,448.49 |
| Total | $1,417,932.97 |
| Southborough | |
| Operating Budget 36.42% of $2,152,382.00 | $ 783,897.52 |
| Maturing Debt Account 35.53% of $76,700.00 | 27,251.51 |
| Total | $ 811,149.03 |

PASSED by MAJORITY VOTE: "AS PRINTED", Algonquin Regional High School Budget, Eight Hundred Eleven Thousand One Hundred Forty-nine Dollars and 03/100 ($811,149.03).

| BUDGET NAME | 1981-82 REQUESTED |
|---|---|
| BOARD OF HEALTH | |
| Salaries | $ 7,983.00 |
| Office Supplies | 150.00 |
| Travel/Meetings/Dues | 971.00 |
| Garbage Collection | 15,000.00 |
| Sanitary Inspector | 7,488.00 |
| Visiting Nurse Assoc. | 6,500.00 |
| Restaurant Inspector | 2,160.00 |
| Other | 350.00 |
| TOTAL | $ 40,602.00 |
| VETERANS' SERVICES | |
| Salaries | $ 4,427.00 |
| Office Supplies | 140.00 |
| Travel/Meetings | 250.00 |
| Dues/Subscriptions | 120.00 |
| Chapter 115 | 14,000.00 |
| TOTAL | $ 18,937.00 |
| YOUTH COMMISSION | |
| Salaries | $ 17,522.00 |
| Office Supplies | 50.00 |
| Travel | 850.00 |
| Contracted Services | 724.00 |
| Service Supplies | 700.00 |
| Subscriptions | 30.00 |
| TOTAL | $ 19,876.00 |

An AMENDMENT MADE: that the YOUTH COMMISSION Budget be reduced to -0-. This is a reduction from $19,876.00 to $0.

AMENDMENT to an AMENDMENT: to Increase the YOUTH COMMISSION Budget by $6,200.00 for a total of $26,076.00.

MOTION MADE: to CALL the QUESTION. (2/3 vote required)

MOTION: (as stated above) DEFEATED by MAJORITY VOTE.

DEFEATED by MAJORITY VOTE: AMENDMENT to an AMENDMENT (as stated above).

DEFEATED by MAJORITY VOTE: AMENDMENT (as stated above).

PASSED by MAJORITY VOTE: "AS PRINTED", YOUTH COMMISSION Budget, Nineteen Thousand Eight Hundred Seventy - Six Dollars 00/100 ($19,876.00).

ANNUAL TOWN MEETING
April 13, 1981

ADJOURNED SESSION
April 14, 1981

| BUDGET NAME | 1981-82 REQUESTED |
|---|---|
| **COUNCIL ON AGING** | |
| Office Supplies | $ 75.00 |
| Contracted Services | 3,325.00 |
| Miscellaneous | 500.00 |
| TOTAL | $ 3,900.00 |
| **LIBRARY** | |
| Salaries | $ 55,254.00 |
| Supplies | 1,200.00 |
| Telephone | 500.00 |
| Travel/Meetings/Dues | 250.00 |
| Heat | 4,560.00 |
| Electric | 1,900.00 |
| Water | 50.00 |
| Building Maintenance | 1,000.00 |
| Service Equipment | 182.00 |
| Books | 14,410.00 |
| TOTAL | $ 79,306.00 |
| **RECREATION** | |
| Salaries | $ 11,790.00 |
| Office Supplies | 100.00 |
| Equipment Rental | 50.00 |
| Contracted Services | 4,175.00 |
| Service Supplies | 700.00 |
| Miscellaneous | 560.00 |
| Travel | 160.00 |
| Advertising | 50.00 |
| TOTAL | $ 17,585.00 |

PASSED by MAJORITY VOTE: "AS IS", RECREATION Budget, Seventeen Thousand Five Hundred Eighty-five Dollars 00/100 ($17,585.00).

| | |
|---|---|
| **CONSERVATION COMMISSION** | |
| Salaries | $ 1,070.00 |
| Office Supplies | 125.00 |
| Travel/Dues/Subscriptions | 175.00 |
| Contracted Services | 500.00 |
| Ground Maintenance | 150.00 |
| TOTAL | $ 2,020.00 |

VOTED UNANIMOUSLY: "AS PRINTED", CONSERVATION COMMISSION Budget, Two Thousand Twenty Dollars 00/100 ($2,020.00).

| | |
|---|---|
| **HISTORICAL COMMISSION** | |
| Office Supplies | $ 10.00 |
| Postage | 100.00 |
| Telephone | 10.00 |
| Advertising | 40.00 |
| TOTAL | $ 160.00 |

VOTED UNANIMOUSLY: "AS PRINTED", HISTORICAL COMMISSION Budget, One Hundred Sixty Dollars 00/100 ($160.00).

ADJOURNED SESSION
April 14, 1981

| BUDGET NAME | 1981-82 REQUESTED |
|---|---|
| DEBT AND INTEREST | |
| INTEREST ON DEBT | |
| Bonds: | |
| Finn School | $ 3,360.00 |
| Neary School | 28,215.00 |
| Pumping Station | 5,992.50 |
| Fire Station | 9,817.50 |
| Town Hall Renovation | 8,010.00 |
| Notes: | |
| Davco Farm | 1,500.00 |
| Fire Station Renovation | 192.50 |
| Fire Truck | 345.60 |
| Police Station Renovation | 1,840.00 |
| **Highway Reimbursement** | 1,000.00 |
| TOTAL | $ 60,273.10 |
| DEBT RETIREMENT | |
| Bonds: | |
| Finn School | $ 30,000.00 |
| Neary School | 100,000.00 |
| Pumping Station | 25,000.00 |
| Fire Station | 35,000.00 |
| Town Hall Renovation | 30,000.00 |
| Notes: | |
| Davco Farm | 15,000.00 |
| Fire Station Renovation | 7,000.00 |
| Fire Truck | 9,163.77 |
| Police Station Renovation | 8,000.00 |
| TOTAL | $ 259,163.77 |
| INSURANCE | |
| BC/BS | $ 52,000.00 |
| Group | 1,000.00 |
| Dental | 5,800.00 |
| Workmen's Compensation | 20,500.00 |
| Automobile | 24,000.00 |
| Boiler | 1,540.00 |
| Portfolio | 38,041.00 |
| Liability Public Officials | 3,619.00 |
| Liability School Committee | 800.00 |
| Liability School Nurses | 120.00 |
| Liability Police | 4,860.00 |
| Accident/Health Police | 3,474.00 |
| Accident/ Health Fire | 812.00 |
| TOTAL | $ 156,566.00 |
| RESERVE FUND | |
| Transfers | $ 60,000.00 |

ADJOURNED SESSION
April 14, 1981

ARTICLE 14: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of $153,417.00 for the fiscal year beginning July 1, 1981 and ending June 30, 1982 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate the sum of One Hundred Fifty-three Thousand Four Hundred Seventeen Dollars 00/100 ($153,417.00) for the fiscal year beginning July 1, 1981 and ending June 30, 1982, to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, as requested by the Worcester County Commissioners.

ARTICLE 15: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money not to exceed $3,000.00 to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed for damages caused as a result of such accident or casualty, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate the sum of Three Thousand Dollars 00/100 ($3,000.00) to be used to repair and replace town property or equipment which is destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed for damages caused as a result of such accident or casualty.

ARTICLE 16: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money not to exceed $3,000.00 to be used as casualty insurance as a result of destruction or damage resulting from accidents or casualty losses, for which a third party is liable and for which the Town is entitled to be reimbursed for damages caused as a result of such accident or casualty, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to raise and appropriate the sum of Three Thousand Dollars 00/100 ($3,000.00) to be used as casualty insurance as a result of destruction or damage resulting from accidents or casualty losses.

VOTED UNANIMOUSLY: That the Town raise and appropriate the sum of Three Thousand Dollars 00/100 ($3,000.00) to be used as casualty insurance as a result of destruction or damage resulting from accidents or casualty losses.

ARTICLE 17: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of $900.00 to defray expenses of the Memorial Day exercises on May 31, 1982. Observance excercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276, Veterans of Foreign Wars, or do or act anything in relation thereto,

VOTED UNANIMOUSLY: That the Town raise and appropriate Nine Hundred Dollars 00/100 ($900.00) to defray expenses of the Memorial Day exercises on May 31, 1982. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276., Veterans of Foreign Wars.

ARTICLE 18: To see if the Town will vote to raise and appropriate or to transfer from its available funds and appropriate the sum of $14,446.00 for the period July 1, 1981 through June 30, 1982, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complementary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate the sum of Fourteen Thousand Four Hundred Forty-six Dollars 00/100 ($14,446.00) for the period July 1, 1981 through June 30, 1982, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complementary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction.

ARTICLE 19: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of $60,000.00 for the maintenance of Town roads, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer from Available Funds and appropriate the following:
From Highway Reimbursement transfer $52,974.00
From State Grant for Highways transfer $ 4,755.25
From the balance of a Grant for Rte.9 transfer $2,117.74
and raise and appropriate the sum of $153.01, for the total of $60,000.00, said sum to be used for the maintenance of Town Roads.

VOTED UNANIMOUSLY: That the Town transfer from Available Funds and appropriate the following:
From Highway Reimbursement transfer Fifty-two Thousand Nine Hundred Seventy-four Dollars 00/100 ($52,974.00)
From State Grant for Highways transfer Four Thousand Seven Hundred Fifty-five Dollars and 25/100 ($4,755.25)
From the balance of a Grant for Rte.9 transfer Two Thousand One Hundred Seventeen Dollars and 74/100 ($2,117.74)
and raise and appropriate the sum of One Hundred Fifty-three Dollars and 01/100 ($153.01), for a total of Sixty Thousand Dollars 00/100 ($60,000.00), said sum to be used for the maintenance of Town Roads.

ARTICLE 20: To see if the Town will vote to transfer the sum of $2,000.00 from the Cemetery Reserve Fund and appropriate the same to be used for resurfacing and grading of existing roads at Rural Cemetery, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town transfer the sum of Two Thousand Dollars 00/100 ($2,000.00) from the Cemetery Reserve Fund and appropriate the same to be used for resurfacing and grading of existing roads at Rural Cemetery.

ARTICLE 21: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of $123.00 to be used to pay a six-month salary not submitted during Fiscal 1980, or do or act anything in relation thereto.
(4/5 vote required)

MOTION MADE: That the Town raise and appropriate the sum of $123.00 to be used to pay a six-month salary for the Animal Inspector not submitted during Fiscal Year 1980.

VOTED UNANIMOUSLY: That the Town raise and appropriate the sum of One Hundred Twenty-three Dollars 00/100 ($123.00) to be used to pay a six-month salary for the Animal Inspector not submitted during Fiscal Year 1980.

ARTICLE 22: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of $4,000.00 for the purpose of developing a sales ratio analysis of current real estate sales and including computer factoring for the purpose of updating real estate valuations to market value, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of $4,000.00 for the purpose of developing a sales ratio analysis of current real estate sales and including computer factoring for the purpose of updating real estate valuations to market value.

SUBSTITUTE MOTION MADE: That the Town raise and appropriate the sum of $1,200.00 for purpose of implementing an Anticipated State Mandated Updating by Factoring Program of all Real property valuations as of January 1,1982.

SUBSTITUTE MOTION: (as stated above) DEFEATED by MAJORITY VOTE.

MAIN MOTION: (as stated above) DEFEATED UNANIMOUSLY.

ARTICLE 23: To hear the report of the Capital Budget Planning Committee, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town hear the report of the Capital Budget Planning Committee.

ARTICLE 24: To see if the Town will raise and appropriate or transfer from available funds and appropriate the sum of $6,000.00 for the installation of a burgular and fire alarm warning system in the Southborough Public Library, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town transfer from Available General Revenue Sharing Funds and appropriate the sum of Six Thousand Dollars 00/100 ($6,000.00) for the installation of a burgular and fire alarm warning system in the Southborough Public Library.

ARTICLE 25: To see if the Town will vote to transfer from Water Department Surplus, or transfer from any of its available funds or borrow the sum of $6,500.00 for the purpose of purchasing one new half-ton pickup truck and equipment therefor, and to authorize the Board of Water Commissioners to sell, turn in, or otherwise dispose of the 1973 GMC pickup truck now in use, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to transfer from Available Water Department Surplus and appropriate the sum of $6,500.00 for the purpose of purchasing one new half-ton pickup truck and equipment therefor, and to authorize the Board of Water Commissioners to sell, turn in, or otherwise dispose of the 1973 GMC pickup truck now in use.

VOTED UNANIMOUSLY: That the Town transfer from Available Water Department Surplus and appropriate the sum of Six Thousand Five Hundred Dollars 00/100 ($6,500.00) for the purpose of purchasing one new half-ton pickup truck and equipment therefor, and to authorize the Board of Water Commissioners to sell, turn in, or otherwise dispose of the 1973 GMC pickup truck now in use.

ARTICLE 26: To see if the Town will vote to borrow and appropriate $60,000.00 for the purpose of painting Fiddlers' Green Tank, inside and outside, and that the yearly debt retirement and interest on debt for this borrowing shall be offset by water receipts, or do or act anything in relation thereto. (2/3 vote required)

MOTION MADE: That the Town borrow and appropriate $60,000.00 for the purpose of repairing and painting Fiddlers' Green Tank, inside and outside, and that the yearly debt retirement and interest on debt for this borrowing shall be offset by water receipts. (2/3 vote required)

VOTED UNANIMOUSLY: That the Town borrow and appropriate Sixty Thousand Dollars 00/100 ($60,000.00) for the purpose of repairing and painting Fiddlers' Green Tank, inside and outside, and that the yearly debt retirement and interest on debt for this borrowing shall be offset by water receipts.

ARTICLE 27: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate the sum of $3,300.00 to be used for expenses incurred for municipal bonds or state house notes issued by the Town in the fiscal year July 1,1981 to June 30, 1982, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate the sum of Three Thousand Three Hundred Dollars 00/100 ($3,300.00) to be used for expenses incurred for municipal bonds or state house notes issued by the Town in the fiscal year July 1, 1981 to June 30, 1982.

ARTICLE 28: To see if the Town will vote to transfer to Surplus Revenue Account (Excess and Deficiency) a sum of money, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to transfer to Surplus Revenue Account and/or General Revenue Sharing Funds the following sums:

| | |
|---|---|
| Article 51 ATM 1972 | $ 177.45 |
| Article 45 ATM 1974 | 424.88 |
| Article 35 ATM 1974 | 97.57 |
| Article 14 ATM 1978 | .03 |
| Article 21 ATM 1979 | 15.00 |
| Article 16 ATM 1979 | 3.27 |
| Article 19 ATM 1979 | 40.14 |
| TOTAL | $ 758.34 |

VOTED UNANIMOUSLY: That the Town transfer to Surplus Revenue Account and/or General Revenue Sharing Funds the following sums:

| | |
|---|---|
| ARTICLE 51 ATM 1972 | $ 177.45 |
| ARTICLE 45 ATM 1974 | 424.88 |
| ARTICLE 35 ATM 1974 | 97.57 |
| ARTICLE 14 ATM 1978 | .03 |
| ARTICLE 21 ATM 1979 | 15.00 |
| ARTICLE 16 ATM 1979 | 3.27 |
| ARTICLE 19 ATM 1979 | 40.14 |
| TOTAL | $ 758.34 |

MOTION MADE: That ARTICLE 30 be ADVANCED before ARTICLE 29.

VOTED UNANIMOUSLY: That ARTICLE 30 be ADVANCED before ARTICLE 29.

ARTICLE 30: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate $46,860.00 to be used for the payment of unemployment compensation payments, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate the sum of Forty-six Thousand Eight Hundred Sixty Dollars 00/100 ($46,860.00) to be used for the payment of unemployment compensation payments.

ARTICLE 29: To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1981 and ending June 30, 1982, or pass any vote relative thereto.

MOTION MADE: THAT THE SUM OF $404,600.00 BE TRANSFERRED FROM FREE CASH IN THE TOWN TREASURY FOR THE PURPOSE OF REDUCING THE AMOUNT TO BE RAISED AND APPROPRIATED AND ASSESSED AS TAXES IN THE FISCAL YEAR BEGINNING JULY 1, 1981 AND ENDING JUNE 30, 1982 AND THAT THE ASSESSORS BE AUTHORIZED TO APPLY THE SAME FOR SAID PURPOSE.

VOTED UNANIMOUSLY: THAT THE SUM OF FOUR HUNDRED FOUR THOUSAND SIX HUNDRED DOLLARS 00/100 ($404,600.00) BE TRANSFERRED FROM FREE CASH IN THE TOWN TREASURY FOR THE PURPOSE OF REDUCING THE AMOUNT TO BE RAISED AND APPROPRIATED AND ASSESSED AS TAXES IN THE FISCAL YEAR BEGINNING JULY 1, 1981 AND ENDING JUNE 30, 1982 AND THAT THE ASSESSORS BE AUTHORIZED TO APPLY THE SAME FOR SAID PURPOSE.

Moderator Joseph M. McManus stepped down and appointed Paul J. Berry, Town Clerk as ACTING MODERATOR for Articles #31 & #33 so that Mr. McManus could speak on these Articles.

ARTICLE 31: To see if the Town will vote to amend Article 3 Special Town Meeting of June 11, 1951 by striking paragraph 2 and inserting thereto as follows:

> "That a Recreation Commission composed of five (5) members be appointed by the Board of Selectmen, under the provisions of Chapter 45, Section 14, of the General Laws of Massachusetts. Said Commission to have and exercise the powers and duties conferred by Chapter 45 of the General Laws of Massachusetts."

, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town amend Article 3 Special Town Meeting on June 11, 1951 by striking paragraph 2 and inserting thereto as follows:

> "That a Recreation Commission composed of five (5) members be appointed by the Board of Selectmen, under the provisions of Chapter 45, Section 14, of the General Laws of Massachusetts. Said Commission to have and exercise the powers and duties conferred by Chapter 45 of the General Laws of Massachusetts."

MOTION MADE: That ARTICLE 33 be brought forward before ARTICLE 32.

VOTED UNANIMOUSLY: That ARTICLE 33 be brought forward before ARTICLE 32.

ADJOURNED SESSION
April 14, 1981

ARTICLE 33: To see if the Town will vote to amend by striking Article VIII, Section 1, paragraph 1, sentence 1 of the By-Laws of the Town of Southborough, as voted November 17, 1975 by Article 13, and inserting thereto as follows:

"ARTICLE VIII

ADVISORY COMMITTEE

Section 1. There shall be an Advisory Committee which shall consist of nine (9) voters of the Town, other than town officers or employees, at least four (4) members to this committee shall reside in each of the voting precincts of the Town."

, or do or act anything in relation thereto.

PASSED by MAJORITY VOTE: to amend by striking Article VIII, Section 1, paragraph 1, sentence 1 of the By-Laws of the Town of Southborough, as voted November 17, 1975 by Article 13, and inserting thereto as follows:

"Approved by Atty.Genera
July 27,1981

Posted: July 30,1981"

"ARTICLE VIII

ADVISORY COMMITTEE

Section 1. There shall be an Advisory Committee which shall consist of nine (9) voters of the Town, other than town officers or employees, at least four (4) members to this committee shall reside in each of the voting precincts of the Town."

Moderator McManus resumed his duties as Town Moderator.

ARTICLE 32: To see if the Town will vote to rescind Article 29 of the 1980 Annual Town Meeting amending the Article so that the Selectmen are directed to have the Metropolitan Area Planning Council and an Ad Hoc Committee consisting of (1) Planning Board Member, (1) Industrial Development Commission Member, (1) Business Owner from the center, (2) Residents of the area,(2) Members at large to examine the present and future uses of the former Fire Station and assess the impact of its use on Southborough Center, and to authorize the Selectmen, upon receipt of that report to conduct a public sale to the highest bidder of the property, consistent with the findings of the Study.

MOTION MADE: That the Town vote to rescind Article 29 of the 1980 Annual Town Meeting amending the Article so that the Selectmen are directed to have the Metropolitan Area Planning Council and an Ad Hoc Committee consisting of (1) Planning Board Member, (1) Industrial Development Commission Member, (1) Business Owner from the center, (2) Residents of the area, (2) Members at Large to examine the present and future uses of the former Fire Station and assess the impact of its use on Southborough Center, and to authorize the Selectmen, upon receipt of that report to conduct a public sale to the highest bidder of the property, consistent with the findings of the Study.

AMENDMENT to MOTION MADE: to strike the words "to the highest bidder".

VOTED UNANIMOUSLY: (Amendment to Motion) To strike the words "to the highest bidder".

(continued)

ADJOURNED SESSION
April 14, 1981

(continued) Article 32.

VOTED UNANIMOUSLY : (MOTION as AMENDED) to rescind Article 29 of the 1980 Annual Town Meeting amending the Article so that the Selectmen are directed to have the Metropolitan Area Planning Council and an Ad Hoc Committee consisting of (1) Planning Board Member, (1) Industrial Development Commission Member, (1) Business Owner from the center, (2) Residents of the area, (2) Members at Large to examine the present and future uses of the former Fire Station and assess the impact of its use on Southborough Center, and to authorize the Selectmen, upon the receipt of that report to conduct a public sale of the property, consistent with the findings of the Study.

ARTICLE 34: Voted , April 13, 1981, see page (18) of this transcript.

ARTICLE 35: To see if the Town will vote to amend Article IV, Section 8, of the By-Laws of the Town of Southborough, effective March 10, 1947 and as amended December 11, 1961, April 13, 1973 and April 17, 1979, by striking the second sentence therefrom and inserting in its place the following:

> "They shall make a copy available to every household in the Town not later than seven days preceding the Annual Town Meeting."

or do or act anything in relation thereto.

VOTED UNANIMOUSLY: that ARTICLE 35 (as stated above) be WITHDRAWN.

The Annual Town Meeting of April 13, 1981 and the Adjourned Session of April 14, 1981 was DISSOLVED at (11:57 P.M.) on Tuesday, April 14, 1981.

A true copy:
Attest: Paul J. Berry
Paul J. Berry, Town Clerk

# TOWN OF SOUTHBOROUGH

## REPORT OF THE TOWN CLERK

(page 1 of 48)

## ANNUAL TOWN MEETING

Monday: April 12, 1982

At the Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on Monday, April 12, 1982 at 7:00 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters= quorum, (310)voters were present).

Checkers: Janet M.E. Mattioli
Gladys R. Binder
Lidia A Kiley
Benita M. Hubley

The meeting was called to order at (7:25 P.M.) by Town Moderator, Joseph M. McManus.

The following Tellers were appointed by Moderator McManus and sworn-in by Town Clerk, Paul J. Berry:

| | | |
|---|---|---|
| Richard K. Dinjian | | 22 Ted Lane |
| Jennifer A. Bishop | | 9 Breakneck Hill Road |
| William F. Maher | | 36 Gilmore Road |
| Stephen J. Pflug | | 5 Oregon Road |
| Joseph John Madison | (Alternate) | 22 Maplecrest Drive |

Moderator McManus had requests from the following non-voters to attend the Annual Town Meeting:

Bonnie M. Idlis, 8 Franklin St., Marlboro, Ma., Youth Commission Director.
Edward F. Maguire, Yorkshire Road, Dover,Ma., Business Manager, Southborough School Department
William F. Murphy, 37 High Street, Milford, Ma., Assistant Superintendent, Southborough Public Schools.
William D. Baker, 242 Wood Street, Hopkinton, Ma., Chief of Police, Southborough.
Carroll C. Paine, 151 Fowler Rd., Northbridge, Ma., Principal, Algonquin Regional High School.
Jeffrey A. Grossman, 936 Central Street, Framingham, Ma., Administrative Assistant to the Southborough Board of Selectmen.

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator McManus noted the receipt of the return of the posting of the Warrant for the Town Meeting by the Constable.

It was voted Unanimously to waive the reading of the Warrant .

ARTICLE 1: To hear reports of the various Town Officers and Committees and to take such action thereon as the Town may vote.

Advisory Committee Chairman, Cyd C. Ostrovsky greeted and thanked the ladies and gentlemen present for the privilege to have served as Chairman of the Advisory Committee for the past year. Mrs. Ostrovsky commended her Committee for their diligence and dedication.

The following facts were made (in part) by Mrs. Ostrovsky:

This year marked the first time that the Advisory Committee participated as part of the Towns Financial Management team.

The concept of Program Budgeting was introduced.

That within the constraints of Proposition 2½ there is sufficient money to fund all budgets and all but two Warrant Articles.

As quoted by Mrs. Ostrovsky, "It appears we can go yet another year without a decrease in services."

There were no other reports read.

ARTICLE 2: To see if the Town will vote to fix for the fiscal year beginning July 1, 1982 and ending June 30, 1983, the annual salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended, which officers are as follows:

One Moderator, one Town Clerk, three Selectmen, three Assessors, five members of the School Committee, three members of the Board of Health, three Water Commissioners, three Cemetery Commissioners, and one Tree Warden.

| | | | |
|---|---|---|---|
| Moderator | $ 25.00 | Board of Health (3) | $ 450.00 |
| Town Clerk | 5,000.00 | Water Commissioners (3) | 450.00 |
| Selectmen (3) | 3,000.00 | Cemetery Commissioners (3) | 150.00 |
| Assessors (3) | 6,000.00 | Tree Warden | 25.00 |
| School Committee (5) | 500.00 | | |

and to see if the Town will vote to raise and appropriate a sum of money as may be necessary to pay the salaries of all elected officers for fiscal year beginning July 1, 1982 and ending June 30, 1983.

VOTED UNANIMOUSLY: That the Town raise and appropriate Fifteen Thousand Six Hundred and 00/100 ($15,600.00) Dollars for annual salary and compensation of elected officers for the fiscal year beginning July 1, 1982 and ending June 30, 1983, as set forth in the words of the Article.

ARTICLE 3: To see what disposition shall be made of the dog money, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That Article 3 (as stated above) be WITHDRAWN.

ARTICLE 4: To see if the Town will vote to accept any sum of money from St. Mark's School, Fay School, Harvard Medical School New England Regional Primate Research Center, and any other contributor and deposit same amount in Estimated Receipts Account, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town accept any sums of money from St. Marks School, Fay School, Harvard Medical School New England Regional Primate Research Center, and any other contributor and deposit the same amount in the Estimated Receipts Account, and determine what disposition shall be made of the same.

ARTICLE 5: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of revenue of the financial year beginning July 1, 1982 in accordance with the provisions of General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or do or act anything in relation thereto,

VOTED UNANIMOUSLY: That the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of revenue of the financial year beginning July 1, 1982 in accordance with the provisions of General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

ARTICLE 6: To hear the report of the Capital Budget Planning Committee, or do or act anything in relation thereto,

VOTED UNANIMOUSLY: That the Town hear the report of the Capital Budget Planning Committee. (There wasn't any report read)

ARTICLE 7: To see if the Town will vote to amend the Salary Administration Plan by deleting subsection a. of Section 6, and inserting in its place the following:

"a. The weekly pay period shall begin at 12:01 a.m. Thursday and shall end at 12:00 p.m. the following Wednesday."

, and by deleting Section 22, Position Classes, Salary, Wage and Miscellaneous Schedule and inserting in its place the following:

**"SECTION 22. POSITION CLASSES, SALARY, WAGE AND MISCELLANEOUS SCHEDULE**
**SCHEDULE A**

| CLASS | GRADE |
|---|---|
| Laborer | 1 |
| Receptionist | 4 |
| Secretary - Town Committee | 5 |
| Clerk - Assessors | 5 |
| Clerk - Selectmen | 5 |
| Clerk II - Town Clerk | 5 |
| Senior Clerk - Treasurer | 5 |
| Maintenance Custodian | 6 |
| Senior Clerk - Collector | 6 |
| Secretary - Highway | 6 |
| Skilled Laborer | 6 |
| Secretary - Health | 7 |
| Secretary - Water | 7 |
| Secretary/Dispatcher - Fire Dept. | 7 |
| Library Assistant | 7 |
| Dog Officer | 7 |
| Accounting Coordinator | 8 |
| Admin. Secretary - Town Clerk | 8 |
| Financial Clerk - Treasurer | 8 |
| Financial Clerk - Collector | 8 |
| Secretary - Selectmen | 8 |
| Dispatcher - Police Dept. | 9 |
| Supt. Insect Pest Control | 9 |
| Admin. Secretary - Assessors | 10 |
| Clerk Dispatcher - Police Dept. | 10 |
| Cemetery Assistant Foreman | 10 |
| Children's Librarian | 11 |
| Officer Manager | 11 |
| Librarian | 16 |
| Town Accountant | 16 |
| Cemetery Supt. | 16 |
| Treasurer/Collector | 16 |
| Youth Director | 16 |
| Building Inspector | 19 |
| Water Supt. | 20 |
| Highway Supt. | 20-24 |
| Administrative Assistant | 20-24 |
| Police Chief | 23 |
| Assistant Assessor/Appraiser | Ungraded |

**SCHEDULE B** **WEEKLY SALARY SCHEDULE**

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 |
|---|---|---|---|---|---|
| 1 (hourly) | 3.68 | 3.90 | 4.11 | 4.35 | 4.60 |
| 2 " | 3.89 | 4.10 | 4.33 | 4.58 | 4.83 |
| 3 " | 4.08 | 4.31 | 4.56 | 4.81 | 5.09 |
| 4 " | 4.29 | 4.55 | 4.78 | 5.07 | 5.34 |
| 5 " | 4.51 | 4.77 | 5.02 | 5.31 | 5.63 |
| 6 " | 4.75 | 5.00 | 5.29 | 5.61 | 5.90 |
| 7 " | 4.98 | 5.27 | 5.55 | 5.88 | 6.21 |
| 8 " | 5.25 | 5.52 | 5.82 | 6.17 | 6.53 |
| 9 " | 5.51 | 5.82 | 6.15 | 6.49 | 6.86 |
| 10 " | 5.80 | 6.12 | 6.47 | 6.83 | 7.21 |
| 10 (weekly) | 231 | 244 | 259 | 273 | 287 |
| 11 (hourly) | 6.10 | 6.43 | 6.78 | 7.17 | 7.58 |
| 12 " | 6.39 | 6.76 | 7.14 | 7.55 | 7.95 |
| 13 " | 6.73 | 7.11 | 7.48 | 7.92 | 8.36 |
| 14 (weekly) | 283 | 299 | 315 | 333 | 351 |
| 15 " | 297 | 314 | 332 | 350 | 369 |
| 16 " | 312 | 330 | 349 | 367 | 389 |
| 17 " | 329 | 347 | 366 | 387 | 408 |
| 18 " | 346 | 365 | 384 | 406 | 429 |
| 19 " | 363 | 383 | 405 | 427 | 449 |
| 20 " | 381 | 402 | 424 | 447 | 474 |
| 21 " | 401 | 423 | 446 | 472 | 497 |
| 22 " | 420 | 444 | 469 | 495 | 523 |
| 23 " | 442 | 465 | 492 | 518 | 549 |
| 24 " | 463 | 490 | 516 | 546 | 577 |
| 25 " | 488 | 514 | 543 | 573 | 606 |

Longevity Pay for Full Time Continuous Employment

| | **20 hours but less than 35 hours** | **More than 35 hours** |
|---|---|---|
| After 5 years | $100 per annum | $150 per annum |
| After 10 years | $125 per annum | $200 per annum |
| After 15 years | $150 per annum | $250 per annum |

**SCHEDULE C**

**MISCELLANEOUS PUBLIC SAFETY COMPENSATION (NOT COVERED BY THE COLLECTIVE BARGAINING)**

| | | |
|---|---|---|
| FIRE DEPARTMENT | | |
| Call Deputy Fire Chief (P.T.) | $1116.00 | (Annual) |
| Call Fire Captain (P.T.) | 676.00 | (Annual) |
| Call Fire Lieutenant (P.T.) | 566.00 | (Annual) |
| Call Fire Fighter 1 (P.T.) | 456.00 | (Annual) |
| Call Fire Fighter 2 (P.T.) | 228.00 | (Annual) |
| BRUSH AND FOREST FIRES | | |
| Call Officers (P.T.) | 7.95 | (Hourly) |
| Call Fire Fighters 1 (P.T.) | 5.27 | (Hourly) |
| Call Fire Fighters 2 (P.T.) | 2.64 | (Hourly) |

**SCHEDULE D** **MISCELLANEOUS COMPENSATION SCHEDULE**

| | | | |
|---|---|---|---|
| General Group | | | |
| Agent, Board of Health (P.T.) | $ 199.00 | (Annual) | |
| Animal Inspector (P.T.) | 299.00 | (Annual) | |
| Civil Defense Director (P.T.) | 399.00 | (Annual) | |
| Clerk, Advisory Board (P.T.) | 597.00 | (Annual) | |
| Clerk, Board of Registrars (P.T.) | 796.00 | (Annual) | |
| Clerk, Recreation Commission | 1,361 | (Annual) | |
| Election Warden (P.T.) | 4.57 | (Hourly) | |
| Election Worker (P.T.) | 3.91 | (Hourly) | |
| Program Director, Recreation Commission | 4,300 | (Annual) | |
| Registrar of Voters (P.T.) | 100 | (Annual) | |
| Slaughtering Inspector (P.T.) | 299.00 | (Annual) | |
| Town Counsel (P.T.) | 828.00 | (Annual) | plus fees |
| Veteran's Agent and Director of Veterans's Services | $3,587-$3,985-<br>$4,382-$4,781 | (Annual) | |
| Seasonal Laborer | 3.35 | (Hourly) | |
| Library Page | 3.35 | (Hourly) | |

(continued)

MOTION MADE: That the Town amend its By-Laws by deleting Subsection (a) of Section 6 of the "Salary Administration Plan" and inserting in its place the following:

"(a) The weekly pay period shall begin at 12:01 a.m. Thursday and shall end at 12:00 p.m. the following Wednesday,

and

by deleting Section 22, Position, Classes, Salary, Wage and Miscellaneous Schedule and inserting in its place the new Section 22 as worded in the Article."

AMENDMENT to MOTION: To Amend Article 7 by deleting the Class "Assistant Assessor/ Appraiser" from Section 22 Schedule A.

AMENDMENT to MOTION (as stated above) DEFEATED by the Following HAND COUNT VOTE:

YES: 89 NO: 116

PASSED by MAJORITY VOTE: (MOTION) That the Town amend its By-Laws by deleting Subsection (a) of Section 6 of the "Salary Administration Plan" and inserting in its place the following:

"(a) The weekly pay period shall begin at 12:01 a.m. Thursday and shall end at 12:00 p.m. the following Wednesday,

and

by deleting Section 22, Position, Classes, Salary, Wage and Miscellaneous Schedule and inserting in its place the new Section 22 as worded in the Article."

MOTION MADE: That ARTICLE 25 be ADVANCED.

VOTED UNANIMOUSLY: That Article 25 be Advanced.

ARTICLE 25: To see if the Town will vote to raise such sum of money as may be necessary, for the Town's use, and make appropriations of the same, or do or act anything in relation thereto.

MOTION MADE: To DIVIDE the question. (NON-debatable)

VOTED UNANIMOUSLY: To DIVIDE the question.

MOTION MADE: To ADVANCE the POLICE DEPARTMENT BUDGET.

VOTED UNANIMOUSLY: To ADVANCE the POLICE DEPARTMENT BUDGET.

| BUDGET NAME | 1982-83 REQUEST |
|---|---|
| POLICE DEPARTMENT | |
| Salaries | $ 309,974.00 |
| Employees Allowance | 5,250.00 |
| Office Supplies | -0- |
| Postage | 450.00 |
| Telephone | 7,000.00 |
| Travel/Meetings | 600.00 |
| Dues/Subscriptions | 300.00 |
| Heat | 6,000.00 |
| Electricity | 4,000.00 |
| Water | 120.00 |
| Vehicle Maintenance & Repair | 3,500.00 |
| Service Equipment & Repair | 900.00 |
| New Equipment | 2,750.00 |
| Service Supplies | 1,000.00 |
| Legal Ads | 100.00 |
| Medical Exams | 200.00 |
| Schooling | 1,200.00 |
| Nonrecurring | 500.00 |
| Radio Repairs | 1,000.00 |
| Station Supplies | -0- |
| TOTAL | $ 344,844.00 |
| | |
| BOARD OF SELECTMEN | |
| Salaries | $ 54,110.00 |
| Travel/Meetings | 1,500.00 |
| Dues/Subscriptions | 250.00 |
| TOTAL | $ 55,860.00 |
| | |
| TOWN ACCOUNTANT | |
| Salaries | $ 32,757.00 |
| Travel | 118.00 |
| Dues | 35.00 |
| Schooling | 530.00 |
| TOTAL | $ 33,440.00 |
| | |
| TREASURER/COLLECTOR | |
| Salaries | $ 54,748.00 |
| Office Supplies | 800.00 |
| Travel/Meetings | 600.00 |
| Bonds | 844.00 |
| Contracted Services | 4,000.00 |
| Legal Ads | 135.00 |
| Note Certification | 150.00 |
| Tax Title | 300.00 |
| Working Change | 25.00 |
| TOTAL | $ 61,602.00 |

| BUDGET NAME | 1982-83 REQUEST |
|---|---|
| ASSESSORS | |
| Salaries | $ 24,265.00 |
| Office Supplies | 400.00 |
| Travel/Meetings | 2,250.00 |
| Dues/Subscriptions | 600.00 |
| Maps | 1,500.00 |
| Deeds | 300.00 |
| School | 750.00 |
| New Equipment | 300.00 |
| Computer | 1,200.00 |
| TOTAL | $ 31,565.00 |
| ADVISORY COMMITTEE | |
| Dues | $ 80.00 |
| Meetings | 25.00 |
| TOTAL | $ 105.00 |
| CAPITAL BUDGET PLANNING COMMITTEE | |
| TOTAL | $ -0- |
| INDUSTRIAL DEVELOPMENT COMMISSION | |
| Postage | $ 50.00 |
| Advertising | 400.00 |
| TOTAL | $ 450.00 |
| TOWN CLERK | |
| Salaries | $ 13,140.00 |
| Office Supplies | 250.00 |
| Travel/Meetings/Dues/Subscriptions | 600.00 |
| Service Equipment | 50.00 |
| New Equipment | 60.00 |
| Other | 340.00 |
| TOTAL | $ 14,440.00 |
| LEGAL DEPARTMENT | |
| Retainer | $ 828.00 |
| Tax Title Expense | 1,000.00 |
| Printing of Records | 300.00 |
| Billed Hours | 15,000.00 |
| Recording | 250.00 |
| Travel | 250.00 |
| Tax Title Billed Hours | 1,000.00 |
| TOTAL | $ 18,628.00 |
| ELECTIONS and REGISTRATIONS | |
| Salaries | $ 19,224.00 |
| Office Supplies | 1,000.00 |
| Travel/Meetings/Dues/Subscriptions | 150.00 |
| Service Equipment and Repairs | 75.00 |
| New Equipment | 100.00 |
| Street Listings | 2,800.00 |
| Town Meeting | 1,000.00 |
| Meals | 1,050.00 |
| TOTAL | $ 25,399.00 |

| BUDGET NAME | 1982-83 REQUEST |
|---|---|
| PLANNING BOARD | |
| Salaries | $ 1,620.00 |
| Office Supplies | 50.00 |
| Subscriptions/Travel | 100.00 |
| Printing | 50.00 |
| Legal Ads | 500.00 |
| TOTAL | $ 2,320.00 |
| ZONING BOARD OF APPEALS | |
| Salaries | $ 915.00 |
| Dues | 20.00 |
| TOTAL | $ 935.00 |
| PERSONNEL BOARD | |
| Salaries | $ 864.00 |
| Dues | 20.00 |
| TOTAL | $ 884.00 |
| CENTRAL SERVICES | |
| Salaries | $ 24,953.00 |
| Office Supplies | 4,730.00 |
| Postage | 5,555.00 |
| Telephone | 8,000.00 |
| Dues/Subscriptions | 610.00 |
| Service Contracts | 3,000.00 |
| Photocopy/Mimeo | 2,000.00 |
| Legal Ads | 1,500.00 |
| Printing | 6,000.00 |
| TOTAL | $ 56,348.00 |
| BUILDINGS AND GROUNDS | |
| Salaries | $ 10,817.00 |
| Telephone | 250.00 |
| Heat,Oil,Gas | 8,352.00 |
| Electricity | 5,066.00 |
| Water | 200.00 |
| Building Maintenance | 4,500.00 |
| Ground Maintenance | 1,000.00 |
| Contracted Services | 19,991.00 |
| Travel | 125.00 |
| Subscriptions | 100.00 |
| TOTAL | $ 50,401.00 |
| FIRE DEPARTMENT | |
| Salaries | $ 219,568.00 |
| Employee Allowance | 5,850.00 |
| Office Supplies/Postage | 500.00 |
| Telephone | 2,400.00 |
| Travel/Meetings/Dues | 1,000.00 |
| Heat | 5,500.00 |
| Electricity | 5,000.00 |
| Water | 130.00 |
| Vehicle Maintenance and Repair | 2,200.00 |
| Building Maintenance and Repair | 700.00 |
| Service Equipment and Repair | 1,000.00 |
| New Equipment | 4,000.00 |
| Service Supplies | 1,000.00 |
| Miscellaneous | 500.00 |
| Grease and Oil | 300.00 |
| TOTAL | $ 249,648.00 |

| BUDGET NAME | 1982-83 REQUEST |
|---|---|
| BUILDING INSPECTOR | |
| Salaries | $ 23,376.00 |
| Office Supplies | 100.00 |
| Travel | 1,700.00 |
| Meetings | 200.00 |
| Dues | 25.00 |
| Service Supplies | 200.00 |
| TOTAL | $ 25,601.00 |
| WIRE INSPECTOR | |
| Salaries | $ 4,000.00 |
| TOTAL | $ 4,000.00 |
| PLUMBING INSPECTOR | |
| Salary/Fee | $ 2,000.00 |
| TOTAL | $ 2,000.00 |
| DOG OFFICER | |
| Salaries | $ 12,910.00 |
| Office Supplies | 50.00 |
| Telephone | 75.00 |
| Vehicle Maintenance | 1,700.00 |
| Care & Destruction | 2,500.00 |
| Facility Rental | 1,200.00 |
| TOTAL | $ 18,435.00 |
| CIVIL DEFENSE | |
| Salaries | $ 462.00 |
| Telephone | 260.00 |
| Service Equipment and Repair | 300.00 |
| Surplus Equipment | 350.00 |
| TOTAL | $ 1,372.00 |
| ANIMAL INSPECTOR | |
| Salaries | $ 299.00 |
| Office Supplies | 10.00 |
| TOTAL | $ 309.00 |
| PUBLIC WORKS | |
| CEMETERY DEPARTMENT | |
| Salaries | $ 43,819.00 |
| Employee Allowance | 100.00 |
| Office Supplies/Postage | 50.00 |
| Telephone | 450.00 |
| Electricity | 700.00 |
| Heat | 900.00 |
| Water | 250.00 |
| Dues | 35.00 |
| Vehicle Maintenance and Repair | 400.00 |
| Small Equipment Repairs | 500.00 |
| Building Maintenance and Repair | 400.00 |
| Service Supplies | 500.00 |
| Legal Ads | 200.00 |
| TOTAL | $ 48,304.00 |

| BUDGET NAME | 1982-83 REQUEST |
|---|---|
| HIGHWAY DEPARTMENT | |
| Salaries | $ 181,743.00 |
| Employee Allowance | 3,500.00 |
| Office Supplies/Postage | 625.00 |
| Telephone | 1,800.00 |
| Travel/Meetings/Dues/Subscriptions | 400.00 |
| Utilities | 12,500.00 |
| Building Maintenance | 3,000.00 |
| Hired Equipment | 500.00 |
| Service Supplies | 2,000.00 |
| Advertising | 600.00 |
| Meals | 400.00 |
| Gravel, Concrete | 2,000.00 |
| Signs | 3,000.00 |
| Drainage Material | 2,500.00 |
| Sand/Salt | 26,850.00 |
| Grease & Oil | 2,700.00 |
| Guard Rail | 2,000.00 |
| Snow Removal | 3,600.00 |
| Catch Basin Cleaner | 4,125.00 |
| Refuse Disposal | 138,000.00 |
| Rubbish Removal | 600.00 |
| Weather Service | 875.00 |
| Highway Paint | 5,500.00 |
| Equipment/Repairs/Parts/Maint. | 22,700.00 |
| Radio Purchase | 1,000.00 |
| TOTAL | $ 422,518.00 |
| | |
| WATER DEPARTMENT | |
| Salaries | $ 118,825.00 |
| Employee Allowance | 2,180.00 |
| Office Supplies | 955.00 |
| Postage | 417.00 |
| Telephone | 2,519.00 |
| Travel/Meetings | 941.00 |
| Licenses/Subscriptions | 856.00 |
| Heating | 4,467.00 |
| Electricity | 23,177.00 |
| Maintenance & Repair | 2,588.00 |
| New Equipment | 800.00 |
| Equipment Rental | 1,500.00 |
| Service Connections | 9,358.00 |
| Station Supplies | 5,200.00 |
| MDC Payments | 29,780.00 |
| Pipes/Meters/Hydrants | 7,042.00 |
| Other | 2,900.00 |
| TOTAL | $ 213,505.00 |
| | |
| INSECT PEST CONTROL DEPARTMENT | |
| Salaries | $ 5,261.00 |
| Service Equipment and Repair | 575.00 |
| Contracted Services | 4,000.00 |
| TOTAL | $ 9,836.00 |
| | |
| TREE WARDEN | |
| Salaries | $ 7,642.00 |
| Service Equipment and Repair | 500.00 |
| Contracted Services | 3,890.00 |
| TOTAL | $ 12,032.00 |

| BUDGET NAME | 1982-83 REQUEST |
|---|---|
| GASOLINE | |
| Vehicle Gas | $ 60,704.00 |
| State Taxes | 700.00 |
| Service Parts and Repair | 400.00 |
| TOTAL | $ 61,804.00 |
| STREET LIGHTS | |
| Incandescent | $ 81,458.00 |
| Isolated Spots | 3,193.00 |
| Traffic | 4,073.00 |
| TOTAL | $ 88,724.00 |
| SOUTHBOROUGH SCHOOLS | |
| Regular Day Programs | |
| Administration | |
| School Committee | $ 6,680.00 |
| Superintendent's Office | 9,640.00 |
| INSTRUCTION | |
| Supervision | 4,509.00 |
| Principal's office | 4,613.00 |
| Teaching | 58,824.00 |
| Textbook Program | 6,042.00 |
| Library Services | 5,619.00 |
| Audio-Visual Materials | 5,277.00 |
| Guidance | 200.00 |
| OTHER SCHOOL SERVICES | |
| Personnel Services | 1,200.00 |
| Health Services | 3,280.00 |
| Transportation | 131,050.00 |
| OPERATION AND MAINTENANCE OF PLANT | |
| Operation of Plant | 193,520.00 |
| Maintenance of Plant | 36,103.00 |
| AQUISITION OF FIXED ASSETS | |
| Additional Equipment | 4,768.00 |
| Equipment Replacement | 50.00 |
| Total (Excluding Salaries) | $ 471,375.00 |
| SPECIAL EDUCATION | |
| INSTRUCTION | |
| Supervision | 1,300.00 |
| Teaching | 5,100.00 |
| Psychological Services | 5,250.00 |
| OTHER SCHOOL SERVICES | |
| Personnel Services | 200.00 |
| Health Services | 850.00 |
| Transportation | 3,600.00 |
| OPERATION AND MAINTENANCE OF PLANT | |
| Operation of Plant | 781.00 |
| Maintenance of Plant | 100.00 |
| PROGRAMS with OTHER SYSTEMS | |
| Out of District | 97,522.00 |
| Member Collaboratives | 6,152.00 |
| Total (Excluding Salaries) | $ 120,855.00 |
| Grand Total Both Budgets (Excluding Salaries) | $ 592,230.00 |
| Salaries (both budgets) | $ 1,799,030.00 |
| GRAND TOTAL BOTH BUDGETS (Including Salaries) | $ 2,391,260.00 |
| BALANCE | $ 2,391,260.00 |

MOTION MADE: To increase the SOUTHBORO SCHOOL BUDGET by the amount of $43,236.69 and it is recommended that these increased funds be used for environment and educational program improvements at Woodward School.

(continued)

(cont.)

CHALLENGE FROM THE FLOOR of a QUORUM. (150 Voters = Quorum)

HAND COUNT VOTE taken as follows: PRESENT (261) voters, there was a quorum present.

MOTION MADE: to LIMIT DEBATE. (2/3 vote required)

VOTED UNANIMOUSLY: to LIMIT DEBATE.

DEFEATED UNANIMOUSLY:(MOTION) To increase the SOUTHBORO SCHOOL BUDGET by the amount of $43,236,69 and it is recommended that these increased funds be used for environment and educational program improvements at Woodward School.

PASSED by MAJORITY VOTE: SOUTHBOROUGH SCHOOLS BUDGET, "AS PRINTED", Two Million Three Hundred Ninety-one Thousand, Two Hundred Sixty Dollars ($2,391,260.00) 00/100.

| BUDGET NAME | 1982-83 REQUEST |
|---|---|
| SOUTHBOROUGH SCHOOLS (Cont'd) | |
| VOCATIONAL EDUCATION | |
| Day Tuition | $ 2,500.00 |
| Day Transportation | 450.00 |
| Evening Tuition | 450.00 |
| Afternoon Transportation | 2,500.00 |
| TOTAL | $ 5,900.00 |
| ALGONQUIN REGIONAL HIGH SCHOOL | |
| Regular Day Programs | |
| Administration | |
| School Committee | $ 23,928.00 |
| Superintendent's Office | 69,562.00 |
| INSTRUCTION | |
| Supervision | 12,560.00 |
| Principal's Office | 166,973.00 |
| Teaching | 1,724,382.00 |
| Textbook Program | 10,945.00 |
| Library Services | 50,515.00 |
| Audio- Visual | 6,693.00 |
| Guidance | 114,991.00 |
| OTHER SCHOOL SERVICES | |
| Health Services | 14,690.00 |
| Transportation | 291,053.00 |
| Student Body Activities | 46,567.00 |
| OPERATION AND MAINTENANCE OF PLANT | |
| Operation of Plant | 283,661.00 |
| Maintenance of Plant | 68,733.00 |
| FIXED CHARGES | |
| EMPLOYEE RETIREMENT | 45,576.00 |
| INSURANCE | 107,722.00 |
| ACQUISITION OF FIXED ASSETS | |
| Additional Equipment | 6,465.00 |
| Equipment Replacement | 10,737.00 |
| ATHLETIC ACCOUNT | 28,655.00 |
| Grand Total Operating Budget | $ 3,084,408.00 |

(continued)

| BUDGET NAME | 1982-83 REQUEST |
|---|---|
| (CONT.) | |
| SPECIAL EDUCATION ADMINISTRATION | |
| Legal Fees | $ 500.00 |
| INSTRUCTION | |
| Supervision | 32,692.00 |
| Teaching | 48,311.00 |
| Textbooks | 350.00 |
| Psychological Services | 5,500.00 |
| OTHER SCHOOL SERVICES | |
| Health Services | 300.00 |
| Transportation | 500.00 |
| OPERATION AND MAINTENANCE OF PLANT | |
| Maintenance of Plant | 100.00 |
| PROGRAMS WITH OTHER SYSTEMS | |
| Out of District | 10,000.00 |
| Member Collaboratives | 37,421.00 |
| Grand Total Operating Budget (Special Education) | $ 135,674.00 |
| GRAND TOTAL BOTH BUDGETS | $ 3,220,082.00 |
| GRAND TOTAL OPERATING BUDGET | |
| Regular Day Programs (inc. Athletic) | 3,084,408.00 |
| Special Education Chapter 766 | 135,674.00 |
| LESS- | |
| Anticipated Transportation Re-imbursement | 203,682.00 |
| Anticiapted Regional School Aid | 304,570.00 |
| Anticipated Chapter 70 Aid | 338,257.00 |
| Transfer from E & D Account | 107,305.00 |
| TOTAL NET OPERATING BUDGET | $ 2,266,268.00 |

### SCHEDULE of ASSESSMENTS
### July 1, 1982 - June 30, 1983

| | |
|---|---|
| Total Assessment | |
| Net Operating Budget (incl. Athletic) | $ 2,266,268.00 |
| Net Maturing Debt Account | 69,315.00 |
| Total | $ 2,335,583.00 |
| NORTHBOROUGH | |
| Operating Budget 63.10% of $2,266,268 | 1,430,015.00 |
| Maturing Debt Account 64.47% of $69,315 | 44,687.00 |
| Total | $ 1,474,702.00 |
| SOUTHBOROUGH | |
| Operating Budget 36.90% of $2,266,268 | $ 836,253.00 |
| Maturing Debt Account 35.53% of $69,315 | 24,628.00 |
| Total | $ 860,881.00 |
| * | - 14,760.00 |
| | $ 846,121.00 |

MOTION MADE: To amend and decrease the total appropriation of the Algonquin Regional High School Budget by the amount of Fourteen Thousand, seven hundred sixty dollars ($14,760.00) to result in a total amount of eight hundred forty-six thousand, one hundred twenty-one dollars ($846,121.00).

*PASSED by MAJORITY VOTE: To amend and decrease the total appropriation of the Algonquin Regional High School Budget by the amount of Fourteen Thousand, seven hundred sixty dollars ($14,760.00) to result in a total amount of eight hundred forty-six thousand, one hundred twenty-one dollars ($846,121.00).

(continued)

| BUDGET NAME | 1982-83 REQUEST |
|---|---|
| (cont.) | |

PASSED by MAJORITY VOTE: ALGONQUIN REGIONAL HIGH SCHOOL BUDGET, as AMENDED, Eight Hundred Forty-six Thousand, One Hundred Twenty-one Dollars 00/100 ($846,121.00).

| ASSABET VALLEY REGIONAL VOCATIONAL SCHOOL | |
|---|---|
| ADMINISTRATION | |
| School Committee | $ 30,687.00 |
| Superintendent's Office | 177,892.00 |
| Data Processing | 46,638.00 |
| Instruction Supervision | 205,672.00 |
| Graduation | 3,500.00 |
| Teaching | 2,590,075.00 |
| Textbooks | 14,800.00 |
| Library Services | 38,600.00 |
| Multi-Media | 19,333.00 |
| Guidance Services | 230,510.00 |
| OTHER SCHOOL SERVICES | |
| Attendance | 10,208.00 |
| Health Services | 25,376.00 |
| Transportation - regular | 444,000.00 |
| Transportation - sports, field trips | 41,502.00 |
| Student Activities - sports | 51,495.00 |
| Student Activities - other | 12,945.00 |
| PLANT OPERATION and MAINTENANCE | |
| Operation of Plant | 657,553.00 |
| Maintenance of Plant | 142,600.00 |
| FIXED CHARGES | |
| Employee Retirement | 20,000.00 |
| Insurance | 264,700.00 |
| ACQUISITION of FIXED ASSETS | |
| Building and Equipment | 35,325.00 |
| TOTAL VOCATIONAL DAY OPERATING BUDGET | $ 5,063,411.00 |
| EXTENDED DAY PROGRAM | |
| SPECIAL NEEDS | |
| Day Operating Budget | $ 162,788.00 |
| Electronic Assembler | 47,688.00 |
| Extended Day | 87,846.00 |
| Transportation | 9,273.00 |
| CAPITAL EQUIPMENT REPLACEMENT | 135,000.00 |
| TOTAL BUDGET | $ 5,506.006.00 |
| Less Anticipated Reimbursements and Transfer | $-3,153,562.00 |
| Total Assessment | $ 2,352,444.00 |
| SOUTHBOROUGH ASSESSMENT | $ 137,941.00 |

| BUDGET NAME | 1982-83 REQUEST |
|---|---|
| BOARD OF HEALTH | |
| Salaries | $ 8,249.00 |
| Office Supplies | 25.00 |
| Travel/Meetings/Dues | 971.00 |
| Garbage Collection | 15,000.00 |
| Sanitary Inspector | 7,488.00 |
| Visiting Nurse Association | 6,500.00 |
| Restaurant Inspector | 2,160.00 |
| Other | 350.00 |
| TOTAL | $ 40,743.00 |
| | |
| VETERANS' SERVICES | |
| Salaries | $ 4,781.00 |
| Travel/Meetings | 200.00 |
| Dues/Subscriptions | 110.00 |
| Chapter 115 | 14,000.00 |
| TOTAL | $ 19,091.00 |
| | |
| YOUTH COMMISSION | |
| Salaries | $ 20,075.00 |
| Travel | 850.00 |
| Contracted Services | 950.00 |
| Service Supplies | 950.00 |
| Subscriptions | 30.00 |
| Schooling | 325.00 |
| TOTAL | $ 23,180.00 |

Bonnie Idlis, Youth Commission Director, was granted permission to speak.

MOTION MADE: To amend the Youth Commission Budget; to reduce the salaries to $16,224.00 and to reduce the bottom total to $19,329.00.

MOTION (as stated above) DEFEATED by MAJORITY VOTE.

PASSED by MAJORITY VOTE: YOUTH COMMISSION BUDGET, "AS PRINTED", Twenty-three Thousand One Hundred Eighty Dollars ($23,180.00) 00/100.

| | |
|---|---|
| COUNCIL ON AGING | |
| Contracted Services | $ 3,900.00 |
| Miscellaneous | 500.00 |
| TOTAL | $ 4,400.00 |
| | |
| LIBRARY | |
| Salaries | $ 60,012.00 |
| Supplies | 900.00 |
| Telephone | 1,200.00 |
| Travel/Meetings/Dues | 250.00 |
| Heat | 4,900.00 |
| Electric | 2,030.00 |
| Water | 60.00 |
| Building Maintenance | 2,000.00 |
| Service Equipment | 300.00 |
| Books | 14,850.00 |
| TOTAL | $ 86,502.00 |

| BUDGET NAME | 1982-83 REQUEST |
|---|---|
| RECREATION | |
| Salaries | $ 5,659.00 |
| Equipment Rental | 50.00 |
| Contracted Services | 12,124.00 |
| Service Supplies | 750.00 |
| Miscellaneous | 560.00 |
| Travel | 80.00 |
| Advertising | 50.00 |
| TOTAL | $ 19,273.00 |
| CONSERVATION COMMISSION | |
| Salaries | $ 1,404.00 |
| Office Supplies/Postage | 30.00 |
| Travel/DuHs/Subscriptions | 125.00 |
| Contracted Services | 500.00 |
| Ground Maintenance | 100.00 |
| Schooling | 50.00 |
| TOTAL | $ 2,209.00 |
| HISTORICAL COMMISSION | |
| Office Supplies | $ 20.00 |
| Postage | 75.00 |
| Telephone | 30.00 |
| Advertising | 40.00 |
| TOTAL | $ 165.00 |
| DEBT AND INTEREST | |
| INTEREST ON DEBT | |
| Bonds: | |
| Finn School | $ 2,400.00 |
| Neary School | 22,515.00 |
| Pumping Station | 4,717.50 |
| Fire Station | 8,032.50 |
| Town Hall Renovation | 6,675.00 |
| Notes: | |
| Davco Farm | 600.00 |
| Fire Truck | 2,880.00 |
| Police Station Renovation | 1,200.00 |
| Water Tank | 6,000.00 |
| TOTAL | $ 55,020.00 |
| DEBT RETIREMENT | |
| Bonds: | |
| Finn School | $ 30,000.00 |
| Neary School | 100,000.00 |
| Pumping Station | 25,000.00 |
| Fire Station | 35,000.00 |
| Town Hall Renovation | 30,000.00 |
| Notes: | |
| Davco Farm | 10,000.00 |
| Fire Truck | 9,000.00 |
| Police Station Renovation | 8,000.00 |
| Water Tank | 20,000.00 |
| TOTAL | $ 267,000.00 |

| BUDGET NAME | 1982-83 REQUEST |
|---|---|
| INSURANCE | |
| BC/BS | $ 69,208.00 |
| Group | 4,160.00 |
| Dental | 9,108.00 |
| Workmen's Compensation | 30,000.00 |
| Automobile | 24,000.00 |
| Boiler | 1,700.00 |
| Portfolio | 55,000.00 |
| Liability Public Officials | 4,119.00 |
| Liability School Committee | 800.00 |
| Liability School Nurses | 120.00 |
| Liability Police | 4,860.00 |
| Accident/Health Police | 4,000.00 |
| Accident/Health Fire | 1,000.00 |
| TOTAL | $ 208,075.00 |
| RESERVE FUND | |
| Transfers | $ 60,000.00 |

MOTION MADE: That the Town raise and appropriate or transfer and appropriate such money as may be necessary for the Towns use, and make appropriation for the same.

VOTED UNANIMOUSLY: That the Town vote a sum of Six Million Twenty-two Thousand One Hundred Eighty-nine and 00/100 ($6,022,189.00) Dollars for the operation of the General Government as follows:

1) that the interest on debt relative to the following be reduced from funds transferred from available General Revenue Sharing Funds:

| | |
|---|---|
| Town Hall Renovation Debt | $ 6,675.00 |
| Fire Station Debt | $ 8,032.50 |
| Fire Truck Debt | $ 2,880.00 |
| Police Station Renovation Debt | $ 1,200.00 |

2) that the Debt Retirement Budget relative to the following be reduced from funds transferred from available General Revenue Sharing Funds:

| | |
|---|---|
| Town Hall Renovation Debt | $ 30,000.00 |
| Fire Station Debt | $ 35,000.00 |
| Fire Truck Debt | $ 9,000.00 |
| Police Station Renovation Debt | $ 8,000.00 |

3) and that the balance of Five Million Nine Hundred Twenty-one Thousand Four Hundred One Dollars and 50/100 ($5,921,401.50) be raised and appropriated.

MOTION MADE: to ADVANCE ARTICLE 31.

VOTED UNANIMOUSLY : to ADVANCE ARTICLE 31.

ARTICLE 31: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate $18,000.00 to acquire two 1982 four-door full-size sedan-type Police Cruisers, fully equipped with electronic and safety devices, and authorize the Selectmen to sell, turn in, or otherwise dispose of two Police Cruiser cars, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate $18,000.00 to acquire two 1982 four-door full-size sedan-type Police Cruisers, fully equipped with electronic and safety devices, and authorize the Selectmen to sell, turn in, or otherwise dispose of two Police Cruiser Cars.

ARTICLE 8: To see if the Town will vote to accept Chapter 140, Section 177A, paragraph (4) thereof, as amended by Chapter 351, Section 83 of the Acts of 1981, as follows:

"Is hereby amended by striking out the first sentence and inserting in place thereof the following sentence:- The annual fee for a license under this section for any automatic amusement device licenesed hereunder, or any renewal thereof, shall be twenty dollars, unless otherwise established in a town by town meeting action and in a city by city council action, and in a town with no town meeting by town council action, by adoption of appropriate by-laws and ordinances to set such fees, but in no event shall any such fee be greater than one hundred dollars." , or do or act anything in relation thereto,

PASSED by MAJORITY VOTE: That the Town accept Chapter 140, Section 177A, paragraph (4) thereof, as amended by Chapter 351, Section 83 of the Acts of 1981, as worded in the Article.

ARTICLE 9: To see if the Town will vote to amend its by-Laws by adding Section 5 to Article XI, as follows:

"5. The Board of Selectmen is hereby authorized to charge an annual fee of one hundred dollars ($100.00) for the licensing of each automatic amusement device."

, or do or act anything in relation thereto.

APPROVED by Atty. General Aug.12, 1982 Posted Aug.16, 1982.

VOTED UNANIMOUSLY: That the Town amend its By-Laws by adding Section 5 to Article XI, as follows:

"Section 5: The Board of Selectmen is hereby authorized to charge an annual fee of $100.00 for the licensing of each automatic amusement device."

CHALLENGE FROM THE FLOOR of a QUORUM. (150 Voters = Quorum)

Joseph F. Cummings Jr., 4 Birchwood Drive and Charles W. Johnson, 175 Main Street were sworn-in as TELLERS by Town Clerk, Paul J. Berry.

HAND COUNT VOTE taken as follows: PRESENT (171) voters, there was a quorum present.

ARTICLE 10: To see if the Town of Southborough will amend its By-Laws by adding the following as Section 13 of Article X:

"No individual or individuals, group or organization shall solicit, door to door, for any purpose between the hours of 6:00 p.m. and 7:00 a.m. in the Town of Southborough.

Solicitors intending to work between the hours of 7:00 a.m. and 6:00 p.m. shall register the following information with the Chief of Police: (1) The name or names of individual solicitors. (2) The name and purpose of the organization being represented. (3) The make, model, color, and registration number of any vehicles to be used in connection with the solicitation.

The Chief of Police shall issue a permit for solicitation revocable for cause at any time."

, or do or act anything in relation thereto.

(continued)

(continued)

MOTION MADE: That the Town amend its By-Laws by adding the following as Section 13 of Article X:

"No individual or individuals, group or organization shall solicit, door to door, for any purpose between the hours of 6:00 p.m. and 7:00 a.m. in the Town of Southborough.
Solicitors intending to work between the hours of 7:00 a.m. and 6:00 p.m. shall register the following information with the Chief of Police: (1) the name or names of individual solicitors, (2) the name and purpose of the organization being represented, (3) the make, model, color and registration number of any vehicles to be used in connection with the solicitation. The Chief of Police shall issue a permit for solicitation revocable for cause at any time."

SUBSTITUTE MOTION MADE: To Amend Article 10 on Solicitation to read:

"No individual or individuals, group or organization shall solicit, door to door, for any purpose between ½ hour after sunset and 9:00 a.m. in the Town of Southboro

Solicitors intending to work between 9:00 a.m. and ½ hour after sunset shall provide the Chief of Police with the following information: 1. the name or names of individual solicitors, 2. the name and purpose of the organization being represented, 3. the make, model, color and registration number of any vehicles to be used in connection with solicitation.

The Chief of Police shall issue a permit for solicitation revocable for cause at any time."

SECONDARY AMENDMENT MADE: The term Solicitation shall not include those persons who are Candidates for Political Offices or their duly authorized representatives,

SECONDARY AMENDMENT (as stated above) DEFEATED by the following HAND COUNT VOTE:
YES: 48 NO: 85

MOTION MADE: To TABLE ARTICLE 10.

VOTED UNANIMOUSLY: To TABLE ARTICLE 10.

MOTION MADE at 11:06 P.M. to ADJOURN the April 12, 1982 ANNUAL TOWN MEETING to Tuesday, April 13, 1982 at 7:30 P.M.

SEAL

A true copy:
Attest: Paul J. Berry
Paul J. Berry, Town Clerk

ANNUAL TOWN MEETING
April 12, 1982

ADJOURNED SESSION
April 13, 1982

At the Adjourned Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on Tuesday, April 13, 1982 at 7:30 p.m., the following Articles were voted upon in a legal manner.
There was a quorum present, (150 voters=quorum, (221) voters were present).

Checkers: Janet M.E. Mattioli — Benita M. Hubley
Gladys R. Binder — Lidia A. Kiley

The Meeting was called to order at (8:03 P.M.) by Town Moderator, Joseph M. McManus.

The following Tellers were appointed by Moderator McManus and sworn-in by Town Clerk, Paul J. Berry:

| | |
|---|---|
| Richard K. Dinjian | 22 Ted Lane |
| Jennifer A. Bishop | 9 Breakneck Hill Road |
| William F. Maher | 36 Gilmore Road |
| Stephen J. Pflug | 5 Oregon Road |
| Joseph John Madison (Alternate) | 22 Maplecrest Drive |

Moderator McManus had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

James P. Chance, 15 Foley Drive, (non-registered voter).
Jeffrey A. Grossman, 936 Central Street, Framingham, Ma., Administrative Assistant to the Southborough Board of Selectmen.
Jan Gardner, 57 Bishop Drive, Framingham, Ma., Middlesex News

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator McManus noted the receipt of the return of the Posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

MOTION MADE: To take from the TABLE ARTICLE 10.

VOTED UNANIMOUSLY: To take from the TABLE ARTICLE 10.

ARTICLE 10: To see if the Town of Southborough will amend its By-Laws by adding the following as Section 13 of Article X:

"No individual or individuals, group or organization shall solicit, door to door, for any purpose between the hours of 6:00 p.m. and 7:00 a.m. in the Town of Southborough.

Solicitors intending to work between the hours of 7:00 a.m. and 6:00 p.m. shall register the following information with the Chief of Police: (1) The name or names of individual solicitors.
(2) The name and purpose of the organization being represented,
(3) The make, model, color, and registration number of any vehicles to be used in connection with the solicitation.

The Chief of Police shall issue a permit for solicitation revocable for cause at any time.

, or do or act anything in relation thereto.

AMENDMENT TO SUBSTITUTE MOTION: To further amend by adding at the end thereof: "The Board of Selectmen may grant exemptions to this Section 13 of Article X upon application to an individual, group or organization, by name or description, engaged in religious, political, charitable, educational or holiday activities for a period of up to two months. Such exemptions may be renewed upon reapplication.
In granting such exemptions, the Board may state conditions, in harmony with the intent and purpose of this by-law, as to the hours and manner in which such activities are to be conducted."

AMENDMENT to SUBSTITUTE MOTION (as stated above) PASSED by MAJORITY VOTE.

SUBSTITUTE MOTION AS AMENDED, PASSED by MAJORITY VOTE:(as follows)
"No individual or individuals, group or organization shall solicit, door to door for any purpose between ½ hour after sunset and 9:00 a.m. in the Town of Southboro.

DISAPPROVED by
Atty. General on
Aug. 12, 1982
Posted Aug.16,198

Solicitors intending to work between 9:00 a.m. and ½ hour after sunset shall provide the Chief of Police with the following information: 1. the name or names of individual solicitors, 2. the name and purpose of the organization being represented, 3. the make, model, color and registration number of any vehicles to be used in connection with solicitation.

The Chief of Police shall issue a permit for solicitation revocable for cause at any time."

"The Board of Selectmen may grant exemptions to this Section 13 of Article X upon application to an individual, group or organization, by name or description, engaged in religious, political, charitable, educational or holiday activities for a period of up to two months. Such exemptions may be renewed upon reapplication.
In granting such exemptions, the Board may state conditions, in harmony with the intent and purpose of this by-law, as to the hours and manner in which such activities are to be conducted."

ARTICLE 11: To see if the Town of Southborough will amend its By-Laws by deleting Section 1 of Article XI and by adding the following:

"Section 1: All persons or parties granted licenses by the Board of Selectmen in accordance with MGL, Chapter 140, Sections 54 and 202 regarding dealers in junk, old metals and secondhand articles, junk collectors and pawnbrokers, shall, in addition to the restrictions and requirements of said statute, be subject to the additional following regulations:

1. Fee for said license shall be $50.00 per annum.
2. Every licensee shall keep a permanent bound book (pages not removable) in which shall be written, at the time of receipt, the following information:

   a. day and hour of receipt of goods or articles.
   b. specific physical description of goods or articles including color, weight, size, markings, etc.
   c. name, address, age and driver's license number of person who presents goods or articles (in case of no license, then suitable pictured identification will be required).

3. No licensee shall, directly or indirectly, receive any goods or articles from a minor and the responsibility for such determination of the person's age shall be on the license.

4. Every licensee shall retain on the licensed premises all goods and articles received for a specific period of time in accordance with the following schedule:

   a. 14 days - second-hand articles and junk
   b. 7 days - old metals, precious metals, precious stones or jewelry, silver and gold
   c. 4 days - those articles listed in "b" above in those instances where licensing authority or designees is satisfied as to the appropriate origin or source of said goods and articles

5. Each license shall be effective at only one address and said license shall be conspicuously displayed at that address.

6. All books, records, goods and articles received, held or maintained by every licensee shall be available for inspection at all times (and without prior notice) by the licensing authority or designees.

7. Every new licensee, except those who have held a similar license from the Town for the immediate previous 12-month period, shall furnish to the Board a bond in such sum as the Board may require, executed by him or her and by a surety company authorized to do business within the Commonwealth. Said bond shall be payable to the Town, for the benefit of any person aggrieved, and shall be conditioned upon the faithful observation of the licensee of all applicable statutes, rules and regulations. Any person so aggrieved may bring suit on the Board in his own name; provided, however, that the aggregate liability of the surety to all such persons shall in no event exceed the sum of such bond.

8. These rules and regulations shall be incorporated into every license granted hereunder.

9. The board may revoke the license of any dealer who violates or fails to uphold these regulations."

or do or act anything in relation thereto.

(continued)

(continued, art. 11)

MOTION MADE: That the Town amend its By-Laws by deleting Section 1 of Article Xl by adding a new Section 1 as worded in the Article.

AMENDMENT TO MOTION: To amend Section 1, paragraph 4, subparagraph C and paragraph 6 by deleting the words "licensing authority" and substituting therefor "the Board" and to amend Section 1, paragraph 7 by deleting the words "him or her" and substituting therefor "the licensee".

PASSED BY MAJORITY VOTE: (AMENDMENT TO MOTION) To amend Section 1, paragraph 4, subparagraph C and paragraph 6 by deleting the words "licensing authority" and substituting therefor "the Board" and to amend Section 1, Paragraph 7 by deleting the words "him or her" and substituting therefor "the licensee".

PASSED BY MAJORITY VOTE, AS AMENDED: That the Town amend its By-Laws by deleting Section 1 of Article Xl by adding a new Section 1 as worded in the Article, as follows:

"Section 1: All persons or parties granted licenses by the Board of Selectmen in accordance with MGL, Chapter 140, Sections 54 and 202 regarding dealers in junk, old metals and secondhand articles, junk collectors and pawnbrokers, shall, in addition to the restrictions and requirements of said statute, be subject to the additional following regulations:

APPROVED by Atty. Gen. Aug.12,1982
Posted, August 16,1982

1. Fee for said license shall be $50.00 per annum.

2. Every licensee shall keep a permanent bound book (pages not removable) in which shall be written, at the time of receipt, the following information:
   a. day and hour of receipt of goods or articles.
   b. specific physical description of goods or articles including color, weight, size, markings, etc.
   c. name, address, age and driver's license number of person who presents goods or articles (in case of no license, then suitable pictured identification will be required).

3. No licensee shall, directly or indirectly, receive any goods or articles from a minor and the responsibility for such determination of the person's age shall be on the license.

4. Every licensee shall retain on the licensed premises all goods and articles received for a specific period of time in accordance with the following schedule:

   a. 14 days - second-hand articles and junk
   b. 7 days - old metals, precious metals, precious stones or jewelry, silver and gold
   c. 4 days - those articles listed in "b" above in those instances where the Board or designees is satisfied as to the appropriate origin or source of said goods and articles

5. Each license shall be effective at only one address and said license shall be conspicuously displayed at that address.

6. All books, records, goods and articles received, held or maintained by every licensee shall be available for inspection at all times (and without prior notice)by the Board or designees.

7. Every new licensee, except those who have held a similar license from the Town for the immediate previous 12-month period, shall furnish to the Board a bond in such sum as the Board may require, executed by the licensee and by a surety company authorized to do business within the Commonwealth. Said bond shall be payable to the Town, for the benefit of any person aggrieved, and shall be conditioned upon the faithful observation of the licensee of all applicable statutes, rules and regulations. Any person so aggrieved may bring suit on the Board in his own name; provided, however, that the aggregate liability of the surety to all such persons shall in no event exceed the sum of such bond.

(continued)

ADJOURNED SESSION

April 13, 1982

(cont. Art. 11)

8. These rules and regulations shall be incorporated into every license granted hereunder.

9. The Board may revoke the license of any dealer who violates or fails to uphold these regulations."

ARTICLE 12: To see if the Town will vote to accept Section 26C of Chapter 148 of Massachusetts General Laws:

> Section 26C. Smoke or Heat Detectors for Dwellings Not Otherwise Regulated. In any city or town which accepts this section, apartment houses containing six or more dwelling units, hotels, boarding or lodging houses, or family hotels which are not regulated or lodging houses, or family hotels which are not regulated by sections twenty-six A and twenty-six B shall be equipped with an automatic smoke or heat detector in each dwelling unit and each hallway floor.
>
> The head of the fire department as defined in section one shall enforce the provisions of this section.

, or do or act anything in relation thereto.

MOTION MADE: That the Town accept Section 26C of Chapter 148 of the Massachusetts General Laws as written in the Article.

VOTED UNANIMOUSLY: That the Town accept Section 26C of Chapter 148 of the Massachusetts General Laws as written in the Article.

ARTICLE 13: To see if the Town will vote to accept Section 26E of Chapter 148 of Massachusetts General Laws:

> Section 26E. Local Option for Smoke Detectors in Private Dwellings. In any city or town which accepts this section, buildings or structures occupied in whole or in part for residential purposes, and not regulated by sections twenty-six A, twenty-six B, or twenty-six C shall, within one year of the date of such acceptance, be equipped with approved smoke detectors. For buildings or structures occupied in whole or in part for residential purposes and containing a maximum of two dwelling units, one approved smoke detector shall be installed on each level of habitation and on the basement level. Such approved smoke detector shall be installed in the following manner: an approved smoke detector shall be installed on the ceiling of each stairway leading to the floor above, near the base of, but not within each stairway and an approved smoke detector shall be installed outside of each separate sleeping area. For buildings or structures occupied in whole or in part for residential purposes and containing not less than three nor more than five dwelling units, an approved smoke detector shall be installed in each dwelling unit outside each separate sleeping area and in all common hallways of said residential building or structure.
>
> The head of the fire department shall enforce the provisions of this section.
>
> The provisions of section thirty shall not apply to this section.

, or do or act anything in relation thereto.

MOTION MADE: That the Town accept Section 26E of Chapter 148 of the Massachusetts General Laws as worded in the Article.

**VOTED UNANIMOUSLY**: That the Town accept Section 26E of Chapter 148 of the Massachusetts General Laws as worded in the Article.

ARTICLE 14: To see if the Town will vote to add to Section VII-A Paragraph 2 (DISTRICT DELINEATION) of the Zoning By-Law of the Town of Southborough, the following Section C:

C. All encroachments, including fill, new contruction, substantial improvements to existing structures, and other development are prohibited unless certification by a registered professional engineer is provided by the applicant, demonstrating that such encroachment shall not result in any increase in flood levels during the occurrence of the 100 year flood.

, or do or act anything in relation thereto. (2/3 vote required)

VOTED UNANIMOUSLY: That the Town amend its Zoning By-Laws by adding Section C to Section VII-A, Paragraph 2 (District Delineation):

C. All encroachments, including fill, new construction, substantial improvements to existing structures, and other development are prohibited unless certification by a registered professional engineer is provided by the applicant, demonstrating that such encroachment shall not result in any increase in flood levels during the occurrence of the 100 year flood.

APPROVED by Atty. Gen.
August 12, 1982

Posted, August 16,1982

ARTICLE 15: To see if the Town will vote to delete Section IV, 7.B. in its entirety; delete Section V, C.2. in its entirety; and add Section IV, 11.A, B, and C of the Zoning By-Law of the Town of Southborough, effective June 6, 1955, as follows:

11. SCREENING

A. INDUSTRIAL PARK DISTRICTS

(1) The border of any lot wholly or partially in industrial use which coincides with the border of a RESIDENTIAL DISTRICT shall within such lot be effectively screened at all times by a solid evergreen hedge of not less than six feet in height or if newly planted of not less than four feet in height and of such kind as to attain a height of six feet within three years thereafter.

(2) The border of any lot wholly or partially in industrial use which is within 300 feet of the border of a RESIDENTIAL DISTRICT shall within such lot be effectively screened from observation at the same ground level by such screening device and at such location and for such distance as the Board of Appeals shall from time to time require.

(3) The border of any lot wholly or partially in industrial use which abuts upon a public way the opposite side of which is in or abuts upon a RESIDENTIAL DISTRICT shall be landscaped with suitable trees and shrubs for a depth of not less than 25 feet from said way and shall thereafter be so and properly maintained.

(4) Personal property and equipment in open outdoor storage on any lot shall be effectively screened from observation at the same ground elevation by such a screening device and at such locations and for such distance as the Board of Appeals shall from time to time require.

(5) Security fences may be erected of such construction, at such locations and for such distance as the Board of Appeals shall permit.

B. BUSINESS ZONED PROPERTY

(1) The border of any lot wholly or partially in business use which coincides with the border of a RESIDENTIAL DISTRICT shall within such lot be effectively screened at all times by a solid evergreen tree hedge not less than 6 feet, in height, and greater than 6 feet if deemed necessary by the Planning Board.

(continued)

(2) The border of any lot wholly or partially in business use which is within 300 feet of the border of a RESIDENTIAL DISTRICT shall within such lot be effectively screened from observation at the same ground level by such screening device and at such location and for such distance as the Planning Board shall from time to time require.

(3) The border of any lot wholly or partially in business use which abuts upon a public way the opposite side of which is in or abuts upon a RESIDENTIAL DISTRICT shall be landscaped with suitable trees and shrubs for a minimum of 10 feet and not more than 25 feet from said way and shall thereafter be so and properly maintainted.

(4) Personal property and equipment in open outdoor storage on any lot shall be effectively screened from observation at the same ground elevation by such a screening device and at such locations and for such distance as the Planning Board shall from time to time require.

(5) Security fences may be erected of such construction, at such locations and for such distance as the Board or Appeals shall permit.

C. OFF-STREET PARKING AND LOADING AREAS

All off-street parking and loading areas (except those for dwellings) which are located within or adjacent to a RESIDENTIAL DISTRICT shall be screened from adjoining residential lots either by a strip four feet wide densely planted with shrubs or trees to form a year-round dense screen at least six feet high, or by a solid wall or fence not less than six feet high.

or do or act anything in relation thereto.

MOTION MADE: That the Town delete from its Zoning By-Laws Sections IV, 7B in its entirety, Section V, C. 2 in its entirety and add Section IV, 11, A, B, and C as set forth in the words of the Article. (2/3 vote required)

AMENDMENT TO MOTION: Change the heading under 11.A to read, "INDUSTRIAL AND INDUSTRIAL PARK DISTRICTS". Change "Board of Appeals" to "Planning Board" where it appears in the article. (2/3 vote required)

SECOND AMENDMENT to MOTION, DEFEATED by MAJORITY VOTE.

VOTED UNANIMOUSLY: (AMENDMENT to MOTION) Change the heading under 11.A to read, "INDUSTRIAL AND INDUSTRIAL PARK DISTRICTS". Change "Board of Appeals" to "Planning Board" where it appears in the article.

VOTED UNANIMOUSLY, as AMENDED: as follows:

11. SCREENING

A. INDUSTRIAL AND INDUSTRIAL PARK DISTRICTS

(1) The border of any lot wholly or partially in industrial use which coincides with the border of a RESIDENTIAL DISTRICT shall within such lot be effectively screened at all times by a solid evergreen hedge of not less than six feet in height or if newly planted of not less than four feet in height and of such kind as to attain a height of six feet within three years thereafter.

APPROVED by Atty. General,
August 12, 1982
Posted,
August 16, 1982

(continued)

(2) The border of any lot wholly or partially in industrial use which is within 300 feet of the border of a RESIDENTIAL DISTRICT shall within such lot be effectively screened from observation at the same ground level by such screening device and at such location and for such distance as the Planning Board shall from time to time require.

(3) The border of any lot wholly or partially in industrial use which abuts upon a public way the opposite side of which is in or abuts upon a RESIDENTIAL DISTRICT shall be landscaped with suitable trees and shrubs for a depth of not less than 25 feet from said way and shall thereafter be so and properly maintained.

(4) Personal property and equipment in open outdoor storage on any lot shall be effectively screened from observation at the same ground elevation by such a screening device and at such locations and for such distance as the Planning Board shall from time to time require.

(5) Security fences may be erected of such construction, at such locations and for such distance as the Planning Board shall permit.

B. BUSINESS ZONED PROPERTY

(1) The border of any lot wholly or partially in business use which coincides with the border of a RESIDENTIAL DISTRICT shall within such lot be effectively screened at all times by a solid evergreen tree hedge not less than 6 feet, in height, and greater than 6 feet if deemed necessary by the Planning Board.

(2) The border of any lot wholly or partially in business use which is within 300 feet of the border of a RESIDENTIAL DISTRICT shall within such lot be effectively screened from observation at the same ground level by such screening device and at such location and for such distance as the Planning Board shall from time to time require.

(3) The border of any lot wholly or partially in business use which abuts upon a public way the opposite side of which is in or abuts upon a RESIDENTIAL DISTRICT shall be landscaped with suitable trees and shrubs for a minimum of 10 feet and not more than 25 feet from said way and shall thereafter be so and properly maintained.

(4) Personal property and equipment in open outdoor storage on any lot shall be effectively screened from observation at the same ground elevation by such a screening device and at such locations and for such distance as the Planning Board shall from time to time require.

(5) Security fences may be erected of such construction, at such locations and for such distance as the Planning Board shall permit.

C. OFF-STREET PARKING AND LOADING AREAS

All off-street parking and loading areas (except those for dwellings) which are located within or adjacent to a RESIDENTIAL DISTRICT shall be screened from adjoining residential lots either by a strip four feet wide densely planted with shrubs or trees to form a year-round dense screen at least six feet high, or by a solid wall or fence not less than six feet high.

**ARTICLE 16:** To see if the Town will vote to amend Section V, paragraph A (PARKING), subparagraph 12 of the Zoning By-Law of the Town of Southborough by deleting same and inserting the following:

12. Other Offices and Industries and All Other Non-Residential Structures:

For each 150 square feet of net building space, one parking space shall be provided. Each individual parking space shall measure no less than nine and one-half feet in width and eighteen feet in length.

The square feet of net building space shall be calculated as being eighty-five per cent of the total square foot dimension of the building, measured as the interior space between the inside face of the exterior walls of the building.

In addition to the parking spaces provided in accordance with the foregoing, a minimum of twenty feet in width shall be left between each row of parking spaces and a minimum of twenty feet in width shall be provided for access beyond the last parking space on either side of each row.

The parking space immediately adjacent to each side of any entry to the building in a building used by the public or by the employees of building owners and/or tenants shall be reserved for the exclusive use of handicapped persons. Each of these spaces is to be identified as such, in accordance with the already established practice of erecting special signs at the head of the parking space and placing an insignia within the dimensions of the parking space itself.

Parking spaces of the same dimensions as those set forth above shall also be provided for each company owned and/or leased automobile and/or light truck. These spaces are in addition to the number of spaces required for each 150 square feet of net building space.

Parking spaces, maneuvering space and loading dock areas to be used by commercial vehicles for the purpose of pickup from and delivery to the building shall be kept separate from, and is in addition to, the parking and maneuvering space required for the use of the general public and/or the employees of the building owners and/or tenants and for company-owned and/or leased automobiles and/or light trucks. None of the aforementioned shall be located in the front of the building. The Town Building Inspector shall have the sole and complete authority to determine the total amount of space to be alloted for such purposes and the exact amount of space to be allotted in any particular location devoted to such purposes.

and to amend Section V, subparagraph C.1. (DESIGN OF OFF—STREET PARKING AND LOADING SPACES), as follows:

1. Each parking space shall be not less than nine and a half (9½) feet in width and eighteen (18) feet in length, exclusive of drives and maneuvering space, and the total area of any parking facility for more than five vehicles shall average at least three hundred (300) square feet per vehicle. Parking for two or more nonresidential uses may be included in a combined facility where it is evident that such facility will continue to be available for the several uses, provided that the number of spaces in any such joint facility shall at least equal the total number of spaces required under this Section V for all the individual uses. Every parking facility shall be provided on the same lot as the use which it is to serve, except that a facility for a nonresidential use may be provided on another lot in common ownership with, and within 200 feet of, the lot on which the use is located. All parking and loading spaces shall be provided with unobstructed access to and from a street and, in the case of nonresidential uses, must be approved by the Board of Selectmen as shown on a Site Plan.

, or do or act anything in relation thereto.

(continued)

(continued Article 16)

MOTION MADE: That the Town amend its Zoning By-Laws by deleting Section V, paragraph A (parking) subparagraph 12 and adding a new subparagraph 12 as set forth in the words of the Article and to further amend its Zoning By-Laws by amending Section V, subparagraph C. 1 (Design of Off-Street Parking and Loading Spaces) as further set forth in the words of the Article. (2/3 vote required)

PROPOSED AMENDMENT : Change the next-to-last sentence of the Article to read: "Every parking facility shall be provided on the same lot as the use which it is to serve, except that a facility for a non-residential use may be provided on another lot in common ownership with, contiguous to and similarly zoned, as the lot on which the use is located." (2/3 vote required)

VOTED UNANIMOUSLY: (PROPOSED AMENDMENT) Change the next-to-last sentence of the Article to read: "Every parking facility shall be provided on the same lot as the use which it is to serve, except that a facility for a non-residential use may be provided on another lot in common ownership with, contiguous to and similarly zoned, as the lot on which the use is located."

VOTED UNANIMOUSLY: (Main Motion as Amended) By deleting Section V, paragraph A (parking) subparagraph 12 and adding a new subparagraph 12 as set forth in the words of the Article and to further amend its Zoning By-Laws by amending Section V, subparagraph C. 1 (Design of Off-Street Parking and loading Spaces) as further set forth in the words of the Article. as follows:

APPROVED by
Attorney General
August 12, 1982
Posted, Aug.16,
1982

12. Other Offices and Industries and All Other Non-Residential Structures:

For each 150 square feet of net building space, one parking space shall be provided. Each individual parking space shall measure no less than nine and one half feet in width and eighteen feet in length.

The square feet of net building space shall be calculated as being eighty-five per cent of the total square foot dimension of the building, measured as the interior space between the inside face of the exterior walls of the building

In addition to the parking spaces provided in accordance with the foregoing, a minimum of twenty feet in width shall be left between each row of parking spaces and a minimum of twenty feet in width shall be provided for access beyond the last parking space on either side of each row

The parking space immediately adjacent to each side of any entry to the building in a building used by the public or by the employees of building owners and/or tenants shall be reserved for the exclusive use of handicapped persons. Each of these spaces is to be identified as such, in accordance with the already established practice of erecting special signs at the head of the parking space and placing an insignia within the dimensions of the parking space itself

( [illegible] )

Parking spaces of the same dimensions as those set forth above shall also be provided for each company owned and/or leased automobile and/or light truck. These spaces are in addition to the number of spaces required for each 150 square feet of net building space.

Parking spaces, maneuvering space and loading dock areas to be used by commercial vehicles for the purpose of pickup from and delivery to the building shall be kept separate from, and is in addition to, the parking and maneuvering space required for the use of the general public and/or the employees of the building owners and/or tenants and for company-owned and/or leased automobiles and/or light trucks. None of the aforementioned shall be located in the front of the building. The Town Building Inspector shall have the sole and complete authority to determine the total amount of space to be alloted for such purposes and the exact amount of space to be allotted in any particular location devoted to such purposes.

and to amend Section V, subparagraph C.1. (DESIGN OF OFF—STREET PARKING AND LOADING SPACES), as follows:

1. Each parking space shall be not less than nine and a half (9½) feet in width and eighteen (18) feet in length, exclusive of drives and maneuvering space, and the total area of any parking facility for more than five vehicles shall average at least three hundred (300) square feet per vehicle. Parking for two or more nonresidential uses may be included in a combined facility where it is evident that such facility will continue to be available for the several uses, provided that the number of spaces in any such joint facility shall at least equal the total number of spaces required under this Section V for all the individual uses. Every parking facility shall be provided on the same lot as the use which it is to serve, except that a facility for a nonresidential use may be provided on another lot in common ownership with, contiguous to and similarly zoned, as the lot on which the use is located. All parking and loading spaces shall be provided with unobstructed access to and from a street and, in the case of nonresidential uses, must be approved by the Board of Selectmen as shown on a Site Plan.

**ARTICLE 17:** To see if the Town will vote to amend Section IV, Paragraph 8 (PROHIBITED USES--ALL DISTRICTS) of the Zoning By-Laws of the Town of Southborough by adding the following:

(e) Hazardous Material

(1) Within any district, no building, structure of lot shall be used or arranged or designated to be used in any part for any trade, business, industry, or purpose of any kind that is noxious or offensive by reason of the emission of odor, dust, refuse matter, vapor, smoke, gas, noise, vibration or wastes or combination of any of the foregoing, including radioactive matter which, because of its quantity, concentration or physical, chemical or infectious characteristics, may cause or significantly contribute to an increase in mortality or an increase in irreversible, or incapacitating reversible illness or pose a present or potential hazard to human, animal and/or plant health, safety or welfare or to the environment when treated, stored, transported, used or disposed of or otherwise managed except by special permit.

Facilities which generate or accumulate less than 1,000 kilograms per month of an identified hazardous waste and/or materials or combination of hazardous wastes and/or materials shall be exempt from Section IV, paragraph 8 (e).

(2) Special Permit

Activity prohibited by SECTION IV, 8 (e) may be allowed by special permit from the Board of Selectmen. Prior to issuance of a special permit the following is required:

(a) Approval by the Federal E.P.A.

(continued)

(b) Approval by the Commonwealth of Massachusetts Department of Environmental Quality Engineering
(c) Approval by the M.D.C.
(d) Approval by the Town Planning Board, Board of Health, Conservation Commission, and Town Fire and Police Chiefs.
(e) A duly posted and advertised public hearing as outlined in the General Laws, Chapter 40A, Section 11.

Waiver of approvals required by items (a), (b), and (c) above may be granted by the Board of Selectmen.

A Town Meeting cannot be designated as a permit or special permit granting authority.

The special permit granting authority must act in accordance with all the applicable provisions of this by-law and Section 9, Chapter 40A provided the special permit granting authority finds that the proposed use is in harmony with the intent and purpose of this by-law. Special permits may impose such conditions and limitations on the proposed use as the special permit granting authority may determine are necessary for the protection of public health, safety and welfare.

, or do or act anything in relation thereto.

MOTION MADE: That the Town amend its zoning By-Laws by adding Section (e) Hazardous Materials, to Section IV, Paragraph 8 (Prohibited Uses-All Districts), as set forth in the words of the Article. (2/3 vote required)

AMENDMENT to MOTION: In section (e) (2) change the first sentence to read, "Activity prohibited by Section IV, 8(e) may be allowed by special permit." Change (e) (2) (c) to read, "Approval by the Board of Health".
Change section (e) (2) (d) to read, "Review and recommendation by the M.D.C., Town Planning Board, Conservation Commission, and Town Fire and Police Chiefs." Eliminate the sentence which reads, "Waiver of approvals required by items (a), (b), and (c) above may be granted by the Board of Selectmen." (2/3 vote required)

APPROVED by
Atty. Gen.
Aug.12,1982
Posted
Aug.
16,1982

VOTED UNANIMOUSLY: (Amendment to Motion) In section (e) (2) change the first sentence to read, "Activity prohibited by SECTION IV, 8 (e) may be allowed by special permit." Change (e) (2) (c) to read, "Approval by the Board of Health".
Change section (e) (2) (d) to read, "Review and recommendation by the M.D.C., Town Planning Board, Conservation Commission, and Town Fire and Police Chiefs." Eliminate the sentence which reads, "Waiver of approvals required by items (a), (b), and (c) above may be granted by the Board of Selectmen."

MOTION MADE: To LIMIT DEBATE. (2/3 vote required)

VOTED UNANIMOUSLY: To LIMIT DEBATE.

MOTION as AMENDED, PASSED by the following HAND COUNT VOTE:

YES: 152 NO: 7. as follows:

(continued)

(e) Hazardous Material

(1) Within any district, no building, structure of lot shall be used or arranged or designated to be used in any part for any trade, business, industry, or purpose of any kind that is noxious or offensive by reason of the emission of odor, dust, refuse matter, vapor, smoke, gas, noise, vibration or wastes or combination of any of the foregoing, including radioactive matter which, because of its quantity, concentration or physical, chemical or infectious characteristics, may cause or significantly contribute to an increase in mortality or an increase in irreversible, or incapacitating reversible illness or pose a present or potential hazard to human, animal and/or plant health, safety or welfare or to the environment when treated, stored, transported, used or disposed of or otherwise managed except by special permit.

Facilities which generate or accumulate less than 1,000 kilograms per month of an identified hazardous waste and/or materials or combination of hazardous wastes and/or materials shall be exempt from Section IV, paragraph 8 (e).

(2) Special Permit

Activity prohibited by SECTION IV, 8 (e) may be allowed by special permit. Prior to issuance of a special permit the following is required:

(a) Approval by the Federal E.P.A.

(b) Approval by the Commonwealth of Massachusetts Department of Environmental Quality Engineering

(c) Approval by the Board of Health.

(d) Review and recommendation by the M.D.C., Town Planning Board, Conservation Commission, and Town Fire and Police Chiefs.

(e) A duly posted and advertised public hearing as outlined in the General Laws, Chapter 40A, Section 11.

A Town Meeting cannot be designated as a permit or special permit granting authority.

The special permit granting authority must act in accordance with all the applicable provisions of this by-law and Section 9, Chapter 40A provided the special permit granting authority finds that the proposed use is in harmony with the intent and purpose of this by-law. Special permits may impose such conditions and limitations on the proposed use as the special permit granting authority may determine are necessary for the protection of public health, safety and welfare.

ARTICLE 18: To see if the Town will vote to accept a gift of land from Alvah Hubley, or do or act anything in relation thereto.

VOTED UNANIMOUSLY : That ARTICLE 18 (as stated above) be WITHDRAWN.

ARTICLE 19: To see if the Town will vote to exchange six lots it acquired at the Annual Town Meeting held on April 10, 1979 by Article 21; the six lots to be given by the Town of Southborough to Ray B. and Eleanor M. Davis are described more fully in the Motion; the six lots to be given by the owner Ray B. and Eleanor M. Davis to the Town of Southborough are described more fully in the Motion, or do or act anything in relation thereto.

MOTION MADE: That the Town convey to Ray B. and Eleanor M. Davis the following described premises:

BEGINNING at a point on the westerly line of Woodland Road at the corner of land now or formerly of H.M.D. Realty Trust;

THENCE N. 61° 42' 45" W. 176.22 ft. to a drill hole in a stone wall

THENCE N. 49° 12' 05" W. 82.34 ft. to a drill hole in a stone wall;

THENCE N. 79° 46' 10" W. 23.36 ft. to a point.

The last three courses being by land now or formerly of H.M.D. Realty Trust.

THENCE N. 34° 05' 03" E. 574.71 ft. by land of the Town of Southborough to a point;

THENCE S. 56° 10' 42" E. 288.45 ft. by land of Ray B. and Eleanor M. Davis to a point in the westerly line of Woodland Road;

THENCE S. 33° 49' 18" W. 513.14 ft. by the line of Woodland Road to a point;

THENCE S. 49° 19' 46" W. 46.93 ft. to the point of beginning.

Containing 3.770 acres as shown on plan entitled "Plan of Land in Village of Fayville, Southborough, owned by Town of Southborough", dated 17 March 1982, by Berry Engineering Inc.

And in exchange for said conveyance accept a deed from the said Ray B. and Eleanor M. Davis of the following described premises:

BEGINNING at a concrete bound in the westerly line of Woodland Road at the corner of land now or formerly of Ray Ante and Lillian Nichols;

THENCE S. 29° 31' 24" W. 134.29 ft. to a concrete bound in the westerly line of Woodland Road;

THENCE S. 27° 17' 03" W. 335.64 ft. by the line of Woodland Road to a concrete bound;

THENCE S. 25° 01' 45" W. 90.07 ft. by the line of Woodland Road to a point;

THENCE N. 60° 28' 36" W. 293.99 ft. by other land of the grantors to a point;

THENCE N. 26° 50' 38" E. 560.08 ft. by land of the Town of Southborough to a point;

THENCE S. 60° 28' 36" E. 50.90 ft. by land of the Town of Southborough to a concrete bound;

(continued)

THENCE S. 60° 28' 36" E. 249.10 ft. by land now or formerly of Ray Ante and Lillian Nichols to the point of beginning.

Containing 3.770 acres as shown on plan entitled "Plan of Land in Village of Fayville, Southborough, owned by Ray B. and Eleanor M. Davis", dated 17 March 1982, by Berry Engineering Inc.

And further that the said Ray B. and Eleanor M. Davis assume all costs incurred by the Town of Southborough as a result of this exchange of real estate.

VOTED UNANIMOUSLY: that the Town convey to Ray B. and Eleanor M. Davis the following described premises:

BEGINNING at a point on the westerly line of Woodland Road at the corner of land now or formerly of H.M.D. Realty Trust;

THENCE N. 61° 42' 45" W. 176.22 ft. to a drill hole in a stone wall;

THENCE N. 49° 12' 05" W. 82.34 ft. to a drill hole in a stone wall;

THENCE N. 79° 46' 10" W. 23.36 ft. to a point.

The last three courses being by land now or formerly of H.M.D. Realty Trust.

THENCE N. 34° 05' 03" E. 574.71 ft. by land of the Town of Southborough to a point;

THENCE S. 56° 10' 42" E. 288.45 ft. by land of Ray B. and Eleanor M. Davis to a point in the westerly line of Woodland Road;

THENCE S. 33° 49' 18" W. 513.14 ft. by the line of Woodland Road to a point;

THENCE S. 49° 19' 46" W. 46.93 ft. to the point of beginning.

Containing 3.770 acres as shown on plan entitled "Plan of Land in Village of Fayville, Southborough, owned by Town of Southborough", dated 17 March 1982, by Berry Engineering Inc.

And in exchange for said conveyance accept a deed from the said Ray B. and Eleanor M. Davis of the following described premises:

BEGINNING at a concrete bound in the westerly line of Woodland Road at the corner of land now or formerly of Ray Ante and Lillian Nichols;

THENCE S. 29° 31' 24" W. 134.29 ft. to a concrete bound in the westerly line of Woodland Road;

THENCE S. 27° 17' 03" W. 335.64 ft. by the line of Woodland Road to a concrete bound;

THENCE S. 25° 01' 45" W. 90.07 ft. by the line of Woodland Road to a point;

THENCE N. 60° 28' 36" W. 293.99 ft. by other land of the grantors to a point;

THENCE N. 26° 50' 38" E. 560.08 ft. by land of the Town of Southborough to a point;

(continued)

THENCE S. 60° 28' 36" E. 50.90 ft. by land of the Town of Southborough to a concrete bound;

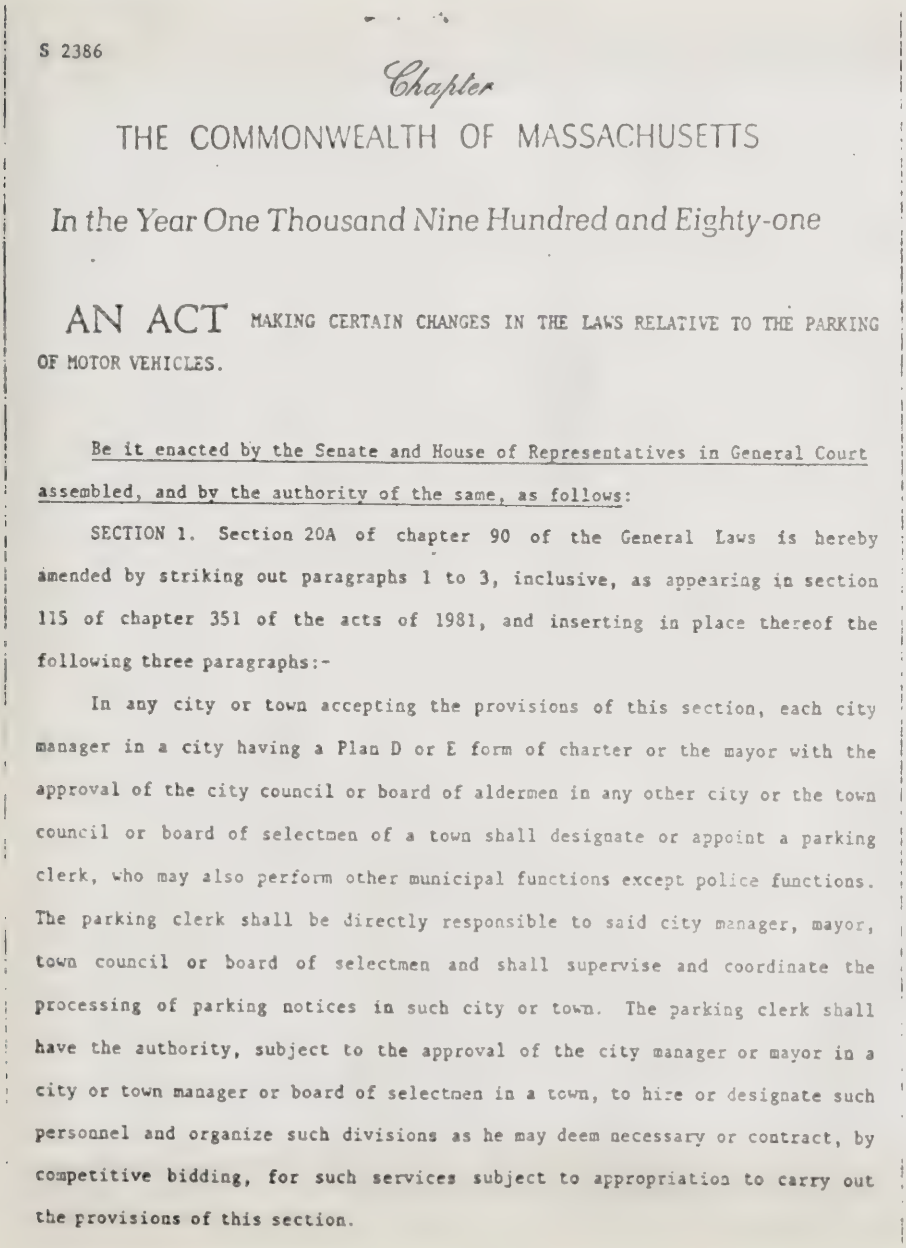
THENCE S. 60° 28' 36" E. 249.10 ft. by land now or formerly of Ray Ante and Lillian Nichols to the point of beginning.

Containing 3.770 acres as shown on plan entitled "Plan of Land in Village of Fayville, Southborough, owned by Ray B. and Eleanor M. Davis", dated 17 March 1982, by Berry Engineering Inc.

And further that the said Ray B. and Eleanor M. Davis assume all costs incurred by the Town of Southborough as a result of this exchange of real estate.

ARTICLE 20: To see if the Town will accept Chapter 605 of the Acts of 1981 pertaining to Massachusetts General Laws Chapter 90, Section 20A (Parking Regulations), or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town accept Chapter 605 of the Acts of 1981 as set forth in the words of the attached ACT. (as follows).



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*Chapter*

# THE COMMONWEALTH OF MASSACHUSETTS

*In the Year One Thousand Nine Hundred and Eighty-one*

## AN ACT MAKING CERTAIN CHANGES IN THE LAWS RELATIVE TO THE PARKING OF MOTOR VEHICLES.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Section 20A of chapter 90 of the General Laws is hereby amended by striking out paragraphs 1 to 3, inclusive, as appearing in section 115 of chapter 351 of the acts of 1981, and inserting in place thereof the following three paragraphs:-

In any city or town accepting the provisions of this section, each city manager in a city having a Plan D or E form of charter or the mayor with the approval of the city council or board of aldermen in any other city or the town council or board of selectmen of a town shall designate or appoint a parking clerk, who may also perform other municipal functions except police functions. The parking clerk shall be directly responsible to said city manager, mayor, town council or board of selectmen and shall supervise and coordinate the processing of parking notices in such city or town. The parking clerk shall have the authority, subject to the approval of the city manager or mayor in a city or town manager or board of selectmen in a town, to hire or designate such personnel and organize such divisions as he may deem necessary or contract, by competitive bidding, for such services subject to appropriation to carry out the provisions of this section.

(continued)

It shall be the duty of any police officer, except in cities and towns subject to the provisions of section twenty A½, who takes cognizance of a violation of any provision of any rule, regulation, order, ordinance or by-law regulating the parking of motor vehicles established by any city or town, forthwith to give to the offender a notice to appear before the parking clerk of the city or town wherein the violation occurred at any time during regular office hours, not later than twenty-one days after the time of said violation.

Said notice must be made in triplicate and one copy shall be affixed securely to the motor vehicle and shall contain, but shall not be limited to the following information: the registration number of the motor vehicle

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involved, the date, time and place of the violation, the specific violation charged and if a meter violation, the number of said meter, the name and badge number of the officer and his division, a schedule of established fines, instructions for the return of the notice, and a notice which reads as follows: This notice may be returned by mail, personally, or by an authorized person. A hearing may be obtained upon the written request of the registered owner. Failure to obey this notice within twenty-one days after the date of violation may result in the non-renewal of the license to drive and the certificate of registration of the registered owner.

SECTION 2. The fourth paragraph of said section 20A of said chapter 90 is hereby amended by striking out the first sentence and inserting in place thereof the following sentence:- Whenever it is not possible to deliver a copy of said notice to the offender at the time and place of the violation by affixing it to the motor vehicle, said copy shall be sent by the officer, or by his commanding officer or any person authorized by said commanding officer, in the case of a violation involving a motor vehicle registered under the laws of this commonwealth, within five days of the offense, and in the case of any motor vehicle registered under the laws of another state or country, within ten days thereof, exclusive, in either case, of Sundays and holidays, to the address of the registrant of the motor vehicle registered under the laws of this commonwealth, in the records of the registry of motor vehicles, or, in the case of a motor vehicle registered under the laws of another state or country, in the records of the official in such state or country having charge of the registration of such motor vehicle.

SECTION 3. Said fourth paragraph of said section 20A of said chapter 90 is hereby further amended by striking out the last two sentences thereof.

SECTION 4. Said section 20A of said chapter 90 is hereby further amended by striking out the fifth and sixth paragraphs and inserting in place thereof the following two paragraphs:-

Any person notified to appear before the parking clerk, as provided herein, may appear before such parking clerk or his designee and confess the offense charged, either personally or through an agent duly authorized in writing or by mailing to such parking clerk the notice and the fine provided herein, such payment to be made only by postal note, money order or check made out to the parking clerk. If it is the first violation subject to this section committed by such person in a particular city or town in the calendar year, the parking clerk shall dismiss the charge without the payment of any fine; if it

(continued)

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is the second, third or fourth violation so committed in such city or town in the calendar year, payment to the parking clerk of a fine of five dollars for each such violation shall operate as a final disposition of the case; and if it is the fifth or subsequent violation so committed in such city or town in the calendar year, payment to the parking clerk of a fine of ten dollars for each such violation shall operate as a final disposition of the case; provided, however, that the provisions of this sentence shall not apply to any violation subject to this section committed in any city or town wherein the city council or board of aldermen, town council, board of selectmen, or traffic commission or traffic director having authority to promulgate traffic rules shall have established by municipal rule, regulation, ordinance or by-law a schedule of fines for such violations. Said schedule of fines shall be uniform for the same offense committed in the same zone or district, if any, and shall not exceed fifteen dollars if paid within twenty-one days, twenty dollars if paid thereafter but before the parking clerk reports to the registrar as provided below, and thirty-five dollars if paid thereafter. Notice affixed to a motor vehicle as provided in this section shall be deemed a sufficient notice, and a certificate of the officer affixing such notice that it has been affixed thereto, in accordance with this section, shall be deemed prima facie evidence thereof and shall be admissible in any judicial or administrative proceeding as to the facts contained therein. Whenever it becomes necessary to ascertain whether a person owning two or more motor vehicles is chargeable as such owner with a first, second, third, fourth, fifth or subsequent violation hereunder, such question shall, in the case of vehicles singly registered, be determined separately with respect to the particular vehicle involved in such violation and, in the case of vehicles subject to section five, with respect to the particular number plate or plates used on the vehicle involved in such violation at the time thereof.

Should any person notified to appear hereunder fail to appear and, if a fine is provided hereunder, to pay the same, or having appeared desire not to avail himself of the benefits of the procedure established by this section, the parking clerk shall forthwith schedule the matter before a person hereafter referred to as a hearing officer, said hearing officer to be the parking clerk of the city or town wherein the violation occurred or such other person or persons as the parking clerk may designate. Written notice of the date, time and place of said hearing shall be sent by first-class mail to the registered owner. Said hearing shall be informal, the rules of evidence shall not apply

(continued)

and the decision of the hearing officer shall be final subject to judicial review as provided by section fourteen of chapter thirty A.

SECTION 5. Said section 20A of said chapter 90 is further amended by striking out paragraphs seven and eight and inserting in place thereof the following two paragraphs:-

If any person fails to appear in accordance with said notice, the parking clerk shall notify the registrar of motor vehicles who shall place the matter on record and not renew the license to operate a motor vehicle of the registered owner of the vehicle or the registration of said vehicle until after notice from the parking clerk that the matter has been disposed of in accordance with law. Upon such notification to the registrar, an additional five dollar charge, payable to the registrar of motor vehicles, shall be assessed against the registered owner of said vehicle. It shall be the duty of the parking clerk to notify the registrar forthwith that such case has been disposed of in accordance with law, provided however, that a certified receipt of full and final payment from the parking clerk of the city or town in which the violation occurred shall also serve as legal notice to the registrar that said violation has been so disposed of. The notice to appear provided herein shall be printed in such form as the registrar of motor vehicles may approve. The parking clerk shall distribute such notices to the commanding officer of the police department of the city or town upon request, and shall take a receipt therefor. The registrar shall approve such other forms as he deems appropriate to implement this section, and said forms shall be printed and used by the cities and towns.

If any person shall have failed to appear in accordance with five or more said notices, notwithstanding any notification to the registrar, the parking clerk may notify the chief of police or director of traffic or parking of said city or town that the vehicle involved in said multiple violations shall be removed and stored, or otherwise immobilized by a mechanical device, at the expense of the registered owner of said vehicle until such time as the matter has been disposed of in accordance with law.

SECTION 6. The first paragraph of section 20A½ of said chapter 90, as added by section 115 of chapter 351 of the acts of 1981, is hereby amended by striking out the third sentence and inserting in place thereof the following sentence:- The parking clerk shall have authority, subject to the approval of the mayor and council or aldermen in a city or town council or selectmen in a town, to hire or designate such personnel as may be necessary or contract by

(continued)

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competitive bid for such services subject to appropriation to carry out the provisions of this section, provided however, that these positions shall be filled in the cities of Boston and Cambridge by preferencing persons who had been employees of these cities in the fire, police or traffic crossing guard service.

SECTION 6A. Said section 20A½ of said chapter 90 is hereby further amended by striking out the third paragraph and inserting in place thereof the following paragraph:-

Said tag shall be affixed securely to the motor vehicle and shall contain, but shall not be limited to the following information: The registration number of the motor vehicle involved, the date, time and place of the violation, the specific violation charged and if a meter violation, the number of said meter, the name and badge number of the officer and his division, a schedule of established fines, instructions for the return of the tag, and a notice which reads as follows: This notice may be returned by mail, personally, or by an authorized person. A hearing may be obtained upon the written request of the registered owner. Failure to obey this notice within twenty-one days after the date of violation may result in the non-renewal of the license to drive and the registration of the registered owner.

SECTION 7. Said section 20A½ of said chapter 90 is hereby further amended by striking out the seventh and eighth paragraphs and inserting in place thereof the following three paragraphs:-

Should any person notified to appear hereunder fail to appear and, if a fine is provided hereunder, to pay the same, or having appeared desire not to avail himself of the benefits of the procedure established by this section, the parking clerk shall forthwith schedule the matter before a person hereafter referred to as a hearing officer, said hearing officer to be the parking clerk of the city or town wherein the violation occurred or such other person or persons as the parking clerk may designate. Written notice of the date, time and place of said hearing shall be sent by first-class mail to the registered owner. Said hearing shall be informal, the rules of evidence shall not apply and the decision of the hearing officer shall be final subject to judicial review as provided by section fourteen of chapter thirty A.

If any person fails to appear in accordance with said notice, the parking clerk shall notify the registrar of motor vehicles who shall place the matter on record and not renew the license to operate motor vehicle of the registered owner of the vehicle or the registration of said vehicle until after notice

(continued)

from the parking clerk that the matter has been disposed of in accordance with law. Upon such notification to the registrar, an additional five dollar charge, payable to the registrar of motor vehicles, shall be assessed against the registered owner of said vehicle. It shall be the duty of the parking clerk to notify the registrar forthwith that such case has been so disposed of in accordance with law, provided however, that a certified receipt of full and final payment from the parking clerk of the city or town in which the violation occurred shall also serve as legal notice to the registrar that said violation has been disposed of. The notice to appear provided herein shall be printed in such form as the registrar of motor vehicles may approve. The parking clerk shall distribute such notices to the commanding officer of the police department of the city or town upon request, and shall take a receipt therefor. The registrar shall approve such other forms as he deems appropriate to implement this section, and said forms shall be printed and used by the cities and towns.

If any person shall have failed to appear in accordance with five or more said notices, notwithstanding any notification to the registrar, the parking clerk may notify the chief of police or director of traffic and parking of said city or town that the vehicle involved in said multiple violations shall be removed and stored, or otherwise immobilized by a mechanical device, at the expense of the registered owner of said vehicle until such time as the matter has been disposed of in accordance with law.

SECTION 8. The tenth paragraph of said section 20A½ of said chapter 90 is hereby amended by striking out the third sentence thereof.

SECTION 9. Section 20E of said chapter 90, as appearing in section 115 of chapter 351 of the acts of 1981, is hereby amended by striking out clause (d) and clause (e) and inserting in place thereof the following clauses:-

(d) If such lessee does not appear in person or by writing as otherwise provided in this chapter or make payment within twenty-one days from the date on which such notice is issued, the parking clerk shall notify the registrar as provided by the provisions of section twenty A and twenty A½, and the clerk of the division of the district court department or Boston municipal court department of the trial court having jurisdiction. Upon notification by the parking clerk, the registrar shall suspend any license issued under this chapter or suspend the right to operate of a person not licensed in this commonwealth; and the clerk of the district court of the trial court having jurisdiction shall forthwith issue a criminal complaint against the lessee and

(continued)

thereafter proceed against such lessee following the procedures established for criminal cases.

(e) After notification of the registrar and the clerk of the district court department of the trial court having jurisdiction of non-payment by the lessee within twenty-one days of the fine imposed by the city or town, the parking clerk shall notify by first class mail, the registered owner of such non-payment. The registered owner shall, within thirty days after receipt of such notice, pay the fine for such violation. If thereafter, any payment is received by the parking clerk from or on behalf of the lessee, the parking clerk shall forthwith reimburse to the registered owner the amount paid by such registered owner. If any payment is received by the court from or on behalf of the lessee, the clerk of the division of the district court department or the Boston municipal court department of the trial court having jurisdiction shall forward said payment to the parking clerk who shall forthwith reimburse to the registered owner the amount paid by such registered owner, if not previously reimbursed. The registrar shall remove any suspension of license or right to operate made under the provisions of this section upon the payment in full to the parking clerk of the fine and penalty for such violation by the lessee.

SECTION 9A. The first paragraph of section 4A of chapter 90C of the General Laws, as appearing in section 117 of chapter 351 of the acts of 1981, is hereby amended by striking out the first sentence and inserting in place thereof the following sentence:-

The clerk of a district court or an assistant clerk or other person designated by said clerk shall accept waiver of trial, plea of guilty, and payment of fine from any person summoned to appear before such court on a complaint alleging violation of any law relating to the operation or control of motor vehicles or the operation, parking or control of bicycles for which the punishment is a fine or forfeiture not exceeding the sum of fifty dollars and does not include a sentence of imprisonment, or in the case of an alleged violation of the weight limits provided in section nineteen A of chapter ninety, a fine or forfeiture of any amount.

SECTION 10. The first sentence of the first paragraph of section 13 of chapter 15A of the General Laws is hereby amended by striking out, in lines 3 and 4, as appearing in section 112 of chapter 329 of the acts of 1980, the words "provide reasonable penalties" and inserting in place thereof the words:- provide and collect reasonable fines and penalties.

(continued)

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SECTION 11. The second paragraph of said section 13 of said chapter 15A is hereby amended by striking out, in lines 3 and 4, as appearing in section 112 of chapter 329 of the acts of 1980, the words "the clerk of court and forwarded to".

SECTION 12. Section 10F of chapter 147 of the General Laws, as appearing in chapter 320 of the acts of 1969, is hereby amended by striking out, in line 7, the word "twenty C" and inserting in place thereof the word:- twenty A½.

SECTION 12A. The provisions of section twenty A, twenty A½, twenty C and twenty E of chapter ninety of the General Laws inserted by sections one to nine, inclusive, of this act shall apply to any state agency or authority, authorized by law to establish and impose parking regulations, so as to authorize any such state agency or authority to appoint a parking clerk and impose and collect fines for violations of said parking regulations in any manner consistent with the provisions hereof, provided, however, that nothing in this section shall prevent any such state agency or authority from entering, at its election, into agreements with the various cities and towns in which real property subject to the jurisdiction of such state agency or authority is located for the enforcement of parking regulations and collection of parking fines in any manner consistent with the provisions hereof.

SECTION 13. This act shall take effect upon its passage.

House of Representatives, December , 1981.

Passed to be enacted, , Speaker.

In Senate, December , 1981.

Passed to be enacted, , President.

, 1981.

Approved,

at o'clock and minutes, . M.

Governor.

ARTICLE 21: To see if the Town will authorize the Moderator to appoint a committee to consider the future of Stony Brook Golf Course, to report to the Moderator and the Board of Selectmen by September 1, 1982, or do or act anything in relation thereto.

MOTION MADE: That the Town authorize the Moderator to appoint a committee to consider the future of Stony Brook Golf Course, to report to the Moderator and the Board of Selectmen by September 1,1982.

SUBSTITUTE MOTION MADE: That the Town authorize the Selectmen to appoint a committee to consider the future of Stony Brook Golf Course, and to report back to the Board of Selectmen by September 1, 1982.

SUBSTITUTE MOTION, PASSED by MAJORITY VOTE: That the Town authorize the Selectmen to appoint a committee to consider the future of Stony Brook Golf Course, and to report back to the Board of Selectmen by September 1, 1982.

ARTICLE 22: To see if the Town will vote to amend Article IV, Section 11 of the By-Laws of the Town of Southborough, as voted by a Special Town Meeting held December 6, 1976, Article 3, by striking out the second sentence and inserting in its place the following :

"The Board of Selectmen shall appoint the Town Treasurer and Collector of Taxes after publicly advertising for applicants and after complying with all the requirements of State and Federal statutes.:

, or do or act anything in relation thereto.

APPROVED by Atty. Gen., Aug. 12,1982
Posted, Aug. 16,1982

MOTION MADE: That the Town amend its By-Laws by striking out Article IV, Section 11 and adding in its place:
"The Board of Selectmen shall appoint the Town Treasurer and Collector after publicly advertising for applicants and after complying with all the requirements of State and Federal statutes."

PASSED by MAJORITY VOTE: (Motion) That the Town amend its By-Laws by striking out Article IV, Section 11 and adding in its place:
"The Board of Selectmen shall appoint the Town Treasurer and Collector after publicly advertising for applicants and after complying with all the requirements of State and Federal statutes."

ARTICLE 23: To see if the Town will vote to amend the By-Laws of the Town of Southborough by adding to Article V1-A, Section 1, subsection (e) the following:
"The Town Collector shall be required to pay over to the Town Treasurer at the end of each week all fees and charges collected during the week, the same to then become Town funds."

, or do or act anything in relation thereto.

APPROVED by Atty. Gen
August 12,1982

Posted, Aug. 16,1982

VOTED UNANIMOUSLY: That the Town amend its By-Laws by adding to Article V1-A, Section 1, subsection (e) the following:
"The Town Collector shall be required to pay over to the Town Treasurer at the end of each week all fees and charges collected during the week, the same to then become Town funds."

ARTICLE 24: To see if the Town will vote to transfer to Surplus Revenue Account (Excess and Deficiency) a sum of money, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to transfer to the Surplus Revenue Account (Excess and Deficiency), the following sums:

| | |
|---|---|
| Article 13 ATM 1980 - Memorial Day Exercise | $ 171.57 |
| Article 12 ATM 1978 - Repair & Replacement Town Property | .48 |
| TOTAL | $ 172.05 |

VOTED UNANIMOUSLY: To transfer to the Surplus Revenue Account (Excess and Deficiency), the following sums:

| | |
|---|---|
| Article 13 ATM 1980 - Memorial Day Exercise | $ 171.57 |
| Article 12 ATM 1978 - Repair & Replacement Town Property | .48 |
| TOTAL | $ 172.05 |

ARTICLE 25 voted, April 12, 1982, see page (5) of this TRANSCRIPT.

ARTICLE 26: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of $175,789.41 for the fiscal year beginning July 1, 1982 and ending June 30, 1983 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate $9,921.70 and transfer and appropriate from free cash $165,867.71 for a total appropriation of $175,789.41 for the fiscal year beginning July 1, 1982, and ending June 30, 1983 to pay a portion of the expenses of the Worcester County Retirement System, of which the Town is a member, as requested by the Worcester County Commissioners.

ARTICLE 27: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of $900.00 to defray expenses of the Memorial Day exercises on May 30, 1983. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276, Veterans of Foreign Wars, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate $900.00 to defray expenses of the Memorial Day exercises of May 30, 1983.
Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276, Veterans of Foreign Wars.

ARTICLE 28: To see if the Town will vote to raise and appropriate or to transfer from its available funds and appropriate the sum of $15,602.00 for the period of July 1, 1982 through June 30, 1983, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complementary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate $15,602.00 for the period of July 1, 1982 through June 30, 1983, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complementary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction.

ARTICLE 29: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of $60,000.00 for the maintenance of Town roads, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer and appropriate $5,000.00 from General Revenue Sharing Funds and transfer from available funds and appropriate the following from :

| | | | |
|---|---|---|---|
| Article 47 ATM 1973 - | Traffic Lights<br>(Marlboro-Southville) | $ | 642.60 |
| Reimbursement - | Traffic Control Device | | 1,022.30 |

and raise and appropriate $53,335.10, making a total appropriation of $60,000.00 said sum to be used for the maintenance of Town roads.

VOTED UNANIMOUSLY: That the Town transfer and appropriate $5,000.00 from General Revenue Sharing Funds and transfer from available funds and appropriate the following from:

| | | | |
|---|---|---|---|
| Article 47 ATM 1973 - | Traffic Lights<br>(Marlboro-Southville) | $ | 642.60 |
| Reimbursement - | Traffic Control Device | | 1,022.30 |

and raise and appropriate $53,335.10, making a total appropriation of $60,000.00 said sum to be used for the maintanance of Town roads.

ARTICLE 30: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate a sum of money to be used for expenses incurred for municipal bonds or state house notes issued by the Town in the fiscal year July 1, 1982 to June 30, 1983, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town transfer and appropriate $2,911.75 from Article 28 of ATM of 1980
and
$3,300.00 from Article 27 ATM of 1981
for a total appropriation of $6,211.75 to be used for expenses incurred for municipal bonds or state house notes issued by the Town in the fiscal year July 1, 1982 to June 30, 1983.

ADJOURNED SESSION
April 13, 1982

ARTICLE 31: voted April 12, 1982, see page ( 17 ) of this TRANSCRIPT.

ARTICLE 32: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, a sum of money to engineer, design, plan, purchase and construct a sidewalk on Central Street, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate $5,000.00 to engineer, design, and plan, a sidewalk on Central Street.

SUBSTITUTE MOTION MADE: That the request be referred to a special committee to be appointed by the Board of Selectmen to study this matter as a part of the whole need for sidewalks in the Town of Southborough, and that this special committee report back to the Board of Selectmen with its recommendations, no later than the time necessary to include these recommendations into a warrant article for the Town Meeting of 1983.

VOTED UNANIMOUSLY: (Substitute Motion) That the request be referred to a special committee to be appointed by the Board of Selectmen to study this matter as a part of the whole need for sidewalks in the Town of Southborough, and that this special committee report back to the Board of Selectmen with its recommendations, no later than the time necessary to include these recommendations into a warrant article for the Town Meeting of 1983.

ARTICLE 33: To see if the Town will vote to raise and appropriate or transfer and appropriate a sum of money not to exceed $12,000.00 for the purpose of hiring consulting engineers by various Town Departments, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate $12,000.00 for the purpose of hiring consulting engineers by various Town Departments.

VOTED UNANIMOUSLY: That the Town raise and appropriate $12,000.00 for the purpose of hiring consulting engineers by various Town Departments.

ARTICLE 34: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of $26,500.00 for the purpose of purchasing the used equipment provided under the transfer station hauling contract bid in 1977 consisting of two transfer trailers and one yard tractor, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer and appropriate $26,500.00 from General Revenue Sharing Funds for the purpose of purchasing the used equipment provided under the transfer station hauling contract bid in 1977 consisting of two transfer trailers and one yard tractor.

VOTED UNANIMOUSLY: That the Town transfer and appropriate $26,500.00 from General Revenue Sharing Funds for the purpose of purchasing the used equipment provided under the transfer station hauling contract bid in 1977 consisting of two transfer trailers and one yard tractor.

ARTICLE 35: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of $40,000.00 for the purpose of purchasing one new cab, chassis and automatic sander body for the Highway Department, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer and appropriate $35,000.00 from the General Revenue Sharing Fund for the purpose of purchasing one new cab, chassis and automatic sander body for the Highway Department.

VOTED UNANIMOUSLY: That the Town transfer and appropriate $35,000.00 from the General Revenue Sharing Fund for the purpose of purchasing one new cab, chassis and automatic sander body for the Highway Department.

ADJOURNED SESSION
April 13, 1982

ARTICLE 36: To see if the Town will vote to raise and appropriate or transfer from any of its funds and appropriate the sum of $1,000.00 for the purpose of updating real estate values to conform with the requirements set forth by the Department of Revenue, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate $1,000.00 for the purpose of updating real estate values to conform with the requirements set forth by the Department of Revenue.

ARTICLE 37: To see if the Town will vote to accept as a public way that portion of Ledge Hill Road described on a plan entitled, "Acceptance of Plan of a Portion of Ledge Hill Rd. in Southborough, Mass.", or do or act anything in relation thereto.

MOTION MADE: That the Town accept as a public way that portion of Ledge Hill Road described on a plan entitled "Acceptance of Plan of a Portion of Ledge Hill Road in Southborough, MA", dated February 1, 1982 prepared by Highland Land Surveyors, Inc. and more fully described by deed dated February 2, 1982.

VOTED UNANIMOUSLY: That the Town accept as a public way that portion of Ledge Hill Road described on a plan entitled "Acceptance of Plan of a Portion of Ledge Hill Road in Southborough, MA", dated February 1, 1982 prepared by Highland Land Surveyors, Inc., and more fully described by deed dated February 2, 1982.

ARTICLE 38: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money to do a Leak Detection Program of the Town Water System under the State 805 fifty per cent (50%) matching fund program, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer and appropriate from available Water Surplus Funds $5,140.00 to do a Leak Detection Program of the Town Water System under the State 805 fifty percent (50%) matching fund program.

VOTED UNANIMOUSLY: That the Town transfer and appropriate from available Water Surplus Funds $5,140.00 to do a Leak Detection Program of the Town Water System under the State 805 fifty percent (50%) matching fund program.

ARTICLE 39: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money to do a Rehabilitation Program of certain areas of the Town Water System under the State 805 fifty per cent (50%) matching fund program, or do or act anything in relation thereto.

VOTED UNANIMOUSLY That ARTICLE 39 (as stated above) be WITHDRAWN.

ARTICLE 40: To see if the Town will vote to transfer the sum of $9,000.00 from the Cemetery Reserve Fund and appropriate the same for the purchase of a 1982 Dump Truck and authorize the Board of Cemetery Commissioners to sell, turn in or otherwise dispose of a 1948 Chevrolet Dump Truck, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town transfer the sum of $9,000.00 from the Cemetery Reserve Fund and appropriate the same for the purchase of a 1982 Dump Truck and authorize the Board of Cemetery Commissioners to sell, turn in or otherwise dispose of a 1948 Chevrolet Dump Truck.

ADJOURNED SESSION
April 13, 1982

ARTICLE 41: To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1982 and ending June 30, 1983, or pass any vote relative thereto.

VOTED UNANIMOUSLY: That the sum of $360,000.00 be transferred from free cash in the Town Treasury for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1982 and ending June 30, 1983 and that the Assessors be authorized to apply the same for that purpose.

The Annual Town Meeting of April 12, 1982 and the Adjourned Session of April 13, 1982 was DISSOLVED at (10:52 P.M.) on Tuesday, April 13, 1982 .

A true copy: Paul J. Berry
Attest:
Paul J.Berry, Town Clerk

## Report of the Town Clerk

### ANNUAL TOWN MEETING
### Monday, April 11, 1983

At the Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on April 11, 1983 at 7:00 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters = quorum, (253) voters were present).

Checkers: Janet M.E. Mattioli
Susanne S. Dumont
Benita M. Hubley
Lidia A. Kiley

The Meeting was called to order at (7:32 P.M.) by Town Moderator, Joseph M. McManus.

The following Tellers were appointed by Moderator McManus and sworn-in by Town Clerk, Paul J. Berry:

| | |
|---|---|
| James A. McCaw | 19 Middle Road |
| Jennifer A. Bishop | 9 Breakneck Hill Road |
| Patricia A. Hayward | 14 Oregon Road |
| Arthur Miner | 27 Oregon Road |

Moderator McManus had requests from the following non-voters to attend the Annual Town Meeting:

Jeffrey A. Grossman, Administrative Assistant to the Board of Selectmen.
Ellen Bettman Piontek, Youth Director, Town of Southborough.
William F. Murphy, Assistant Superintendent of Southborough Schools.
Joe Davisville, Reporter, South Middlesex News
E.A. Cooney, Whitman & Howard, Concerning Article 26,- Water Commissioners.
John S. Daniels, " " " " " " "

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator McManus noted the receipt of the return of the posting of the Warrant for the Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

ARTICLE 1: To hear reports of the various Town Officers and Committees and to take such action thereon as the Town may vote.

There were no reports read.

ARTICLE 2: To see if the Town will vote to fix for the fiscal year beginning July 1, 1983 and ending June 30, 1984, the annual salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended, which officers are as follows:

One Moderator, one Town Clerk, three Selectmen, three Assessors, five members of the School Committee, three members of the Board of Health, three Water Commissioners, three Cemetery Commissioners, and one Tree Warden.

| | | | |
|---|---|---|---|
| Moderator | $ 25.00 | Board of Health (3) | $ 450.00 |
| Town Clerk | 5,000.00 | Water Commissioners (3) | 450.00 |
| Selectmen (3) | 3,000.00 | Cemetery Commissioners (3) | 150.00 |
| * Assessors (3) | 6,000.00 | Tree Warden | 25.00 |
| School Committee (5) | 500.00 | | |

and to see if the Town will vote to raise and appropriate a sum of money as may be necessary to pay the salaries of all elected officers for fiscal year beginning July 1, 1983 and ending June 30, 1984.

MOTION MADE: That the Town raise and appropriate Fifteen Thousand Six Hundred and 00/100 ($15,600.00) Dollars for annual salary and compensation of elected officers for the fiscal year beginning July 1, 1983 and ending June 30, 1984, as set forth in the words of the Article.

VOTED UNANIMOUSLY: That the Town raise and appropriate Fifteen Thousand Six Hundred and 00/100 ($15,600.00) Dollars for annual salary and compensation of elected officers for the fiscal year beginning July 1, 1983 and ending June 30, 1984, as set forth in the words of the Article.

*Assessors salary reduced, voted, April 11, 1983 see page ( 54 ) of this transcript . (Total appropriation voted: $11,100.00)

ARTICLE 3: To see what disposition shall be made of the dog money, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That no action be taken on this Article.

ARTICLE 4: To see if the Town will vote to accept any sum of money from St. Mark's School, Fay School, Harvard Medical School New England Regional Primate Research Center, and any other contributor and deposit same amount in Estimated Receipts Account, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town accept any sums of money from St. Mark's School, Fay School, Harvard Medical School New England Regional Primate Research Center, and any other contributor and deposit the same amount in Estimated Receipts Account, and determine what disposition shall be made of the same.

ARTICLE 5: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of revenue of the financial year beginning July 1, 1983 in accordance with the provisions of General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or do or act anything in relation thereto.

PASSED by MAJORITY VOTE: That the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of revenue of the financial year beginning July 1, 1983 in accordance with the provisions of General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17

ARTICLE 6: To hear the report of the Capital Budget Planning Committee, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: To hear the report of the Capital Budget Planning Committee.

ARTICLE 7: To see if the Town will vote to delete Article VIIIA of the Town By-Law, Salary Administration Plan and insert in its place the following:

## SALARY ADMINISTRATION PLAN OF THE TOWN OF SOUTHBOROUGH

### Preamble

This by-law establishes a Salary Administration Plan of the Town of Southborough, hereinafter called the "Plan", which classifies the several position classifications in the Town services into groups, establishes salary schedules, establishes so-called "fringe" benefits, or "indirect pay" provisions, such as holidays and vacations with pay, sick leave and the like and establishes a Personnel Board to administer the plan, as hereinafter provided, and to represent the interest of both taxpayers and Town employees.

The positions of all officers and employees in the service of the Town, whether full-time, part-time, temporary, seasonal, special, casual Civil Service or any other, other than those positions filled by popular election, those under the direction and control of the School Committee, and those encompassed in any officially recognized labor union and/or association, are hereby classified by titles in the groups listed in Schedule A, entitled "Classification Schedule," as set forth in Section 20 of the by-law.

The classification of positions which are subject to the Welfare Compensation Plan of the Commonwealth of Massachusetts and the schedule of rates therefor effective July 1, 1966 with subsequent amendments, if any, and the provisions of Section 47D of Chapter 31 of the General Laws relating to the application of rates set forth in the aforementioned Welfare Compensation Plan are hereby incorporated by reference.

### SECTION 1. DEFINITIONS AND TERMS

As used in this by-law, the following words and phrases shall have the following meaning unless a different construction is clearly required by the context or by the laws of the Commonwealth:

"Administrative Authority", the elected or appointed official or board having jurisdiction over a function or activity.

"Base Pay", for the purposes of determining retirement credits and contributions for Town employees by the Town of Southborough.

The Town shall contribute funds as required for each employee in accordance with the procedures formula established by the Worcester County Retirement Board and the by-laws of the Town of Southborough.

Contributions shall be made by the Town for:

1. Wages earned during the first eight (8) hours worked in any one day. No contributions shall be made for hours worked in excess of 40 hours per week.
2. Any lump sum bonus which is guaranteed as outlined in the Salary Administration Plan of the Personnel by-laws of the Town and any collective bargaining agreement in force. Examples of lump sum bonuses are longevity pay and educational bonus.
3. Vacation pay except when paid in lieu of taking vacation.
4. Sick pay.
5. Holiday pay.

"Casual Position", a position calling for part-time employment, which service does not constitute continuous service; this service is rendered occasionally and without regularity according to the demand therefor.

"Civil Service Law", Chapter 31 of the General Laws of the Commonwealth as amended and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification compensation and conditions of employment of officers and employees of the Town under Chapter 31.

"Class", a group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, that the same qualifications shall be required of the incumbents, that the same tests of fitness may be used to choose qualified employees and that the same scale of compensation can be made to apply with equity.

"Classification Schedule", titles in Schedules A and D of Section 21 of this by-law plus class specifications which are on file with the Personnel Board and which are hereby incorporated by reference.

"CLERICAL AND OPERATING GROUPS"

"Compensation Grade", a range of salary or wage rates appearing in Schedule B, C, and D.

"Continuous Full-Time Service", employment requiring a predetermined minimum work sheet and uninterruped except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

"Continuous Employment", full-time or part-time employment uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

"Department", an employee of the Town occupying a position in the Classification Schedule.

"Full-Time Employee", an employee retained in full-time employment.

"Full-Time Employment", employment for not less than 20 hours per week for fifty-two weeks per annum, minus legal holidays and authorized vacation leave, sick leave, bereavement leave, and other leaves of absence.

"Group", a group of classes appearing in Schedules A and D of Section 20.

"Increment", the dollar difference between step rates.

"Maximum Rate", the highest rate in a range which an employee normally is entitled to attain.

"Minimum Rate", the rate in a range which is normally the hiring rate of a new employee.

"Part-Time Employee", an employee retained in part-time employment.

"Part-Time Employment", employment for less than full-time employment, as defined above.

"Personal Rate", a rate above the maximum rate applicable only to a designated employee.

"Position", an office or post of employment in the Town service with duties and responsibilities calling for the full-time or part-time employment of one person in the performance and exercise thereof.

"Position Class", same as "Class", (a class may include only one position, in which event it is defined as a "single position class").

"Promotion", a change from a position of lower class and compensation grade to a position with greater responsibilities in a higher class and compensation grade.

"Range", the dollar difference between minimum and maximum rates.

"Rate", a sum of money designated as compensation for personal services on an hourly, weekly, monthly, annual or other basis.

"Salary Schedule", Schedules B, C, D.

"Single Rate", a rate for designated position class which is not in a range.

"Special Position", a position calling for part-time employment which,,although constituting continous employment, is not rendered during prescribed working hours, daily, weekly, or annually, but is rendered as required according to the demands for such service.

"Step Rate", rate in a range of compensation grade.

"Temporary Employee", (1) an employee retained in a temporary position as defined herein; (2) any employee holding a temporary appointment under Civil Service Law who does not also have permanent status thereunder.

"Temporary Position" or "Seasonal Position", any position in the Town service which requires or is likely to require the service of one incumbent for a period not exceeding six calendar months; either on a full-time or part-time basis.

"Town", the Town of Southborough.

## SECTION 2. TITLES OF POSITIONS

No persons shall be appointed, employed or paid as an employee in any position subject to the provisions of the Salary Administration Plan under any title other than those of the Classification Schedule, or under any title other than that of the job, the duties of which are actually performed. The job title in the Classification Schedule of the Plan shall be the official title for all purposes having to do with the position and shall be used to designate the position in all payrolls, budget estimates and official reports, and in every other connection involving personnel and fiscal processes.

## SECTION 3. NEW OR CHANGED POSITIONS

Whenever a new position is established, or the duties of an existing position are so changed that a new level of work demand exists and in effect a new position is created, upon presentation of substantiating data satisfactory to the Personnel Board, the Board shall rate such new changed position and allocate it to its appropriate compensation grade and establish the rate change therefor.

## SECTION 4. RECLASSIFICATION OF EMPLOYEES

No position may be reclassified to a classification in another compensation grade, either higher or lower, until the Personnel Board shall have determined such a reclassification will be consistent with the provisions of the Salary Administration Plan.

### SECTION 5. JOB DESCRIPTIONS AND INTERPRETATIONS

The Personnel Board shall maintain written job descriptions of the position classes in the Classification Schedule of the Plan, each consisting of a statement describing the essential nature of the work and characteristics that distinguish the class from other classes. The heads of departments shall be required to retain current job descriptions and to submit revisions to the Personnel Board after review by the Administrative Assistant to the Selectmen or the appropriate Commissioners or Trustees. The description for any class shall be construed solely as a means of identification and not as prescribing what the duties or responsibilities of any position shall be, or as modifying or in any way affecting the power of any administrative authority, as otherwise existing, to appoint, to assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

### SECTION 6. WAGES

a. The weekly pay period shall begin at 12:01 a.m. Thursday and shall end at 12:00 p.m. the following Wednesday.

b. Employees in the clerical and operating groups shall be paid time and one-half hours worked in excess of eight (8) in a calendar day and/or 40 hours in one calendar week, provided such hours of work have been authorized by the department head.

In addition, all service outside of or out of turn of an employee's regular scheduled tour of duty shall be at the overtime rate. If any employee is recalled to duty hereunder, he shall be paid at the overtime rate for all such time and shall be guaranteed a minimum of four (4) hours overtime recall pay.

**c. EMPLOYEES WHO ARE PAID A WEEKLY SALARY, AS OPPOSED TO THOSE EMPLOYEES WHO ARE PAID AN HOURLY WAGE, SHALL NOT BE PAID FOR THOSE HOURS WORKED IN EXCESS OF THE REGULAR SCHEDULED WORK WEEK.**

d. The Salary Schedule of the Salary Administration Plan set forth as Schedules B, C, and D of Section 20 of this by-law, shall consist of the maximum and minimum salaries, step-rate salaries or single rate salaries for the positions in the Classification Schedule. The salary grade shall be the salary range for all position classes allocated to the grade.

### SECTION 7. SALARY RATES ABOVE MAXIMUM

Any salary rate which is above the maximum rate for a job, as established by this Salary Administration Plan, shall be deemed to be a personal rate, and apply only to the incumbent. When such incumbent leaves the employment of the Town or is transferred to another job with a higher maximum rate than his/her personal rate or higher maximum rates are established, the personal rate shall disappear. No other employee assigned to, or hired for, such job shall advance beyond the maximum of the job.

## SECTION 8. ADJUSTMENT POLICIES

a. Every employee subject to this plan and who is in continuous full-time service of the Town, computed from the date of his/her latest employment, shall be eligible annually for consideration of a merit increase advance to the next higher step rate, one year from the date of his/her latest increase. Such increase is not to exceed one step rate in any single twelve month period until the maximum of the position is obtained, subject to the approval of the department head, and the Administrative Assistant to the Board of Selectmen, or the appropriate Commissioners or Trustees, and the Personnel Board. An evaluation of the employee's performance must accompany a letter requesting a merit increase. Any employee denied such an increase has the right to appeal, in writing, to the Personnel Board, which shall confer with the employee, the department head and the Administrative Assistant to the Selectmen, or the appropriate Commissioners or Trustees, and shall decide the matter. All adjustments shall be approved, in advance, by the Personnel Board.

b. Regular part-time employees, for whose positions step-rates are provided, shall be eligible for consideration for increases on the same basis as provided for full-time personnel in clause (a) of this section. Special, casual and other part-time personnel for whose positions there is a single rate shall not be eligible for step rate increases.

## SECTION 9. TRANSFERS AND PROMOTIONS

a. When an employee is promoted to a job with a higher rate range, or rate of pay, he/she shall enter it at the rate recommended by the department head with approval of the Personnel Board, but in no event at a rate in excess of the maximum for such job. The employee may also receive at the time a one step rate increase, provided the maximum for the job is not exceeded, if the department head recommends that qualifications and performance warrant it and the Personnel Board approves. If the department head should feel that there should be a trial period before recommending the promotional one step rate increase, on recommendation of the department head, the Personnel Board may approve such a deferred promotional increase at the conclusion of the trial period.

b. If an employee is transferred to a job with a lower rate range, or rate of pay, he/she shall enter it at his/her own rate or at the maximum rate for the job, whichever is the lower, provided the Personnel Board approves. The employee shall have a right to appeal to the Personnel Board and to be heard thereon, and the Personnel Board shall decide the matter.

## SECTION 10. NEW PERSONNEL

a. The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired, unless otherwise authorized by the Personnel Board. Department heads shall notify the Personnel Board of the hiring of all personnel and their hiring rates.

b. For new regular full-time and new regular part-time personnel for whose positions there is a rate range and step rates, the first six months of employment shall be a probationary period at the end of which the employee may advance one step rate, provided that the department head and the Personnel Board decide his/her performance warrants it. The employee shall thereafter be reviewed for a step rate increase one year from the date of his/her latest increase. This probationary step rate increase shall apply only at the start of employment and shall not apply in case of transfer or promotion from one job to another.

## SECTION 11. DEPARTMENT BUDGETS

Each department head shall include in the annual budget a pay adjustment section to provide funds for anticipated pay adjustments during the ensuing year, expenditures to be made therefrom only in accordance with the Salary Administration Plan with the approval of the Personnel Board.

## SECTION 12. FRINGE BENEFITS

So-called "fringe" benefits, such as holiday and vacation with pay, sick leave and other such matters, are a cost item to the Town and a form of "indirect pay", and included in the coverage of the Salary Administration Plan, both those included in the Plan at its adoption and any other which may be included in the future.

### a. Holidays with Pay

(1) All regular full-time employees shall receive one day's pay at regular straight time for the following state legal holidays - New Year's Day, Martin Luther King's Birthday, Washington's Birthday, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day and Christmas.

(2) To be eligible for such holiday pay, an employee shall have worked on the regularly scheduled work day next preceding, and shall have worked, or to have satisfactorily presented himself/herself for work, on the regularly scheduled work day next following the holiday, or shall have been in full pay status on the day preceding and the day following.

(3) In the case of the Police Department or other department whose personnel is subject to duty seven days a week, those employees who are required to work on said holiday shall be paid in addition to regular weekly compensation, an additional day's pay, unless the employee elects to take an additional day off and the sum can be granted by the department without interference with personnel scheduling; provided that in the case of an employee whose regular day off or vacation days fall on any holiday, an additional day off shall be allowed or payments in lieu, or one day shall be allowed at the election of the employee. Such day's pay shall be one-fifth of his/her regular weekly salary.

Details as to administrative policies and practices relative to holidays with pay shall be prepared and established under the direction of the Personnel Board.

b. **Vacations With Pay**

(1) Regular full-time employees who have been in the continuous employ of the Town, as such, shall be paid their regular week's pay or portion thereof as vacation pay in accordance with the following schedule:

| | |
|---|---|
| 6 months | 1 week |
| 1 year | 2 weeks |
| 5 years | 3 weeks |
| 10 years | 4 weeks |
| 20 years | 5 weeks |

(2) Vacations shall be granted by department heads at such time as, in their opinion, will cause the least interference with the performance of the regular work of the departments.

(3) If, in the opinion of the department head, there are unusual circumstances which warrant it, an employee may, upon request, continue at work and receive vacation pay in lieu of his vacation.

(4) In the event of termination of employment, which is caused through no fault of the employee, or by reason of retirement, the employee shall be paid, or be entitled to time off with pay, for any accumulated vacation prorated on the basis of service since the employee's preceding vacation. In the event of the death of any employee, any accumulated vacation pay shall be paid to his estate.

(5) Call personnel of the Fire Department shall be entitled to take vacations on the above basis without loss of pay.

(6) Vacation administrative policies and practices shall be prepared and established under the direction of the

Personnel Board.

c. Sick Leave

(1) All regular full-time employees shall be entitled to one and a quarter (1 1/4) days sick leave per month beginning the first day of the month following the hiring of the employee, accumulated for a period of eight years continuous service or a maximum of 120 days. Pay for each day of sick leave shall be at the rate of a regular day's pay. Absences on account of sickness in excess of that authorized may, at the discretion of the department head and the Personnel Board, be charged to vacation leave. Sick leave shall be payable only in cases of bona fide illness, non-work-connected accident, or work-connected accidents not covered by Massachusetts General Laws annotated Chapter 152 (Workmen's Compensation).

(2) Employees who because of sickness or a non-work-connected accident are absent for a period of more than four days shall be required to present a doctor's certificate to their department head stating reason and period of time the employee will be absent from work. The above section is not to be construed by an employee or department head for time off for any sickness caused by over-indulgence in alcohol or narcotics or by his or her misconduct.

(3) Details as to sick leave administrative policies and practices shall be as prepared and established under the direction of the Personnel Board.

d. Workmen's Compensation

Present practices now followed by the Town-related Workmen's Compensation shall continue unchanged.

e. Military Leave

An employee in full-time employment in the military reserve shall be paid the difference between compensation received while on reserve duty and regular compensation rates paid the employee by the Town. Such payment by the Town shall be limited to a period not to exceed two weeks in any twelve month period and shall not include payment to members of the National Guard who may be mobilized during an emergency in the Commonwealth.

f. Jury Duty

If an employee is called to jury duty, he/she shall receive an amount equal to the difference between his/her normal compensation and the amount (excluding any travel allowance) received from the court, upon presentation of evidence of the amount paid by the court.

g. **Miscellaneous Paid Time Off**

Working time lost from regularly scheduled work days for reasons listed below shall be without loss of pay, provided such lost time is with authorization of the department head:

(1) Bereavement leave - In the event of the death of a spouse, father, mother, children, father-in-law, mother-in-law, brother or sister, or of any person residing with the family of an employee, such employee shall be entitled to receive three (3) days leave for the purpose of the funeral arrangements and burial of said deceased. In the event that travel is required out of state, the department head in his or her discretion may authorize two (2) additional days of travel time.

(2) Inoculation required by Municipal Employer.

(3) Red Cross blood donation authorized by the Department.

(4) Medical examinations required by employer.

(5) Attendance at educational programs required or authorized by Town or Department.

h. **Court Time Pay**

An employee on duty at night or on vacation, furlough or day off, who attends as a witness or other capacity in the performance of his/her duty or in behalf of the Commonwealth or the Town in any criminal case pending in any Court or before any official governmental board or agency shall be entitled to overtime compensation for every hour or fraction thereof during which he/she was in such attendance or appearance, but in no event less than three (3) hours of such overtime pay.

i. **Educational Increment**

All full-time employees subject to the provisions of the Salary Administration Plan who has earned credits, in a field applicable to their position as determined by the department head, and the Administrative Assistant to the Board of Selectmen, or the appropriate Commissioners or Trustees, in a degree granting program from an accredited college or university, shall receive a one-time bonus, according to the following schedule:

| | |
|---|---|
| Associates Degree.... | $ 800 |
| Bachelors Degree.... | $ 1,200 |

A copy of the completed transcript or diploma or other appropriate evidence of the completed degree must be presented to the department head with a copy to the Board of Selectmen who shall maintain complete and ongoing records for participants.

In addition, the Town shall pay course tuition, lab fees for certain courses with the following conditions:

(1) That the course is accredited and pertains to the employee's specific job or position. Such information shall be presented to the department head, in writing, prior to enrollment in the course.

(2) That the department head, and the Administrative Assistant to the Board of Selectmen or the appropriate commissioners or trustees and the Personnel Board, approves of the commitment of Town funds prior to registration by the employee, or the employee assumes responsibility for payment.

(3) That an approved purchase order is issued prior to registration by the employee.

(4) That the employee attains a grade for the course of "C" or better and presents written verification of such grade to the department head.

j. Maternity Leave

(1) A female employee who has completed the initial probationary period of six months, who is absent from such employment for a period not exceeding twelve weeks for the purpose of giving birth, said period to be hereinafter called maternity leave, and who shall give at least two weeks' notice to her deparment head or supervisor of departure and intention to return, shall be restored to her previous, or a similar position, with the same status, pay, length of service credit and seniority, where applicable, and other employment benefits for which she was eligible on the date her leave commenced.

(2) Accrued sick leave benefits shall be provided for maternity leave purposes under the same terms and conditions which apply to other temporary medical disabilities.

(3) Such maternity leave shall not affect the employee's right to receive vacation time, sick leave, bonuses, advancement, seniority, length of service credit, benefits, plans or programs for which she was eligible at the date of her leave, and any other advantages or rights of her employment incidental to

her employment position.

k. Group Insurance

Each employee covered by the Plan shall be entitled to the Group Insurance Plan (Health and Life Insurance) which has been accepted by the Town in accordance with Massachusetts General Laws Chapter 32B. The Town's contribution thereto shall remain in force for the duration of this Plan.

## SECTION 13. LEAVE OF ABSENCE

a. Leave of absence for valid reasons may be granted by a department head, but shall be without compensation.

b. Leaves of absence of over three months' duration, except military leave, shall be considered a break in employment, and on return to work the employee shall have the status of a new employee unless an extension of leave beyond three months has been authorized by the Personnel Board.

## SECTION 14. TRANSITIONS BETWEEN FULL-TIME AND PART-TIME STATUS

a. A part-time employee shall be eligible for full-time (employee) status when the employee has worked over 20 hours a week for a period of at least three consecutive months. This status change requires prior approval by the appropriate department head.

b. A full-time employee whose hours of employment total less than 20 hours per week, exclusive of legal holidays and authorized vacation leave, sick leave, bereavement leave and other authorized leaves of absence for a period of more than three consecutive months shall be considered to be a part-time employee.

## SECTION 15. PERSONNEL BOARD

a. There shall be a Personnel Board to administer the Salary Administration Plan, said Board to be appointed by the Moderator, consisting of five voters other than employees of the Town or those regularly serving the Town in any elective or appointive capacity. They shall serve without compensation.

b. Future appointments shall be for three years. Any vacancies shall be filled by the Moderator. All members shall continue to hold office until their successors have been appointed and qualified. The Personnel Board may employ assistance and incur expenses as it deems necessary, subject to appropriation of funds thereof.

## SECTION 16. DUTIES OF THE PERSONNEL BOARD

a. The Personnel Board shall administer the Salary Administration Plan and shall establish such policies, procedures and regulations as it deems necessary for the administration of the Plan.

b. The Board shall annually, in July, meet and organize by the choice of a Chairman and Clerk. A majority of the Board shall constitute a quorum for the transaction of business. The votes of the majority of all the members of the Board shall be necessary on any matter upon which it is authorized to or required to pass under the Salary Administration Plan.

c. The Personnel Board shall have maintained records of all employees subject to this Plan, included therein such information as it deems desirable, such records are to be kept by the Town Accountant, under the direction of the Board. Department heads shall furnish such information as shall be requested by the Board. The Town Accountant shall also check on matters covered by the Plan and shall bring any deviations to the attention of the Board prior to payment.

d. The Personnel Board, from time to time, shall review the Salary Schedule and administration policies of the Salary Administration Plan. The Personnel Board may tentatively add a new class to the Classification Schedule or reallocate an existing class to a different compensation grade, either higher or lower, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan at the next annual town meeting.

e. On or before January 1 of each year the Personnel Board shall vote an annual increase which amends the weekly salary schedule for the forthcoming fiscal year, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan at the next annual town meeting. Notwithstanding, the Personnel Board shall reserve the right to vote a zero increase, as long as such determination is voted on or before January 1 of each year.

f. The Personnel Board shall, from time to time, review the Salary Schedule and administration policies of the Salary Administration Plan. It shall keep informed as to pay rates and policies outside the services of the Town, and shall recommend to the Town any action which it deems desirable to maintain a fair equitable pay level.

g. The Personnel Board shall act on matters officially brought before the Board within thirty (30) days of the date of receipt of written notice. Failure of the Board to approve or disapprove within thirty (30) days shall constitute as approval of the matter before them. In addition, notice in writing shall be forwarded to the concerned employee and respective department head within three (3) days of the Boards decision. Notwithstanding, if the Personnel Board shall so request and the concerned employee and his/her department head shall mutually agree, a reasonable

**extension of this time period may be granted.**

h. Upon recommendation of a department head, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Personnel Board, said Board may authorize an entrance rate higher than the minimum rate for a position, and such other variances in the Salary Administration Plan as it may deem necessary for the proper functioning of the services of the Town, and to effectuate the basic intent of the Plan.

## SECTION 17. EMPLOYEES AND THE PERSONNEL BOARD

a. All employees presently covered by this Plan shall have the right to request an appointment to confer with the Board on any matter which is of interest or concern to them and which is covered by the Salary Administration Plan. The employee shall notify the department head in writing in advance of his/her desire to discuss the matter with the Board. One of the duties of the Board shall be to foster mutual understanding and good will with the personnel of the Town.

b. To facilitate this, if any employee should feel aggrieved by the operation of any provision of the Plan, he/she shall first discuss the matter with his/her department head, in a mutual effort to clear up any problems or misunderstanding.

c. If two weeks after such a conference, a satisfactory understanding and solution of the problem has not been reached, then either the departnent head or the employee may take the matter to the Board. The Board shall hear the parties not later than its next regular meeting. There shall be no discrimination or prejudice by a department head against any employee who may take a matter to the Board.

## SECTION 18. AMENDMENT OF THE PLAN

The Salary Administration Plan may be amended in the same manner in which Town by-laws may be amended; provided, however, that no amendment to the Plan shall be made until it has been presented by a signed petition addressed to and submitted to the Personnel Board, and acted upon by the Board. Upon receipt of such a written petition, the Board, after giving the petitioners, the heads of departments and employees affected at least one week's written notice, shall hold a hearing of the parties interested to consider the proposed amendment. If the Personnel Board shall approve of any such proposed amendment, it shall take the proper steps to bring the proposed amendment before the next annual town meeting for its consideration and action. If the Personnel Board shall disapprove any such proposed amendment, and failure to act thereof within fifteen days after the hearing shall be deemed disapproved, the petition may then be presented to the next annual town meeting for its consideration and action, if so desired. The Board of its own motion, after a similar hearing and/or conference with parties interested, may propose an amendment to the Plan.

## SECTION 19. CIVIL SERVICE LAW

Nothing in this by-law, or in the Salary Administration Plan, shall be construed to conflict with Chapter 31 of the General Laws, which is the Chapter dealing with the Civil Service Law.

## SECTION 20. SEPARABILITY PROVISION

In the event that any provision of this by-law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to effect the validity of any other provision, or application thereof, of this by-law.

## SECTION 21. APPOINTMENT OF "ACTING" DEPARTMENT HEADS

The Board of Selectmen or the appropriate commissioners or trustees may appoint, where necessary, in the case of the absence of a Department Head for three (3) consecutive weeks, excluding vacation periods, an "Acting" Department Head.

These "Acting" employees shall be compensated at an additional rate of $60 per week. Such pay shall be retroactive only upon the conclusion of three (3) consecutive weeks of service by the "Acting" Department Head.

While on "Acting" status, an employee shall still be eligible for overtime pay when fufilling regular duties from the previous job beyond normal working hours.

## SECTION 22. POSITION CLASSES, SALARY, WAGE AND MISCELLANEOUS SCHEDULE

### SCHEDULE A

| CLASS | GRADE |
|---|---|
| Laborer | 1 |
| Receptionist | 4 |
| Secretary - Town Committee | 5 |
| Clerk - Assessors | 5 |
| Clerk - Selectmen | 5 |
| Clerk II - Town Clerk | 5 |
| Senior Clerk - Treasurer | 5 |
| Maintenance Custodian | 6 |
| Senior Clerk - Collector | 6 |
| Secretary - Highway | 6 |
| Skilled Laborer | 6 |
| Secretary - Health | 7 |
| Secretary - Water | 7 |
| Secretary/Dispatcher - Fire Department | 7 |
| Library Assistant | 7 |
| Dog Officer | 7 |
| **Assistant Town Accountant** | 8 |
| Administrative Secretary - Town Clerk | 8 |
| Financial Clerk - Treasurer | 8 |
| **Assistant Treasurer/Deputy Collector** | 8 |
| Secretary - Selectmen | 8 |
| **Purchasing Coordinator** | 8 |
| Dispatcher - Police Department | 8 |
| Superintendent Insect Pest Control | 9 |
| **Tree Warden** | **9** |
| Administrative Secretary - Assessor | 10 |
| Clerk/Dispatcher - Police Department | 10 |
| Cemetery Assistant Foreman | 10 |
| Children's Librarian | 11 |
| Office Manager | 11 |
| Librarian | 16 |
| Town Accountant | 16 |
| Cemetery Superintendent | 16 |
| Treasurer/Collector | 16 |
| Youth Director | 16 |
| Building Inspector | 19 |
| **Assistant Assessor/Appraiser** | **20** |
| Water Superintendent | 20 |
| Highway Superintendent | 20-24 |
| Administrative Assistant | 20-24 |
| Police Chief | 23 |

## SCHEDULE B WEEKLY SALARY SCHEDULE

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 |
|---|---|---|---|---|---|
| 1 (hourly) | 3.90 | 4.13 | 4.36 | 4.61 | 4.88 |
| 2 " | 4.12 | 4.35 | 4.59 | 4.85 | 5.12 |
| 3 " | 4.32 | 4.57 | 4.83 | 5.10 | 5.40 |
| 4 " | 4.55 | 4.82 | 5.07 | 5.37 | 5.66 |
| 5 " | 4.78 | 5.06 | 5.32 | 5.63 | 5.97 |
| 6 " | 5.04 | 5.30 | 5.61 | 5.95 | 6.25 |
| 7 " | 5.28 | 5.59 | 5.88 | 6.23 | 6.58 |
| 8 " | 5.57 | 5.85 | 6.17 | 6.54 | 6.92 |
| 9 " | 5.84 | 6.17 | 6.52 | 6.88 | 7.27 |
| 10 " | 6.15 | 6.49 | 6.86 | 7.24 | 7.64 |
| 10 (weekly) | 245.00 | 259.00 | 275.00 | 289.00 | 304.00 |
| 11 (hourly) | 6.47 | 6.82 | 7.19 | 7.60 | 8.03 |
| 12 " | 6.77 | 7.17 | 7.57 | 8.00 | 8.43 |
| 13 " | 7.13 | 7.54 | 7.93 | 8.40 | 8.86 |
| 14 (weekly) | 300.00 | 317.00 | 334.00 | 353.00 | 372.00 |
| 15 " | 315.00 | 333.00 | 352.00 | 371.00 | 391.00 |
| 16 " | 331.00 | 350.00 | 370.00 | 389.00 | 412.00 |
| 17 " | 349.00 | 368.00 | 388.00 | 410.00 | 432.00 |
| 18 " | 367.00 | 387.00 | 407.00 | 430.00 | 455.00 |
| 19 " | 385.00 | 406.00 | 429.00 | 453.00 | 476.00 |
| 20 " | 404.00 | 426.00 | 449.00 | 474.00 | 502.00 |
| 21 " | 425.00 | 448.00 | 473.00 | 500.00 | 527.00 |
| 22 " | 445.00 | 471.00 | 497.00 | 525.00 | 554.00 |
| 23 " | 469.00 | 493.00 | 522.00 | 549.00 | 582.00 |
| 24 " | 491.00 | 519.00 | 547.00 | 579.00 | 612.00 |
| 25 " | 517.00 | 545.00 | 576.00 | 607.00 | 642.00 |

### Longevity Pay For Full-Time Continuous Employment
### 20 Hours or More

| | |
|---|---|
| After 5 years | $150 per annum |
| After 10 years | $250 per annum |
| After 15 years | $350 per annum |

## SCHEDULE C
## MISCELLANEOUS PUBLIC SAFETY COMPENSATION (NOT COVERED BY THE COLLECTIVE BARGAINING)

### FIRE DEPARTMENT

| | |
|---|---|
| Call Deputy Fire Chief (P.T.) | $1,183.00 (Annual) |
| Call Fire Captain (P.T.) | 717.00 (Annual) |
| Call Fire Lieutenant (P.T.) | 600.00 (Annual) |
| Call Fire Fighter 1 (P.T.) | 483.00 (Annual) |
| Call Fire Fighter 2 (P.T.) | 242.00 (Annual) |

## BRUSH AND FOREST FIRES

| | | |
|---|---|---|
| Call Officers (P.T.) | 8.43 | (Hourly) |
| Call Fire Fighters 1 (P.T.) | 5.59 | (Hourly) |
| Call Fire Fighters 2 (P.T.) | 2.80 | (Hourly) |

## SCHEDULE D MISCELLANEOUS COMPENSATION SCHEDULE

### General Group

| | | |
|---|---|---|
| Agent, Board of Health (P.T.) | $211.00 | (Annual) |
| Animal Inspector (P.T.) | 317.00 | (Annual) |
| Civil Defense | 423.00 | (Annual) |
| Clerk, Advisory Board (P.T.) | 633.00 | (Annual) |
| Clerk, Board of Registrars (P.T.) | 844.00 | (Annual) |
| Clerk, Recreation Commission | 1,443.00 | (Annual) |
| Election Warden (P.T.) | 4.84 | (Hourly) |
| Election Worker (P.T.) | 4.14 | (Hourly) |
| Program Director, Recreation Commission | 4,558.00 | (Annual) |
| Registrar of Voters (P.T.) | 106.00 | (Annual) |
| Slaughtering Inspector (P.T.) | 317.00 | (Annual) |
| Town Counsel (P.T.) (plus fees) | 878.00 | (Annual) |
| Veterans' Agent and Dir. of Veterans' Services | 3,802-4224-4645-5068 | (Annual) |
| Seasonal Laborer | 3.55 | (Hourly) |
| Library Page | 3.55 | (Hourly) |

MOTION to AMEND: That throughout the Salary Administration Plan, Article 7 of the Town Warrant that all references to the Administrative Assistant to the Selectmen, exclusive of Section 22, be changed to the Board of Selectmen or their designated appointee.

PASSED by MAJORITY VOTE: (Motion to Amend) That throughout the Salary Administration Plan, Article 7 of the Town Warrant that all references to the Administrative Assistant to the Selectmen, exclusive of Section 22, be changed to the Board of Selectmen or their designated appointee.

AMENDMENT to the AMENDMENT: That Article 7, Salary Administration Plan be Amended as follows: That the Clerk, Recreation Commission be removed from Schedule D and placed in Grade 5 and that the Program Director, Recreation Commission be removed from Schedule D and placed in Grade 9.

VOTED UNANIMOULSY: That Article 7, Salary Administration Plan be Amended as follows: That the Clerk, Recreation Commission be removed from Schedule D and placed in Grade 5 and that the Program Director, Recreation Commission be removed from Schedule D and placed in Grade 9.

ARTICLE AS AMENDED VOTED UNANIMOUSLY: as follows:

(continued)

## SALARY ADMINISTRATION PLAN OF THE TOWN OF SOUTHBOROUGH

### Preamble

This by-law establishes a Salary Administration Plan of the Town of Southborough, hereinafter called the "Plan", which classifies the several position classifications in the Town services into groups, establishes salary schedules, establishes so-called "fringe" benefits, or "indirect pay" provisions, such as holidays and vacations with pay, sick leave and the like and establishes a Personnel Board to administer the plan, as hereinafter provided, and to represent the interest of both taxpayers and Town employees.

The positions of all officers and employees in the service of the Town, whether full-time, part-time, temporary, seasonal, special, casual Civil Service or any other, other than those positions filled by popular election, those under the direction and control of the School Committee, and those encompassed in any officially recognized labor union and/or association, are hereby classified by titles in the groups listed in Schedule A, entitled "Classification Schedule," as set forth in Section 20 of the by-law.

The classification of positions which are subject to the Welfare Compensation Plan of the Commonwealth of Massachusetts and the schedule of rates therefor effective July 1, 1966 with subsequent amendments, if any, and the provisions of Section 47D of Chapter 31 of the General Laws relating to the application of rates set forth in the aforementioned Welfare Compensation Plan are hereby incorporated by reference.

### SECTION 1. DEFINITIONS AND TERMS

As used in this by-law, the following words and phrases shall have the following meaning unless a different construction is clearly required by the context or by the laws of the Commonwealth:

"Administrative Authority", the elected or appointed official or board having jurisdiction over a function or activity.

"Base Pay", for the purposes of determining retirement credits and contributions for Town employees by the Town of Southborough.

The Town shall contribute funds as required for each employee in accordance with the procedures formula established by the Worcester County Retirement Board and the by-laws of the Town of Southborough.

Contributions shall be made by the Town for:

1. Wages earned during the first eight (8) hours worked in any one day. No contributions shall be made for hours worked in excess of 40 hours per week.

2. Any lump sum bonus which is guaranteed as outlined in the Salary Administration Plan of the Personnel by-laws of the Town and any collective bargaining agreement in force. Examples of lump sum bonuses are longevity pay and educational bonus.

3. Vacation pay except when paid in lieu of taking vacation.

4. Sick pay.

5. Holiday pay.

"Casual Position", a position calling for part-time employment, which service does not constitute continuous service; this service is rendered occasionally and without regularity according to the demand therefor.

"Civil Service Law", Chapter 31 of the General Laws of the Commonwealth as amended and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification compensation and conditions of employment of officers and e mployees of the Town under Chapter 31.

"Class", a group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, that the same qualifications shall be required of the incumbents, that the same tests of fitness may be used to choose qualified employees and that the same scale of compensation can be made to apply with equity.

"Classification Schedule", titles in Schedules A and D of Section 21 of this by-law plus class specifications which are on file with the Personnel Board and which are hereby incorporated by reference.

"CLERICAL AND OPERATING GROUPS"

"Compensation Grade", a range of salary or wage rates appearing in Schedule B, C, and D.

"Continuous Full-Time Service", employment requiring a predetermined minimum work sheet and uninterruped except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

"Continuous Employment", full-time or part-time employment uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

"Department", an employee of the Town occupying a position in the Classification Schedule.

"Full-Time Employee", an employee retained in full-time employment.

"Full-Time Employment", employment for not less than 20 hours per week for fifty-two weeks per annum, minus legal holidays and authorized vacation leave, sick leave, bereavement leave, and other leaves of absence.

"Group", a group of classes appearing in Schedules A and D of Section 20.

"Increment", the dollar difference between step rates.

"Maximum Rate", the highest rate in a range which an employee normally is entitled to attain.

"Minimum Rate", the rate in a range which is normally the hiring rate of a new employee.

"Part-Time Employee", an employee retained in part-time employment.

"Part-Time Employment", employment for less than full-time employment, as defined above.

"Personal Rate", a rate above the maximum rate applicable only to a designated employee.

"Position", an office or post of employment in the Town service with duties and responsibilities calling for the full-time or part-time employment of one person in the performance and exercise thereof.

"Position Class", same as "Class", (a class may include only one position, in which event it is defined as a "single position class").

"Promotion", a change from a position of lower class and compensation grade to a position with greater responsibilities in a higher class and compensation grade.

"Range", the dollar difference between minimum and maximum rates.

"Rate", a sum of money designated as compensation for personal services on an hourly, weekly, monthly, annual or other basis.

"Salary Schedule", Schedules B, C, D.

"Single Rate", a rate for designated position class which is not in a range.

"Special Position", a position calling for part-time employment which,,although constituting continous employment, is not rendered during prescribed working hours, daily, weekly, or annually, but is rendered as required according to the demands for such service.

"Step Rate", rate in a range of compensation grade.

"Temporary Employee", (1) an employee retained in a temporary position as defined herein; (2) any employee holding a temporary appointment under Civil Service Law who does not also have permanent status thereunder.

"Temporary Position" or "Seasonal Position", any position in the Town service which requires or is likely to require the service of one incumbent for a period not exceeding six calendar months; either on a full-time or part-time basis.

"Town", the Town of Southborough.

## SECTION 2. TITLES OF POSITIONS

No persons shall be appointed, employed or paid as an employee in any position subject to the provisions of the Salary Administration Plan under any title other than those of the Classification Schedule, or under any title other than that of the job, the duties of which are actually performed. The job title in the Classification Schedule of the Plan shall be the official title for all purposes having to do with the position and shall be used to designate the position in all payrolls, budget estimates and official reports, and in every other connection involving personnel and fiscal processes.

## SECTION 3. NEW OR CHANGED POSITIONS

Whenever a new position is established, or the duties of an existing position are so changed that a new level of work demand exists and in effect a new position is created, upon presentation of substantiating data satisfactory to the Personnel Board, the Board shall rate such new changed position and allocate it to its appropriate compensation grade and establish the rate change therefor.

## SECTION 4. RECLASSIFICATION OF EMPLOYEES

No position may be reclassified to a classification in another compensation grade, either higher or lower, until the Personnel Board shall have determined such a reclassification will be consistent with the provisions of the Salary Administration Plan.

## SECTION 5. JOB DESCRIPTIONS AND INTERPRETATIONS

The Personnel Board shall maintain written job descriptions of the position classes in the Classification Schedule of the Plan, each consisting of a statement describing the essential nature of the work and characteristics that distinguish the class from other classes. The heads of departments shall be required to retain current job descriptions and to submit revisions to the Personnel Board after review by the Board of Selectmen or their designated appointee or the appropriate Commissioners ~~or Trustees~~. The description for any class shall be construed solely as a means of identification and not as prescribing what the duties or responsibilities of any position shall be, or as modifying or in any way affecting the power of any administrative authority, as otherwise existing, to appoint, to assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

## SECTION 6. WAGES

a. The weekly pay period shall begin at 12:01 a.m. Thursday and shall end at 12:00 p.m. the following Wednesday.

b. Employees in the clerical and operating groups shall be paid time and one-half hours worked in excess of eight (8) in a calendar day and/or 40 hours in one calendar week, provided such hours of work have been authorized by the department head.

In addition, all service outside of or out of turn of an employee's regular scheduled tour of duty shall be at the overtime rate. If any employee is recalled to duty hereunder, he shall be paid at the overtime rate for all such time and shall be guaranteed a minimum of four (4) hours overtime recall pay.

**c. EMPLOYEES WHO ARE PAID A WEEKLY SALARY, AS OPPOSED TO THOSE EMPLOYEES WHO ARE PAID AN HOURLY WAGE, SHALL NOT BE PAID FOR THOSE HOURS WORKED IN EXCESS OF THE REGULAR SCHEDULED WORK WEEK.**

d. The Salary Schedule of the Salary Administration Plan set forth as Schedules B, C, and D of Section 20 of this by-law, shall consist of the maximum and minimum salaries, step-rate salaries or single rate salaries for the positions in the Classification Schedule. The salary grade shall be the salary range for all position classes allocated to the grade.

## SECTION 7. SALARY RATES ABOVE MAXIMUM

Any salary rate which is above the maximum rate for a job, as established by this Salary Administration Plan, shall be deemed to be a personal rate, and apply only to the incumbent. When such incumbent leaves the employment of the Town or is transferred to another job with a higher maximum rate than his/her personal rate or higher maximum rates are established, the personal rate shall disappear. No other employee assigned to, or hired for, such job shall advance beyond the maximum of the job.

## SECTION 8. ADJUSTMENT POLICIES

a. Every employee subject to this plan and who is in continuous full-time service of the Town, computed from the date of his/her latest employment, shall be eligible annually for consideration of a merit increase advance to the next higher step rate, one year from the date of his/her latest increase. Such increase is not to exceed one step rate in any single twelve month period until the maximum of the position is obtained, subject to the approval of the department head, and the Board of Selectmen or their designated appointee, or the appropriate Commissioners or Trustees, and the Personnel Board. An evaluation of the employee's performance must accompany a letter requesting a merit increase. Any employee denied such an increase has the right to appeal, in writing, to the Personnel Board, which shall confer with the employee, the department head and the Board of Selectmen or their designated appointee, or the appropriate Commissioners or Trustees, and shall decide the matter. All adjustments shall be approved, in advance, by the Personnel Board.

b. Regular part-time employees, for whose positions step-rates are provided, shall be eligible for consideration for increases on the same basis as provided for full-time personnel in clause (a) of this section. Special, casual and other part-time personnel for whose positions there is a single rate shall not be eligible for step rate increases.

## SECTION 9. TRANSFERS AND PROMOTIONS

a. When an employee is promoted to a job with a higher rate range, or rate of pay, he/she shall enter it at the rate recommended by the department head with approval of the Personnel Board, but in no event at a rate in excess of the maximum for such job. The employee may also receive at the time a one step rate increase, provided the maximum for the job is not exceeded, if the department head recommends that qualifications and performance warrant it and the Personnel Board approves. If the department head should feel that there should be a trial period before recommending the promotional one step rate increase, on recommendation of the department head, the Personnel Board may approve such a deferred promotional increase at the conclusion of the trial period.

b. If an employee is transferred to a job with a lower rate range, or rate of pay, he/she shall enter it at his/her own rate or at the maximum rate for the job, whichever is the lower, provided the Personnel Board approves. The employee shall have a right to appeal to the Personnel Board and to be heard thereon, and the Personnel Board shall decide the matter.

## SECTION 10. NEW PERSONNEL

a. The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired, unless otherwise authorized by the Personnel Board. Department heads shall notify the Personnel Board of the hiring of all personnel and their hiring rates.

b. For new regular full-time and new regular part-time personnel for whose positions there is a rate range and step rates, the first six months of employment shall be a probationary period at the end of which the employee may advance one step rate, provided that the department head and the Personnel Board decide his/her performance warrants it. The employee shall thereafter be reviewed for a step rate increase one year from the date of his/her latest increase. This probationary step rate increase shall apply only at the start of employment and shall not apply in case of transfer or promotion from one job to another.

## SECTION 11. DEPARTMENT BUDGETS

Each department head shall include in the annual budget a pay adjustment section to provide funds for anticipated pay adjustments during the ensuing year, expenditures to be made therefrom only in accordance with the Salary Administration Plan with the approval of the Personnel Board.

## SECTION 12. FRINGE BENEFITS

So-called "fringe" benefits, such as holiday and vacation with pay, sick leave and other such matters, are a cost item to the Town and a form of "indirect pay", and included in the coverage of the Salary Administration Plan, both those included in the Plan at its adoption and any other which may be included in the future.

### a. Holidays with Pay

(1) All regular full-time employees shall receive one day's pay at regular straight time for the following state legal holidays - New Year's Day, Martin Luther King's Birthday, Washington's Birthday, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day and Christmas.

(2) To be eligible for such holiday pay, an employee shall have worked on the regularly scheduled work day next preceding, and shall have worked, or to have satisfactorily presented himself/herself for work, on the regularly scheduled work day next following the holiday, or shall have been in full pay status on the day preceding and the day following.

(3) In the case of the Police Department or other department whose personnel is subject to duty seven days a week, those employees who are required to work on said holiday shall be paid in addition to regular weekly compensation, an additional day's pay, unless the employee elects to take an additional day off and the sum can be granted by the department without interference with personnel scheduling; provided that in the case of an employee whose regular day off or vacation days fall on any holiday, an additional day off shall be allowed or payments in lieu, or one day shall be allowed at the election of the employee. Such day's pay shall be one-fifth of his/her regular weekly salary.

Details as to administrative policies and practices relative to holidays with pay shall be prepared and established under the direction of the Personnel Board.

b. **Vacations With Pay**

(1) Regular full-time employees who have been in the continuous employ of the Town, as such, shall be paid their regular week's pay or portion thereof as vacation pay in accordance with the following schedule:

| | |
|---|---|
| 6 months | 1 week |
| 1 year | 2 weeks |
| 5 years | 3 weeks |
| 10 years | 4 weeks |
| 20 years | 5 weeks |

(2) Vacations shall be granted by department heads at such time as, in their opinion, will cause the least interference with the performance of the regular work of the departments.

(3) If, in the opinion of the department head, there are unusual circumstances which warrant it, an employee may, upon request, continue at work and receive vacation pay in lieu of his vacation.

(4) In the event of termination of employment, which is caused through no fault of the employee, or by reason of retirement, the employee shall be paid, or be entitled to time off with pay, for any accumulated vacation prorated on the basis of service since the employee's preceding vacation. In the event of the death of any employee, any accumulated vacation pay shall be paid to his estate.

(5) Call personnel of the Fire Department shall be entitled to take vacations on the above basis without loss of pay.

(6) Vacation administrative policies and practices shall be prepared and established under the direction of the

Personnel Board.

c. **Sick Leave**

(1) All regular full-time employees shall be entitled to one and a quarter (1 1/4) days sick leave per month beginning the first day of the month following the hiring of the employee, accumulated for a period of eight years continuous service or a maximum of 120 days. Pay for each day of sick leave shall be at the rate of a regular day's pay. Absences on account of sickness in excess of that authorized may, at the discretion of the department head and the Personnel Board, be charged to vacation leave. Sick leave shall be payable only in cases of bona fide illness, non-work-connected accident, or work-connected accidents not covered by Massachusetts General Laws annotated Chapter 152 (Workmen's Compensation).

(2) Employees who because of sickness or a non-work-connected accident are absent for a period of more than four days shall be required to present a doctor's certificate to their department head stating reason and period of time the employee will be absent from work. The above section is not to be construed by an employee or department head for time off for any sickness caused by over-indulgence in alcohol or narcotics or by his or her misconduct.

(3) Details as to sick leave administrative policies and practices shall be as prepared and established under the direction of the Personnel Board.

d. **Workmen's Compensation**

Present practices now followed by the Town-related Workmen's Compensation shall continue unchanged.

e. **Military Leave**

An employee in full-time employment in the military reserve shall be paid the difference between compensation received while on reserve duty and regular compensation rates paid the employee by the Town. Such payment by the Town shall be limited to a period not to exceed two weeks in any twelve month period and shall not include payment to members of the National Guard who may be mobilized during an emergency in the Commonwealth.

f. **Jury Duty**

If an employee is called to jury duty, he/she shall receive an amount equal to the difference between his/her normal compensation and the amount (excluding any travel allowance) received from the court, upon presentation of evidence of the amount paid by the court.

g. **Miscellaneous Paid Time Off**

Working time lost from regularly scheduled work days for reasons listed below shall be without loss of pay, provided such lost time is with authorization of the department head:

(1) Bereavement leave - In the event of the death of a spouse, father, mother, children, father-in-law, mother-in-law, brother or sister, or of any person residing with the family of an employee, such employee shall be entitled to receive three (3) days leave for the purpose of the funeral arrangements and burial of said deceased. In the event that travel is required out of state, the department head in his or her discretion may authorize two (2) additional days of travel time.

(2) Inoculation required by Municipal Employer.

(3) Red Cross blood donation authorized by the Department.

(4) Medical examinations required by employer.

(5) Attendance at educational programs required or authorized by Town or Department.

h. **Court Time Pay**

An employee on duty at night or on vacation, furlough or day off, who attends as a witness or other capacity in the performance of his/her duty or in behalf of the Commonwealth or the Town in any criminal case pending in any Court or before any official governmental board or agency shall be entitled to overtime compensation for every hour or fraction thereof during which he/she was in such attendance or appearance, but in no event less than three (3) hours of such overtime pay.

i. **Educational Increment**

All full-time employees subject to the provisions of the Salary Administration Plan who has earned credits, in a field applicable to their position as determined by the department head, and the Board of Selectmen or their designated appointee or the appropriate Commissioners or Trustees, in a degree granting program from an accredited college or university, shall receive a one-time bonus, according to the following schedule:

| | |
|---|---|
| Associates Degree.... | $ 800 |
| Bachelors Degree.... | $ 1,200 |

A copy of the completed transcript or diploma or other appropriate evidence of the completed degree must be presented to the department head with a copy to the Board of Selectmen who shall maintain complete and ongoing records for participants.

In addition, the Town shall pay course tuition, lab fees for certain courses with the following conditions:

(1) That the course is accredited and pertains to the employee's specific job or position. Such information shall be presented to the department head, in writing, prior to enrollment in the course.

(2) That the department head, and the Board of Selectmen or their designated appointee or the appropriate commissioners or trustees and the Personnel Board, approves of the commitment of Town funds prior to registration by the employee, or the employee assumes responsibility for payment.

(3) That an approved purchase order is issued prior to registration by the employee.

(4) That the employee attains a grade for the course of "C" or better and presents written verification of such grade to the department head.

j. Maternity Leave

(1) A female employee who has completed the initial probationary period of six months, who is absent from such employment for a period not exceeding twelve weeks for the purpose of giving birth, said period to be hereinafter called maternity leave, and who shall give at least two weeks' notice to her deparment head or supervisor of departure and intention to return, shall be restored to her previous, or a similar position, with the same status, pay, length of service credit and seniority, where applicable, and other employment benefits for which she was eligible on the date her leave commenced.

(2) Accrued sick leave benefits shall be provided for maternity leave purposes under the same terms and conditions which apply to other temporary medical disabilities.

(3) Such maternity leave shall not affect the employee's right to receive vacation time, sick leave, bonuses, advancement, seniority, length of service credit, benefits, plans or programs for which she was eligible at the date of her leave, and any other advantages or rights of her employment incidental to

her employment position.

k. Group Insurance

Each employee covered by the Plan shall be entitled to the Group Insurance Plan (Health and Life Insurance) which has been accepted by the Town in accordance with Massachusetts General Laws Chapter 32B. The Town's contribution thereto shall remain in force for the duration of this Plan.

## SECTION 13. LEAVE OF ABSENCE

a. Leave of absence for valid reasons may be granted by a department head, but shall be without compensation.

b. Leaves of absence of over three months' duration, except military leave, shall be considered a break in employment, and on return to work the employee shall have the status of a new employee unless an extension of leave beyond three months has been authorized by the Personnel Board.

## SECTION 14. TRANSITIONS BETWEEN FULL-TIME AND PART-TIME STATUS

a. A part-time employee shall be eligible for full-time (employee) status when the employee has worked over 20 hours a week for a period of at least three consecutive months. This status change requires prior approval by the appropriate department head.

b. A full-time employee whose hours of employment total less than 20 hours per week, exclusive of legal holidays and authorized vacation leave, sick leave, bereavement leave and other authorized leaves of absence for a period of more than three consecutive months shall be considered to be a part-time employee.

## SECTION 15. PERSONNEL BOARD

a. There shall be a Personnel Board to administer the Salary Administration Plan, said Board to be appointed by the Moderator, consisting of five voters other than employees of the Town or those regularly serving the Town in any elective or appointive capacity. They shall serve without compensation.

b. Future appointments shall be for three years. Any vacancies shall be filled by the Moderator. All members shall continue to hold office until their successors have been appointed and qualified. The Personnel Board may employ assistance and incur expenses as it deems necessary, subject to appropriation of funds thereof.

## SECTION 16. DUTIES OF THE PERSONNEL BOARD

a. The Personnel Board shall administer the Salary Administration Plan and shall establish such policies, procedures and regulations as it deems necessary for the administration of the Plan.

b. The Board shall annually, in July, meet and organize by the choice of a Chairman and Clerk. A majority of the Board shall constitute a quorum for the transaction of business. The votes of the majority of all the members of the Board shall be necessary on any matter upon which it is authorized to or required to pass under the Salary Administration Plan.

c. The Personnel Board shall have maintained records of all employees subject to this Plan, included therein such information as it deems desirable, such records are to be kept by the Town Accountant, under the direction of the Board. Department heads shall furnish such information as shall be requested by the Board. The Town Accountant shall also check on matters covered by the Plan and shall bring any deviations to the attention of the Board prior to payment.

d. The Personnel Board, from time to time, shall review the Salary Schedule and administration policies of the Salary Administration Plan. THe Personnel Board may tentatively add a new class to the Classification Schedule or reallocate an existing class to a different compensation grade, either higher or lower, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan at the next annual town meeting.

e. On or before January 1 of each year the Personnel Board shall vote an annual increase which amends the weekly salary schedule for the forthcoming fiscal year, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan at the next annual town meeting. Notwithstanding, the Personnel Board shall reserve the right to vote a zero increase, as long as such determination is voted on or before January 1 of each year.

f. The Personnel Board shall, from time to time, review the Salary Schedule and administration policies of the Salary Administration Plan. It shall keep informed as to pay rates and policies outside the services of the Town, and shall recommend to the Town any action which it deems desirable to maintain a fair equitable pay level.

g. The Personnel Board shall act on matters officially brought before the Board within thirty (30) days of the date of receipt of written notice. Failure of the Board to approve or disapprove within thirty (30) days shall constitute as approval of the matter before them. In addition, notice in writing shall be forwarded to the concerned employee and respective department head within three (3) days of the Boards decision. Notwithstanding, if the Personnel Board shall so request and the concerned employee and his/her department head shall mutually agree, a reasonable

**extension of this time period may be granted.**

h. Upon recommendation of a department head, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Personnel Board, said Board may authorize an entrance rate higher than the minimum rate for a position, and such other variances in the Salary Administration Plan as it may deem necessary for the proper functioning of the services of the Town, and to effectuate the basic intent of the Plan.

## SECTION 17. EMPLOYEES AND THE PERSONNEL BOARD

a. All employees presently covered by this Plan shall have the right to request an appointment to confer with the Board on any matter which is of interest or concern to them and which is covered by the Salary Administration Plan. The employee shall notify the department head in writing in advance of his/her desire to discuss the matter with the Board. One of the duties of the Board shall be to foster mutual understanding and good will with the personnel of the Town.

b. To facilitate this, if any employee should feel aggrieved by the operation of any provision of the Plan, he/she shall first discuss the matter with his/her department head, in a mutual effort to clear up any problems or misunderstanding.

c. If two weeks after such a conference, a satisfactory understanding and solution of the problem has not been reached, then either the departnent head or the employee may take the matter to the Board. The Board shall hear the parties not later than its next regular meeting. There shall be no discrimination or prejudice by a department head against any employee who may take a matter to the Board.

## SECTION 18. AMENDMENT OF THE PLAN

The Salary Administration Plan may be amended in the same manner in which Town by-laws may be amended; provided, however, that no amendment to the Plan shall be made until it has been presented by a signed petition addressed to and submitted to the Personnel Board, and acted upon by the Board. Upon receipt of such a written petition, the Board, after giving the petitioners, the heads of departments and employees affected at least one week's written notice, shall hold a hearing of the parties interested to consider the proposed amendment. If the Personnel Board shall approve of any such proposed amendment, it shall take the proper steps to bring the proposed amendment before the next annual town meeting for its consideration and action. If the Personnel Board shall disapprove any such proposed amendment, and failure to act thereof within fifteen days after the hearing shall be deemed disapproved, the petition may then be presented to the next annual town meeting for its consideration and action, if so desired. The Board of its own motion, after a similar hearing and/or conference with parties interested, may propose an amendment to the Plan.

### SECTION 19. CIVIL SERVICE LAW

Nothing in this by-law, or in the Salary Administration Plan, shall be construed to conflict with Chapter 31 of the General Laws, which is the Chapter dealing with the Civil Service Law.

### SECTION 20. SEPARABILITY PROVISION

In the event that any provision of this by-law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to effect the validity of any other provision, or application thereof, of this by-law.

### SECTION 21. APPOINTMENT OF "ACTING" DEPARTMENT HEADS

The Board of Selectmen or the appropriate commissioners or trustees may appoint, where necessary, in the case of the absence of a Department Head for three (3) consecutive weeks, excluding vacation periods, an "Acting" Department Head.

These "Acting" employees shall be compensated at an additional rate of $60 per week. Such pay shall be retroactive only upon the conclusion of three (3) consecutive weeks of service by the "Acting" Department Head.

While on "Acting" status, an employee shall still be eligible for overtime pay when fufilling regular duties from the previous job beyond normal working hours.

## SECTION 22. POSTITION CLASSES, SALARY, WAGE AND MISCELLANEOUS SCHEDULE

### SCHEDULE A

| CLASS | GRADE |
|---|---|
| Laborer | 1 |
| Receptionist | 4 |
| Secretary - Town Committee | 5 |
| Clerk- Assessors | 5 |
| Clerk- Recreation Commission | 5 |
| Clerk- Selectmen | 5 |
| Clerk II- Town Clerk | 5 |
| Senior Clerk- Treasurer | 5 |
| Maintenance Custodian | 6 |
| Senior Clerk- Collector | 6 |
| Secretary- Highway | 6 |
| Skilled Laborer | 6 |
| Secretary- Health | 7 |
| Secretary- Water | 7 |
| Secretary/Dispatcher-Fire Department | 7 |
| Library/Assistant | 7 |
| Dog Officer | 7 |
| Assistant Town Accountant | 8 |
| Administrative Secretary - Town Clerk | 8 |
| Financial Clerk - Treasurer | 8 |
| Assistant Treasurer/Deputy Collector | 8 |
| Secretary- Selectmen | 8 |
| Purchasing Coordinator | 8 |
| Dispatcher- Police Department | 9 |
| Program Director- Recreation Commission | 9 |
| Superintendent Insect Pest Control | 9 |
| Tree Warden | 9 |
| Administrative Secretary - Assessor | 10 |
| Clerk/Dispatcher- Police Department | 10 |
| Cemetery Assistant Foreman | 10 |
| Children's Librarian | 11 |
| Office Manager | 11 |
| Librarian | 16 |
| Town Accountant | 16 |
| Cemetery Superintendent | 16 |
| Treasurer/Collector | 16 |
| Youth Director | 16 |
| Building Inspector | 19 |
| Assistant Assessor/Appraiser | 20 |
| Water Superintendent | 20 |
| Highway Superintendent | 20-24 |
| Administrative Assistant | 20-24 |
| Police Chief | 23 |

## SCHEDULE B WEEKLY SALARY SCHEDULE

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 |
|---|---|---|---|---|---|
| 1 (hourly) | 3.90 | 4.13 | 4.36 | 4.61 | 4.88 |
| 2 " | 4.12 | 4.35 | 4.59 | 4.85 | 5.12 |
| 3 " | 4.32 | 4.57 | 4.83 | 5.10 | 5.40 |
| 4 " | 4.55 | 4.82 | 5.07 | 5.37 | 5.66 |
| 5 " | 4.78 | 5.06 | 5.32 | 5.63 | 5.97 |
| 6 " | 5.04 | 5.30 | 5.61 | 5.95 | 6.25 |
| 7 " | 5.28 | 5.59 | 5.88 | 6.23 | 6.58 |
| 8 " | 5.57 | 5.85 | 6.17 | 6.54 | 6.92 |
| 9 " | 5.84 | 6.17 | 6.52 | 6.88 | 7.27 |
| 10 " | 6.15 | 6.49 | 6.86 | 7.24 | 7.64 |
| 10 (weekly) | 245.00 | 259.00 | 275.00 | 289.00 | 304.00 |
| 11 (hourly) | 6.47 | 6.82 | 7.19 | 7.60 | 8.03 |
| 12 " | 6.77 | 7.17 | 7.57 | 8.00 | 8.43 |
| 13 " | 7.13 | 7.54 | 7.93 | 8.40 | 8.86 |
| 14 (weekly) | 300.00 | 317.00 | 334.00 | 353.00 | 372.00 |
| 15 " | 315.00 | 333.00 | 352.00 | 371.00 | 391.00 |
| 16 " | 331.00 | 350.00 | 370.00 | 389.00 | 412.00 |
| 17 " | 349.00 | 368.00 | 388.00 | 410.00 | 432.00 |
| 18 " | 367.00 | 387.00 | 407.00 | 430.00 | 455.00 |
| 19 " | 385.00 | 406.00 | 429.00 | 453.00 | 476.00 |
| 20 " | 404.00 | 426.00 | 449.00 | 474.00 | 502.00 |
| 21 " | 425.00 | 448.00 | 473.00 | 500.00 | 527.00 |
| 22 " | 445.00 | 471.00 | 497.00 | 525.00 | 554.00 |
| 23 " | 469.00 | 493.00 | 522.00 | 549.00 | 582.00 |
| 24 " | 491.00 | 519.00 | 547.00 | 579.00 | 612.00 |
| 25 " | 517.00 | 545.00 | 576.00 | 607.00 | 642.00 |

### Longevity Pay For Full-Time Continuous Employment
20 Hours or More

| | |
|---|---|
| After 5 years | $150 per annum |
| After 10 years | $250 per annum |
| After 15 years | $350 per annum |

## SCHEDULE C
MISCELLANEOUS PUBLIC SAFETY COMPENSATION (NOT COVERED BY THE COLLECTIVE BARGAINING)

### FIRE DEPARTMENT

| | |
|---|---|
| Call Deputy Fire Chief (P.T.) | $1,183.00 (Annual) |
| Call Fire Captain (P.T.) | 717.00 (Annual) |
| Call Fire Lieutenant (P.T.) | 600.00 (Annual) |
| Call Fire Fighter 1 (P.T.) | 483.00 (Annual) |
| Call Fire Fighter 2 (P.T.) | 242.00 (Annual) |

### BRUSH AND FOREST FIRES

| | |
|---|---|
| Call Officers (P.T.) | 8.43 (Hourly) |
| Call Fire Fighters 1 (P.T.) | 5.59 (Hourly) |
| Call Fire Fighters 2 (P.T.) | 2.80 (Hourly) |

## SCHEDULE D MISCELLANEOUS COMPENSATION SCHEDULE

### General Group

| | | |
|---|---|---|
| Agent, Board of Health (P.T.) | | $211.00 (Annual) |
| Animal Inspector (P.T.) | | 317.00 (Annual) |
| Civil Defense | | 423.00 (Annual) |
| Clerk, Advisory Board (P.T.) | | 633.00 (Annual) |
| Clerk, Board of Registrars (P.T.) | | 844.00 (Annual) |
| Election Warden (P.T.) | | 4.84 (Hourly) |
| Election Worker (P.T.) | | 4.14 (Hourly) |
| Registrar of Voters (P.T.) | | 106.00 (Annual) |
| Slaughtering Inspector (P.T.) | | 317.00 (Annual) |
| Town Counsel (P.T.) | (plus fees) | 878.00 (Annual) |
| Veterans' Agent and Dir. of Veterans' Services | | 3,802-4224-4645-5068 (Annual) |
| Seasonal Laborer | | 3.55 (Hourly) |
| Library Page | | 3.55 (Hourly) |

ARTICLE 8: To see if the Town will vote to transfer to Surplus Revenue Account (Excess and Deficiency) a sum of money, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to transfer to the Surplus Revenue Account (Excess and Deficiency), the following sums:

| | | | |
|---|---|---|---|
| Article 31 | ATM 1982 Police Cruisers | | $376.00 |
| Article 22 | ATM 1980 Renovate and Remodel Fire Station #2 | | 1.23 |
| Article 17 | ATM 1981 Memorial Day | | 61.64 |
| | | TOTAL | $438.87 |

VOTED UNANIMOUSLY: That the Town transfer to the Surplus Revenue Account (Excess and Deficiency), the following sums:

| | | | |
|---|---|---|---|
| Article 31 | ATM 1982 Police Cruisers | | $376.00 |
| Article 22 | ATM 1980 Renovate and Remodel Fire Station #2 | | 1.23 |
| Article 17 | ATM 1981 Memorial Day | | 61.64 |
| | | TOTAL | $438.87 |

ARTICLE 9: To see if the Town will vote to amend the agreement entered into pursuant to Chapter 513 of the Acts of 1966 by and among the City of Marlborough and the Towns of Berlin, Hudson, Maynard, Northborough, Southborough, and Westborough in the following manner:

By deleting both paragraphs which appear under Section I, subsection (E), which presently reads as follows:

> "(E) Organization and Commencement of Terms of Office: The term of office of any member from a member town shall begin on April 1 following the election of such member and the term of office of any member from the City of Marlborough shall begin on January 1 following the election of such member.
>
> Promptly upon the appointment and qualification of the members of the Interim Committee and on April 1 of each year thereafter, the Committee shall organize and choose by ballot a chairman and a vice-chairman from among its own membership."

and substituting therefore, two new paragraphs so that Section I, subsection(E) will read as follows:

> "(E) Organization and Commencement of Terms of Office: The term of office of any member from a member town shall begin immediately after the election and qualification of said member and the term of office of any member from the City of Marlborough shall begin on January 1 following the election and qualification of such member.
>
> At the first School Committee meeting in June of each year, the Committee shall organize and choose by ballot a Chairman and a Vice-Chairman from among its own membership."

Or act in any way relative thereto,

VOTED UNANIMOUSLY: To amend the agreement entered into pursuant to Chapter 513 of the Acts of 1966 by and among the City of Marlborough and the Towns of Berlin, Hudson, Maynard, Northborough, Southborough, and Westborough in the following manner:

By deleting both paragraphs which appear under Section I, subsection (E), which presently reads as follows:

> "(E) Organization and Commencement of Terms of Office: The term of office of any member from a member town shall begin on April 1 following the election of such member and the term of office of any member from the City of Marlborough shall begin on January 1 following the election of such member.
>
> Promptly upon the appointment and qualification of the members of the Interim Committee and on April 1 of each year thereafter, the Committee shall organize

and choose by ballot a chairman and a vice-chairman from among its own membership."

and substituting therefore, two new paragraphs so that Section I, subsection (E) will read as follows:

"(E) Organization and Commencement of Terms of Office: The term of office of any member from a member town shall begin immediately after the election and qualification of said member and the term of office of any member from the City of Marlborough shall begin on January 1 following the election and qualification of such member.

At the first School Committee meeting in June of each year, the Committee shall organize and choose by ballot a Chairman and a Vice-Chairman from among its own membership."

ARTICLE 10: To see if the Town will vote to delete the definition of "Trailer" from Section II of the Zoning By-Law of the Town of Southborough and insert the following:

1. Mobile Home: a structure, transportable in one or more sections, which is eight (8) body feet or more in width and is thirty-two (32) body feet or more in length, and which is built on a permanent chassis, and designed to be used as a dwelling with a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air conditioning and electrical systems contained therein.

2. Mobile Trailer: a structure of vehicular, portable design built on a chassis and designed to be moved from one site to another and to be used, with or without a permanent foundation; used for storage; or used as a temporary office, or used as a shelter incidental to construction on the lot on which the trailer is located during such time as construction is actively underway.

3. Travel Trailer; a vehicular, portable structure built on a chassis and designed to be used for temporary occupancy for travel, recreational or vacation use; and when factory equipped for the road being of any length provided its gross weight does not exceed 4,500 lbs or being of any weight provided its overall length does not exceed twenty-eight (28) feet,

and to add to section IV, subsection 1 the following:

l. a mobile trailer, provided that the user obtains an annual permit after a hearing on such use by the Board of Selectmen,

m. a travel trailer, provided that the total number of travel trailers on any one lot does not exceed one,

n. a mobile home used as living quarters for less than thirty days, provided that the user obtains a permit after a hearing on such use by the Board of Selectmen.

and delete section IV, subsection 2, paragraph and insert the following:

(h) Mobile Home used as living quarters, however under no circumstances can such use exceed one hundred and twenty (120) days.

VOTED UNANIMOUSLY: That ARTICLE 10 (as stated above) be POSTPONED INDEFINITELY.

ARTICLE 11: To see if the Town will vote to amend the Town By-Laws section XA by adding paragraph 8 as follows:

"July 1st is established as the deadline date for the purchases of dog licenses. After that date, a penalty charge of Ten ($10.00) dollars will be added to the license fee. Sums collected pursuant to the provision of this item shall be accounted for and paid over to the Town Treasurer."

PASSED by MAJORITY VOTE: To amend the Town By-Laws section XA by adding paragraph 8 as follows:

"July 1st is established as the deadline date for the purchases of dog licenses. After that date, a penalty charge of Ten ($10.00) dollars will be added to the license fee. Sums collected pursuant to the provision of this item shall be accounted for and paid over to the Town Treasurer."

(APPROVED by Attorney General: May 24, 1983
POSTED: May 27, 1983)

ARTICLE 12: To see if the Town will accept Section 41B of Chapter 41 of the General Laws, as amended by Chapter 586 of the Acts of 1975, or do or act anything in relation thereto.

"The Treasurer of any city, town or district which accepts this section may pay salaries, wages or other compensation to any person in the service of such city, town or district by means of deposits to a deposit account or accounts of such person in any one or more savings or cooperative banks, trust companies, or credit unions incorporated in or chartered by the commonwealth; in any one or more national banking associations, federal savings or loan associations or federal credit unions located in the commonwealth; in any one or more banking companies or Morris Plan companies subject to chapter one hundred and seventy-two A; or any one or more savings or loan associations under the supervision of the commissioner of banks; provided, that such person has specifically authorized such deposits, and provided further, that if such deposits are made initially to accounts established for such persons in any one such bank, trust company, credit union or association, the depository shall have agreed with the treasurer on terms satisfactory to the treasurer for the immediate direct transfer of such deposit to any other such bank, trust company, credit union, or association, designated by each such person."

PASSED by MAJORITY VOTE: To accept Section 41B of Chapter 41 of the General Laws, as amended by Chapter 586 of the Acts of 1975.

"The treasurer of any city, town or district which accepts this section may pay salaries, wages or other compensation to any person in the service of such city, town or district by means of deposits to a deposit account or accounts of such person in any one or more savings or cooperative banks, trust companies, or credit unions incorporated in or chartered by the commonwealth; in anyone or more national banking associations, federal savings or loan associations or federal credit unions located in the commonwealth; in any one or more banking companies or Morris Plan companies subject to chapter one hundred and seventy-two A; or any one or more savings or loan associations under the supervision of the commissioner of banks; provided, that such person has specifically authorized such deposits, and provided further, that if such deposits are made initially to accounts established for such persons in any one such bank, trust company, credit union, or association, the depository shall have agreed with the treasurer on terms satisfactory to the treasurer for the immediate direct transfer of such deposit to any other such bank, trust company, credit union, or association, designated by each such person."

ARTICLE 13: To see if the Town will vote to accept and receive a bequest under the Will of Evelyn E. Roche, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town accept and receive a bequest under the Will of Evelyn E. Roche.

ARTICLE 14: To see if the Town will authorize the Southborough Public Library, through its Board of Library Trustees, to accept and receive $2,000.00 from New England Telephone for the purpose of establishing a Library Trust Fund.

VOTED UNANIMOUSLY: That the Town authorize the Southborough Public Library , through its Board of Library Trustees, to accept and receive $2,000.00 from New England Telephone for the purpose of establishing a Library Trust Fund.

ARTICLE 15: To see if the Town of Southborough will amend it's By-Laws by adding the following as Section 13 of Article X:

No individual or individuals, group or organization shall solicit door to door on the private property of another between ½ hour after sunset and 7:00 a.m. in the Town of Southborough.

Solicitors intending to work between 7:00 a.m. and ½ hour after sunset are asked to register with the Police Department. (1) The name or names of individual solicitors. (2) The make, model, color and registration number of vehicles being used in connection with the solicitation.

PASSED by MAJORITY VOTE: That the Town of Southborough amend its By-Laws by adding the following as Section 13 of Article X:

No individual or individuals, group or organization shall solicit door to door on the private property of another between ½ hour after sunset and 7:00 a.m. in the Town of Southborough,

Solicitors intending to work between 7:00 a.m. and ½ hour after sunset are asked to register with the Police Department. (1) The name or names of individual solicitors. (2) The make, model, color and registration number of vehicles being used in connection with the solicitation.

(APPROVED by Attorney General: May 24, 1983
POSTED: May 27, 1983)

ARTICLE 16: To see if the Town will vote to accept Section 71F of Chapter 43 of the Acts of 1982 pertaining to Chapter 71 of the Mass. General Laws:

Section 71F. In any city or town which accepts this section, all monies received by the school committee as tuition payments for nonresident students and as state reimbursements for students who are foster care children shall be deposited with the treasurer of the town or city and held as separate accounts. The receipts held in such a separate account may be expended by said school committee without further appropriation for expenses incurred in providing education for such nonresident students or for such students who are foster care children, notwithstanding the provisions of section fifty-three of chapter forty-four. A city or town may appropriate funds for expenses incurred in providing education for such nonresident students who are foster care children, which funds shall be expended by the school committee in addition to funds provided from other sources.

VOTED UNANIMOUSLY: That the Town accept Section 71F of Chapter 43 of the Acts of 1982 pertaining to Chapter 71 of the Mass, General Laws:

Section 71F. In any city or town which accepts this section, all monies received by the school committee as tuition payments for nonresident students and as state reimbursements for students who are foster care children shall be deposited with the treasurer of the town or city and held as separate accounts. The receipts held in such a separate account may be expended by said school committee without further appropriation for expenses incurred in providing education for such nonresident students or for such students who are foster care children, notwithstanding the provisions of section fifty-three of chapter forty-four. A city or town may appropriate funds for expenses incurred in providing education for such nonresident students who are foster care children, which funds shall be expended by the school committee in addition to funds provided from other sources.

ARTICLE 17: To see if the Town will vote to accept Section 26G of Chapter 148 of Massachusetts General Laws, of the Acts of 1982, Chapter 545.

SECTION 1. Chapter 148 of the General Laws is hereby amended by inserting after section 26F the following section:

Section 26G. In any city or town which accept the provisions of this section, every building or addition of more than seven thousand five hundred gross square feet in floor area shall be protected throughout with an adequate system of automatic sprinklers in accordance with the provisions of the state building code. No such sprinkler system shall be required unless sufficient water and water pressure exists. For purposes of this section, the gross square feet of a building or addition shall include the sum total of the floor areas for all floor levels, basements and sub-basements, measured from outside walls, irrespective of the existence of interior fire resistive walls, floors and ceilings. In such buildings or additions, or in certain areas of such buildings or additions, where the discharge of water would be an actual danger in the event of fire, the head of the fire department shall permit the installation of such other fire suppressant systems as are prescribed by the state building code in lieu of automatic sprinklers. Automatic suppressant or sprinkler systems shall not be required in rooms or areas of a telephone central office equipment building when such rooms or areas are protected with an automatic fire alarm system. Sprinkler systems shall not be required in a one story building having a fire resistance rating as prescribed in the state building code that is used solely for offices provided the building is protected by an automatic fire alarm system. This section shall not apply to buildings or additions used for residential purposes.

The head of the fire department shall enforce the provisions of this section.

Section 2. This act shall apply to construction of buildings or additions or major alterations commenced after July first nineteen hundred and eighty-three.

or do or act anything in relation thereto.

VOTED UNANIMOUSLY: To accept Section 26G of Chapter 148 of Massachusetts General Laws, of the ACTS of 1982, Chapter 545, as worded in the ARTICLE.

ARTICLE 18: To see if the Town will vote to raise a sum of money not to exceed $6,457,334.00, as may be necessary, for the Town's use, and make appropriations of the same, or do or act anything in relation thereto.

MOTION MADE: To DIVIDE the question, (NON-DEBATABLE) UMBRELLA VOTE.

VOTED UNANIMOUSLY: To DIVIDE the question, UMBRELLA VOTE.

TOWN ADMINISTRATION

| BUDGET NAME | 1983-84 REQUEST |
|---|---|
| TOWN ACCOUNTANT | |
| Salaries | $ 35,609.00 |
| Office Supplies | -0- |
| Travel/Meetings | 530.00 |
| Dues | 35.00 |
| Schooling | 750.00 |
| Legal Ads | 25.00 |
| Medical Exam | -0- |
| New Equipment | 680.00 |
| TOTAL | $ 37,629.00 |

| BUDGET NAME | 1983-84 Request |
|---|---|
| TREASURER/COLLECTOR | |
| Salaries | $ 54,824.00 |
| Office Supplies | 1,300.00 |
| Travel/Meetings | 800.00 |
| Bonds | 1,000.00 |
| Contracted Services | 5,000.00 |
| Legal Ads | 250.00 |
| Note Certification | 150.00 |
| Tax Title | 300.00 |
| Education | -0- |
| Working Change | 25.00 |
| Medical Exam | 50.00 |
| New Equipment | -0- |
| Parking Tickets | -0- |
| TOTAL | $ 63,699.00 |
| ASSESSORS | |
| Salaries | $ 48,095.00 |
| Office Supplies | 300.00 |
| Travel/Meetings | 2,250.00 |
| Dues/Subscriptions | 500.00 |
| Maps | 1,000.00 |
| Deeds | 300.00 |
| School | 750.00 |
| New Equipment | 300.00 |
| Computer | 1,500.00 |
| TOTAL | $ 54,995.00 |
| ADVISORY COMMITTEE | |
| Contracted Services | -0- |
| Office Supplies | -0- |
| Dues | 90.00 |
| Meetings | 5.00 |
| TOTAL | $ 95.00 |
| CAPITAL BUDGET PLANNING COMMITTEE | |
| Salaries | -0- |
| Office Supplies | -0- |
| Dues | -0- |
| TOTAL | -0- |
| INDUSTRIAL DEVELOPMENT COMMISSION | |
| Postage | $ 25.00 |
| Office Supplies | -0- |
| Advertising | 200.00 |
| TOTAL | $ 225.00 |

| BUDGET NAME | 1983-84 REQUEST |
|---|---|
| TOWN CLERK | |
| Salaries | $ 13,917.00 |
| Office Supplies | 300.00 |
| Trvl/Mtgs/Dues/Sub | 600.00 |
| Service Equipment | 50.00 |
| New Equipment | 60.00 |
| Other | 315.00 |
| TOTAL | $ 15,242.00 |
| | |
| ELECTION and REGISTRATION | |
| Salaries | $ 16,889.00 |
| Office Supplies | 1,000.00 |
| Trvl/Mtgs/Dues/Sub | 150.00 |
| Service Equip. & Repairs | 75.00 |
| New Equipment | 100.00 |
| Street Listings | 3,000.00 |
| Town Meetings | 700.00 |
| Meals | 650.00 |
| TOTAL | $ 22,564.00 |
| | |
| PLANNING BOARD | |
| Salaries | $ 1,717.00 |
| Office Supplies | 50.00 |
| Subscriptions/Travel | 100.00 |
| Printing | 200.00 |
| Legal Ads | 750.00 |
| TOTAL | $ 2,817.00 |
| | |
| PERSONNEL BOARD | |
| Salaries | $ 848.00 |
| Dues | 20.00 |
| TOTAL | $ 868.00 |

GENERAL GOVERNMENT

MOTION MADE: for the suspension of the rules to allow a straw vote on the General Government budget. (2/3 vote required)

MOTION PASSED (by the following HAND COUNT VOTE) for the suspension of the rules to allow a straw vote on the General Government budget:

YES: 146
NO: 28

MOTION MADE: to take a straw vote on whether the town prefers a Warrant with a General Government Article or return to the established historical budgets.

VOTED 95 to 81 to go back to the Established Historical Budgets.

MOTION MADE: To amend the budget designated GENERAL GOVERNMENT by reducing the amount for TRAVEL/MEETINGS by $330.00, so that the total now reads $565,833.00.

PASSED, by the following HAND COUNT VOTE: (MOTION) To amend the budget designated GENERAL GOVERNMENT by reducing the amount for TRAVEL/MEETINGS by $330.00 so that the total now reads $565,833.00:

YES: 96
NO: 68

GENERAL GOVERNMENT budget changed accordingly, as follows:

(continued)

| BUDGET NAME | 1983-84 REQUEST |
|---|---|
| GENERAL GOVERNMENT | |
| Salaries | $ 98,510.00 |
| Heat | 8,857.00 |
| Electricity | 5,370.00 |
| Water | 225.00 |
| Telephone | 8,828.00 |
| Street Lights | 84,047.00 |
| Gasoline | 52,643.00 |
| Dues/Subscriptions | 1,055.00 |
| Travel/Meetings | 1,300.00 |
| Legal Services | 23,618.00 |
| Legal Ads | 1,605.00 |
| Office Supplies | 4,300.00 |
| Photo/Mimeo | 2,400.00 |
| New Equipment | -0- |
| Printing | 5,000.00 |
| Contracted Services | 26,000.00 |
| Ground Maintenance | 2,500.00 |
| Building Maintenance | 4,500.00 |
| Postage | 6,000.00 |
| Insurance | 229,075.00 |
| TOTAL | $ 565,833.00 |

GENERAL GOVERNMENT as AMENDED, PASSED by MAJORITY VOTE.

## PUBLIC SAFETY

| | |
|---|---|
| POLICE DEPARTMENT | |
| Salaries | $ 339,011.00 |
| Employee Allowance | 5,250.00 |
| Office Supplies | -0- |
| Postage | 450.00 |
| Telephone | 7,000.00 |
| Travel/Meetings | 400.00 |
| Dues/Subscriptions | 200.00 |
| Heat | 6,000.00 |
| Electricity | 4,000.00 |
| Water | 135.00 |
| Vehicle Maint/Repair | 2,500.00 |
| Service | 900.00 |
| New Equipment | 1,000.00 |
| Service Supplies | 1,000.00 |
| Legal Ads | 100.00 |
| Medical Exams | 200.00 |
| School | 500.00 |
| Non-Recurring | 300.00 |
| Radios | 800.00 |
| Station Supplies | -0- |
| TOTAL | $ 369,746.00 |

| | |
|---|---|
| FIRE DEPARTMENT | |
| Salaries | $ 235,894.00 |
| Employee Allowance | 5,200.00 |
| Office Supplies/Postage | 400.00 |
| Telephone | 2,640.00 |
| Travel/Mtg./Dues | 1,500.00 |
| Heat | 6,500.00 |
| Electricity | 5,500.00 |
| Water | 150.00 |
| Vehicle Maint/Repair | 2,300.00 |
| Bldg. Maint/Repair | 900.00 |
| Service Equip. Repair | 2,000.00 |
| New Equipment | 5,000.00 |
| Equipment Rental | 2,500.00 |
| Service Supplies | 1,200.00 |
| Miscellaneous | 500.00 |
| Grease and Oil | 300.00 |
| TOTAL | $ 272,484.00 |

| BUDGET NAME | 1983-84 REQUEST |
|---|---|
| BUILDING INSPECTOR | |
| Salaries | $ 24,929.00 |
| Office Supplies | 100.00 |
| Travel | 1,900.00 |
| Meetings | 250.00 |
| Dues | 25.00 |
| Subscriptions | 25.00 |
| Service Supplies | 200.00 |
| TOTAL | $ 27,429.00 |
| WIRE INSPECTOR | |
| Salaries | $ 4,000.00 |
| TOTAL | $ 4,000.00 |
| PLUMBING INSPECTOR | |
| Salaries/Fees | $ 2,000.00 |
| TOTAL | $ 2,000.00 |
| DOG OFFICER | |
| Salaries | $ 13,685.00 |
| Office Supplies | 50.00 |
| Telephone | 75.00 |
| Travel | 2,000.00 |
| Care & Destruction | 2,000.00 |
| Facility Rental | 1,200.00 |
| Postage | -0- |
| TOTAL | $ 19,010.00 |
| CIVIL DEFENSE | |
| Salaries | $ 454.00 |
| Telephone | 270.00 |
| Service Equip & Repair | 300.00 |
| Surplus Equipment | 350.00 |
| TOTAL | $ 1,374.00 |
| ANIMAL INSPECTOR | |
| Salaries | $ 294.00 |
| Office Supplies | 10.00 |
| TOTAL | $ 304.00 |
| PUBLIC WORKS | |
| CEMETERY DEPARTMENT | |
| Salaries | $ 46,434.00 |
| Employee Allowance | 200.00 |
| Postage | 50.00 |
| Telephone | 450.00 |
| Electricity | 700.00 |
| Heat | 800.00 |
| Water | 250.00 |
| Dues | 45.00 |
| Vehicle Maint/Repairs | 400.00 |
| Equipment/Repairs | 600.00 |
| Bldg. Maint/Repairs | 400.00 |
| Service Supplies | 500.00 |
| Legal Ads | 100.00 |
| TOTAL | $ 50,929.00 |

| BUDGET NAME | 1983-84 REQUEST |
|---|---|
| HIGHWAY | |
| Salaries | $ 202,544.00 |
| Employee Allowance | 3,700.00 |
| Office Supplies/Postage | 635.00 |
| Telephone | 1,750.00 |
| Travel/Meetings | 210.00 |
| Dues/Subscriptions | 230.00 |
| Heat | 6,000.00 |
| Electricity | 7,200.00 |
| Water | 110.00 |
| Building Maintenance | 4,000.00 |
| Hired Equipment | 500.00 |
| Service Supplies | 2,000.00 |
| Advertising | 100.00 |
| Legal Ads | 625.00 |
| Meals | 500.00 |
| Gravel,Stone,Fill | 1,000.00 |
| Bituminous Concrete | 3,000.00 |
| Signs | 2,500.00 |
| Drainage Material | 2,500.00 |
| Sand and Salt | 27,450.00 |
| Grease and Oil | 3,000.00 |
| Guard Rail | 2,000.00 |
| Snow Removal | 4,500.00 |
| Catch Basin Cleaner | 3,750.00 |
| Refuse Disposal | 149,500.00 |
| Highway Paint | 5,500.00 |
| Rubbish Removal | 500.00 |
| Equipment Repairs | 2,500.00 |
| Weather Service | 925.00 |
| Traffic Signal Maint. | 500.00 |
| Equipment | 2,700.00 |
| Radio Purchase | 1,300.00 |
| Small Tools | 1,300.00 |
| Parts | 16,000.00 |
| TOTAL | $ 460,529.00 |
| | |
| WATER DEPARTMENT | |
| Salaries | $ 131,741.00 |
| Employee Allowance | 2,180.00 |
| Office Supplies | 732.00 |
| Postage | 432.00 |
| Telephone | 2,650.00 |
| Travel/Meetings | 941.00 |
| Dues/Subscriptions | 967.00 |
| Heating | 4,340.00 |
| Electricity | 25,500.00 |
| Veh. Maint. & Repair | 1,700.00 |
| Bldg. Maint. & Repair | 1,000.00 |
| New Equipment | 1,000.00 |
| Equipment Rental | 1,500.00 |
| Service Connections | 10,500.00 |
| Station supplies | 7,000.00 |
| MDC Payments | 31,000.00 |
| Pipes/Meters/Hydrants | 9,800.00 |
| Others | 5,550.00 |
| TOTAL | $ 238,533.00 |
| | |
| INSECT PEST CONTROL: | |
| Salaries | $ 5,577.00 |
| Service Equipment | 575.00 |
| Contracted Services | 4,000.00 |
| TOTAL | $ 10,152.00 |
| | |
| TREE WARDEN | |
| Salaries | $ 8,101.00 |
| Service Equipment | 500.00 |
| Contracted Services | 3,890.00 |
| TOTAL | $ 12,491.00 |

| BUDGET NAME | 1983-84 REQUEST |
|---|---|
| SOUTHBOROUGH SCHOOLS | |
| Regular Day Programs | |
| Administration | |
| School Committee | $ 8,100.00 |
| Superintendent's Office | 10,920.00 |
| INSTRUCTION | |
| Supervision | 6,950.00 |
| Principal's Office | 4,708.00 |
| Teaching | 74,565.00 |
| Textbook Program | 8,673.00 |
| Library Services | 5,525.00 |
| Audio-Visual Materials | 9,171.00 |
| Audio-Visual Equipment | 400.00 |
| Guidance | 200.00 |
| OTHER SCHOOL SERVICES | |
| Personnel Services | 1,300.00 |
| Health Services | 3,430.00 |
| Transportation | 89,493.00 |
| Student Body Activities | 4,130.00 |
| OPERATION AND MAINTENANCE OF PLANT | |
| Operation of Plant | 203,808.00 |
| Maintenance of Plant | 62,900.00 |
| ACQUISITION OF FIXED ASSETS | |
| Additional Equipment | 10,318.00 |
| Equipment Replacement | 3,200.00 |
| TOTAL | $ 507,791.00 |
| SPECIAL EDUCATION INSTRUCTION | |
| Supervision | 1,435.00 |
| Teaching | 12,135.00 |
| Pyschological Services | 5,250.00 |
| OTHER SCHOOL SERVICES | |
| Personnel Services | 200.00 |
| Health Services | 850.00 |
| Transportation | 4,000.00 |
| OPERATION & MAINTENANCE OF PLANT | |
| Operation of Plant | 781.00 |
| Maintenance of Plant | 100.00 |
| PROGRAMS with other SYSTEMS | |
| Out of District | 108,500.00 |
| Member Collaboratives | 11,252.00 |
| TOTAL | $ 144,503.00 |
| Estimated Salaries | $1,959,675.00 |
| GRAND TOTAL BOTH BUDGETS | $2,611,969.00 |
| | * -55,144.00 |
| | $2,556,825.00 |

MOTION MADE: To amend and decrease total appropriation of the Southborough School Budget by the amount of fifty-five thousand, one hundred forty-four dollars 00/100 ($55,144.00). To Two Million, five hundred fifty-six thousand, eight hundred twenty-five dollars 00/100 ($2,556,825.00).

PASSED by MAJORITY VOTE:To amend and decrease the total appropriation of the Southborough School Budget by the amount of fifty-five thousand, one hundred forty-four dollars 00/100 ($55,144.00). To Two million, five hundred fifty-six thousand, eight hundred twenty-five dollars 00/100 $2,556,825.00).

VOTED UNANIMOUSLY: SOUTHBOROUGH SCHOOLS BUDGET, as AMENDED (*changed accordingly).

| BUDGET NAME | 1983-84 REQUEST |
|---|---|
| Southborough Schools cont'd | |
| VOCATIONAL EDUCATION | |
| Day Tuition | $ 2,500.00 |
| Day Transportation | 450.00 |
| Evening Tuition | 450.00 |
| Afternoon Transportation | 2,500.00 |
| TOTAL | $ 5,900.00 |
| ALGONQUIN REGIONAL HIGH SCHOOL | |
| Regular Day Programs | |
| Administration | |
| School Committee | $ 10,000.00 |
| Superintendent's Office | 15,194.00 |
| INSTRUCTION | |
| Supervision | 12,560.00 |
| Principal's Office | 24,481.00 |
| Teaching | 80,826.00 |
| Textbook Program | 12,187.00 |
| Library Services | 11,594.00 |
| Audio-Visual | 6,505.00 |
| Guidance | 7,950.00 |
| OTHER SCHOOL SERVICES | |
| Health Services | 1,500.00 |
| Transportation | 246,335.00 |
| Student Body Activities | 14,505.00 |
| OPERATION & MAINTENANCE of PLANT | |
| Operation of Plant | 185,420.00 |
| Maintenance of Plant | 87,005.00 |
| FIXED CHARGES | |
| Employee Retirement | 40,000.00 |
| Insurance | 120,050.00 |
| ACQUISITION of FIXED ASSETS | |
| Additional Equipment | 24,703.00 |
| Equipment Replacement | 20,192.00 |
| ATHLETIC ACCOUNT | 30,533.00 |
| TOTAL | $ 951,540.00 |
| SPECIAL EDUCATION ADMINISTRATION | |
| School Committee | $ 0.00 |
| INSTRUCTION | |
| Supervision | 950.00 |
| Teaching | 11,025.00 |
| Textbooks | 350.00 |
| Psychological Services | 5,000.00 |
| OTHER SCHOOL SERVICES | |
| Health Services | 300.00 |
| Transportation | 500.00 |
| ALGONQUIN REGIONAL HIGH **SCHOOL**<br>SPECIAL EDUCATION (cont'd)<br>Operation & Maintenance of Plant | |
| Maintenance of Plant | 100.00 |
| PROGRAMS WITH OTHER SYSTEMS | |
| Out of District | 10,000.00 |
| Member Collaboratives | 48,790.00 |
| TOTAL | 77,015.00 |
| Estimated Salaries | 2,361,860.00 |
| GRAND TOTAL BOTH BUDGETS | $3,390,415.00 |

(continued)

| BUDGET NAME | | 1983-84 REQUEST |
|---|---|---|
| GRAND TOTAL OPERATING BUDGET | | |
| Regular Day Programs (inc. Athletic) | | $ 951,540.00 |
| Special Education Chapter 766 | | 77,015.00 |
| Estimated Salaries | | 2,361,860.00 |
| | | 3,390,415.00 |
| LESS- | | |
| Anticipated Transportation Re-imbursement | $204,149.00 | |
| Anticipated Regional School Aid | 371,063.00 | |
| Anticipated Chapter 70 Aid | 338,257.00 | |
| Transfer from E & D Account | 175,000.00 | 1,088,469.00 |
| TOTAL NET OPERATING BUDGET | | $ 2,301,946.00 |

Schedule of Assessments
July 1, 1983 - June 30, 1984

| | | |
|---|---|---|
| TOTAL ASSESSMENT | | |
| Net Operating Budget (incl. Athletic) | | $ 2,301,946.00 |
| Net Maturing Debt Account | | 63,910.00 |
| TOTAL | | $ 2,365.856.00 |
| NORTHBOROUGH | | |
| Operating Budget 63.58% of $2,152,382.00 | | $ 1,446,773.00 |
| Maturing Debt Account 64.47% of $76,700.00 | | 41,203.00 |
| TOTAL | | $ 1,487,976.00 |
| SOUTHBOROUGH | | |
| Operating Budget 36.42% of $2,152,382.00 | | $ 855,173.00 |
| Maturing Debt Account 35.53% of $76,700.00 | | 22,707.00 |
| TOTAL | | $ 877,880.00 |
| | * | - 22,766.00 |
| TOTAL | | $ 855,114.00 |

MOTION MADE: To amend and decrease the total assessment to Southborough in the Algonquin Regional High School Budget by the amount of twenty-two thousand, seven hundred sixty-six dollars 00/100. ($22,766.00) (2/3 vote required)

VOTED UNANIMOUSLY: To amend and decrease the total assessment to Southborough in the Algonquin Regional High School Budget by the amount of twenty-two thousand, seven hundred sixty-six dollars 00/100. ($22,766.00) (*changed accordingly)

| | |
|---|---|
| ASSABET VALLEY REGIONAL VOCATIONAL SCHOOL | |
| School Committee | $ 32,180.00 |
| Superintendent's Office | 177,171.00 |
| Data Processing | 48,741.00 |
| Instruction Supervision | 208,833.00 |
| Graduation | 4,000.00 |
| Teaching | 2,663,577.00 |
| Textbooks | 17,564.00 |
| Library | 39,469.00 |
| Multi-Media | 19,784.00 |
| Guidance Services | 235,304.00 |
| OTHER SCHOOL SERVICES | |
| Attendance | 5,796.00 |
| Health Services | 25,041.00 |
| Transportation-Regular & Late | 434,000.00 |
| Transportation-Sports, Field Trips | 41,502.00 |
| Student Body Activities | 70,472.00 |
| PLANT OPERATION and MAINTENANCE | |
| Operation of Plant | 670,082.00 |
| Maintenance of Plant | 166,000.00 |

(continued)

| BUDGET NAME | 1983-84 REQUEST |
|---|---|
| (cont.) Assabet | |
| FIXED CHARGES | |
| Employee Retirement | $ 20,000.00 |
| Insurance | 307,933.00 |
| ACQUISITION of FIXED ASSETS | 44,484.00 |
| TOTAL REGULAR OPERATING BUDGET | $ 5,231,933.00 |
| EXTENDED DAY PROGRAMS | |
| SPECIAL NEEDS | |
| Day Operating Budget | 184,125.00 |
| Special Needs Prototype 4&5 Budget | 50,680.00 |
| Extended Day Special Needs | 93,897.00 |
| ADULT EVENING SCHOOL | 0.00 |
| CAPITAL EQUIPMENT REPLACEMENT | 150,000.00 |
| CONSTRUCTION BONDS | 0.00 |
| TOTAL | $ 478,702.00 |
| TOTAL CAPITAL & OPERATING BUDGET | $ 5,710,635.00 |
| Less Anticipated Aid & Transfers | (3,080,635.00) |
| TOTAL ASSESSMENT TO COMMUNITIES | $ 2,630.000.00 |
| SOUTHBOROUGH ASSESSMENT | $ 151,628.00 |

## HEALTH AND WELFARE

| BUDGET NAME | 1983-84 REQUEST |
|---|---|
| BOARD OF HEALTH | |
| Salaries | $ 8,480.00 |
| Office Supplies | 25.00 |
| Trvl/Mtgs/Dues | 971.00 |
| Garbage Collection | 16,500.00 |
| Sanitary Inspector | 10,000.00 |
| Restaurant Inspection | 2,160.00 |
| Visiting Nurse | 3,000.00 |
| Other | 450.00 |
| TOTAL | $ 41,586.00 |
| VETERANS' SERVICES | |
| Salaries | $ 5,068.00 |
| Office Supplies | 0.00 |
| Travel/Meeting | 200.00 |
| Dues/Subscriptions | 111.00 |
| Chapter 115 | 12,000.00 |
| TOTAL | $ 17,379.00 |
| YOUTH COMMISSION | |
| Salaries | $ 18,895.00 |
| Office Supplies | 0.00 |
| Travel | 850.00 |
| Meetings | 10.00 |
| Subscriptions | 75.00 |
| Contracted Services | 6,500.00 |
| Service Supplies | 500.00 |
| Schooling | 325.00 |
| TOTAL | $ 27,155.00 |
| COUNCIL ON AGING | |
| Contracted Services | $ 3,900.00 |
| Miscellaneous | 500.00 |
| TOTAL | $ 4,400.00 |

| BUDGET NAME | 1983-84 REQUEST |
|---|---|
| LIBRARY | |
| Salaries | $ 65,117.00 |
| Supplies | 1,000.00 |
| Telephone | 1,200.00 |
| Trvl/Mtgs/Dues | 250.00 |
| Heat | 4,900.00 |
| Electric | 2,100.00 |
| Water | 60.00 |
| Building Maintenance | 2,000.00 |
| Service Equipment | 300.00 |
| Books | 15,850.00 |
| TOTAL | $ 92,777.00 |
| | |
| RECREATION | |
| Salaries | $ 6,360.00 |
| Ground Maintenance | 275.00 |
| Equipment Rental | 100.00 |
| Contracted Services | 10,575.00 |
| Service Supplies | 975.00 |
| Miscellaneous | 1,000.00 |
| Travel | 80.00 |
| Advertising | 50.00 |
| TOTAL | $ 19,415.00 |
| | |
| CONSERVATION COMMISSION | |
| Salaries | $ 1,855.00 |
| Postage | 30.00 |
| Travel | 0.00 |
| Meetings/Dues | 250.00 |
| Ground Maintenance | 100.00 |
| Contracted Services | 600.00 |
| Legal Ads | 0.00 |
| Schooling | 0.00 |
| TOTAL | $ 2,835.00 |
| | |
| HISTORICAL COMMISSION | |
| Office Supplies | $ 20.00 |
| Postage | 75.00 |
| Telephone | 30.00 |
| Advertising | 50.00 |
| TOTAL | $ 175.00 |
| | |
| DEBT AND INTEREST | |
| | |
| INTEREST ON DEBT | |
| Bonds: | |
| Finn School | $ 1,440.00 |
| Neary School | 16,815.00 |
| Pumping Station | 3,570.00 |
| Fire Station | 6,247.50 |
| Town Hall | 5,340.00 |
| Notes: | |
| Davco Farm | 0.00 |
| Fire Station Renovation | 0.00 |
| Fire Truck | 2,160.00 |
| Police Station Renovation | 560.00 |
| Water Tank | 2,238.90 |
| TOTAL | $ 38,371.40 |

VOTED UNANIMOUSLY: INTEREST ON DEBT BUDGET, as PRINTED, $38,371.40.

| BUDGET NAME | | 1983-84 REQUEST |
|---|---|---|
| DEBT RETIREMENT | | |
| Bonds: | | |
| Finn School | $ | 30,000.00 |
| Neary School | | 100,000.00 |
| Pumping Station | | 20,000.00 |
| Fire Station | | 35,000.00 |
| Town Hall | | 30,000.00 |
| Notes: | | |
| Davco Farm | | 0.00 |
| Fire Station Renovation | | 0.00 |
| Fire Truck | | 9,000.00 |
| Police Station Renovations | | 7,000.00 |
| Water Tank | | 15,000.00 |
| TOTAL | $ | 246,000.00 |
| | | |
| RESERVE FUND | | |
| Transfer | $ | 60,000.00 |

MOTION MADE: That the Town vote a sum of Six Million three hundred fifty-two thousand five hundred and eight and 40/100 Dollars for the operation of the General Government as follows:

(1) that the interest on debt relative to the following be reduced from funds transferred from available General Revenue Sharing Funds:

| | |
|---|---|
| Town Hall Renovation Debt | $ 5,340.00 |
| Fire Station Debt | 6,247.50 |
| Fire Truck Debt | 2,160.00 |
| Police Station Renovation Debt | 560.00 |
| | $ 14,307.50 |

(2) that the Debt Retirement Budget relative to the following be reduced from funds transferred from available General Revenue Sharing Funds:

| | |
|---|---|
| Town Hall Renovation Debt | $ 30,000.00 |
| Fire Station Debt | 35,000.00 |
| Fire Truck Debt | 9,000.00 |
| Police Station Renovation Debt | 7,000.00 |
| | $ 81,000.00 |

(3) that the Town transfer and appropriate $60,000.00 from Overlay Reserve.

(4) and that the balance of Six Million one hundred ninety-seven thousand two hundred and 90/100 ($6,197,200.90) to be raised and appropriated.

VOTED UNANIMOUSLY: That the Town vote a sum of Six Million three hundred fifty-two thousand five hundred and eight and 40/100 Dollars for the operation of the General Government as follows:

(1) that the interest on debt relative to the following be reduced from funds transferred from available General Revenue Sharing Funds:

| | |
|---|---|
| Town Hall Renovation Debt | $ 5,340.00 |
| Fire Station Debt | 6,247.50 |
| Fire Truck Debt | 2,160.00 |
| Police Station Renovation Debt | 560.00 |
| | $ 14,307.50 |

(2) that the Debt Retirement Budget relative to the following be reduced from funds transferred from available General Revenue Sharing Funds:

| | |
|---|---|
| Town Hall Renovation Debt | $ 30,000.00 |
| Fire Station Debt | 35,000.00 |
| Fire Truck Debt | 9,000.00 |
| Police Station Renovation Debt | 7,000.00 |
| | $ 81,000.00 |

(3) that the Town transfer and appropriate $60,000.00 from Overlay Reserve.

(4) and that the balance of Six Million one hundred ninety-seven thousand two hundred and 90/100 ($6,197,200.90) to be raised and appropriated.

MOTION MADE: To RECONSIDER ARTICLE 2. (2/3 vote required)

VOTED UNANIMOUSLY: To RECONSIDER ARTICLE 2.

ARTICLE 2: To see if the Town will vote to fix for the fiscal year beginning July 1, 1983 and ending June 30, 1984, the annual salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended;

MOTION MADE: that the salary account of the Elected Board of Assessors be reduced from $6,000.00 to $1,500.00 and that the total amount voted to be raised and appropriated for Elected Officers of the Town be reduced from $15,600.00 to $11,100.00.

SUBSTITUTE MOTION: that the amount of money allocated for Assessors in Article 2 be reduced to $300.00 from $6,000.00.

DEFEATED by MAJORITY VOTE: (Substitute MOTION) (As stated above).

VOTED UNANIMOUSLY: that the salary account of the Elected Board of Assessors be reduced from $6,000.00 to $1,500.00 and that the total amount voted to be raised and appropriated for Elected Officers of the Town be reduced from $15,600.00 to $11,100.00 , as follows:

| | | | |
|---|---|---|---|
| Moderator | $ 25.00 | Board of Health (3) | $ 450.00 |
| Town Clerk | 5,000.00 | Water Commissioners (3) | 450.00 |
| Selectmen (3) | 3,000.00 | Cemetery Commissioners (3) | 150.00 |
| Assessors (3) | 1,500.00 | Tree Warden | 25.00 |
| School Committee (5) | 500.00 | | |

ARTICLE 19: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of $219,625.00 for the fiscal year beginning July 1, 1983 and ending June 30, 1984 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to raise and appropriate $116,937.36 and transfer and appropriate from free cash $102,687.64 for a total appropriation of $219,625.00 for the fiscal year beginning July 1, 1983 and ending June 30, 1984 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners.

VOTED UNANIMOULSY: That the Town raise and appropriate $116,937.36 and transfer and appropriate from free cash $102,687.64 for a total appropriation of $219,625.00 for the fiscal year beginning July 1, 1983 and ending June 30, 1984 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners.

ARTICLE 20: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of $900.00 to defray expenses of the Memorial Day exercises on May 30, 1984. Observance exercises are to be under the auspices of the Bagley-Fay Post No, 161 American Legion, and Choate Post No, 3276, Veterans of Foreign Wars, or do or act anything in relation thereto.

PASSED by MAJORITY VOTE: That the Town raise and appropriate the sum of $900.00 to defray expenses of the Memorial Day exercises on May 30, 1984. Observance exercises are to be under the auspices of the Bagley-Fay Post No, 161 American Legion, and Choate Post No. 3276, Veterans of Foreign Wars.

ARTICLE 21: To see if the Town will vote to transfer $100,000.00 from any of its available funds and appropriate the sum of $100,000.00 for major roof renovations at Woodward and Neary Schools, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town transfer $100,000.00 from Overlay Reserve and appropriate the sum of $100,000.00 for major roof renovations at Woodward and Neary Schools.

ARTICLE 22: To see if the town will vote to raise and appropriate or to transfer from its available funds and appropriate the sum of $16,342.00 for the period of July 1,1983 through June 30, 1984, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complementary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction, or do or act anything in relation therto.

VOTED UNANIMOUSLY: That the Town raise and appropriate the sum of $16,342.00 for the period of July 1, 1983 through June 30; 1984, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complementary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction.

ARTICLE 23: To see if the Town will authorize the Assessors to enter into a contract, as provided under Chapter 40 Section 4 Paragraph 12 of the General Laws, for the purpose of employing experts to make a re-appraisal of all real estate in Town for the purpose of equalization of assessed valuations and equalization of taxation, and to appropriate or transfer $125,000.00, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That no action be taken on this ARTICLE.

ARTICLE 24: To see if the town will vote to raise and appropriate or transfer from any of its available funds and appropriate, a sum of money to engineer, design, plan, purchase and construct a sidewalk on Oak Hill Road or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That no action be taken on this ARTICLE.

ARTICLE 25: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of $479.00 to be applied to fiscal year 1982 Plumbing Inspector's Account which was overexpended by said amount,

VOTED UNANIMOUSLY: That the Town raise and appropriate the sum of $479.00 to be applied to fiscal year 1982 Plumbing Inspector's Account which was overexpended by said amount.

ARTICLE 26: To see if the Town will vote to raise and appropriate or transfer from available funds or by bonding and appropriate a sum of money to do a Rehabilitation Program of the Town Water System under the State 805 (50%) matching fund program, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate through taxation the sum of $153,000.00 to do a Rehabilitation Program of the Town Water System under the State 805 (50%) matching fund program.

SUBSTITUTE MOTION MADE: That the Town borrow and appropriate the sum of $153,000.00 to do a Rehabilitation Program of the Town Water System under State 805 (50%) matching fund program.

PASSED by MAJORITY VOTE: That the Town borrow and appropriate the sum of $153,000.00 to do a Rehabilitation Program of the Town Water System under State 805 (50%) matching fund program. (Substitute motion)

(cont.)

(continued)

MOTION as SUBSTITUTED: (2/3 vote required) DEFEATED by the following HAND COUNT VOTE:

YES: 69 NO: 49, did not have the required 2/3 vote.

(Article 26 was RECONSIDERED and PASSED on April 12, 1983.)

MOTION made at 11:12 p.m. to ADJOURN the April 11, 1983 ANNUAL TOWN MEETING to Tuesday, April 12, 1983 at 7:30 P.M.

A true copy:
Attest: Paul J. Berry
PAUL J. BERRY, TOWN CLERK

TOWN SEAL

ADJOURNED SESSION
April 12, 1983

At the Adjourned Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on Tuesday, April 12, 1983 at 7:30 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters = quorum, (194) voters were present).

| | | |
|---|---|---|
| Checkers: | Janet M.E. Mattioli | Benita M. Hubley |
| | Susanne S. Dumont | Lidia A. Kiley |

The Meeting was called to order at (8:02P.M.) by Town Moderator, Joseph M. McManus.

The following Tellers were appointed by Moderator McManus and sworn-in by Town Clerk, Paul J. Berry:

| | | |
|---|---|---|
| | Arthur R. Miner | 27 Oregon Road |
| | Jennifer A. Bishop | 9 Breakneck Hill Road |
| | Melvin Kizner | 26 Pinecone Lane |
| | Henry E. Wingate | 19 Gilmore Road |
| Alternates: | Robert Bishop | 9 Breakneck Hill Road |
| | Roger W. Capone | 21 Richards Road |

Moderator McManus had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

William D. Baker, Police Chief, Town of Southborough, 11 Latisquama Road.
Jeffrey A. Grossman, Administrative Assistant to the Board of Selectmen.
Joseph Donell, Reporter, Middlesex News.

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator McManus noted the receipt of the return of the posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

ADJOURNED SESSION
April 12, 1983

MOTION MADE: To RECONSIDER ARTICLE 26. (2/3 vote required)

PASSED by the following HAND COUNT VOTE: To RECONSIDER ARTICLE 26:

YES: 120 NO: 36.

ARTICLE 26: To see if the Town will vote to raise and appropriate or transfer from available funds or by bonding and appropriate a sum of money to do a Rehabilitation Program of the Town Water System under the State 805 (50%) matching fund program, or do or act anything in relation thereto.

SUBSTITUTE MOTION MADE: That the Town borrow and appropriate the sum of $153,000.00 to do a Rehabilitation Program of the Town Water System under State 805 (50%) matching fund program. (2/3 vote required)

MOTION MADE: To LIMIT DEBATE. (2/3 vote required)

PASSED by the following HAND COUNT VOTE: To LIMIT DEBATE: YES: 130
NO: 10

MOTION as SUBSTITUTED PASSED by the following HAND COUNT VOTE: That the Town borrow and appropriate the sum of $153,000.00 to do a Rehabilitation Program of the Town Water System under State 805 (50%) matching fund program.
YES: 131 NO: 12.

CHALLENGE from the floor of a QUORUM. (150 voters = quorum)

HAND COUNT VOTE taken as follows: Present (183) voters, there was a quorum present.

ARTICLE 27: To see if the Town will vote to transfer from Water Department surplus or transfer from any of its available funds or borrow and appropriate the sum of $14,000.00 for the purpose of purchasing one new One Ton Dump Truck and equipment therefor, and to authorize the Board of Water Commissioners to sell, turn in or otherwise dispose of the 1970 International Dump Truck now in use, or do or act anything in relation thereto.

PASSED by MAJORITY VOTE: That the Town transfer and appropriate from available Water Surplus Fund, the sum of $14,000.00 for the purpose of purchasing one new One Ton Dump Truck and equipment therefor, and to authorize the Board of Water Commissioners to sell, turn in or otherwise dispose of the 1970 International Dump Truck now in use.

ARTICLE 28: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate $5,000.00 for the Disposal of Hazardous Waste, or do or act anything in relation thereto.

PASSED UNANIMOUSLY: To postpone indefinitely the consideration of Article 28 of the 1983 Southborough Annual Town Meeting.

ARTICLE 29: To see if the Town will vote to authorize the Board of Selectmen to conduct studies to determine the nature and extent of wastewater and septage disposal problems within the Town and to prepare a facilities plan in accordance with State and Federal requirements, which facilities plan will evaluate alternatives for dealing with wastewater and septage problems and to raise and appropriate or transfer from any of its available funds and appropriate the sum of $25,000.00 for said facilities plan preparation, to be used together with federal and state funding to the extent that it is available to reduce the overall cost to the Town, and to authorize the Board of Selectmen to apply for and utilize said state and federal funds for this project, and to determine whether the net cost shall be raised by taxation, by appropriation from available funds in the treasury or by borrowing under the provisions of Chapter 44 of the General Laws, or take other action relative thereto.

PASSED by MAJORITY VOTE: That no action be taken under this ARTICLE.

ARTICLE 30: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of $25,000.00 to engineer and design a plan to construct a drainage system for Clemmons Street.

MOTION as stated in the words of the ARTICLE, DEFEATED by MAJORITY VOTE.

ARTICLE 31: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate $18,000.00 to acquire two 1983 four-door, full size, sedan-type, Police Cruisers, fully equipped with electronic and safety devices, and authorize the Selectmen to sell turn in, or otherwise dispose of one Police Cruiser car, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer and appropriate $18,000.00 from General Revenue Sharing Funds to acquire two 1983 four-door, full-size, sedan-type, Police Cruisers, fully equipped with electronic and safety devices, and authorize the Selectmen to sell, turn in , or otherwise dispose of one Police Cruiser car.

AMENDMENT to MOTION: To amend by striking the word "one" and inserting in place thereof the word "two".

AMENDMENT to MOTION PASSED by the following HAND COUNT VOTE: To amend by striking the word "one" and inserting in place thereof the word "two".

YES: 100
NO: 44

AS AMENDED, VOTED UNANIMOUSLY: That the Town transfer and appropriate $18,000.00 from General Revenue Sharing Funds to acquire two 1983 four-door, full-size, sedan-type, Police Cruisers, fully equipped with electronic and safety devices, and authorize the Selectmen to sell, turn in, or otherwise dispose of two Police Cruiser cars.

ARTICLE 32: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money not to exceed $5,000.00 to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed from damages caused as a result of such accident or casualty, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate $5,000.00 to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed from damages caused as a result of such accident or casualty.

ARTICLE 33: To see if the Town will vote to raise and appropriate, or transfer from any of its available funds or borrow and appropriate a sum of $50,000.00 for the purpose of refurbishing Engine 21, a 1972 Maxim 1,000 gallon per minute pumping engine.

MOTION MADE: That the Town transfer and appropriate $44,000.00 from Overlay Reserve and raise and appropriate $6,000.00 for a total appropriation of $50,000.00 for the purpose of refurbishing Engine 21, a 1972 Maxim 1,000 gallon per minute pumping engine.

MOTION (as stated above) DEFEATED by MAJORITY VOTE.

ARTICLE 34: To see if the Town will vote to raise and appropriate, or transfer from available funds or borrow and appropriate $10,000.00 for the purpose of purchasing Two-way Radio Testing Equipment and Miscellaneous Parts and Tools necessary to the maintenance and repair of Two-way Radios.

MOTION MADE: That the Town raise and appropriate $7,000.00 for the purpose of purchasing Two-way Radio Testing Equipment and Miscellaneous Parts and Tools necessary to the maintenance and repair of Two-way Radios.

MOTION (as stated above) DEFEATED by MAJORITY VOTE.

ARTICLE 35: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of $75,000.00 for the maintenance of Town roads, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate the sum of $75,000.00 for the maintenance of Town roads.

ARTICLE 36: To see if the Town will vote to raise and appropriate or transfer and appropriate a sum of money not to exceed $8,000.00 for the purpose of hiring consulting engineers by various Town Departments, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate $8,000.00 for the purpose of hiring consulting engineers by various Town Departments.

AMENDMENT to MOTION: To amend Article 36 by instructing the Board of Selectmen to use a portion of these funds to retain a professional consultant for the purpose of reviewing the Town's liability & property insurance coverages; preparing bid documents; and assisting in the review of competitively bid proposals for such insurance coverages.

PASSED by MAJORITY VOTE: (Amendment to motion) by instructing the Board of Selectmen to use a portion of these funds to retain a professional consultant for the purpose of reviewing the Town's liability & property insurance coverages; preparing bid documents; and assisting in the review of competitively bid proposals for such insurance coverages.

MOTION AS AMENDED VOTED UNANIMOUSLY: That the Town raise and appropriate $8,000.00 for the purpose of hiring consulting engineers by various Town Departments, and to instruct the Board of Selectmen to use a portion of these funds to retain a professional consultant for the purpose of reviewing the Town's liability & property insurance coverages; preparing bid documents; and assisting in the review of competitively bid proposals for such insurance coverages.

ADJOURNED SESSION
April 12, 1983

ARTICLE 37: To see if the Town will vote to accept computer hardware from Data General Corporation.

MOTION MADE: That the Town accept the donation of computer hardware from Data General Corporation.

MODERATOR: Before discussion is opened on Article 37, the Chair will advise that due to the compatibility of Article 38, the Chair will allow the discussion on both Articles at this time, with the realization that discussion on 38 will be in terms of how it will impact on 37.

ARTICLE 38: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of $6,500.00 to purchase software for a Data General Computer.

MOTION MADE to call the question PASSED UNANIMOUSLY.

CHALLENGE from the floor of a QUORUM. (150 voters = quorum)

HAND COUNT VOTE taken as follows: PRESENT (145), there was not a QUORUM present.

At 10:28 P.M. the Chair declared a RECESS.

At 10:56 P.M. this Adjourned Session resumed.

A 2nd QUORUM COUNT was requested by Moderator McManus.

HAND COUNT VOTE Taken as follows: PRESENT (143); there was not a QUORUM present.

MOTION made at 11:02 P.M. to ADJOURN the April 12, 1983 ADJOURNED Session of the ANNUAL TOWN MEETING to Thursday, April 14, 1983 at 7:30 P.M.

A true copy: Paul J. Berry
Attest: ______________________
PAUL J. BERRY, TOWN CLERK

TOWN SEAL

ANNUAL TOWN MEETING
April 11, 1983

ADJOURNED SESSION
April 14, 1983

At the Adjourned Session of the Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on Thursday, April 14,1983 at 7:30 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters = quorum, (180) voters were present).

| | | |
|---|---|---|
| Checkers: | Janet M.E. Mattioli | Benita M. Hubley |
| | Susanne S. Dumont | Lidia A. Kiley |

The Meeting was called to order at (8:08 P.M.) by Town Moderator, Joseph M. McManus.

The following Tellers were appointed by Moderator McManus and sworn-in by Town Clerk, Paul J. Berry:

| | |
|---|---|
| Arthur R. Miner | 27 Oregon Road |
| Richard K. Dinjian | 22 Ted Lane |
| Stanley D. Tanenholtz | 153 Middle Road |
| Joseph A. DeNapoli | 19 Blackthorn Drive |

Moderator McManus had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:
Joseph Davisville, Reporter, Middlesex News.
Jeffrey A. Grossman, Administrative Assistant to the Board of Selectmen.

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator McManus noted the receipt of the return of the Posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted Unanimously to waive the reading of the Warrant.

ARTICLE 37: To see if the Town will vote to accept computer hardware from Data General Corporation.

(MOTION STILL OPEN) MOTION MADE: That the Town accept the donation of computer hardware from Data General Corporation.

PASSED by MAJORITY VOTE: That the Town accept the donation of computer hardware from Data General Corporation.

ARTICLE 38: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of $6,500.000 to purchase software for a Data General Computer.

MOTION MADE: That the Town transfer $6,500.00 from Overlay Reserve and appropriate a sum of money not to exceed $6,500.00 to purchase software for a Data General Computer.

PASSED by MAJORITY VOTE: That the Town transfer $6,500.00 from Overlay Reserve and appropriate a sum of money not to exceed $6,500.00 to purchase software for a Data General Computer.

ARTICLE 39: To see if the Town will vote to transfer from any of its available funds and appropriate a sum of money to be used for expenses incurred from a private audit of the Town's financial officers to be carried out by a private firm which meets the standards of the Commonwealth of Massachusetts, Bureau of Accounts, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer $27,500.00 *from* Overlay Reserve and appropriate the sum of $27,500.00 to be used for expenses incurred from a private audit of the Town's financial officers to be carried out by a private firm which meets the standards of the Commonwealth of Massachusetts, Bureau of Accounts.

PASSED by MAJORITY VOTE: That the Town transfer $27,500.00 from Overlay Reserve and appropriate the sum of $27,500.00 to be used for expenses incurred from a private audit of the Town's financial officers to be carried out by a private firm which meets the standards of the Commonwealth of Massachusetts, Bureau of Accounts.

ARTICLE 40: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate a sum of money to be used for expenses incurred for Municipal Bonds or State House notes issued by the Town in the fiscal year July 1, 1983 to June 30, 1984, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer and appropriate $4,320.77 from Article 30 of Annual Town Meeting of 1982 to be used for expenses incurred for Municipal Bonds or State House notes issued by the Town in the fiscal year July 1,1983 to June 30, 1984.

SUBSTITUTE MOTION MADE: That the Town transfer and appropriate $4,320.77 from Article 30 of Annual Town Meeting of 1982 and transfer and appropriate $5,355.00 from available water surplus for a total appropriation of $9,675.77 to be used for expenses incurred for Municipal Bonds or State House notes issued by the Town in the fiscal year July 1, 1983 to June 30, 1984.

SUBSTITUTE MOTION VOTED UNANIMOUSLY: That the Town transfer and appropriate $4,320.77 from Article 30 of Annual Town Meeting of 1982 and transfer and appropriate $5,355.00 from available water surplus for a total appropriation of $9,675.77 to be used for expenses incurred for Municipal Bonds or State House notes issued by the Town in the fiscal year July 1, 1983 to June 30, 1984.

PROPOSAL as SUBSTITUTED VOTED UNANIMOUSLY.

ARTICLE 41:
MOTION MADE: To POSTPONE Article 41 until after Article 45 consideration.

VOTED UNANIMOUSLY: (Motion) To POSTPONE Article 41 until after Article 45 consideration. (see page ( 68 ) of this Transcript for VOTE.)

ARTICLE 42: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate $20,000.00 for the purpose of purchasing a catch basin cleaner or do or act anything in relation thereto.

MOTION MADE: That the Town vote to transfer $20,000.00 from Overlay Reserve and appropriate the sum of $20,000.00 for the purpose of purchasing a catch basin cleaner.

VOTED UNANIMOUSLY: That the town transfer $20,000.00 from Overlay Reserve and appropriate the sum of $20,000.00 for the purpose of purchasing a catch basin cleaner.

ARTICLE 43: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate $5,000.00 for the purpose of hiring consulting engineers in order to study traffic impact on the Town of Southborough.

VOTED UNANIMOUSLY: That no action be taken on this ARTICLE.

ARTICLE 44: To see if the Town will vote to amend Section III, Paragraph 2 of the Zoning By-Law of the Town of Southborough, effective June 6, 1955, as amended, by changing from a Residence A District to an Industrial Park District the following described area of land located in the northwesterly section of the Town:

On the east by the westerly side of Interstate Highway 495; on the north and northwest by the boundary line of the Town of Southborough and the City of Marlborough; on the southwest and south by the Metropolitan District Commission Aqueduct known as Stony Brook. Said parcels are indentified on the Assessors maps as Map 70, Lot 4 and Map 70, Lot 2.

, or do or act anything in relation thereto.

MOTION MADE: That the Town amend Section III, Paragraph 2 of the Zoning By-Law of the Town of Southborough, effective June 6, 1955, as amended, by changing from a Residence A District to an Industrial Park District the following described area of land located in the northwesterly section of the Town:

Beginning at the junction of Northborough Road and land of the New England Power Service Company and running South 17° 00' 38" East 132.87 feet to a point at the land now or formerly of the Pennsylvania Central Railroad;

thence turning and running South 89° 28' 29" West by land now or formerly owned by Pennsylvania Central Railroad Company 390.02 feet to a point;

thence continuing in a westerly direction 148.28 feet to a point and continuing in a westerly direction 98.284 feet to a point by land of said Railroad;

thence continuing in a northwesterly direction 781.734 feet to a point by land of said Railroad;

thence North 49° 33' 12" West 351.83 feet to a point at the Town line between Southborough and Marlborough;

thence turning and running North 51° 49' 35" East by land now or formerly of Johnson Trust 134.47 feet to a point;

(continued)

(continued)

thence turning and running South 44° 43' 17" East by Northborough Road 414.33 feet to a point;

thence running South 64° 40' 21" East 318.86 feet to a point;

thence running South 72° 10' 28" East 288.70 feet to a point;

thence running South 82° 02' 45" East 146.41 feet to a point;

thence running South 86° 18' 54" East 164.05 feet to a point;

thence running South 89° 28' 33" East 174.47 feet to a point;

thence turning and running South 08° 45' 21" East 25 feet to a point;

thence turning and running North 81° 14' 39" East 224.31 feet to the point of beginning.

Being the same premises described in a plan entitled "Plan of Land in Southborough, Massachusetts drawn by Highland Land Surveyors, Inc. dated November 3, 1973," being described and shown as Lot #12, containing 218,321 square feet or 5.01 acres on said plan.

Beginning at the junction of the westerly corner of New England Power Company and Northborough Road;

thence running in a westerly direction by Northborough Road 213.06 feet to a stone bound;

thence continuing to run in a westerly direction by Northborough Road 1,040 feet;

thence turning and running in a northeasterly direction by land of Digital Equipment Corporation 267.76 feet to a drill head;

thence continuing in a northeasterly direction by land of Digital Equipment Corporation 369.48 feet to a drill head;

thence continuing by land of Digital Equipment Corporation 53.88 feet to a point;

thence turning and running in a northeasterly direction by Town line 1,380 feet more or less to a point;

thence turning and running in a southerly direction 727.83 feet by Interstate 495;

thence continuing to run in a southerly direction 97.12 feet to a stone bound;

thence turning and running in a westerly direction by land of New England Power Company 799.21 feet to a stone bound;

thence turning and running in a southeasterly direction by land of New England Power Company 912.52 feet to the point of beginning.

Said parcel containing 32.7 acres more or less and being shown on a plan of land in Southborough dated March 2, 1983, drawn by Highland Land Surveyors, Inc.

(2/3 Vote Required)

(continued)

(continued)

MOTION PASSED by the following HAND COUNT VOTE: YES: 112 NO:50 as follows:

That the Town amend Section III, Paragraph 2 of the Zoning By-Law of the Town of Southborough, effective June 6, 1955, as amended, by changing from a Residence A District to an Industrial Park District the following described area of land located in the northwesterly section of the Town:

Beginning at the junction of Northborough Road and land of the New England Power Service Company and running South 17° 00' 38" East 132.87 feet to a point at the land now or formerly of the Pennsylvania Central Railroad;

thence turning and running South 89° 28' 29" West by land now or formerly owned by Pennsylvania Central Railroad Company 390.02 feet to a point;

thence continuing in a westerly direction 148.28 feet to a point and continuing in a westerly direction 98.284 feet to a point by land of said Railroad;

thence continuing in a northwesterly direction 781.734 feet to a point by land of said Railroad;

thence North 49° 33' 12" West 351.83 feet to a point at the Town line between Southborough and Marlborough;

thence turning and running North 51° 49' 35" East by land now or formerly of Johnson Trust 134.47 feet to a point;

thence turning and running South 44° 43' 17" East by Northborough Road 414.33 feet to a point;

thence running South 64° 40' 21" East 318.86 feet to a point;

thence running South 72° 10' 28" East 288.70 feet to a point;

thence running South 82° 02' 45" East 146.41 feet to a point;

thence running South 86° 18' 54" East 164.05 feet to a point;

thence running South 89° 28' 33" East 174.47 feet to a point;

thence turning and running South 08° 45' 21" East 25 feet to a point;

thence turning and running North 81° 14' 39" East 224.31 feet to the point of beginning.

Being the same premises described in a plan entitled "Plan of Land in Southborough, Massachusetts drawn by Highland Land Surveyors, Inc. dated November 3, 1973," being described and shown as Lot #12, containing 218,321 square feet or 5.01 acres on said plan.

Beginning at the junction of the westerly corner of New England Power Company and Northborough Road;

thence running in a westerly direction by Northborough Road 213.06 feet to a stone bound;

thence continuing to run in a westerly direction by Northborough Road 1,040 feet;

(continued)

(continued)

thence turning and running in a northeasterly direction by land of Digital Equipment Corporation 267.76 feet to a drill head;

thence continuing in a northeasterly direction by land of Digital Equipment Corporation 369.48 feet to a drill head;

thence continuing by land of Digital Equipment Corporation 53.88 feet to a point;

thence turning and running in a northeasterly direction by Town line 1,380 feet more or less to a point;

thence turning and running in a southerly direction 727.83 feet by Interstate 495;

thence continuing to run in a southerly direction 97.12 feet to a stone bound;

thence turning and running in a westerly direction by land of New England Power Company 799.21 feet to a stone bound;

thence turning and running in a southeasterly direction by land of New England Power Company 912.52 feet to the point of beginning.

Said parcel containing 32.7 acres more or less and being shown on a plan of land in Southborough dated March 2, 1983, drawn by Highland Land Surveyors, Inc.

(APPROVED by Attorney General: May 24, 1983
POSTED: May 27, 1983)

ARTICLE 45: To see if the Town will authorize the Board of Selectmen to enter into a contract for not more than twenty (20) years for the disposal of garbage, refuse and offal at a resource recovery plant in compliance with Chapter 40, Section 4 of the Massachusetts General Laws, or do or act anything in relation thereto.

MOTION MADE: That the Town authorize the Board of Selectmen to enter into a contract for not more than twenty (20) years for the disposal of garbage, refuse and offal at a resource recovery plant in compliance with Chapter 40, Section 4 of the Massachusetts General Laws.

SUBSTITUTE MOTION MADE: That the Town authorize the Board of Selectmen to enter into a contract for not more than twenty (20) years for the disposal of garbage refuse and offal at a resource recovery plant in compliance with Chapter 40D, of the Massachusetts General Laws.

SUBSTITUTED MOTION PASSED by MAJORITY VOTE: That the Town authorize the Board of Selectmen to enter into a contract for not more than twenty (20) years for the disposal of garbage, refuse and offal at a resource recovery plant in compliance with Chapter 40D, of the Massachusetts General Laws.

MAIN PROPOSAL as SUBSTITUTED: VOTED UNANIMOUSLY.

ARTICLE 41: To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1983 and June 30, 1984, or pass any vote relative thereto.

MOTION MADE: That the sum of $300,000.00 be transferred from Certified Free Cash in the Town Treasury, for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1,1983 and ending June 30, 1984 and that the Assessors be authorized to apply the same for that purpose.

VOTED UNANIMOUSLY: That the sum of $300,000.00 be transferred from Certified Free Cash in the Town Treasury, for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1983 and ending June 30, 1984 and that the Assessors be authorized to apply the same for that purpose.

The Annual Town Meeting of April 11, 1983 and the Adjourned Sessions of April 12, and 14, 1983 was DISSOLVED at (10:42 P.M.) on Thursday, April 14, 1983.

A true copy:
Attest: Paul J. Berry

PAUL J. BERRY, TOWN CLERK

TOWN SEAL

REPORT OF THE TOWN CLERK (page 1 of 39)

ANNUAL TOWN MEETING
Monday: April 9, 1984

At the Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on Monday, April 9, 1984 at 7:00 P.M. the following Articles were voted upon in a legal manner. There was a quorum present, (150 Voters=quorum (278) Voters were present

Checkers: Janet M.E. Mattioli Benita M. Hubley
Gladys R. Binder Lidia A. Kiley

The Meeting was called to order at (7:28 P.M.) by Town Moderator, Joseph M. McManus

The following Tellers were appointed by Moderator McManus and sworn-in by Town Clerk, Paul J. Berry:

| | |
|---|---|
| Richard W. Guzzi | 38 OakHill Road |
| Stephen J. Pflug | 5 Oregon Road |
| John G. Palfrey Jr. | 3 Cordaville Road |
| Donna L. McDaniel | 24 Richards Road |
| Alternates: | |
| Edgar A. Phaneuf Jr. | 171 Middle Road |
| Richard K. Dinjian | 22 Ted Lane |

Moderator McManus had requests from the following non-voters to attend the Annual Town Meeting:

Linda Burke, Reporter, South Middlesex News.
Ellen Bettman Piontek, Director, Southborough Youth Commission.
Jeffrey A. Grossman, Administrative Assistant to the Board of Selectmen.
Alexander Zaleski , Metropolitan Area Planning Council.
Vincent Capone, Southboro Villager, Photographer.

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public. The first rows on each side of the hall were reserved for the Principal, Advisers and Students of the A.S. Woodward School who participated in a mock Town Election and Town Meeting.

Moderator McManus noted the receipt of the return of the posting of the Warrant for the Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

Before the 1984 Annual Town Meeting came to order, Southborough Voters stood together in a moment of silent tribute to Dr. William Murphy, Assistant Superintendent of Schools for the Northborough-Southborough Regional School system, who died on Monday, April 2, 1984.

ARTICLE 1: To hear reports of the various Town Officers and Committees and to take such action thereon as the Town may vote.

Advisory Committee Chairman, Robert P. Juliano spoke briefly and thanked those present for being able to have served as Chairman of the Advisory Committee for the past year and thanked the present Committee.

ARTICLE 2: To see if the Town will vote to fix for the fiscal year beginning July 1, 1984 and ending June 30, 1985, the annual salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended:

| | | | |
|---|---|---|---|
| Moderator | $ 25.00 | Board of Health (3) | $ 450.00 |
| Town Clerk | 5,000.00 | Water Commissioners (3) | 450.00 |
| Selectmen (3) | 3,000.00 | Cemetery Commissioners (3) | 150.00 |
| Assessors (3) | 1,500.00 | Tree Warden | 25.00 |
| School Committee (5) | 500.00 | | |

MOTION MADE: That the Town raise and appropriate Eleven Thousand One Hundred and 00/100 Dollars ($11,100.00) for annual salary and compensation of elected officers for the fiscal year beginning July 1, 1984 and ending June 30, 1985, as set forth in the words of the Article.

VOTED UNANIMOUSLY: That the Town raise and appropriate Eleven Thousand One Hundred and 00/100 Dollars ($11,100.00) for annual salary and compensation of elected officers for the fiscal year beginning July 1, 1984 and ending June 30, 1985, as set forth in the words of the Article.

ARTICLE 3: To see what disposition shall be made of the dog money, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That ARTICLE 3 (as stated above) be POSTPONED INDEFINITELY.

ARTICLE 4: To see if the Town will vote to accept any sum of money from St. Mark's School, Fay School, Harvard Medical School New England Regional Primate Research Center, and any other contributor and deposit same amount in Estimated Receipts Account, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town accept any sum of money from St. Mark's School, Fay School, Harvard Medical School New England Regional Primate Research Center, and any other contributor and deposit same amount in Estimated Receipts Account, and determine what disposition shall be made of the same.

ARTICLE 5: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of revenue of the financial year beginning July 1, 1984 in accordance with the provisions of General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: To authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of revenue of the financial year beginning July 1, 1984 in accordance with the provisions of General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

*ARTICLE 6: To hear the report of the Capital Budget Planning Committee, or do or act anything in relation thereto.*

*CAPITAL BUDGET PLANNING COMMITTEE MEMBER, Jeffrey J. Beane spoke briefly on behalf of Committe Chairman, John P. Lally Jr. , in his absence.*

*ARTICLE 7: To see if the Town will vote to amend Section 12 of Article VIII-A of the Town By-Law by deleting Section 22, and inserting the following:*

**SECTION 22. POSITION CLASSES, SALARY, WAGE AND MISCELLANEOUS SCHEDULE**

**SCHEDULE A**

| **CLASS** | **GRADE** |
|---|---|
| Laborer | 1 |
| Library Clerk | 3 |
| Receptionist | 4 |
| Secretary - Town Committee | 5 |
| Clerk - Assessors | 5 |
| Clerk - Recreation | 5 |
| Clerk - Selectmen | 5 |
| Clerk II - Town Clerk | 5 |
| Senior Clerk - Treasurer | 5 |
| Maintenance Custodian | 6 |
| Senior Clerk - Collector | 6 |
| Skilled Laborer | 6 |
| Secretary - Health | 7 |
| Secretary - Highway | 7 |
| Dog Officer | 7 |
| Library Assistant | 7 |
| Secretary/Dispatcher - Fire Department | 7 |
| Secretary - Water | 7 |
| Zoning/Central Services Coordinator | 7 |
| Assistant Town Accountant | 8 |
| Administrative Secretary - Town Clerk | 8 |
| Financial Clerk - Treasurer | 8 |
| Assistant Treasurer/Deputy Collector | 8 |
| Secretary - Selectmen | 8 |
| Purchasing Coordinator | 8 |
| Dispatcher - Police Department | 9 |
| Superintendent Insect Pest Control | 9 |
| Program Director, Recreation Commission | 9 |
| Tree Warden | 9 |
| Administrative Secretary - Assessor | 10 |
| Clerk/Dispatcher - Police Department | 10 |
| Cemetery Assistant Foreman | 10 |
| Children's Librarian | 11 |
| Office Manager | 11 |
| Librarian | 16 |
| Town Accountant | 16 |
| Cemetery Superintendent | 16 |
| Treasurer/Collector | 16 |
| Youth Director | 16 |
| Building Inspector | 19 |
| Assistant Assessor/Appraiser | 20 |
| Water Superintendent | 20 |
| Highway Superintendent | 20-24 |
| Administrative Assistant | 20-24 |
| Police Chief | 23 |

(cont.)

## SCHEDULE B WEEKLY SALARY SCHEDULE

| GRADE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 |
|---|---|---|---|---|---|
| 1 (hourly) | 4.13 | 4.38 | 4.62 | 4.89 | 5.17 |
| 2 " | 4.37 | 4.61 | 4.87 | 5.14 | 5.43 |
| 3 " | 4.58 | 4.84 | 5.12 | 5.41 | 5.72 |
| 4 " | 4.82 | 5.11 | 5.37 | 5.69 | 6.00 |
| 5 " | 5.07 | 5.36 | 5.64 | 5.97 | 6.33 |
| 6 " | 5.34 | 5.62 | 5.95 | 6.31 | 6.63 |
| 7 " | 5.60 | 5.93 | 6.23 | 6.60 | 6.98 |
| 8 " | 5.90 | 6.20 | 6.54 | 6.93 | 7.34 |
| 9 " | 6.19 | 6.54 | 6.91 | 7.29 | 7.71 |
| 10 " | 6.52 | 6.88 | 7.27 | 7.67 | 8.10 |
| 10 (weekly) | 260.00 | 275.00 | 292.00 | 306.00 | 322.00 |
| 11 (hourly) | 6.86 | 7.23 | 7.62 | 8.06 | 8.51 |
| 12 " | 7.18 | 7.60 | 8.02 | 8.48 | 8.94 |
| 13 " | 7.56 | 7.99 | 8.41 | 8.90 | 9.39 |
| 14 (weekly) | 318.00 | 336.00 | 354.00 | 374.00 | 394.00 |
| 15 " | 334.00 | 353.00 | 373.00 | 393.00 | 414.00 |
| 16 " | 351.00 | 371.00 | 392.00 | 412.00 | 437.00 |
| 17 " | 370.00 | 390.00 | 411.00 | 435.00 | 458.00 |
| 18 " | 389.00 | 410.00 | 431.00 | 456.00 | 482.00 |
| 19 " | 408.00 | 430.00 | 455.00 | 480.00 | 505.00 |
| 20 " | 428.00 | 452.00 | 476.00 | 502.00 | 532.00 |
| 21 " | 451.00 | 475.00 | 501.00 | 530.00 | 559.00 |
| 22 " | 472.00 | 499.00 | 527.00 | 557.00 | 587.00 |
| 23 " | 497.00 | 523.00 | 553.00 | 582.00 | 617.00 |
| 24 " | 520.00 | 550.00 | 580.00 | 614.00 | 649.00 |
| 25 " | 548.00 | 578.00 | 611.00 | 643.00 | 681.00 |

### Longevity Pay For Full-Time Continuous Employment 20 Hours or More

| | |
|---|---|
| After 5 years | $250 per annum |
| After 10 years | $350 per annum |
| After 15 years | $450 per annum |

## SCHEDULE C
## MISCELLANEOUS PUBLIC SAFETY COMPENSATION (NOT COVERED BY THE COLLECTIVE BARGAINING)

### FIRE DEPARTMENT

| | |
|---|---|
| Call Deputy Fire Chief (P.T.) | $1,254.00 (Annual) |
| Call Fire Captain (P.T.) | 760.00 (Annual) |
| Call Fire Lieutenant (P.T.) | 636.00 (Annual) |
| Call Fire Fighter 1 (P.T.) | 512.00 (Annual) |
| Call Fire Fighter 2 (P.T.) | 257.00 (Annual) |

### BRUSH AND FOREST FIRES

| | |
|---|---|
| Call Officers (P.T.) | 8.94 (Hourly) |
| Call Fire Fighters 1 (P.T.) | 5.93 (Hourly) |
| Call Fire Fighters 2 (P.T.) | 2.97 (Hourly) |

## SCHEDULE D MISCELLANEOUS COMPENSATION SCHEDULE

### General Group

| | |
|---|---|
| Agent, Board of Health (P.T.) | $224.00 (Annual) |
| Animal Inspector (P.T.) | 336.00 (Annual) |
| Civil Defense | 448.00 (Annual) |
| Clerk, Advisory Board (P.T.) | 671.00 (Annual) |
| Clerk, Board of Registrars (P.T.) | 895.00 (Annual) |
| Election Warden (P.T.) | 5.13 (Hourly) |
| Election Worker (P.T.) | 4.39 (Hourly) |
| Registrar of Voters (P.T.) | 112.00 (Annual) |
| Slaughtering Inspector (P.T.) | 336.00 (Annual) |
| Town Counsel (P.T.) (plus fees) | 931.00 (Annual) |
| Veterans' Agent and Director of Veterans' Services | 4,030-4,477-4,924-5,372 (Annual) |
| Youth Counselor | 3.76 (Hourly) |
| Seasonal Laborer | 3.76-3.87-3.98 (Hourly) |
| Library Page | 3.76-3.87-3.98 (Hourly) |
| Playground Supervisors | 5.30-7.42 (Hourly) |
| Playground Aides | 2.65 (Hourly) |
| Swimming Director | 8.48-10.60 (Hourly) |
| Swimming Instructors | 4.24-7.42 (Hourly) |
| Swimming Aide | 2.65-4.24 (Hourly) |
| Tennis Coordinator | 265.00 (Annual) |
| Tennis Instructor | 265.00 (Annual) |
| Skating Aide | 5.30 (Hourly) |

, or do or act anything in relation thereto.

*VOTED UNANIMOUSLY: (as worded in the ARTICLE).*

ARTICLE 8: To see if the Town will vote to amend Section 12 of Article VIII-A of the Town By-Law by deleting subsection i. and inserting the following;

i. Educational Increment

All full-time employees subject to the provisions of the Salary Administration Plan who have earned credits leading to a degree while an employee of the town, in a field applicable to their position as determined by the department head, and the Board of Selectmen or their designated appointee or the appropriate Commissioners or Trustees and the Personnel Board, in a degree granting program from as accredited college or university, shall receive a one-time bonus, according to the following schedule:

| | |
|---|---|
| Associates Degree...... | $ 800.00 |
| Bachelors Degree....... | $1,200.00 |

, or do or act anything in relation thereto.

MOTION MADE: That the Town amend Section 12 of Article VIII-A of the Town By-Law by deleting the following:

i. Educational Increment

All full-time employees subject to the provisions of the Salary Administration Plan who has earned credits, in a field applicable to their position as determined by the department head, and the Board of Selectmen or their designated appointee, or the appropriate Commissioners or Trustees, in a degree granting program from an accredited college or university, shall receive a one-time bonus, according to the following schedule:

| | |
|---|---|
| Associates Degree...... | $ 800.00 |
| Bachelors Degree....... | $1,200.00 |

and inserting the following:

i. Educational Increment

All full-time employees subject to the provisions of the Salary Administration Plan who have earned credits leading to a degree while an employee of the town, in a field applicable to their position as determined by the department head, and the Board of Selectmen or their designated appointee or the appropriate Commissioners or Trustees and the Personnel Board, in a degree granting program from an accredited college or university, shall receive a one-time bonus, according to the following schedule:

| | |
|---|---|
| Associates Degree...... | $ 800.00 |
| Bachelors Degree....... | $1,200.00 |

VOTED UNANIMOUSLY: (MOTION; as stated above).

ARTICLE 9: To see if the Town will vote to amend Section 16 of Article VIII-A of the Town By-Law by deleting subsection e. and inserting the following:

e. On or before February 15 of each year the Personnel Board shall vote an annual increase which amends the weekly salary schedule for the forthcoming year, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan at the next Annual Town Meeting. Notwithstanding, the Personnel Board shall reserve the right to vote a zero increase, as long as such determination is voted on or before February 15 of each year.

, or do or act anything in relation thereto.

MOTION MADE: That the Town amend section 16 of Article VIII-A of the Town By-Law by deleting subsection e. and inserting the following:

e. On or before February 15 of each year the Personnel Board shall vote an annual increase which amends the weekly salary schedule for the forthcoming year, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan at the next Annual Town Meeting. Notwithstanding, the Personnel Board

(cont.)

shall reserve the right to vote a zero increase, as long as such determination is voted on or before February 15 of each year.

AMENDMENT TO MOTION: To strike the word increase after "annual" before "which" and insert the word "change" and insert the words "or decrease" after "increase".

AMENDMENT to MOTION, (as stated above) PASSED by MAJORITY VOTE.

VOTED UNANIMOUSLY, as amended: That the Town amend Section 16 of Article VIII-A of the Town By-Law by deleting subsection e. and inserting the following:

> e. On or before February 15 of each year the Personnel Board shall vote an annual change which amends the weekly salary schedule for the forthcoming year, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan at the next Annual Town Meeting. Nothwithstanding the Personnel Board shall reserve the right to vote a zero increase or decrease, as long as such determination is voted on or before February 15 of each year.

ARTICLE 10: To see if the Town will vote to amend Section 16 of Article VIII-A of the Town By-Law by deleting subsection g. and inserting the following:

> g. The Personnel Board shall act on matters officially brought before the Board within thirty (30) days of the date of receipt of written notice. In addition, notice in writing shall be forwarded to the concerned employee and respective department head within three (3) days of the Board's decision. Notwithstanding, if the Personnel Board shall so request and the concerned employee and his/her department head shall mutually agree, a reasonable extension of this time period may be granted.

, or do or act anything in relation thereto.

MOTION MADE: That the Town amend Section 16 of Article VIII-A of the Town By-Law by deleting subsection g. and inserting the following:

> g. The Personnel Board shall act on matters officially brought before the Board within thirty (30) days of the date of receipt of written notice. In addition, notice in writing shall be forwarded to the concerned employee and respective department head within three (3) days of the Board's decision. Notwithstanding, if the Personnel Board shall so request and the concerned employee and his/her department head shall mutually agree, a reasonable extension of this time period may be granted.

SUBSTITUTE MOTION MADE: That the Town amend Section 16 of Article VIII-a of the Town by-law by deleting subsection g. and inserting the following:

Matters that are sent to the Chairman and Clerk of the Personnel Board by registered mail must be brought before the Board at its next scheduled meeting. Failure of the board to vote to approve or disapprove requests within thirty (30) days of that meeting shall constitute approval of the request. In addition, notice in writing shall be forwarded to the concerned employee and respective department head within three (3) days of the Board's decision. Nothwithstanding, if the Personnel Board shall so request and the concerned employee and his/her department head shall mutually agree, a reasonable extension of this time period may be granted.

SUBSTITUTE MOTION (as stated above) PASSED by MAJORITY VOTE.

AMENDMENT to SUBSTITUTE MOTION MADE: That the Town amend Section 16 of Article VIII-a of the Town by-law by deleting subsection g. and inserting the following:

Matters that are sent to the Chairman and Clerk of the Personnel Board by registered mail must be brought before the Board at its next scheduled meeting. Failure of the board to vote to approve or disapprove requests within thirty (30) days of that meeting shall constitute approval of the request. In addition, notice in writing shall be forwarded to the concerned employee and respective department head within three (3) days of the Board's decision. Notwithstanding, if the Personnel Board shall so request and the concerned employee and his/her department head shall mutually agree, a reasonable extension of these time periods may be granted.

AMENDMENT TO SUBSTITUTE MOTION (as stated above) VOTED UNANIMOUSLY.
AS AMENDED and SUBSTITUTED: VOTED UNANIMOUSLY.(as so stated above)

*MOTION MADE:* that ARTICLE 20 be brought forward.

*VOTED UNANIMOUSLY:* that ARTICLE 20 be brought forward.

*ARTICLE 20:* To see if the Town will vote to amend the Zoning By-Law as follows: To amend Section VI, "Table of Regulations: Lot, Yard, Height and Coverage" by inserting after subsection (h) the following provisions:

> Any lot hereafter established or approved in Residence A District, requiring 43,560 square feet area, shall have a width between lot lines of at least 105 feet for the entire required front yard depth from the frontage street to the building setback line at that part of the building which is closest to the frontage street.
>
> Any lot hereafter established or approved in Residence B District, requiring 25,000 square feet area, shall have a width between lot lines of at least 90 feet for the entire required front yard depth from the frontage street to the building setback line at that part of the building which is closest to the frontage street.

, or do or act anything in relation thereto.

*MOTION MADE:* That the Town amend the Zoning By-Law as follows: To amend Section VI, "Table of Regulations: Lot, Yard, Height, and Coverage" by inserting after subsection (h) the following provisions:

> Any lot hereafter established or approved in Residence A District shall have a minimum width between lot lines of at least 105 feet, from the frontage street to that part of the building which is closest to the frontage street.
>
> Any lot hereafter established or approved in Residence B District shall have a minimum width between lot lines of at least 90 feet, from the frontage street to that part of the building which is closest to the frontage street. (2/3 vote required)

*MOTION* (as stated above) *DEFEATED* by the following *HAND COUNT VOTE:*

YES: 97 NO: 98.

*ARTICLE 11:* To see if the Town will vote to change the arrangement of the Southborough Zoning By-Law without any substantive change of the provisions thereof, or do or act anything in relation thereto.

*MOTION MADE:* That the Town amend the Southborough Zoning By-Law and Zoning Map by deleting in their entirety the text of the Zoning By-Law and the Zoning Map and by substituting in place thereof the Zoning Map dated March 1984 and the recodified Zoning By-Law dated March 1984 with the following changes:

1. In Section II, entitled DEFINITIONS, strike the definition of Customary Home Occupation, as it appears on page 2 of the draft presented at the March 2, 1984, public hearing, and substitute in place thereof the following amended definition:

> Customary Home Occupation: The use of a portion, not exceeding 25 percent, of a one-family home including the accessory buildings by persons resident therein for a gainful occupation that is clearly incidental and secondary to the use as a residence; does not generate a significant increase in traffic, noise, smoke, vibration, dust, odors, glare, unsightliness or other effects not normally produced by a residence; involves no exterior display or storage of goods, tools, materials, or equipment, or the parking of more than one commercial vehicle; gives no exterior indication of such occupation, other than one sign not over four square feet; involves only motive power normally found in a home; does not employ more than two persons not resident therein; involves the exercise of artistic, domestic, personal, or professional skills; and requires the approval of the Board of Health for disposal of any waste generated by such occupation that differs in quantity or composition from domestic solid or liquid waste.

(cont.)

2. In Section IV.4.(d)4, on page 16 regarding a dwelling on the premises for a night watchman or janitor, the word "NO" should be inserted in the column labeled RA and RB instead of the letter "P".

3. In Section V.1.(a)(1) on page 21 insert the words, "or accessory building" after the words, "The one-family house" at the beginning of the paragraph.

4. Strike Section V.3(c)(3), as it appears on page 30 of the draft, and insert the following:

> One sign not exceeding twelve (12) square feet in area advertising the premises, or any part thereof, for sale, lease, or rent.

5. Strike Section V.3(e), in paragraph (2), as it appears on page 33 of the draft, and insert the following:

> The exemption for a non-conforming sign herein granted shall terminate with respect to any sign which: (i) shall have been abandoned or (ii) advertises or calls attention to any products, businesses, or activities no longer carried on or sold on the premises for at least 60 days; or (iii) shall not have been repaired or properly maintained for a least 60 days after notice to that effect has been given by the Building Inspector.

6. In Section V.5, entitled SCREENING, insert in each paragraph (a) and (b), as they appear on page 39 of the draft, after the words "shall be screened", the words "wholly within such lot". *(2/3 vote required)*

*PASSED by the following HAND COUNT VOTE: YES: 172 NO: 05 That the Town amend the Southborough Zoning By-Law and Zoning Map by deleting in their entirety the text of the Zoning By-Law and the Zoning Map and by substituting in place thereof the Zoning Map dated March 1984 and the recodified Zoning By-Law dated March 1984 with the following changes:*

1. In Section II, entitled DEFINITIONS, strike the definition of Customary Home Occupation, as it appears on page 2 of the draft presented at the March 2, 1984, public hearing, and substitute in place thereof the following amended definition:

> Customary Home Occupation: The use of a portion, not exceeding 25 percent, of a one-family home including the accessory buildings by persons resident therein for a gainful occupation that is clearly incidental and secondary to the use as a residence; does not generate a significant increase in traffic, noise, smoke, vibration, dust, odors, glare, unsightliness or other effects not normally produced by a residence; involves no exterior display or storage of goods, tools, materials, or equipment, or the parking of more than one commercial vehicle; gives no exterior indication of such occupation, other than one sign not over four square feet; involves only motive power normally found in a home; does not employ more than two persons not resident therein; involves the exercise of artistic, domestic, personal, or professional skills; and requires the approval of the Board of Health for disposal of any waste generated by such occupation that differs in quantity or composition from domestic solid or liquid waste.

2. In Section IV.4.(d)4, on page 16 regarding a dwelling on the premises for a night watchman or janitor, the word "NO" should be inserted in the column labeled RA and RB instead of the letter "P".

3. In Section V.1.(a)(1) on page 21 insert the words, "or accessory building" after the words, "The one-family house" at the beginning of the paragraph.

4. Strike Section V.3(c)(3), as it appears on page 30 of the draft, and insert the following:

> One sign not exceeding twelve (12) square feet in area advertising the premises, or any part thereof, for sale, lease, or rent.

*(cont.)*

5. Strike Section V.3(e), in paragraph (2), as it appears on page 33 of the draft, and insert the following:

> The exemption for a non-conforming sign herein granted shall terminate with respect to any sign which: (i) shall have been abandoned or (ii) advertises or calls attention to any products, businesses, or activities no longer carried on or sold on the premises for at least 60 days; or (iii) shall not have been repaired or properly maintained for a least 60 days after notice to that effect has been given by the Building Inspector.

6. In Section V.5, entitled SCREENING, insert in each paragraph (a) and (b), as they appear on page 39 of the draft, after the words "shall be screened", the words "wholly within such lot".

"APPROVED by Atty. Gen.
August 10, 1984"

*ARTICLE 12:* *To see if the Town will vote to amend Article I, Section 1, of the By-Laws of the Town of Southborough by deleting "second Monday of April at seven o'clock in the afternoon" and replace with the following: "the first Saturday of April at ten o'clock in the morning.", or do or act anything in relation thereto.*

*MOTION MADE:* *That the Town amend Article I,* **Section** *1, of the By-Laws of the Town of Southborough by deleting that portion of Section 1 that reads "second Monday of April at seven o'clock in the afternoon" and inserting in its place thereof "the first Saturday of April at ten o'clock in the morning."*

*AMENDMENT to MOTION made:* *To refer this matter to a study committee to be appointed by the Board of Selectmen and to report to the 1985 Annual Town Meeting.*

*PASSED by MAJORITY VOTE:* *(Amendment to Motion) To refer this matter to a study committee to be appointed by the Board of Selectmen and to report to the 1985 Annual Town Meeting.*

*ARTICLE 13:* *To see if the Town will vote to delete from Article XA, Section (1), subsection (c), the following: "when not under restraint.", or do or act anything in relation thereto.*

*MOTION MADE:* *That the Town will delete that portion which reads "when not under restraint" from Article XA, Section (1), subsection (c) which now reads:*

> *"Public Nuisance" Any dog shall be deemed a public nuisance if such dog is found to be not on the premises of the owner of such dog; or if such dog attacks persons or domestic animals; or if such dog is found to be on a public school ground when not under restraint; or if such dog chases moving vehicles; or if such dog persistently and prolongedly barks and/or howls."*

*so that Article XA, Section (1), subsection (c) reads:*

> *"Public Nuisance" Any dog shall be deemed a public nuisance if such dog is found to be not on the premises of the owner of such dog; or if such dog attacks persons or domestic animals; or if such dog is found to be on a public school ground; or if such dog chases moving vehicles; or if such dog persistently and prolongedly barks and/or howls."*

*MOTION (as stated above) DEFEATED by the following HAND COUNT VOTE:*

*YES: 75 NO: 92*

*ARTICLE 14: To see if the Town will vote to amend the Town By-Laws Article II by striking section 7 in its entirety and inserting the following:*

> *"No person while speaking shall be interrupted by another except for a call for the orders of the day, a question of privilege, a point of order or notice of a motion to reconsider."*

*, or do or act anything in relation thereto.*

*VOTED UNANIMOUSLY: That the Town amend the Town By-Laws Article II by striking section 7 in its entirety and inserting the following:*

*"APPROVED by Atty Gen., Aug.10,1984"*

*"No person while speaking shall be interrupted by another except for a call for the orders of the day, a question of privilege, a point of order or notice of a motion to reconsider."*

*ARTICLE 15: To see if the Town will vote to amend the Town By-Laws Article II by adding Section 17 as follows:*

*"A report or reports shall be given at each annual town meeting of all resolutions, mandates and directives of all previous annual and special town meetings with which there has not been full compliance. Such reports shall be given by the responsible elected official or officials or an appropriate designee or designees,"*

*, or do or act anything in relation thereto.*

*MOTION MADE: That the Town amend the Town By-Laws Article II by adding Section 17 as follows:*

*"A report or reports shall be given at each annual town meeting of all resolutions, mandates and directives of all annual and special town meetings of the preceding three years with which there has not been full compliance. Such reports shall be given by the responsible elected official or officials or an appropriate designee or designees."*

*'Approved by Atty. Gen., Aug,10, 1984"*

*VOTED UNANIMOUSLY: That the Town amend the Town By-Laws Article II by adding Section 17 as follows:*

*"A report or reports shall be given at each annual town meeting of all resolutions, mandates and directives of all annual and special town meetings of the preceding three years with which there has not been full compliance. Such reports shall be given by the responsible elected official or officials or an appropriate designee or designees."*

*ARTICLE 16: To see if the Town will vote to amend the Town By-Laws Article II by adding Section 18, as follows:*

*"There shall be placed in the warrants for each annual and special town meeting an article for the creation of a study committee or study committees."*

*, or do or act anything in relation thereto.*

*ARTICLE 16: (as stated above) DEFEATED by UNANIMOUS VOTE.*

*ARTICLE 17: To see if the Town will vote to amend the Town By-Laws Article II by adding Section 19 as follows:*

*"There shall be placed in the warrants for each annual and special town meeting an article for the consideration of proposals for resolutions on nonpartisan state, national or international issues. Such proposals shall only be considered if filed with the Town Clerk for posting in the Town House by ten (10) registered voters."*

*, or do or act anything in relation thereto.*

*(cont.)*

*MOTION MADE: That the Town amend the Town By-laws Article II by adding Section 19 as follows:*

*"There shall be placed in the warrants for each annual and special town meeting an article for the* **consideration** *of proposals for resolutions on nonpartisan state, national or international issues. Such proposals shall only be considered if filed with the Town Clerk for posting in the Town House ten (10) days prior to the meeting and if signed by ten (10) registered voters."*

*MOTION:(as stated above) DEFEATED by MAJORITY VOTE.*

*ARTICLE 18: To see if the Town will vote to amend the Town By-Laws Article II by striking Section 13 in its entirety and inserting the following:*

*"Any action taken at any town meeting shall be reconsidered only by a two-thirds vote."*

*, or do or act anything in relation thereto.*

*PASSED by MAJORITY VOTE: To amend the Town By-Laws Article II by striking Section 13 in its entirety and inserting the following:*

*"Any action taken at any town meeting shall be reconsidered* **only** *by a two-thirds vote."*

*"Approved by
Atty.General
August 10,1984"*

*ARTICLE 19: To see if the Town will vote to amend the Town By-Laws Article VIII by striking Section 4 in its entirety, or do or act anything in relation thereto.*

*PASSED by MAJORITY VOTE: To amend the Town By-Laws Article VIII by striking Section 4 in its entirety.*

*"Approved by
Atty. General
Aug.10,1984"*

*ARTICLE 21: To see if the Town will vote to accept as a public way that portion of Skylar Drive described on a plan entitled "Plan of Land for Road acceptance in Southborough, Mass. - Property of OakHill Construction Co., 41 Deerfoot Road, Southborough, Mass. - by Connorstone Inc., Engineers & Surveyors - dated February 8, 1984", or do or act anything in relation thereto.*

*MOTION MADE: That the Town accept as a public way that portion of Skylar Drive described on a plan entitled "Plan of Land for Road Acceptance in Southborough, Mass. - Property of Oakhill Construction Co., 41 Deerfoot Road, Southborough, Mass. - by Connorstone Inc., Engineers & Surveyors - dated February 8, 1984" and more fully described by deed dated October 31, 1977 and attached and incorporated by reference hereto, as follows:*

A certain parcel of land located in Southborough on Parkerville Road, said parcel being known as a portion of Skylar Drive, bounded and described as follows:

BEGINNING at a point on the easterly side of Parkerville Road by lot 2,

THENCE, N 02 31 20 E, 50.71 feet by Parkerville Road to a point,

THENCE, S 89 27 59 W, 296.04 feet by lot 3 to a point,

THENCE, along a curving line having a radius of 445.00 feet a distance of 427.17 feet by lots 6,7, and the major portion of lot 8 to a point,

THENCE, S 34 27 59 W, 150.00 feet by a portion of lot 8 and a major portion of lot 9 to a point,

THENCE, S 55 32 01 E, 50.00 feet across Skylar Drive to a point in front of lot 24, this line being a distance of 847.88 feet from the sideline of Parkerville Road as measured along the centerline of Skylar Drive,

THENCE, N 34 27 59 E, 150.00 feet by a portion of lot 24 and lot 25 to a point,

(cont.)

THENCE, along a curving line having a radius of 395.00 feet a distance of 379.17 feet by a portion of lot 25 and lots 26 and 27 to a point,

THENCE, N 89 27 59 E, 293.37 feet by lot 2 to the point of BEGINNING being a portion of Skylar Drive.

Said parcel containing 42,394 square feet more or less and as shown on "Plan of Land for Road Acceptance" in Southborough, Massachusetts - Property of Oakhill Construction Co., 41 Deerfoot Road, Southborough, Massachusetts - by Connorstone Inc., Engineers and Land Surveyors - dated February 8, 1984 to be recorded herewith.

*MOTION (as stated above) PASSED by MAJORITY VOTE.*
*(See page (13) of this TRANSCRIPT for RECONSIDERATION & Vote for ARTICLE 21.*

*ARTICLE 22: To see if the Town will vote to accept Clause 17C of Section 5 of Chapter 59 of the General Laws, added by Section 1 of Chapter 743 of the Acts of 1981, and amended by Section 2 of Chapter 653 of the Acts of 1982, which, in substance, exempts in certain circumstances real estate owned and occupied as a domicile by certain surviving spouses, persons over 70 years of age and minors whose parents are deceased, to the taxable valuation of two thousand dollars ($2,000.00) or the sum of one hundred and seventy-five dollars ($175.00), whichever would result in an abatement of the greater amount of actual taxes due; or do or act anything in relation thereto.*

*MOTION MADE: That the Town accept Clause 17C of Section 5 of Chapter 59 of the General Laws, added by Section 1 of Chapter 743 of the Acts of 1981, and amended by Section 2 of Chapter 653 of the Acts of 1982, said acceptance to become effective July 1, 1984.*

*MOTION (as stated above) PASSED UNANIMOUSLY.*

*ARTICLE 23: To see if the Town will vote to accept the addition of Clause 41B of Section 5 of Chapter 59, as added by Section 5 of Chapter 653 of the Acts of 1982, which, in substance, allows an abatement of five hundred dollars ($500.00) to homeowners age seventy and over who meet certain criteria; or do or act anything in relation thereto.*

*MOTION MADE: That the Town accept the addition of Clause 41B of Section 5 of Chapter 59, as added by Section 5 of Chapter 653 of the Acts of 1982, said acceptance to become effective July 1, 1984.*

*MOTION (as stated above) PASSED UNANIMOUSLY.*

*ARTICLE 24: To see if the Town will vote to accept Clause 37A of Section 5 of Chapter 59 of the General Laws, as added by Chapter 258 of the Acts of 1982 and as amended, which, in substance, exempts the sum of five hundred dollars ($500.00) of the actual taxes due of a blind person who owns and occupies real estate as his/her domicile; or do or act anything in relation thereto.*

*MOTION MADE: That the Town accept Clause 37A of Section 5 of Chapter 59 of the General Laws, as added by Chapter 258 of the Acts of 1982 and as amended, said acceptance to become effective July 1, 1984.*

*MOTION (as stated above) PASSED UNANIMOUSLY.*

*MOTION MADE: to RECONSIDER the resolution under ARTICLE 21. (2/3 vote required)*

*PASSED by the following HAND COUNT VOTE: to RECONSIDER the resolution under ARTICLE 21:*

*YES: 99 NO: 11.*

*ARTICLE 21: To see if the Town will vote to accept as a public way that portion of Skylar Drive described on a plan entitled "Plan of Land for Road Acceptance in Southborough, Mass. - Property of Oakhill Construction Co., 41 Deerfoot Road, Southborough, Mass. - by Connorstone Inc., Engineers & Surveyors - dated February 8, 1984", or do or act anything in relation thereto.*

*MOTION MADE: That the Town accept as a public way that portion of Skylar Drive described on a plan entitled "Plan of Land for Road Acceptance in Southborough, Mass. - Property of Oakhill Construction Co., 41 Deerfoot Road, Southborough, Mass. - by Connorstone Inc., Engineers & Surveyors - dated February 8, 1984" and more fully described by deed dated October 31, 1977 and attached and incorporated by reference hereto, as follows:*

A certain parcel of land located in Southborough on Parkerville Road, said parcel being known as a portion of Skylar Drive, bounded and described as follows:

BEGINNING at a point on the easterly side of Parkerville Road by lot 2,

THENCE, N 02 31 20 E, 50.71 feet by Parkerville Road to a point,

THENCE, S 89 27 59 W, 296.04 feet by lot 3 to a point,

THENCE, along a curving line having a radius of 445.00 feet a distance of 427.17 feet by lots 6,7, and the major portion of lot 8 to a point,

THENCE, S 34 27 59 W, 150.00 feet by a portion of lot 8 and a major portion of lot 9 to a point,

THENCE, S 55 32 01 E, 50.00 feet across Skylar Drive to a point in front of lot 24, this line being a distance of 847.88 feet from the sideline of Parkerville Road as measured along the centerline of Skylar Drive,

THENCE, N 34 27 59 E, 150.00 feet by a portion of lot 24 and lot 25 to a point,

THENCE, along a curving line having a radius of 395.00 feet a distance of 379.17 feet by a portion of lot 25 and lots 26 and 27 to a point,

THENCE, N 89 27 59 E, 293.37 feet by lot 2 to the point of BEGINNING being a portion of Skylar Drive.

Said parcel containing 42,394 square feet more or less and as shown on "Plan of Land for Road Acceptance" in Southborough, Massachusetts - Property of Oakhill Construction Co., 41 Deerfoot Road, Southborough, Massachusetts - by Connorstone Inc., Engineers and Land Surveyors - dated February 8, 1984 to be recorded herewith.

*MOTION (as stated above) PASSED by MAJORITY VOTE.*

*At 10:52 P.M. it was MOVED and UNANIMOUSLY Voted to ADJOURN the April 9, 1984 Annual Town Meeting to Tuesday, April 10, 1984 at 7:30 P.M.*

*A TRUE COPY:* Paul J. Berry
*ATTEST:* ______________________
*PAUL J. BERRY, TOWN CLERK*

*TOWN SEAL*

## ADJOURNED SESSION
April 10, 1984

At the Adjourned Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, MA., on Tuesday, April 10, 1984 at 7:30 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters = quorum, (187) voters were present).

Checkers: Janet M.E. Mattioli
Gladys R. Binder
Benita M. Hubley
Lidia A. Kiley

The Meeting was called to order at (8:07 P.M.) by Town Moderator, Joseph M. McManus.

The following Tellers were appointed by Moderator McManus and sworn-in by Town Clerk, Paul J. Berry:

| | | |
|---|---|---|
| | John G. Palfrey Jr. | 3 Cordaville Road |
| | Donna L. McDaniel | 24 Richards Road |
| | James A. McCaw | 19 Middle Road |
| | Stephen J. Pflug | 5 Oregon Road |
| Alternates: | | |
| | Cyd C. Ostrovsky | 1 Tara Road |
| | Larry Susskind | 32 Jericho Hill Road |

Moderator McManus had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting

Dennis M. DiSalvo, Supt. of Southborough Schools.
Ellen Bettman Piontek, Director, Youth Commission.
Jeffrey A. Grossman, Administrative Assistant to the Board of Selectmen.
Linda Burke, Reporter, Middlesex News.

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator McManus noted the receipt of the return of the posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

ADJOURNED SESSION
April 10, 1984

ARTICLE 25: To see if the Town will vote to raise a sum of money not to exceed $6,923,113.00, as may be necessary, for the Town's use, and make appropriations of the same, or do or act anything in relation thereto.

MOTION MADE: To DIVIDE the QUESTION. (non-debatable)

VOTED UNANIMOUSLY: To DIVIDE the QUESTION.

MOTION MADE: For an UMBRELLA VOTE for those BUDGETS without a HOLD.

VOTED UNANIMOUSLY: For an UMBRELLA VOTE for those BUDGETS without a HOLD.

TOWN ADMINISTRATION

| BUDGET NAME | 1984-85 REQUEST |
|---|---|
| TOWN ACCOUNTANT | |
| Salaries | $ 38,841.00 |
| Legal Notices | 25.00 |
| Trvl/Mtgs | 530.00 |
| Schooling | 750.00 |
| Dues | 35.00 |
| TOTAL | $ 40,181.00 |

Paul J. Berry, Town Clerk was summoned to the Podium by the Moderator due to a HOLD on the Moderators Budget.

| | |
|---|---|
| MODERATOR | |
| Mtgs/Dues/Trav | $ 100.00 |

VOTED UNANIMOUSLY: MODERATOR BUDGET, as printed $100.00.

| | |
|---|---|
| TREASURER/COLLECTOR | |
| Salaries | $ 58,617.00 |
| Medical Exam | 50.00 |
| Tax Title | 300.00 |
| Legal Ads | 200.00 |
| Contracted Services | 1,500.00 |
| Office Supplies | 1,300.00 |
| Trvl/Mtgs | 900.00 |
| Petty Cash | 25.00 |
| Note Certification | 150.00 |
| Bonds | 1,000.00 |
| New Equipment | 180.00 |
| TOTAL | $ 64,222.00 |

| | |
|---|---|
| ASSESSORS | |
| Salaries | $ 53,122.00 |
| Computer | 1,500.00 |
| Maps | 1,000.00 |
| Deeds & Plans | 300.00 |
| Office Supplies | 300.00 |
| Travel/Meetings | 2,250.00 |
| Schooling | 750.00 |
| Dues/Subscriptions | 500.00 |
| New Equipment | 300.00 |
| TOTAL | $ 60,022.00 |

### ADVISORY COMMITTEE

| | | |
|---|---|---|
| Salary | $ | 600.00 |
| Meetings | | 5.00 |
| Dues | | 90.00 |
| Contracted Services | | 0.00 |
| Office Supplies | | 0.00 |
| TOTAL | $ | 695.00 |

### TOWN CLERK

| | | |
|---|---|---|
| Salaries | $ | 15,243.00 |
| Service Equip | | 50.00 |
| Office Supplies | | 300.00 |
| Trvl/Mtgs/Dues/Sub | | 600.00 |
| New Equipment | | 60.00 |
| Other | | 320.00 |
| TOTAL | $ | 16,573.00 |

### ELECTION & REGISTRATION

| | | |
|---|---|---|
| Salaries | $ | 23,835.00 |
| Service Equip | | 75.00 |
| Office Supplies | | 1,000.00 |
| Meals | | 1,100.00 |
| Trvl/Mtgs/Dues/Sub | | 150.00 |
| Street Listings | | 5,400.00 |
| Town Meetings | | 700.00 |
| New Equipment | | 100.00 |
| TOTAL | $ | 32,360.00 |

### PLANNING BOARD

| | | |
|---|---|---|
| Salaries | $ | 2,438.00 |
| Legal Ads | | 750.00 |
| Printing | | 500.00 |
| Office Supplies | | 50.00 |
| Subscriptions/Travel | | 100.00 |
| TOTAL | $ | 3,838.00 |

VOTED UNANIMOUSLY: PLANNING BOARD BUDGET, as printed, $3,838.00.

### PERSONNEL BOARD

| | | |
|---|---|---|
| Salary | $ | 899.00 |
| Dues | | 20.00 |
| TOTAL | $ | 919.00 |

GENERAL ADMINISTRATION

| | |
|---|---|
| Salaries | $ 108,463.00 |
| Electricity | 4,671.00 |
| Street lights | 79,834.00 |
| Heat | 7,079.00 |
| Water | 225.00 |
| Bldg. Maint. | 4,500.00 |
| Ground Maint. | 2,500.00 |
| Computer Equip. | 20,578.00 |
| Computer Supplies | 1,300.00 |
| Legal Services | 25,293.00 |
| Legal Ads | 1,000.00 |
| Printing | 5,000.00 |
| Serv. Contracts | 27,757.00 |
| Telephone | 8,005.00 |
| Postage | 6,661.00 |
| Post. Meter Rent | 240.00 |
| Gasoline | 42,500.00 |
| Office Supplies | 3,670.00 |
| Photo/Mimeo | 1,200.00 |
| Travel/Meetings | 1,400.00 |
| Schooling | 1,800.00 |
| Dues/Subscriptions | 1,143.00 |
| Insurance | 221,888.00 |
| New Equipment | 0.00 |
| Miscellaneous | 500.00 |
| TOTAL | $ 577,207.00 |

VOTED UNANIMOUSLY: GENERAL ADMINISTRATION BUDGET, as printed, $577,207.00.

PUBLIC SAFETY

POLICE DEPARTMENT

| | |
|---|---|
| Salaries | $ 362,904.00 |
| Employee Allowance | 5,250.00 |
| Electricity | 3,000.00 |
| Heat | 5,000.00 |
| Water | 155.00 |
| Vehicle Maint/Repair | 2,300.00 |
| Radio Repair | 800.00 |
| Service Equip. | 900.00 |
| Medical Exam | 200.00 |
| Legal Ads | 100.00 |
| Telephone | 7,350.00 |
| Postage | 450.00 |
| Service Supplies | 1,000.00 |
| Travel/Meetings | 400.00 |
| Schooling | 2,400.00 |
| Dues/Subscriptions | 200.00 |
| Non-Recurring | 400.00 |
| Office/Service Supplies | 0.00 |
| New Equipment | 1,000.00 |
| TOTAL | $ 393,809.00 |

## FIRE DEPARTMENT

| | |
|---|---|
| Salaries | $ 251,777.00 |
| Employee Allowance | 5,500.00 |
| Electricity | 5,000.00 |
| Heat | 5,000.00 |
| Water | 175.00 |
| Bldg. Maint & Repair | 1,200.00 |
| Vehicle Maint. & Repair | 3,500.00 |
| Serv. Equip. Repair | 2,500.00 |
| Equip Rental | 0.00 |
| Telephone | 2,800.00 |
| Office Supplies/Postage | 500.00 |
| Grease and Oil | 200.00 |
| Service Supplies | 1,300.00 |
| Travel/Mtg./Dues | 1,500.00 |
| Miscellaneous | 600.00 |
| New Equipment | 5,000.00 |
| TOTAL | $ 286,552.00 |

## BUILDING INSPECTOR

| | |
|---|---|
| Salaries | $ 26,416.00 |
| Office Supplies | 100.00 |
| Service Supplies | 200.00 |
| Travel | 2,000.00 |
| Meetings/Schools | 350.00 |
| Dues | 150.00 |
| Subscriptions | 50.00 |
| TOTAL | $ 29,266.00 |

## WIRE INSPECTOR

| | |
|---|---|
| Salaries | $ 4,500.00 |
| TOTAL | $ 4,500.00 |

## PLUMBING INSPECTOR

| | |
|---|---|
| Salaries/Fees | $ 2,800.00 |
| TOTAL | $ 2,800.00 |

## DOG OFFICER

| | |
|---|---|
| Salaries | $ 14,506.00 |
| Facility Rental | 1,200.00 |
| Telephone | 75.00 |
| Office Supplies | 50.00 |
| Travel | 2,000.00 |
| Schooling | 0.00 |
| Care & Destruction | 4,000.00 |
| TOTAL | $ 21,831.00 |

## CIVIL DEFENSE

| | |
|---|---|
| Salaries | $ 481.00 |
| Ser. Equip/Repair | 250.00 |
| Telephone | 340.00 |
| Surplus Equipment | 300.00 |
| TOTAL | $ 1,371.00 |

## ANIMAL INSPECTOR

| | |
|---|---|
| Salaries | $ 336.00 |
| Office Supplies | 10.00 |
| TOTAL | $ 346.00 |

## PUBLIC WORKS

### CEMETERY DEPARTMENT

| | | |
|---|---|---|
| Salaries | $ | 49,190.00 |
| Employee Allowance | | 400.00 |
| Electricity | | 742.00 |
| Heat | | 800.00 |
| Water | | 250.00 |
| Bldg. Maint Rep. | | 400.00 |
| Vehicle Maint /Repairs | | 400.00 |
| Equipment Repairs | | 1,000.00 |
| Legal Ads | | 100.00 |
| Telephone | | 550.00 |
| Postage | | 50.00 |
| Service Supplies | | 500.00 |
| Dues | | 45.00 |
| TOTAL | $ | 54,427.00 |

### HIGHWAY DEPARTMENT

| | | |
|---|---|---|
| Salaries | $ | 218,442.00 |
| Employee Allowance | | 3,700.00 |
| Electricity | | 6,900.00 |
| Heat | | 6,000.00 |
| Water | | 100.00 |
| Bldg. Maintenance | | 4,000.00 |
| Radio Repair | | 500.00 |
| Equip. Repair | | 4,000.00 |
| Equip. Rental | | 500.00 |
| Advertising | | 75.00 |
| Legal Notices | | 625.00 |
| Telephone | | 1,900.00 |
| Postage | | 40.00 |
| Weather Service | | 1,000.00 |
| Traffic Signal Maint. | | 500.00 |
| Rubbish Removal | | 500.00 |
| Snow Removal | | 4,500.00 |
| Refuse Disposal | | 156,000.00 |
| Highway Paint | | 5,500.00 |
| Catch Basin Cleaner | | 0.00 |
| Office Supplies | | 600.00 |
| Grease & Oil | | 2,500.00 |
| Parts | | 16,000.00 |
| Garage Equip. | | 200.00 |
| Parts/other Depts | | 0.00 |
| Meals | | 500.00 |
| Gravel Stone Fill | | 1,000.00 |
| Salt | | 15,000.00 |
| Sand | | 12,000.00 |
| Bituminous Concrete | | 3,000.00 |
| Signs | | 2,500.00 |
| Drainage Material | | 2,500.00 |
| Guard Rail | | 1,000.00 |
| Small Tools | | 1,300.00 |
| Service Supplies | | 2,000.00 |
| Travel | | 10.00 |
| Meetings | | 200.00 |
| Dues | | 125.00 |
| Subscriptions | | 100.00 |
| Construction Equip. | | 2,500.00 |
| Radio Equipment | | 1,300.00 |
| TOTAL | $ | 479,117.00 |

| WATER DEPARTMENT | |
|---|---|
| Salaries | $ 144,772.00 |
| Employee Allowance | 2,180.00 |
| Electricity | 28,000.00 |
| Heating Oil | 1,400.00 |
| Service Connect. | 11,250.00 |
| MDC Payments | 35,000.00 |
| Bldg. Maint. & Repair | 3,500.00 |
| Veh. Maint. & Repair | 1,800.00 |
| Radio Maint. & Repair | 1,038.00 |
| Small Engine Repair | 450.00 |
| Meter Repair | 1,500.00 |
| Hydrants Repair | 3,600.00 |
| Compressor Repair | 500.00 |
| Equipment Rental | 1,500.00 |
| Snow Removal | 800.00 |
| Advertising | 200.00 |
| Medical Examination | 60.00 |
| Legal Notices | 235.00 |
| Serv., Contr/Misc. | 3,942.00 |
| Telephone | 4,362.00 |
| Postage | 532.00 |
| Propane | 2,812.00 |
| Office Supplies | 700.00 |
| Meals | 200.00 |
| Gen. Pipe/Fitts. | 6,000.00 |
| Meters & Fittings | 2,570.00 |
| Small Tools | 800.00 |
| Pumping Station | 4,520.00 |
| Travel | 326.00 |
| Meetings | 800.00 |
| Schooling | 500.00 |
| Dues | 1,000.00 |
| Subscriptions | 131.00 |
| Charge-other Depts. | 2,000.00 |
| Miscellaneous | 100.00 |
| New Equipment | 4,000.00 |
| Contracted Serv. | 0.00 |
| Emergency | 6,000.00 |
| TOTAL | $ 279,080.00 |

MOTION MADE: That the following line items be reduced:

| LINE ITEM | | |
|---|---|---|
| 110 | Salaries | $ 2,040.00 |
| 232 | Service Connections | 750.00 |
| 540 | Gen. Pipe & Fittings | 2,000.00 |
| | Emergency Fund | 6,000.00 |
| | | $ 10,790.00 |

| | |
|---|---|
| Budget that was submitted | $ 279,080.00 |
| Less Reductions | 10,790.00 |
| Fiscal 84-85 Budget | $ 268,290.00 |

MOTION (as stated above) PASSED UNANIMOUSLY.

AS AMENDED: PASSED UNANIMOUSLY as follows:

| WATER DEPARTMENT | | |
|---|---|---|
| Salaries | $ 142,732.00 | * |
| Employee Allowance | 2,180.00 | |
| Electricity | 28,000.00 | |
| Heating Oil | 1,400.00 | |
| Service Connect. | 10,500.00 | * |
| MDC Payments | 35,000.00 | |

(cont.)

Water Department (cont.)

| | | | |
|---|---|---|---|
| Bldg. Maint & Repair | $ | 3,500.00 | |
| Veh. Maint, & Repair | | 1,800.00 | |
| Radio Maint, & Repair | | 1,038.00 | |
| Small Engine Repair | | 450.00 | |
| Meter Repair | | 1,500.00 | |
| Hydrants Repair | | 3,600.00 | |
| Compressor Repair | | 500.00 | |
| Equipment Rental | | 1,500.00 | |
| Snow Removal | | 800.00 | |
| Advertising | | 200.00 | |
| Medical Examination | | 60.00 | |
| Legal Notices | | 235.00 | |
| Serv., Contr/Misc | | 3,942.00 | |
| Telephone | | 4,362.00 | |
| Postage | | 532.00 | |
| Propane | | 2,812.00 | |
| Office Supplies | | 700.00 | |
| Meals | | 200.00 | |
| Gen.Pipe/Fitts | | 4,000.00 | * |
| Meters & Fittings | | 2,570.00 | |
| Small Tools | | 800.00 | |
| Pumping Station | | 4,520.00 | |
| Travel | | 326.00 | |
| Meetings | | 800.00 | |
| Schooling | | 500.00 | |
| Dues | | 1,000.00 | |
| Subscriptions | | 131.00 | |
| Charge-other Depts. | | 2,000.00 | |
| Miscellaneous | | 100.00 | |
| New Equipment | | 4,000.00 | |
| Contracted Serv. | | 0.00 | |
| Emergency | | 0.00 | * |
| TOTAL | $ | 268,290.00 | |

INSECT PEST CONTROL

| | | |
|---|---|---|
| Salaries | $ | 5,912.00 |
| Service Equipment | | 575.00 |
| Contracted Services | | 4,000.00 |
| TOTAL | $ | 10,487.00 |

TREE WARDEN

| | | |
|---|---|---|
| Salaries | $ | 8,587.00 |
| Service Equipment | | 500.00 |
| Contracted Services | | 3,890.00 |
| TOTAL | $ | 12,977.00 |

## SCHOOL DEPARTMENT

### SOUTHBOROUGH SCHOOLS

| | | |
|---|---|---|
| Regular Day Programs | | |
| Administration | | |
| School Committee | $ | 8,625.00 |
| Superintendent's Office | | 84,930.00 |
| INSTRUCTION | | |
| Supervision | | 12,486.00 |
| Principal's Office | | 149,644.00 |
| Teaching | | 1,503,863.00 |
| Textbook Program | | 17,270.00 |
| Library Services | | 50,573.00 |
| Audio-Visual Materials | | 9,280.00 |
| Audio-Visual Equipment | | 0.00 |
| Guidance | | 42,297.00 |
| OTHER SCHOOL SERVICES | | |
| Personnel Services | | 300.00 |
| Health Services | | 31,187.00 |
| Transportation | | 93,285.00 |
| Student Body Activities | | 3,230.00 |
| OPERATION AND MAINTENANCE OF PLANT | | |
| Operation of Plant | | 310,484.00 |
| Maintenance of Plant | | 127,263.00 |
| ACQUISITION OF FIXED ASSETS | | |
| Additional Equipment | | 33,512.00 |
| Equipment Replacement | | 6,373.00 |
| TOTAL | $ | 2,484,602.00 |
| SPECIAL EDUCATION INSTRUCTION | | |
| Supervision | $ | 41,887.00 |
| Teaching | | 173,479.00 |
| Pyschological Services | | 5,400.00 |
| OTHER SCHOOL SERVICES | | |
| Personnel Services | | 22,301.00 |
| Health Services | | 850.00 |
| Transportation | | 3,000.00 |
| OPERATION & MAINTENANCE OF PLANT | | |
| Operation of Plant | | 900.00 |
| Maintenance of Plant | | 200.00 |
| PROGRAMS WITH OTHER SYSTEMS | | |
| Out of District | | 103,302.00 |
| Member Collaboratives | | 17,140.00 |
| TOTAL | $ | 368,459.00 |
| GRAND TOTAL BOTH BUDGETS | $ | 2,853,061.00 |
| | | * - 110,308.00 |
| GRAND TOTAL BOTH BUDGETS | $ | ** 2,742,753.00 |

* MOTION MADE: To amend and decrease total appropriation of the Southborough School Budget by the amount of one hundred ten thousand three hundred eight dollars 00/100 ($110,308.00), to two million, seven hundred forty two thousand, seven hundred fifty-three 00/100 ($2,742,753.00).

MOTION (as stated above) PASSED UNANIMOUSLY.

** AS AMENDED: PASSED UNANIMOUSLY, changed accordingly, $2,742,753.00.

| VOCATIONAL EDUCATION | |
|---|---|
| Day Tuition | $ 2,500.00 |
| Day Transportation | 450.00 |
| Evening Tuition | 450.00 |
| Afternoon Transportation | 2,500.00 |
| TOTAL | $ 5,900.00 |

VOTED UNANIMOUSLY: VOCATIONAL EDUCATION Budget, as printed, $5,900.00

| ALGONQUIN REGIONAL HIGH SCHOOL | |
|---|---|
| REGULAR DAY PROGRAMS | |
| Administration | |
| School Committee | $ 22,201.00 |
| Superintendent's Office | 88,860.00 |
| INSTRUCTION | |
| Supervision | 13,783.00 |
| Principal's Office | 196,092.00 |
| Teaching | 1,903,863.00 |
| Textbook Program | 12,490.00 |
| Library Services | 66,924.00 |
| Audio-Visual | 10,266.00 |
| Guidance | 135,534.00 |
| OTHER SCHOOL SERVICES | |
| Health Services | 16,728.00 |
| Transportation | 253,160.00 |
| Student Body Activities | 61,640.00 |
| OPERATION & MAINTENANCE OF PLANT | |
| Operation of Plant | 315,967.00 |
| Maintenance of Plant | 114,003.00 |
| FIXED CHARGES | |
| Employee Retirement | 46,500.00 |
| Insurance | 178,000.00 |
| ACQUISITION OF FIXED ASSETS | |
| Additional Equipment | 14,271.00 |
| Equipment Replacement | 46,104.00 |
| ATHLETIC ACCOUNT | 33,447.00 |
| TOTAL | $ 3,529,833.00 |

| SPECIAL EDUCATION ADMINISTRATION | |
|---|---|
| School Committee | 0.00 |
| INSTRUCTION | |
| Supervision | $ 33,053.00 |
| Teaching | 75,398.00 |
| Textbooks | 250.00 |
| Psychological Services | 4,500.00 |
| OTHER SCHOOL SERVICES | |
| Health Services | 300.00 |
| Transportation | 500.00 |
| OPERATION & MAINTENANCE OF PLANT | |
| Maintenance of Plant | 100.00 |

( CONT.)

ALGONQUIN (cont).

| PROGRAMS WITH OTHER SYSTEMS | |
|---|---|
| Out of District | $ 28,700.00 |
| Member Collaboratives | 49,250.00 |
| TOTAL | $ 192,051.00 |
| | |
| GRAND TOTAL BOTH BUDGETS | $ 3,721,884.00 |

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| GRAND TOTAL OPERATING BUDGET | | |
|---|---|---|
| Regular Day Programs (inc, Athletic) | | $ 3,529,833.00 |
| Special Education Chapter 766 | | 192,051.00 |
| | | $ 3,721,884.00 |
| | | |
| LESS- | | |
| Anticipated Transportation Reimbursement | $ 291,062.00 | |
| Anticipated Regional School Aid | 409,225.00 | |
| Anticipated Chapter 70 Aid | 318,613.00 | |
| Transfer from E & D Account | 50,000.00 | 1,068,900.00 |
| TOTAL NET OPERATING BUDGET | | $ 2,652,984.00 |

Schedule of Assessments
July 1, 1984 - June 30, 1985

| TOTAL ASSESSMENT | | |
|---|---|---|
| Net Operating Budget (incl. Athletic) | | $ 2,652,984.00 |
| Net Maturing Debt Account | | 58,505.00 |
| TOTAL | | $ 2,711,489.00 |
| | | |
| NORTHBOROUGH | | |
| Operating Budget 63.10% of $2,652,984.00 | | $ 1,674,033.00 |
| Maturing Debt Account 64.47% of $58,505.00 | | 37,718.00 |
| TOTAL | | $ 1,711,751.00 |
| | | |
| SOUTHBOROUGH | | |
| Operating Budget 36.90% of $2,652,984.00 | | $ 978,951.00 |
| Maturing Debt Account 35.53% of $58,505.00 | | 20,787.00 |
| TOTAL | | $ 999,738.00 |
| | * | - 68,520.00 |
| TOTAL | ** | $ 931,218.00 |

* MOTION MADE: To amend and decrease the **total assessment to Southborough** in the Algonquin Regional High School Budget by the amount of sixty-eight thousand, five hundred twenty 00/100 ($68,520.00).

MOTION (as stated above) PASSED UNANIMOUSLY.

** AS AMENDED: PASSED UNANIMOUSLY, changed accordingly, $931,218.00.

| ASSABET VALLEY REGIONAL VOCATIONAL SCHOOL | |
|---|---|
| School Committee | $ 56,396.00 |
| Superintendent's Office | 193,230.00 |
| Data Processing | 50,087.00 |
| Instruction Supervision | 231,498.00 |
| Graduation | 4,000.00 |
| Teaching | 2,851,222.00 |
| Textbooks | 17,564.00 |
| Library | 41,904.00 |
| Multi-Media | 21,966.00 |
| Guidance Services | 275,115.00 |
| OTHER SCHOOL SERVICES | |
| Attendance | 6,712.00 |
| Health Services | 27,455.00 |
| Transportation-Regular & Late | 434,000.00 |
| Transportation-Sports, Field Trips | 41,502.00 |
| Student Body Activities | 82,484.00 |
| PLANT OPERATION AND MAINTENANCE | |
| Operation of Plant | 692,280.00 |
| Maintenance of Plant | 198,500.00 |
| FIXED CHARGES | |
| Employee Retirement | 20,000.00 |
| Insurance | 314,749.00 |
| ACQUISITION OF FIXED ASSETS | 64,240.00 |
| TOTAL REGULAR OPERATING BUDGET | $ 5,606,904.00 |
| EXTENDED DAY PROGRAM | |
| SPECIAL NEEDS | |
| Day Operating Budget | $ 212,167.00 |
| Special Needs Prototype 4&5 Budget | 53,617.00 |
| EXTENDED DAY SPECIAL NEEDS | 114,485.00 |
| CAPITAL EQUIPMENT REPLACEMENT | 32,578.00 |
| TOTAL CAPITAL & OPERATING BUDGET | $ 6,019,751.00 |
| Less Anticipated Aid & Transfers | ( 3,076,963.00) |
| TOTAL ASSESSMENT TO COMMUNITIES | $ 2,942,788.00 |
| SOUTHBOROUGH ASSESSMENT | $ 135,375.00 |
| | * - 9,506.00 |
| SOUTHBOROUGH ASSESSMENT | ** $ 125,869.00 |

* MOTION MADE: That the Town's Assessment to the Assabet Valley Regional Vocational School be lowered in the amount of $9,506.00 from $135,375.00 to $125,869.00.

MOTION (as stated above) PASSED UNANIMOUSLY.

** AS AMENDED: PASSED UNANIMOUSLY, changed accordingly, $125,869.00

## HEALTH AND WELFARE

### BOARD OF HEALTH

| | |
|---|---|
| Salaries | $ 9,812.00 |
| Garbage Collection | 16,500.00 |
| Advertising | 200.00 |
| Sanitary Inspector | 10,000.00 |
| Restaurant Inspection | 2,160.00 |
| Nursing Service | 5,000.00 |
| Office Supplies | 25.00 |
| Service Supplies | 100.00 |
| Trvl/Metgs/Dues | 971.00 |
| Burial Permits | 100.00 |
| Miscellaneous | 50.00 |
| New Equipment | 0.00 |
| Clinic | 0.00 |
| TOTAL | $ 44,918.00 |

### VETERAN'S SERVICES

| | |
|---|---|
| Salaries | $ 5,372.00 |
| Travel/Meeting | 200.00 |
| Dues/Subscriptions | 111.00 |
| Chapter 115 | 12,000.00 |
| Service Supplies | 0.00 |
| TOTAL | $ 17,683.00 |

### YOUTH COMMISSION

| | |
|---|---|
| Salaries | $ 30,491.00 |
| Equipment Rental | 0.00 |
| Contracted Services | 1,040.00 |
| Gasoline | 0.00 |
| Service Supplies | 1,000.00 |
| Travel | 850.00 |
| Meetings | 10.00 |
| Schooling | 200.00 |
| Subscriptions | 75.00 |
| New Equipment | 0.00 |
| TOTAL | $ 33,666.00 |

MOTION MADE: That the Youth Commission Budget be reduced by $6,500.00 to a total of $27,166.00.

MOTION (as stated above) DEFEATED by MAJORITY VOTE.

PASSED BY MAJORITY VOTE: YOUTH COMMISSION BUDGET, as printed, $33,666.00.

### COUNCIL ON AGING

| | |
|---|---|
| Contracted Services | $ 3,900.00 |
| Miscellaneous | 500.00 |
| TOTAL | $ 4,400.00 |

LIBRARY

| | |
|---|---|
| Salaries | $ 70,691.00 |
| Electricity | 2,226.00 |
| Heat | 3,600.00 |
| Water | 70.00 |
| Building Maint. | 2,500.00 |
| Service Equipment | 600.00 |
| Telephone | 1,600.00 |
| Office Supplies | 1,000.00 |
| Books | 16,250.00 |
| A.V. Supplies | 200.00 |
| Trvl/Mtgs/Dues | 250.00 |
| TOTAL | $ 98,987.00 |

RECREATION

| | |
|---|---|
| Salaries | $ 14,913.00 |
| Ground Maintenance | 275.00 |
| Equipment Rental | 100.00 |
| Advertising | 50.00 |
| Contracted Services | 5,250.00 |
| Art/ Crafts Supp. | 600.00 |
| Service Supplies | 375.00 |
| Travel | 115.00 |
| Miscellaneous | 1,000.00 |
| TOTAL | $ 22,678.00 |

CONSERVATION COMMISSION

| | |
|---|---|
| Salaries | $ 2,385.00 |
| Ground Maintenance | 150.00 |
| Rental Post Office | 5.00 |
| Contracted Services | 600.00 |
| Postage | 30.00 |
| Mtgs/Dues | 325.00 |
| TOTAL | $ 3,495.00 |

VOTED UNANIMOUSLY: CONSERVATION COMMISSION BUDGET, as printed, $3,495.00.

HISTORICAL COMMISSION

| | |
|---|---|
| Advertising | $ 50.00 |
| Telephone | 30.00 |
| Postage | 75.00 |
| Office Supplies | 20.00 |
| TOTAL | $ 175.00 |

VOTED UNANIMOUSLY: HISTORICAL COMMISSION BUDGET, as printed, $175.00.

DEBT AND INTEREST

INTEREST ON DEBT

| | |
|---|---|
| Bonds: | |
| Finn School | $ 480.00 |
| Neary School | 11,115.00 |
| Pumping Station | 2,550.00 |
| Fire Station | 4,462.50 |
| Town Hall | 4,005.00 |
| Notes: | |
| Davco Farm | 0.00 |
| Fire Truck | 1,440.00 |
| Police Sta Renovation | 0.00 |
| Water Tank | 963.90 |
| TOTAL | $ 25,016.40 |

DEBT RETIREMENT

| | | |
|---|---|---|
| Bonds: | | |
| Finn School | $ | 30,000.00 |
| Neary School | | 100,000.00 |
| Pumping Station | | 20,000.00 |
| Fire Station | | 35,000.00 |
| Town Hall | | 30,000.00 |
| Notes: | | |
| Davco Farm | | 0.00 |
| Fire Truck | | 9,000.00 |
| Police Station Renovation | | 0.00 |
| Water Tank | | 11,340.00 |
| TOTAL | $ | 235,340.00 |

RESERVE FUND

| | | |
|---|---|---|
| Transfer | $ | 60,000.00 |

MOTION MADE: That the Town vote a sum of $6,713,988.40 for the operation of the General Government as follows:

(1) That the interest on debt budget relative to the following be reduced from funds transferred from available General Revenue Sharing Funds.

| | | |
|---|---|---|
| Town Hall Debt | $ | 4,005.00 |
| Fire Station Debt | | 4,462.50 |
| Fire Truck Debt | | 1,440.00 |
| Finn School Debt | | 480.00 |
| Neary School Debt | | 11,115.00 |
| | $ | 21,502.50 |

(2) That the Debt Retirement Budget relative to the following be reduced from funds transferred from available General Revenue Sharing Funds

| | | |
|---|---|---|
| Town Hall Debt | $ | 30,000.00 |
| Fire Station Debt | | 35,000.00 |
| Fire Truck Debt | | 9,000.00 |
| Finn School Debt | | 30,000.00 |
| | $ | 104,000.00 |

(3) That the Town transfer and appropriate $49,468.00 from Overlay Reserve.

(4) And that the balance of $6,539,017.90 be raised and appropriated.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 26: To see if the Town will vote to transfer to Surplus Revenue Account (Excess and Deficiency) a sum of money, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer to Surplus Revenue Account (Excess and Deficiency) the following sums:

| | | |
|---|---|---|
| Article 8 STM 1976 - | $ | .46 |
| Article 17 ATM 1979 - | $ | 279.40 |
| Article 44 ATM 1980 - | $ | 1,097.00 |
| Article 13 ATM 1975 - | $ | 38.61 |
| Article 16 ATM 1981 - | $ | 10.00 |
| Article 27 ATM 1982 - | $ | 104.82 |
| Article 35 ATM 1982 - | $ | 23.31 |
| TOTAL | $ | 1,553.60 |

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 27: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate a sum of money to be used for expenses incurred for Municipal Bonds or State House notes issued by the Town in the fiscal year July 1, 1984 to June 30, 1985, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer and appropriate $9,675.77 from Article 40 of the Annual Town Meeting of 1983 to be used for expenses incurred for Municipal Bonds or State House notes issued by the Town in the fiscal year July 1, 1984 to June 30, 1985.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 28: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of $900.00 to defray expenses of the Memorial Day exercises. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276, Veterans of Foreign Wars, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of $900.00 to defray expenses of the Memorial Day exercises. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276, Veterans of Foreign Wars.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 29: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of $248,532.00 for the fiscal year beginning July 1, 1984 and ending June 30, 1985 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer from Overlay Reserve and appropriate the sum of $248,532.00 for the fiscal year beginning July 1, 1984 and ending June 30, 1985 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 30: To see if the Town will vote to raise and appropriate or to transfer from its available funds and appropriate the sum of $17,159.00 for the period of July 1, 1984 through June 30, 1985, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complimentary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of $17,159.00 for the period of July 1, 1984 through June 30, 1985, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complimentary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction.

MOTION (as stated above) VOTED UNANIMOUSLY.

*ARTICLE 31: To see if the Town will vote to raise and appropriate or transfer from available funds or by borrowing the sum of $168,000.00 for the construction, architectural and engineering fees or other expenses incidental thereto to be used to erect a suitable building for the water department, or do or act anything in relation thereto.*

*VOTED UNANIMOUSLY: That ARTICLE 31 (as stated above) be POSTPONED INDEFINITELY.*

*ARTICLE 32: To see if the Town will vote to transfer from Water Department Surplus or transfer from any of its available funds or borrow and appropriate the sum of $15,000.00 for the purpose of obtaining engineering specifications and drawings to install a water main across White Bagley Road Bridge to complete a loop in the water system and allow the Board of Water Commissioners to enter into a contract to complete said work, or do or act anything in relation thereto.*

*MOTION MADE: That the Town transfer from Water Department Surplus and appropriate the sum of $15,000.00 for the purpose of obtaining engineering specifications and drawings to install a water main across White Bagley Road Bridge to complete a loop in the water system and allow the Board of Water Commissioners to enter into a contract to complete said work.*

*MOTION: (as stated above) VOTED UNANIMOUSLY.*

*ARTICLE 33: To see if the Town will vote to transfer from Water Department Surplus or transfer from any of its available funds or borrow and appropriate the sum of $6,000.00 to complete a loop approximately 625 feet from the existing 8" main on Boston Road to the 10" main on Main Street, or do or act anything in relation thereto.*

*MOTION MADE: That the Town transfer from Water Department Surplus and appropriate the sum of $6,000.00 to complete a loop approximately 625 feet from the existing 8" main on Boston Road to the 10" main on Main Street.*

*MOTION: (as stated above) VOTED UNANIMOUSLY.*

*ARTICLE 34: To see if the Town will vote to transfer from Water Department Surplus or transfer from any of its available funds or borrow and appropriate the sum of $15,000.00 for the purpose of a preliminary well survey to find an adequate supply to supplement the present water that the Town now purchases from the MDC and to allow the Board of Water Commissioners to enter into a contract to complete said work, or do or act anything in relation thereto.*

*MOTION MADE: That ARTICLE 34 be POSTPONED INDEFINITELY.*

*MOTION: (as stated above) PASSED by the following HAND COUNT VOTE.*

*YES: 72 NO: 27.*

*ARTICLE 35: To see if the Town will vote to transfer from Water Department Surplus or transfer from any of its available funds or borrow and appropriate the sum of $15,000.00 for the purpose of purchasing a 3/4 ton truck with utility body and equipment, thereto, and to authorize the Board of Water Commissioners to sell, turn in, or otherwise dispose of the 1979 GMC 3/4 ton utility truck, now in use, or do or act anything in relation thereto.*

*MOTION MADE: That the Town transfer from Water Department Surplus and appropriate $15,000.00 for the purpose of purchasing a one (1) ton truck with utility body and equipment, thereto, and to authorize the Board of Water Commissioners to sell, turn in, or otherwise dispose of the 1979 GMC 3/4 ton utility truck now in use.*

*MOTION: (as stated above) VOTED UNANIMOUSLY.*

ARTICLE 36: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money not to exceed $5,000.00 to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed from damages caused as a result of such accident or casualty, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer and appropriate from General Revenue Sharing Funds $5,000.00 to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed from damages caused as result of such accident or casualty.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 37: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of $75,000.00 for the maintenance of town roads, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate $75,000.00 for the maintenance of town roads.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 38: To see if the Town will vote to raise and appropriate or transfer and appropriate a sum of money not to exceed $25,000.00 for the purpose of hiring consulting engineers by various town departments, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer and appropriate from General Revenue Sharing Funds $5,000.00 and raise and appropriate $20,000.00 for the purpose of hiring consulting engineers by various town departments.

AMENDMENT TO MOTION MADE: To add at the end of the motion as published in the Warrant:

A portion of this sum, as necessary, but not more than $7,000.00, shall be set aside for use by the Board of Health to hire the engineering consultants needed to establish a ground water monitoring Program for Southborough. The consultants should determine (1) what the baseline levels of groundwater quality are throughout the town; and (2) what safe drinking water standards should be suggested to residents. The Consultants should also provide the necessary technical assistance to determine whether suspected contamination of private wells in Southborough represents a public health hazard.

CHALLENGE from the floor for a QUORUM COUNT. (150 Voters = Quorum)
HAND COUNT VOTE TAKEN as follows: PRESENT (122), there was not a Quorum present.

At 11:03 P.M. it was MOVED and UNANIMOUSLY voted to ADJOURN the April 10, 1984 Adjourned Session of the Annual Town Meeting of April 9, 1984 to Thursday, April 12, 1984 at 7:30 P.M.

A true copy:
Attest: Paul J. Berry
PAUL J. BERRY, TOWN CLERK

TOWN SEAL

ANNUAL TOWN MEETING
April 9, 1984

ADJOURNED SESSION
April 12, 1984

At the Adjourned Annual Town Meeting duly called and held in the A.S. Woodward School, Southborough, MA., on April 12, 1984 at 7:30 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters = quorum. (152) Voters were present).

| | | |
|---|---|---|
| Checkers: | Janet M.E. Mattioli | Benita M. Hubley |
| | Gladys R. Binder | Lidia A. Kiley |

The Meeting was called to order at (8:28 P.M.) by Town Moderator, Joseph M. McManus.

The following Tellers were appointed by Moderator McManus and sworn-in by Town Clerk, Paul J. Berry:

| | |
|---|---|
| John G. Palfrey Jr. | 3 Cordaville Road |
| Stephen J. Pflug | 5 Oregon Road |
| Donna L. McDaniel | 24 Richards Road |
| Danny R. Chernewski | 36 Fisher Road |

Alternates:

| | |
|---|---|
| Stephen N. Foley | 78 Southville Road |
| Theodore Pietrasiak | 12 Cherry Street |

Moderator McManus had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Linda M. Burke, Reporter, Middlesex News.

Jeffrey A. Grossman, Administrative Assistant to the Board of Selectmen.

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator McManus noted the receipt of the return of the posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

*ARTICLE 38: To see if the Town will vote to raise and appropriate or transfer and appropriate a sum of money not to exceed $25,000.00 for the purpose of hiring consulting engineers by various town departments, or do or act anything in relation thereto.*

*MOTION MADE: That the Town transfer and appropriate from General Revenue Sharing Funds $5,000.00 and raise and appropriate $20,000.00 for the purpose of hiring consulting engineers by various town departments.*

*PROPOSED AMENDMENT: To add at the end of the MOTION as published in the Warrant:*

*A portion of this sum, as necessary, but not more than $7,000.00, shall be set aside for use by the Board of Health to hire the engineering consultants needed to establish a ground water monitoring program for Southborough. The consultants should determine (1) what the baseline levels of groundwater quality are throughout the town; and (2) what safe drinking water standards should be suggested to residents. The consultants should also provide the necessary technical assistance to determine whether suspected contamination of private wells in Southborough represents a public health hazard.*

*SUBSIDIARY MOTION MADE: To TABLE. (Non-debatable)*

*VOTED UNANIMOUSLY: NOT TO TABLE.*

*SECONDARY AMENDMENT (Substitute Motion) MADE: A portion of this sum as necessary, but not more than $7,000.00, shall be set aside for use by the Board of Health to hire engineering consultants needed to provide technical assistance and determine the level of certain chemicals that may be found in private wells and public water supply of the Town of Southborough.*

*VOTED UNANIMOUSLY: SECONDARY AMENDMENT (Substitute Motion): A portion of this sum as necessary, but not more than $7,000.00, shall be set aside for use by the Board of Health to hire engineering consultants needed to provide technical assistance and determine the level of certain chemicals that may be found in private wells and public water supply of the Town of Southborough.*

*The AMENDMENT which is stated above, is now the PRIMARY AMENDMENT.*

*VOTED UNANIMOUSLY: The AMENDMENT which is stated above, is now the PRIMARY AMENDMENT.*

*MAIN PROPOSAL as AMENDED VOTED UNANIMOUSLY: as follows: That the Town transfer and appropriate from General Revenue Sharing Funds $5,000.00 and raise and appropriate $20,000.00 for the purpose of hiring consulting engineers by various town departments, a portion of this sum as necessary, but not more than $7,000.00, shall be set aside for use by the Board of Health to hire engineering consultants needed to provide technical assistance and determine the level of certain chemicals that may be found in private wells and public water supply of the Town of Southborough.*

*ARTICLE 39: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money for the purpose of purchasing roadside mowing equipment for the Highway Department, or do or act anything in relation thereto.*

*MOTION MADE: That the Town raise and appropriate $35,000.00 for the purpose of purchasing roadside mowing equipment for the Highway Department.*

*MOTION: (as stated above) DEFEATED by MAJORITY VOTE.*

*ARTICLE 40: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of $45,000.00 for the purpose of hiring consulting engineers to perform conceptual planning and preliminary design of roadway improvements along the Marlboro Road, Framingham Road, Boston Road corridor sufficient for submission to the Commonwealth for funding of said improvements under the Federal Aid Urban System Program, or do or act anything in relation thereto.*

*MOTION MADE: That the Town raise and appropriate $45,000.00 for the purpose of hiring consulting engineers to perform conceptual planning and preliminary design of roadway improvements along the Marlboro Road, Framingham Road, Boston Road corridor sufficient for submission to the Commonwealth for funding of said improvements under the Federal Aid Urban System Program.*

*AMENDMENT to MOTION Made: after "design of" insert "new roadways and/or"*
*after "Boston Road" insert "Route 85".*

*AMENDMENT to MOTION (as stated above) DEFEATED UNANIMOUSLY.*

*PASSED by MAJORITY VOTE: (Motion) That the Town raise and appropriate $45,000.00 for the purpose of hiring consulting engineers to perform conceptual planning and preliminary design of roadway improvements along the Marlboro Road, Framingham Road, Boston Road corridor sufficient for submission to the Commonwealth for funding of said improvements under the Federal Aid Urban System Program.*

*ARTICLE 41: To see if the Town will vote to transfer from any of its available funds and appropriate $14,000.00 to be used for expenses incurred from a private audit of the Town's financial officers to be carried out by a private firm which meets the standards of the Commonwealth of Massachusetts, Bureau of Accounts, or do or act anything in relation thereto.*

*MOTION MADE: That the Town raise and appropriate $14,000.00 to be used for expenses incurred from a private audit of the Town's financial officers to be carried out by a private firm which meets the standards of the Commonwealth of Massachusetts, Bureau of Accounts.*

*VOTED UNANIMOUSLY: Motion, (as stated above.)*

*ARTICLE 42: To see if the Town will vote to raise and appropriate, or transfer from any of its available funds or borrow and appropriate $100,000.00 for the purpose of acquiring a new pumping engine in accordance with specifications drawn up by the Fire Chief to be used by the Southborough Fire Department, or do or act anything in relation thereto.*

*MOTION MADE: That the Town raise and appropriate, $100,000.00 for the purpose of acquiring a new pumping engine in accordance with specifications drawn up by the Fire Chief to be used by the Southborough Fire Department.*

*AMENDMENT MADE: To read: "To see if the Town will vote to raise and appropriate $45,000.00 - $5,000.00 to be **held** as a Contingency Fund to refurbish & repower Southboro's 1972 Maxim Pumper - Engine #21.*

*CHALLENGE from the floor for a QUORUM COUNT. (150 Voters = Quorum).*
*HAND COUNT VOTE TAKEN as follows: PRESENT (131), there was not a QUORUM present.*

*At 10:59 P.M. it was MOVED and UNANIMOUSLY VOTED to ADJOURN the April 12, 1984 Adjourned Session of the Annual Town Meeting of April 9, 1984 to Thursday, April 19, 1984 at 7:30 P.M..*

*CHALLENGE from the floor to the date and time of Adjournment.*

*HAND COUNT VOTE taken, as follows: YES: 70 NO: 42; PASSES for Adjournment to Thursday, April 19, 1984 at 7:30 P.M.*

*At 11:05 P.M. the April 12, 1984 Adjourned Session of the Annual Town Meeting Adjourned to Thursday, April 19, 1984 at 7:30 P.M.*

*TOWN SEAL*

*A true copy Attest:* P J Berry
*PAUL [illegible] BERRY TOWN CLERK*

ANNUAL TOWN MEETING
April 9, 1984

ADJOURNED SESSION
April 19, 1984

At the Adjourned Annual Town Meeting duly called and held in the A.S. Woodward School, Southborough, MA., on April 19, 1984 at 7:30 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters = quorum. (153) Voters were present).

| | | |
|---|---|---|
| Checkers: | Janet M.E. Mattioli | Benita M. Hubley |
| | Gladys R. Binder | Lidia A. Kiley |

The Meeting was called to order at (9:01 P.M.) by Town Moderator, Joseph M. McManus.

The following Tellers were appointed by Moderator McManus and sworn-in by Town Clerk, Paul J. Berry:

| | |
|---|---|
| John G. Palfrey Jr. | 3 Cordaville Road |
| Cyd Ostrovsky | 1 Tara Road |
| Donna L. McDaniel | 24 Richards Road |
| Paula Martin | 36 Flagg Road |

Alternates:

| | |
|---|---|
| Stephen N. Foley | 78 Southville Road |
| Paul C. Badavas | 19 Rockpoint Road |

Moderator McManus had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Linda M. Burke, Reporter, Middlesex News.

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator McManus noted the receipt of the return of the posting of the Warrant for this adjourned Session of the Annual Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

*ARTICLE 42:* To see if the Town will vote to raise and appropriate, or transfer from any of its available funds or borrow and appropriate $100,000.00 for the purpose of acquiring a new pumping engine in accordance with specifications drawn up by the Fire Chief to be used by the Southborough Fire Department, or do or act anything in relation thereto.

*MOTION MADE:* That the Town raise and appropriate, $100,000.00 for the purpose of acquiring a new pumping engine in accordance with specifications drawn up by the Fire Chief to be used by the **Southborough** Fire Department.

*AMENDMENT MADE:* To read: "To see if the Town will vote to raise and appropriate $45,000.00 - $5,000.00 to be held as a Contingency Fund to refurbish & repower Southboro's 1972 Maxim Pumper - Engine #21.

*AMENDMENT:*(As stated above) *DEFEATED by MAJORITY VOTE.*

*PASSED by MAJORITY VOTE:* (Motion) That the Town raise and appropriate, $100,000.00 for the purpose of acquiring a new pumping engine in accordance with specifications drawn up by the Fire Chief to be used by the Southborough Fire Department.

*ARTICLE 43:* To see if the Town will vote to raise and appropriate, or transfer from any of its available funds or borrow and appropriate a sum of money to purchase a fully equipped 2,000 gallon tanker for use by the Fire Department, or do or act anything in relation thereto.

*MOTION MADE:* to POSTPONE consideration under Article 43 indefinitely.

*VOTED UNANIMOUSLY:* to POSTPONE consideration under Article 43 indefinitely.

*ARTICLE 44:* To see if the Town will vote to raise and appropriate, or transfer from any of its available funds or borrow and appropriate a sum of money for the purpose of refurbishing Rescue 21, or do or act anything in relation thereto.

*MOTION MADE:* to POSTPONE consideration under Article 44 indefinitely.

*VOTED by MAJORITY:* to POSTPONE consideration under Article 44 indefinitely.

*ARTICLE 45:* To see if the Town will vote to raise and appropriate, or transfer from any of its available funds or borrow and appropriate a sum of money to purchase one new four-door, full-size, sedan-type cruiser, fully equipped with electronic and safety devices and authorize the Selectmen to sell, turn in, or otherwise dispose of one Fire Department cruiser car, or do or act anything in relation thereto.

*MOTION MADE:* to POSTPONE consideration under Article 45 indefinitely.

*VOTED UNANIMOUSLY:* to POSTPONE consideration under Article 45 indefinitely.

*ARTICLE 46:* To see if the Town will vote to raise and appropriate $18,900.00 to acquire two new four-door full-size sedan-type police cruisers and authorize the Selectmen to sell, turn in or otherwise dispose of two used police vehicles, or do act anything in relation thereto.

*MOTION MADE:* That the Town transfer and appropriate $18,900.00 from General Revenue Sharing Funds to acquire two new four-door full -size sedan-type police cruisers and authorize the Selectmen to sell, turn in or otherwise dispose of two used police vehicles.

*MOTION:* (as stated above) *VOTED UNANIMOUSLY*.

*ARTICLE 47:* To see if the Town will vote to raise and appropriate $25,000.00 to be expended under the supervision of the Planning Board for the preparation of an **updated** Master Plan for the future growth of the Town and to authorize the Board of Selectmen to apply for and to receive grants of money from any state or federal source for the preparation of said Master Plan, or do or act anything in relation thereto.

*MOTION MADE:* to POSTPONE consideration under Article 47 indefinitely.

*VOTED UNANIMOUSLY:* to POSTPONE consideration under Article 47 indefinitely.

*ARTICLE 48:* To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for the passage of legislation authorizing the issuance of an annual All-Alcoholic Package Goods Store License to Route 9 Beer & Wine, Inc., Franklin H. Spinner, Manager, notwithstanding any limitations of the number of licenses issued under the provisions of Section 17 of Chapter 138 of the Massachusetts General Laws, as amended, or do or act anything in relation thereto.

*MOTION MADE:* That the Town authorize the Board of Selectmen to petition the General Court for the passage of legislation authorizing the issuance of an annual All-Alcoholic Package Goods Store License to Route 9 Beer & Wine, Inc., Franklin H. Spinner, Manager, notwithstanding any limitations of the number of licenses issued under the provisions of Section 17 of Chapter 138 of the Massachusetts General Laws, as amended.

*MOTION:* (as stated above) *DEFEATED by MAJORITY VOICE VOTE*.

*ARTICLE 49:* To see if the Town will accept the following gifts of land:

(1) Claire P. Friar (Assessors' Map 7, Lot 6).
(2) Alvah F. Hubley, Sr. & Florence and Alvah Hubley, Jr. (Map 3, Lot 39).
(3) Mac-Rich Realty Corp. (Map 39, Lot 45A)
(4) Estate of Allen David Thoits (Map 2, Lot 30).

, or do or act anything in relation thereto.

*MOTION MADE:* to DIVIDE the Question. (Non-debatable)

*MOTION;* (as stated above) *PASSED UNANIMOULSY*.

*MOTION MADE:* The the Town accept the following gifts of land:

(1) Claire P. Friar (Assessors' Map 7, Lot 6).

*DEFEATED UNANIMOUSLY:* (1) Claire P. Friar (Assessors' Map 7, Lot 6).

(cont.)

(cont.)

(2) Alvah F. Hubley, Sr. & Florence and Alvah Hubley, Jr. (Map 3, Lot 39).

DEFEATED UNANIMOUSLY: (2) Alvah F. Hubley, Sr. & Florence and Alvah Hubley, Jr. (Map 3, Lot 39).

(3) Mac-Rich Realty Corp. (Map 39, Lot 45A), as follows: grant to the Inhabitants of the Town of Southborough,

with quitclaim covenants the land in Southborough, Worcester County, Massachusetts, shown as #5 on a "Plan of land in that part of Southborough, Mass., called Fayville owned by Joseph J. and Anna M. Trioli" dated September 5, 1955, George D. White, Marlborough, Mass., Surveyor, said plan recorded at Worcester District Deeds at Plan Book 282, Plan 53, bounded and described as follows:

> Beginning at a point on the westerly side of Brook Lane at the southeasterly corner of the parcel shown as #1 on said plan; thence running S. 14° 23' 37" E. by the westerly side of Brook Lane to the southwesterly corner of Brook Lane as shown on said plan; thence turning and running N. 75° 36' 23" E. 40 feet to a point; thence turning and running S. 14° 23' 37" E. 10 feet to a point at the southwesterly corner of the parcel marked Edward R. Bolloli, et ux.; thence by parcel #3 by a curved line as shown on said plan 49.31 feet to a point; thence N. 4° 56' 25" E. 60.41 feet to the point of beginning. Containing 2,384 square feet more or less as shown on said plan.

The property herein conveyed being the same premises conveyed to the Grantor by deed of Anna M. Trioli, dated July 22, 1964, and recorded at the Worcester Registry of Deeds at Book 4485, Page 428.

VOTED UNANIMOUSLY: (3) Mac-Rich Realty Corp.. (Map 39, Lot 45A) as DESCRIBED ABOVE.

(4) Estate of Allen David Thoits (Map 2, Lot 30).

DEFEATED UNANIMOUSLY: (4) Estate of Allen David Thoits (Map 2, Lot 30).

ARTICLE 50: To see if the Town will raise and appropriate $3,500.00 for the purpose of recodifying the By-Laws of the Town of Southborough, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate $3,500.00 for the purpose of re-codifying the By-Laws of the Town of Southborough.

ARTICLE 51: To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1984 and ending June 30, 1985, or do or act anything in relation thereto.

MOTION MADE: That the sum of $255,000.00 be transferred from certified free cash in the Town Treasury, for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1984 and ending June 30, 1985, and that the Assessors be authorized to apply the same for that purpose.

VOTED UNANIMOUSLY: That the sum of $255,000.00 be transferred from certified free cash in the Town Treasury, for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1984 and ending June 30, 1985, and that the Assessors be authorized to apply the same for that purpose.

The Annual Town Meeting of April 9, 1984 and the Adjourned Sessions of April 10, 12, and 19, 1984 was DISSOLVED at (10:02 P.M.) on Thursday, April 19, 1984.

A true copy: Paul J. Berry
Attest: ______________________________
PAUL J. BERRY, TOWN CLERK

TOWN SEAL